

CAMBRIDGE TOWNSHIP MONTHLY MEETING

SEPTEMBER 14, 2026

PRESENT: Board Supervisors: Mike Furlong (Chairman), Dale B. Anderson (Supervisor) & Jim Fridstrom (Supervisor)

Treasurer: Nadine Hilliard

Clerk: Darrell Vosika

Road Maintenance Supervisor: Rob A. Anderson (Employee)

LOCATION: Cambridge Township Hall located in the Isanti County Historical Society Building (33525 FLANDERS ST. NE, CAMBRIDGE).

1. Chairman Mike Furlong called the Monthly Board Meeting to order at 7:00pm.

2. The Pledge of Allegiance to the Flag was recited.

3. **Approval of the Agenda**

MOTION: TO APPROVE THE AGENDA AS PRESENTED

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE.

M = OFFICER MAKING THE MOTION

S = OFFICER SECONDING THE MOTION

4. **Approval of the minutes** of the AUGUST 10, 2026, Monthly Board Meeting.

MOTION: TO APPROVE THE MINUTES OF THE AUGUST 10, 2026, MONTHLY BOARD MEETING.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

5. **FINANCIAL REPORTS** were prepared by Nadine Hilliard, Treasurer, and Darrell Vosika, Township Clerk.

A. MISC. INCOME:

i) Utility Permit #2026-09 – ECE	\$ 100.00
ii) Driveway Permit – Hubert Const.	\$ 450.00
iii) Driveway Permit – M. Schweisthal (culvert)	\$ 1,100.00

B. The following **FINANCIAL REPORTS:**

CLERK'S REPORTS:

i) Bank Account Reports: **AUGUST 31, 2026**

ii) Interest & Dividend reports: **AUGUST 2026**

iii) Copy of First Bank & Trust AUGUST 31, 2026, Checking Account Balance Form.

TREASURER REPORTS:

i) CTAS REPORTS available are as follows:

- a) 8/22/2026 – Payroll Register – Landscape
- b) 8/22/2026 - Net Pay Account Distribution
- c) 8/31/2026 – Receipts Register
- d) 9/5/2026 - Payroll Register - Landscape
- e) 9/5/2026 – Net Pay Account Distribution
- f) 9/11/2026 – Claims List for Approval
- g) 9/14/2026 – Claims List for Approval

CLERK & TREASURER'S MONTHLY EXPENSE REPORT

- a) Clerk's **AUGUST 2026** Expenses: \$ 14,062.87
- b) Treasurer's **AUGUST 2026** Expenses: \$ 14,062.87
- C. Treasurer's Bank Acct Balance Report: The Treasurer and Deputy Treasurer have been working on balancing the fund accts on the CTAS system and are presently \$117.71 off. The treasurer has been working with CTAS to get Rob's PTO time listed on his check. Because CTAS does not have a PTO section, Rob's PTO time will be listed under vacation time on his check.
- D. **PERA Omission** – Omitted deduction period (12/18/2022 – 4/8/2023) for Part-time Employee. After contacting PERA, the township was notified that it's not necessarily when the employee earned the wage (2022), but when the wage was paid (2023). The PERA charge was as follows:
 - \$654.00 – township's share for p-t employee
 - \$277.87 – p-t employee's share
 - \$249.14 – interest/late charge
- E. **MOTION** to approve reports as presented at the September 14, 2026, meeting.
MOTION: TO APPROVE FINANCIAL REPORTS AS PRESENTED AT THE SEPTEMBER 14, 2026, MEETING.
M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

6. SCHEDULED BUSINESS: NONE

7. NEW BUSINESS AT PUBLIC REQUEST: NONE

8. ROAD BUSINESS

A. ROB'S REPORT:

- i) **328th AVE PAVING PROJECT** – The 1st Lift of 2" has been applied. Rob needs to move a # of mailboxes along the road and has ordered signs for curves.
- **LETTER OF CONCERN** – The township has received a letter from a resident that is expressing concern with the increased speed on 328th Ave that can be partially contributed to the paving. The clerk has sent an email to the resident inviting those with concerns to attend the October 12, 2026, monthly Board meeting to discuss their expressed concerns. The Isanti County Sheriff's Dept. has been notified of the concern related to the increased traffic speed on 328th Ave.
- ii) **DITCH MOWING (ROW)** – The 2nd cutting will be done at the end of September or the beginning of October.
- iii) **337th AVE NE – SEALTECH QUOTE ON POLY FLEX PATCH** – Not going to be done this year.
- iv) **MnDOT CERTIFIED** – Rob had the Mack Truck and the Western Star both MnDOT certified
- v) **DUST CONTROL UPDATE** – The private dust control applications have been completed for 2026. The township has spent \$28,162.20 on dust control applications in 2026 with \$5,745.00 being private pay residences.
- vi) **2017 FORD 1TON** – needs front wheels aligned

B. UTILITY PERMITS – Twelve for 2026

- C. **STATE OF MN/GRANDY** – Rob met previously with a Mn State Highway representative in Grandy at the intersection of 368th Lane and State Hwy 65 to discuss future reconstruction in that area. The Mn State Department of Transportation has sent the Township a Cooperative Construction Agreement to be signed and a required resolution passed by the Board authorizing the Township to enter into the agreement and naming the officers authorized to sign the agreement on its behalf. The executed agreement and resolution are to be sent to the following:

Luke Wehseler, PE
District 3 Project Development
Project Manager/Consultant Coordinator/Local
Partnership Program (LPP) Manager –
State Aid – LPP 7694 Industrial Park Road
Baxter, MN 56425

MOTION (10/13/2025): TO SIGN THE COOPERATIVE CONSTRUCTION AGREEMENT WITH THE MN STATE DEPARTMENT OF TRANSPORTATION AND APPROVE CAMBRIDGE TOWNSHIP RESOLUTION #2025-10: RESOLUTION IN SUPPORT OF THE STATE OF MINNESOTA DEPARTMENT OF TRANSPORTATION AND CAMBRIDGE TOWNSHIP COOPERATIVE CONSTRUCTION AGREEMENT.

M/S: MIKE FURLONG / DALE B. ANDERSON

<u>VOTE:</u> 3 - 0	<u>YES</u>	<u>NO</u>
JIM FRIDSTROM	X	
DALE B. ANDERSON	X	
MIKE FURLONG	X	

MOTION APPROVED

INFORMATION: The preliminary costs: Camb Twp Paving, \$ 13,983.00
Construction Engineering (8%) \$ 1,118.64
Total: \$ 15,101.64

Costs may vary once bids have been accepted in February.

UPDATE (11/10/2025) – The Agreement & Resolution #25-10 have been sent to the Minnesota Department of Transportation. Once the contractor's bids are received, they will develop a revised schedule 1 with the actual bid prices. At that time, the township's cost share of the project will be due.

APRIL UPDATE: Nothing new to report – waiting for “Bid Package” to be reported. The Bid was let out late as a result of a delay with the wet land permit. This resulted in the time needed to complete the project would include 2 years.

SEPTEMBER UPDATE: Nothing new to report

- D. **BNSF CROSSING SURFACE REPLACEMENTS – CAMBRIDGE TOWNSHIP**

Rob reported having communications with a BNSF representative regarding 2 BNSF crossings in Cambridge Township. BNSF inspectors have identified two crossings as candidates for replacement in 2027. Public crossings are the joint responsibility of the road authority and the Railroad. BNSF is willing to partner with Cambridge Township to replace aforementioned crossings in budget years 2027 and 2028. BNSF would respectfully ask the Township to contribute \$1,000/LF/Track (roughly half the cost) as well as provide traffic control and any asphalt patchwork that may be necessary on the

roadway approaches. The following is information on the crossing locations, the calendar year for replacement and the estimated cost as requested:

2027 – DOT #061487D – 357th Ave NE

It appears that this crossing is 32-feet in width with one track. $32' \times 1 = 32\text{LF}$
 $32\text{LF} \times \$1,000 = \$32,000$

2028 - DOT #061492A – 369th Ave NE

It appears that this crossing is 24-feet in width with one track. $24' \times 1 = 24\text{LF}$
 $24\text{LF} \times \$1,000 = \$24,000$

BNSF REPRESENTATIVE: HAYLEY IBROCIC (Hayley.ibrocic@aecom.com)

After some discussion, the Board instructed Rob to respond to the email by asking for justification on the cost figures.

- E. **STATE HWY 65 DETOUR** - The Township received from the MN Dept. of Transportation a letter describing the official detour route for the project that has been scheduled to be performed on T.H. 65. They are planning to utilize Cambridge Township's 343rd Ave as part of the official detour route. The detour will need to be in place for approximately 2 years. There is no change in the detour roads used. The State does have a formula used to calculate detour compensation for the Township.

JULY UPDATE: Rob reports that many people are using alternate township roads rather than the scheduled detour roads. Knife River is trying to get dust control applied to some of the gravel roads (nonscheduled detour roads), but the State of MN is not co-operating with the cost factor. The Isanti County Sheriff's Dept. and the Mn State Patrol are scheduling extra patrols in the area.

AUGUST UPDATE: Because of the detours, MnDOT has agreed to pay for the application of dust control (Calcium Chloride) to a number of township roads being used as unofficial detour roads:

North Polk St. – from Isanti Co. Rd 6 north to Isanti Co. Rd 3 (in Stanchfield) – counter has shown 2,000 cars/day

Palisade Dr. – from end of pavement north to 357th Ave NE
(also bent signs)

Zest St. NE – from Isanti Co. Rd 6 to Co Rd 3

SEPTEMBER UPDATE: Zest St. the traffic is decreased

Polk North & Palisade Dr. the traffic is bad

- E. **2026 FALL MAINTENANCE EXPO:** Oct 7 – 8 @ Canterbury Park, Shakopee, Mn.

Cost: \$50/one day or \$65/two-day registration

No interest by township employees shown at this time.

- F. **PROPOSED POTENTIAL PARTNERSHIP WITH THE ISANTI COUNTY SHERIFF'S DEPT.**

Partnership with Cambridge Township & Spring Vale Township to dedicate 329th Ave NW (Airport Road) to K9 Karma.

September Update: The signs have been installed

- G. **2026 LOCAL ROAD IMPROVEMENT PROGRAM (LRIP) GRANT APPLICATION NOW OPEN: DEADLINE: NOVEMBER 25, 2026.**

The township has no interest at this time to apply.

- H. **TOWN LAW CENTER (TROY GILCHRIST ATTORNEY)**

i) UPDATE: Copies of Cambridge Township Ordinance #2026-01 (Right -of-Way)

- and Ordinance #2026-02 (Establishing a Planning Commission) have been placed in the Isanti County Law Library in the Isanti County Government Center and the Isanti County Public Library in Cambridge.
- ii) For future actions:
1. ROW STANDARDS AND SPECIFICATIONS
 2. Resolution adopting the ROW STANDARDS AND SPECIFICATIONS
 3. Base Developing Agreement for Cambridge
- Tabled until the October monthly meeting.

9. OLD BUSINESS

A. **MINNESOTA'S NEW "PAID LEAVE" PROGRAM AND LAW WENT INTO EFFECT ON JANUARY 1, 2026.**

The Treasurer has registered as Paid Leave User and the Clerk as the Administrator for the program.

August Update: The Treasurer reported that the Paid Leave premium rate for 2027 is as follows:

- 0.88% of covered wages
- 0.66% of small employees

The rate is set each year by July 31.

September Update: Election judges are eligible for PFMLA deductions on the wages paid for elections.

10. NEW BUSINESS

A. **IT SUPPORT SERVICES** – The Township has an agreement with Mark Lick for IT Support Services: Citywide, Inc. Blaine, Mn 55449 (763) 225-1511 Cell (763) 443-7358

An email has been sent to Gary Larson notifying him of the change in IT support services. **The website has a new look.** Mark will be working on setting up the Cambridge Township webpage (cambridgetownship.us) with a SSL subscription (security issue) and working on the recommendation that officers should have township email addresses rather than personal. Mark is also working on getting the township a new subscription to Microsoft 365.

B. **TOWNSHIP LEGAL SEMINAR presented by: Couri & Ruppe Law Office**

2 dates at various locations remain: Oct 3, 2026 – Rutledge City Hall (Pine Co.)
Oct 24, 2026 – Cotton Town Hall (St. Louis Co.)

Registration: www.couriruppe.com or call Kathy (763) 497-1930

C. **ELECTIONS – PRIMARY & GENERAL** – Nadine will oversee the 2026 elections for the township.

Elector Judges are classified as employees for PFMLA deductions

D. **ROCHESTER ST.** – Jim reports that there are concerns regarding the parking of vehicles on Rochester St. as a result of the construction of the high-rise buildings. Rob is to talk to the City of Cambridge's Public Works Direct, Todd Schwab, about possibly installing NO PARKING signs in the area of concern.

11. ISANTI COUNTY BOARD OF COMMISSIONERS REPORT – Bill Berg, District 2 County Commissioner, was unable to attend.
12. MAILINGS AND OTHER COMMUNICATIONS RECEIVED: none
13. OFFICERS BUSINESS
- | | | |
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| A. | CLERK | Nothing to report |
| B. | TREASURER | The treasurer reports that the hard drives have been removed from a # of old computers. Mark from IT Support Services will make copies. |
| C. | SUPERVISORS: | Nothing to report |
14. REPORT OF ISANTI COUNTY PLANNING COMMISSION – JIM – nothing to report for the township
15. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – JIM
16. REPORT OF NORTH TH 65 CORRIDOR COALITION – MIKE
Update from July 23 meeting & next scheduled meeting: Sept. 24, 2026.
17. NOTICES:
- | | |
|----|---|
| A. | SEPTEMBER 15, 2026 – 2026 MAT FALL LEGISLATURE AND RESEARCH COMMITTEE
MEETING: 9AM – 12N @ MAT OFFICE |
| B. | OCTOBER 12, 2026 – NEXT TOWNSHIP MONTHLY MEETING |
| C. | NOVEMBER 3, 2026 – MINNESOTA GENERAL ELECTION |
| E. | DECEMBER 10 -12, 2026 – Minnesota Association of Townships 2026 Annual Conference – Grandview Lodge, Nisswa, Minnesota |
18. OTHER BUSINESS:
- | | |
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| A. | FIRST BANK & TRUST MONTHLY STATEMENTS – Need to remove Ramona’s name and add Nadine’s name to receive the statements. Also need to redo the authorization documents stating which township officers are authorized to make changes to the accounts. |
| B. | 2026 MAT ANNUAL CONFERENCE – Township to pay registration fee and room fee for officer and wife. |
| C. | DEPUTY CLERK – The Board needs to have the clerk appoint a new deputy clerk as the treasurer cannot serve as both the treasurer and as deputy clerk. |
| D. | FACE BOOK ACCT. – There was some discussion regarding whether the township should have a Face Book Account as a source for Public Information.
Action: The topic was tabled |
19. **MOTION TO PAY THE BILLS AS PRESENTED FOR PAYMENT ON SEPTEMBER 14, 2026.**
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE
20. **MOTION MADE TO ADJOURN AT 8:40PM.**
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO ADJOURN



Darrell Vosika
Cambridge Township Clerk



Mike Furlong
Cambridge Township Chairman