

CAMBRIDGE TOWNSHIP MONTHLY MEETING

SEPTEMBER 9, 2024

PRESENT: Board Supervisors: Dale B. Anderson Chairman, Jim Fridstrom (Supervisor)
& John Erlandson Sr. (Supervisor)

Treasurer: Carol Williams Kahring

Clerk: Darrell Vosika

Road Maintenance Supervisor: Rob A. Anderson (Employee)

LOCATION: Cambridge Township Hall located in the Isanti County Historical Society Building
(33525 FLANDERS ST. NE, CAMBRIDGE).

1. Chairman Dale B. Anderson called the Monthly Board Meeting to order at 7:00pm.

2. The Pledge of Allegiance to the Flag was recited.

3. **Approval of the Agenda**

MOTION: TO APPROVE THE AGENDA AS PRESENTED

M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE.

M = OFFICER MAKING THE MOTION

S = OFFICER SECONDING THE MOTION

4. Approval of the **MINUTES** of the **AUGUST 12, 2024, MONTHLY BOARD MEETING.**

MOTION: TO APPROVE THE MINUTES OF AUGUST 12, 2024, MONTHLY BOARD MEETING.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

4A. Approval of the **MINUTES** of the **AUGUST 28, 2024, Special Board Personnel Meeting.**

MOTION: TO APPROVE THE MINUTES OF AUGUST 12, 2024, SPECIAL BOARD MEETING.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

5. **FINANCIAL REPORTS** were prepared by Carol Williams Kahring, Township Treasurer and Darrell Vosika, Township Clerk.

A. MISC. INCOME:

i) Utility Permit #2024-26 (ECE) \$ 100.00

ii) Utility Permit #2024-27 (ECE) \$ 100.00

iii) Utility Permit #2024-28 (ECE) \$ 100.00

iv) Dust Control (Private Pay) – R. Vavra (2nd Application) \$ 252.00

v) Utility Permit #2024-30 (CNP Mn Gas) \$ 100.00

vi) Utility Permit #2024-29 (ECE) \$ 100.00

vii) Isanti Co. Auditor-Treasurer – 2024 PILT Settlement \$ 192.73

\$170.12 – Public Hunting Grounds

\$ 22.32 - Wetlands

viii) Utility Permit #2024-31 (ECE) \$ 100.00

ix) Utility Permit #2024-32 (ECE – check M.J.Perkins) \$ 100.00

B. The following **FINANCIAL REPORTS:**

CLERK'S REPORTS:

- i) Bank Account Reports: AUGUST 31, 2024
- ii) Interest & Dividend Reports: AUGUST 2024

TREASURER'S REPORTS:

- i) CTAS REPORTS available are as follows:
 - a) 8/24/2024 – Payroll Register - Landscape
 - b) 8/24/2024 – Net Pay Account Distribution
 - c) 8/30/2024 – Claims List for Approval
 - d) 9/07/2024 – Net Pay Account Distribution
 - e) 9/07/2024 – Payroll Register – Landscape
 - f) 9/09/2024 – Claims List for Approval

CLERK & TREASURER'S MONTHLY EXPENSE REPORT

- a) Clerk's **AUGUST 2024** Expenses: \$ 34,820.57
- b) Treasurer's **AUGUST 2024** Expenses: \$ 34,820.57

- C. The Township received reports from First Bank & Trust showing a collateral insurance amount to cover 110% of the uninsured savings date on **8/30/2024**. They check the deposit balances every business day at 2pm CST and make pledge changes accordingly at that time. (Minn. Stat. 118A.03)
- D. Transfer of excess funds from checking to a higher interest account – First Bank & Trust was checking into this for the township.
- E. FINANCIAL REPORTS:

MOTION: TO APPROVE FINANCIAL REPORTS AS PRESENTED AT SEPTEMBER 9, 2024, MEETING.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

6. SCHEDULED BUSINESS:

- A. Appointment of Treasurer, Deputy Treasurer & Deputy Clerk – See later in minutes (18 C-E)

7. NEW BUSINESS AT PUBLIC REQUEST:

- A. **LAND OPTION (O'BRIEN)** – The township had received an updated copy of the Purchase Agreement for the O'Brien property. At the August 12, 2024, monthly Board Meeting the Purchase Agreement was signed by Cambridge Township Chairman Dale B. Anderson and Clerk Darrell Vosika. The agreement was sent to the O'Brien's for their signature and then given to Grant Lindberg, P.A., who is managing the closing of the property sale. The township is waiting to hear from the attorney regarding the scheduling of a closing date.
- B. **GOHPER BOUNTY**- Deb Sorenson brought in 503 pairs of Gopher front feet. At \$2.00 per gopher the township will be issuing a check for \$1,006 to:
 - Deb Sorenson
 - 4743 327th Ave NE
 - Cambridge, Mn 58008
- C. **ROB LARSON** – Cambridge Township Resident came before the Board requesting what the requirements are for a private driveway that serves a number of individual properties to become a township road. The Board referenced the Cambridge Township Road Ordinance 101 for the requirements. The private driveway in question is Cord Trail off of 331st Ave NE (Tunnel Road).

8. ROAD BUSINESS

- A. Rob's Report:
- i) **Ditch Mowing Update** – the 2nd mowing should be the week of 9/27.
 - ii) **Turnarounds** – Rob built a new turnaround at the North end of Rochester St. Jim has been working on getting a turnaround agreement at Norman's old residence.
 - iii) **Tree Removal** – on a portion of Skogman Lake Road south of the Bayview development the trees are forming a canopy over part of the road. Rob received the following quotes for tree removal in this area:

TREE FELLERS	\$ 10,900
HAAVEN STUMP REMOVAL	\$ 19,500

Motion: To accept Tree Fellers quote of \$ 10,900 for the removal of trees on the Skogman Lake Road Project (see contract).

M/S: Jim Fridstrom / John Erlandson Sr. (vote: 3-0) to approve
 - iv) **337TH Ave & Naples St.** – Rob reports that they will be restriping either the last week in September or the first week in October.
- B. **343rd AVE & Railroad Crossing** – Dale has not heard any updates. It was suggested that the township should invite a representative from the BNSF railroad to one of our monthly meetings to discuss the situation.
- C. **TOWNSHIPS MEETING (BRADFORD HALL) TO ADDRESS REVISIONS TO ISANTI COUNTY ZONING** – Jim is our representative on the committee. They are trying to work together with zoning on issues.
UPDATE: Nothing new – waiting for subdivision ordinance to be completed.
- D. **ROAD ORDINANCE REVIEW** – The Board will continue to work on reviewing & updating the Cambridge Township Road Ordinance 101 once all the various sections of the Comprehensive Plan have been finalized.
- E. **UTILITY PERMITS** – The clerk reported that the township has issued 36 Utility Permits for the fiscal year 2024.
- F. **357TH AVE REPAIR PROJECT**- Rob reported that DW Co. will be shouldering the repair project area next Tuesday.
- G. **2024 MN FALL MAINTENANCE EXPO (OCT. 2ND & 3RD 2024)**
 Registration Fee: \$30.00 single day or \$50.00 for both days
 Location: St Cloud, Mn
 Website: <http://mnfallexpo.com/>
 Rob & Todd would like to attend on Wednesday (Oct 2nd) & Jim on Thursday
 The clerk has pre-registered for 3 members of the township to attend.

9. OLD BUSINESS

- A. **BROADBAND (EAST CENTRAL ENERGY'S FIBER INTERNET PROJECT) – ECE FIBER UPDATE: To review information: www.ecefiber.com**
 Cambridge Township is in phase 1
- i) Registered for an ECE Fiber internet package
 - ii) Signed the ECE Fiber Service Agreement
 - iii) ECE was out to township garage/office (7/23/2024) to discuss internet entry line.

- B. **ECE BROADBAND SERVICES** is asking previously interested parties to visit their website to place their order for an internet package. They would like you to select the internet package of your choice and optional add-on features that best fits your needs. The clerk has registered Cambridge Township for the following: internet package + phone service.

NOTE: It is also important to request and sign a Broadband and VoIP Service Agreement – Terms and Conditions of Service.

10. NEW BUSINESS

A. **ISANTI COUNTY SHERIFF'S DEPT.-**

- i) Alex Gerhardson, Investigator Isanti County Sheriff's Office, was present to introduce himself and answer any questions. Mr. Gerhardson is Cambridge Township's new liaison officer for the Sheriff's Dept. He will attend a number of monthly meetings during the year. He is available anytime for questions or concerns so please reach out to him via email or his office phone: 763-691-2414
alex.gerhardson@co.isanti.mn.us
- ii) Township Portable Radios – donated from the Isanti Co. Sheriff's Dept. On September 6th, the Isanti Co. Sheriff's Dept held a training session for township board members and election judges to review the use of the radios. The meeting was attended by Supervisor Jim Fridstrom, Clerk Darrell Vosika and Head Election Judge Arianna Weiler. What was learned about the Motorola XTS 2500 Radio:
- a) The radio if purchased on the market would cost \$ 5,000.
 - b) Will need to replace the battery sometime in the near future.
Estimated cost: \$70
 - c) Radio will need to be programed for the Cambridge Township channel (presently is only programed for Isanti Co. Sheriff's Dept dispatch. Estimated cost: \$35 - \$65
 - d) A mobile unit will be available to be installed in a vehicle in the future. Estimated cost \$700
 - e) Storage concerns: store in an open area and does not need to be in charge mode.

Motion: For Supervisor Jim Fridstrom to have the new Motorola XTS 2500 Radio programed for the Cambridge Township Channel at a cost not to exceed \$200.

M/S: John Erlandson Sr. / Dale B. Anderson (vote: 3-0) to approve

B. **ELECTIONS**

- i) GENERAL ELECTION: November 5, 2024

Polls open: 7am – 8pm

C. **JANUARY PEIP RENEWAL** – the actual renewal letter will come in late September.

New changes: Policy automatically extended for an additional four-year term with an early termination option. This is Rob's health insurance.

D. **NEXTERA ENERGY RESOURCES** – The company is talking to landowners and some stakeholders in Isanti County about a solar project. Dale has been in contact with them and they are still in the initial stages of the project. He may try and

set up an informational meeting with them sometime towards fall.

E. **DEADLINE: USE YOUR ARPA FUNDS OR OBLIGATE FUNDS BY DEC. 31, 2024.**

Cambridge Township has used the total amount of their ARPA funds on the 343rd Ave Road Reconstruction Project.

F. **ECE – charitable program “Caring Members Program”**

The Board decided to not participate in the program at this time.

11. ISANTI COUNTY BOARD OF COMMISSIONERS REPORT – Bill Berg District 2 County Commissioner, was In attendance and reported that the County Commissioners are working on the budget and that he did attend a MnDOT workshop.

12. MAILINGS AND OTHER COMMUNICATIONS RECEIVED:

A. ECHOES – Seven County Senior Federation Publication – July / August 2024

13. OFFICERS BUSINESS

- | | | |
|----|-------------|------|
| A. | CLERK | None |
| B. | TREASURER: | None |
| C. | SUPERVISORS | None |

14. REPORT OF **ISANTI COUNTY PLANNING COMMISSION – JIM** – Nothing for the Township

NOTE: the meeting agenda scheduled for Sept. 26, 2024, @ 6pm has a list of topics that will be discussed on various Isanti County Zoning Ordinance issues.

15. REPORT OF **ISANTI COUNTY BOARD OF ADJUSTMENT – JIM** – Nothing for the Township

16. REPORT OF **NORTH TH 65 CORRIDOR COALITION – JOHN** – Nothing for the Township

17. NOTICES:

- A. **October 14, 2024 @ 7pm – Next monthly Board Meeting**
- B. **November 5, 2024, is General Election Day (Polls open 7am – 8pm)**
- C. **NOTE: THE NOVEMBER MONTHLY TOWNSHIP BOARD MEETING WILL BE HELD ON TUESDAY NOVEMBER 12, 2024, @ 7pm (MONDAY Nov 11th IS VETERANS DAY A FEDERAL HOLIDAY).**

18. OTHER BUSINESS:

A. **15th Annual Township Legal Seminar – Couri & Ruppe, P.L.L.P.**

Various dates & locations around the state – check their website:

www.couriruppe.com

B. The township received a letter from J.RETTENMAIER USA LP – the purpose of this letter is to notify you that J. Rettenmaier USA LP will continue to apply biosolids in Cambridge Township as we have done for many years under permit.

C. **BOARD APPOINTMENT OF CAMBRIDGE TOWNSHIP TREASURER**

Carol Williams Kahring, present elected Cambridge Township Treasurer has moved out of the township. The question before the Board is as follows:

Can an elected town board official still serve if he or she moves out of the Township?

Answer: Minn. Stat. 351.02 provides that every office shall be considered vacant if the incumbent ceases to be an inhabitant “of the district, county or city for which the incumbent was elected or appointed, or within which the duties of the office are required to be discharged”.

Candidate for appointed Treasurer: Arianna Weiler (Camb Township Resident)
The Board discussed that the candidate would receive the following compensation: Hourly Rate of \$20.00/hr. with a max of 20 hrs./month + meetings.

Arianna Weiler agreed with the compensation.

Motion: To appoint Arianna Weiler Cambridge Township Treasurer for the duration of the Treasurer’s elected term (March 2025). At that point in time, she would need to decide if she wished to become a candidate in the March Township Annual Election.

M/S: Jim Fridstrom / John Erlandson Sr. (vote: 3-0) to approve the appointment

Cambridge Township Clerk Darrell Vosika gave Arianna Weiler the oath of office for the official position of appointed Cambridge Township Treasurer.

D. CAMBRIDGE TOWNSHIP TREASURER’S APPOINTMENT OF A DEPUTY TREASURER

Two deputy positions are also available in town government. Both the town clerk and the town treasurer have the authority to appoint a deputy, supervisors do not. Minn. Stat 367.12; 367.161. All clerks and treasurers should appoint a deputy.

Arianna Weiler, Cambridge Township Treasurer, appointed Carol Williams as Cambridge Township Deputy Treasurer.

Cambridge Township Clerk Darrell Vosika gave Carol Williams the oath of office for the official position of appointed Cambridge Township Deputy Treasurer.

E. CAMBRIDGE TOWNSHIP CLERK’S APPOINTMENT OF A DEPUTY CLERK

Darrell Vosika, Cambridge Township Clerk, appointed Arianna Weiler as Cambridge Township Deputy Clerk.

Cambridge Township Clerk Darrell Vosika gave Arianna Weiler the oath of office for the official position of appointed Cambridge Township Deputy Clerk.

Arianna Weiler will replace Valerie Anderson, Stanchfield Township Clerk, as Cambridge Township appointed Deputy Clerk.

F. *PICTURES FOR THE WEBSITE (OFFICERS & EMPLOYEE) WERE TAKEN**

19. MOTION MADE TO PAY THE BILLS AS PRESENTED FOR PAYMENT ON SEPTEMBER 9, 2024.

M/S: JOHN ERLANDSON SR. /JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

20. MOTION MADE TO ADJOURN AT 8:10PM.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA, CAMBRIDGE TOWNSHIP CLERK