

CAMBRIDGE TOWNSHIP MONTHLY MEETING

AUGUST 12, 2024

PRESENT: Board Supervisors: Dale B. Anderson Chairman & Jim Fridstrom (Supervisor)
Excused: John Erlandson Sr. (Supervisor)

Treasurer: Carol Williams Kahring (Excused)

Clerk: Darrell Vosika

Road Maintenance Supervisor: Rob A. Anderson (Employee)

LOCATION: Cambridge Township Hall located in the Isanti County Historical Society Building
(33525 FLANDERS ST. NE, CAMBRIDGE).

1. Chairman Dale B. Anderson called the Monthly Board Meeting to order at 7:00pm.
A quorum does exist (2 – Supervisors present)

2. The Pledge of Allegiance to the Flag was recited.

3. **Approval of the Agenda**

MOTION: TO APPROVE THE AGENDA AS PRESENTED

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO APPROVE.

M = OFFICER MAKING THE MOTION

S = OFFICER SECONDING THE MOTION

4. Approval of the **MINUTES** of the **JULY 8, 2024, MONTHLY BOARD MEETING.**

MOTION: TO APPROVE THE MINUTES OF THE JULY 8, 2024, MONTHLY BOARD MEETING.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO APPROVE

5. **FINANCIAL REPORTS** were prepared by Carol Williams Kahring, Township Treasurer and Darrell Vosika, Township Clerk.

A. MISC. INCOME:

i) Utility Permit #2024-21 (ECE)	\$ 100.00
ii) Utility Permit #2024-22 (ECE)	\$ 100.00
iii) Isanti Co. 2024 1 st Half Tax Settlement	\$ 242,056.64
iv) Dust Control (Private Pay) – R. Vavra	\$ 378.00
v) Utility Permit #2024-23 (ECE)	\$ 100.00
vi) 2-Driveway Permits – B & L Co. LLC	\$ 720.00
vii) Dust Control (Private Pay) – M. Lindgren	\$ 252.00
viii) Dust Control (Private Pay) – S. Parker	\$ 165.60
ix) Dust Control (Private Pay) – Grandy Nine Golf	\$ 908.40
x) Dust Control (Private Pay) – The Brass Rail	\$ 108.00
xi) Dust Control (Private Pay) – D. Leaf	\$ 280.80
xii) Utility Permit #2024-24 (ECE)	\$ 100.00
xiii) State of Mn – Township Aid	\$ 750.50
xiv) Driveway Permit – M. J. Perkins	\$ 350.00
xv) Utility Permit #2024-25 (Telcom Const)	\$ 100.00

B. The following **FINANCIAL REPORTS:**

CLERK'S REPORTS:

- i) Bank Account Reports: JULY 31, 2024
- ii) Interest & Dividend Reports: JULY 2024

TREASURER'S REPORTS:

- i) CTAS REPORTS available are as follows:
 - a) 7/13/2024 – Payroll Register - Landscape
 - b) 7/13/2024 – Net Pay Account Distribution
 - c) 7/19/2024 – Claims List for Approval
 - d) 7/27/2024 – Net Pay Account Distribution
 - e) 7/27/2024 – Payroll Register – Landscape
 - f) 8/02/2024 – Claims List for Approval
 - g) 8/16/2024 – Claims List for Approval
 - h) 8/10/2024 – Payroll Register - Landscape
 - i) 8/10/2024 – Net Pay Account Distribution
 - j) 8/12/2024 – Claims List for Approval

CLERK & TREASURER'S MONTHLY EXPENSE REPORT

- a) Clerk's **JULY 2024** Expenses: \$ 87,574.97
- b) Treasurer's **JULY 2024** Expenses: \$ 87,574.97

- C. The Township received reports from First Bank & Trust showing a collateral insurance amount to cover 110% of the uninsured savings date on **7/31/2024**. They check the deposit balances every business day at 2pm CST and make pledge changes accordingly at that time. (Minn. Stat. 118A.03)
- D. VISA – The Board previously (7/8/2024) instructed the clerk to have the credit limit returned to the previous amount after it was automatically increased. The clerk contacted Elan on 7/13 and had the credit limit returned to the previous amount. Elan also special coded the account so that the amount would not be increased unless requested by the township. A letter was received dated 7/12/2024, that the credit limit had been reduced to the previous amount.
- E. CTAS Checks: Question regarding Micro-perforation of checks – the clerk called the Victor Lundeen Co. and explained the concern and to see what alternative solution to the problem is available. They suggested to check further into the supply received and see if the second perforation does appear. Starting at check #13877 the 2nd perforation may start to appear. If not satisfied, they will print an extra quantity of checks on our next order.
- F. Transfer of excess funds from checking to a CD – First Bank & Trust has a 7-month CD @ 4.75% APY The clerk is to check if this CD rate is available to townships (Public Funds).

I. **FINANCIAL REPORTS:**

MOTION: TO APPROVE FINANCIAL REPORTS AS PRESENTED AT THE AUGUST 12, 2024, MEETING.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO APPROVE

6. **SCHEDULED BUSINESS:**

- A. **RANDY WESTERBERG PLAT (WESTERBERG FARM)** - Kyle Roddy, PLS, came before the Board to receive the chairman's signature on the final plat (mylars). There were no Township roads or driveways onto a Township Road. The driveways exit onto Isanti Co. Rd 33.
MOTION: TO APPROVE THE WESTERBERG FARM PLAT AND TO HAVE THE TOWNSHIP CHAIRMAN SIGN THE FINAL PLAT MYLAR.
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO APPROVE
Chairman Dale B. Anderson signed the Westerberg Farm Final Plat Mylar.

7. NEW BUSINESS AT PUBLIC REQUEST:

- A. **LAND OPTION (O'BRIEN)** – The township received an updated copy of the Purchase Agreement for the O'Brien property. The contingency regarding the sale of the North Township land has been removed from the purchase agreement since the North Land sale has been finalized.

Grant Lindberg, P.A., will be managing the closing of the property sale.

A procedure using Quick Claim Deeds, which Grant Lindberg is familiar with will be used in the transfer of the property.

MOTION: FOR THE CAMBRIDGE TOWNSHIP BOARD TO ACCEPT THE PROPOSED PURCHASE AGREEMENT WITH MR O'BRIEN FOR LAND DESCRIBED IN THE PURCHASE AGREEMENT.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO APPROVE

The Purchase Agreement was signed by Cambridge Township Chairman Dale B.

Anderson and Clerk Darrell Vosika. The signed purchase agreement will be given to

Grant Lindberg for the O'Brien's to sign. Once signed, then a closing date can be agreed upon.

8. ROAD BUSINESS

- A. Rob's Report:

- i) **Ditch Mowing** – is done. Shermik Tree Farm will need to update their Certificate of Insurance prior to being paid.
- ii) **North Pine Lake Road** – beavers have clogged the culvert by the pond. Rob has had a trapper remove 2 beavers from the area in question.
- iii) **E-911 Address Sign** – a property at 33703 Hasting St. NE (Township Address) has been annexed into the City of Cambridge. New address is 690 Old Main St. N. They would like the Township E-911 sign removed because of a possible issue with emergency services. Rob checked out the location and found that someone had already removed the E-911 sign.
- iv) **Gravelling** is complete
- v) **Turnarounds** – Rob reported that they rebuilt four (4) turnarounds in the township.
- vi) **Culvert for 361st Ave** – special culvert has been purchased to replace the deteriorated culvert on 361st Ave NE.
- vii) **Packard St & 349th Ave (County Road 10 in Chisago Co. Detour)** – due to the increase traffic – the construction company has paid to have the detour roads in Cambridge Township reapplied with dust control.
- viii) **MnDOT Recertification** – Rob had both the 2020 Western Star and the 2013 Mack truck at Lake State Repair for State Inspection.

- B. **343rd AVE & Railroad Crossing** – Dale has not heard any updates.

It was suggested that the township should invite a representative from the BNSF railroad to one of our monthly meetings to discuss the situation.

- C. **TOWNSHIPS MEETING (BRADFORD HALL) TO ADDRESS REVISIONS TO ISANTI COUNTY ZONING** – Jim is our representative on the committee.

They are trying to work together with zoning on issues.

UPDATE: Nothing new – waiting for subdivision ordinance to be completed.

- D. **ROAD ORDINANCE REVIEW** – The Board will continue to work on reviewing & updating the Cambridge Township Road Ordinance 101 once all the various sections of the Comprehensive Plan have been finalized.
- E. **UTILITY PERMITS** – The clerk reported that the township has issued 30 Utility Permits for the fiscal year 2024.
- F. **357TH AVE REPAIR PROJECT**- Rob reported that they have reclaimed that portion of the 357th Ave project, geogrid laid & one lift of blacktop.
- G. **2024 MN FALL MAINTENANCE EXPO (OCT. 2ND & 3RD 2024)**
Registration Fee: \$30.00 single day or \$50.00 for both days
Location: St Cloud, Mn
Website: <http://mnfallexpo.com/>
Rob & Todd would like to attend on Wednesday (Oct 2nd) & Jim on Thursday (Oct 3rd). The clerk will pre-register them.
- H. **Driveway Permit Material Costs**- The Board reviewed the cost sheet since the township did receive a shipment of swinging mailbox posts on 7/17/2024. The cost of the mailbox posts remained the same so that the driveway permit cost was not changed (\$1,200). The last adjustment was on 5/13/2024.
- I. **Flooding Resources for Townships** – The MAT office asks that townships that are affected by flooding take the time to photograph some of the roads and send them to your legislator and to Graham Berg-Moberg at gberg-moberg@mntownships.org to help document our need for increased township transportation funding.

9. OLD BUSINESS

- A. **BROADBAND (EAST CENTRAL ENERGY'S FIBER INTERNET PROJECT) – ECE FIBER UPDATE: To review information: www.ecefiber.com**
Cambridge Township is in phase 1
 - i) Registered for an ECE Fiber internet package
 - ii) Signed the ECE Fiber Service Agreement
 - iii) ECE was out to township garage/office (7/23/2024) to discuss internet entry line.
- B. **ECE BROADBAND SERVICES** is asking previously interested parties to visit their website to place your order for an internet package. They would like you to select the internet package of your choice and optional add-on features that best fits your needs. The clerk has registered Cambridge Township for the following:
internet package + phone service.
NOTE: It is also important to request and sign a Broadband and VoIP Service Agreement – Terms and Conditions of Service.

10. NEW BUSINESS

- A. **TOWNSHIP ATTORNEY** – Cambridge Township's present attorney is transitioning to a new law firm. Jim has received written proposals for Legal Services for the township from COURI & RUPPE, P.L.L.P. and TROY GILCHRIST, Town Law Center,

P.L.L.P. for the Board to review. Both groups have agreed to work on an on-call basis with the township.

B. ELECTIONS

i) PRIMARY ELECTION: AUGUST 13, 2024 (Polls open: 7am to 8pm)

Resolution #24-14: Resolution Appointing Election Judges for the 2024 Primary Election

MOTION: TO APPROVE RESOLUTION #24-14

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO APPROVE

ii) From the Office of Secretary of State: VOTING OPERATIONS, TECHNOLOGY & ELECTION RESOURCES (VOTER) ACCOUNT COUNTY – MUNICIPALITY AGREEMENT.

The Board decided not to request the refund – the refund will remain with the county.

C. MATIT – COMPREHENSIVE LIABILITY COVERAGE (CLC) – Insurance 2024 – 2025

New coverage documents have been received (coverage begins: 7/1/2024).

Payment deadline is August 15, 2024. The Board approved the annual payment of \$ 7,105.00 due in August.

Rob reviewed the policy regarding what equipment is listed and the value being covered. He recommended no change.

D. NEXTERA ENERGY RESOURCES – The company is talking to landowners and some

stakeholders in Isanti County about a solar project. Dale has been in contact with them and they are still in the initial stages of the project. He may try and set up an informational meeting with them sometime towards fall.

E. TOWN AID CERTIFICATION – 2025 AID AMOUNT = \$ 1,737

11. ISANTI COUNTY BOARD OF COMMISSIONERS REPORT – Bill Berg District 2 County Commissioner, was unavailable to answer any County related questions. He did send an email noting that the county is in the budget process and preparing for negotiations.

12. MAILINGS AND OTHER COMMUNICATIONS RECEIVED:

A. Lakes and Pines CAC Inc. – Board & Employee Newsletter – July 2024

B. ECHOES – Seven County Senior Federation Publication – May/June 2024

13. OFFICERS BUSINESS

A. CLERK: None

B. TREASURER: None

C. SUPERVISORS Jim reported that the GIS system (Geographic Information Systems) available on the Isanti County website is similar to the former Beacon system.

14. REPORT OF ISANTI COUNTY PLANNING COMMISSION – JIM – Nothing for the Township

15. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – JIM – Nothing for the Township

16. REPORT OF NORTH TH 65 CORRIDOR COALITION – JOHN – Not available (excused)

17. NOTICES:

- A. **August 13, 2024 – Primary Election (Polls open: 7am – 8pm)**
- B. **August 20, 2024 – District 7 (MAT Director Tammy Carlson)**
Location: Anoka Ramsey Community College (Cambridge Campus)
300 Spirit River Drive South
Cambridge, Mn 55008
Time: 5:30 – 6pm – (Optional) – meet MAT Staff or questions
6pm – Registration & Refreshments
6:30pm - Meeting
- C. **September 9, 2024 @ 7pm – next monthly Board Meeting**

18. OTHER BUSINESS:

- A. **15th Annual Township Legal Seminar – Couri & Ruppe, P.L.L.P.**
Various dates & locations around the state – check their website:
www.couriruppe.com
- B. Information: The scheduled July meeting of the Isanti County Township Officers Association has been canceled.
- C. Voluntary Survey – University of Minnesota – Your Perspectives on Soil Management was available for board members to take.

19. **MOTION MADE TO PAY THE BILLS AS PRESENTED FOR PAYMENT ON August 12, 2024.**

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO APPROVE

20. **MOTION MADE TO ADJOURN AT 7:57PM.**

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO ADJOURN

DARRELL VOSIKA, CAMBRIDGE TOWNSHIP CLERK