

CAMBRIDGE TOWNSHIP MONTHLY MEETING

JULY 8, 2024

PRESENT: Board Supervisors: Dale B. Anderson Chairman, Jim Fridstrom (Supervisor) & John Erlandson Sr. (Supervisor)

Treasurer: Carol Williams Kahring

Clerk: Darrell Vosika

Road Maintenance Supervisor: Rob A. Anderson (Employee)

LOCATION: Cambridge Township Hall located in the Isanti County Historical Society Building (33525 FLANDERS ST. NE, CAMBRIDGE).

1. Chairman Dale B. Anderson called the Monthly Board Meeting to order at 7:00pm.

2. The Pledge of Allegiance to the Flag was recited.

3. **Approval of the Agenda**

MOTION: TO APPROVE THE AGENDA AS PRESENTED

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE.

M = OFFICER MAKING THE MOTION

S = OFFICER SECONDING THE MOTION

4. Approval of the **MINUTES** of the **JUNE 10, 2024, MONTHLY BOARD MEETING.**

MOTION: TO APPROVE THE MINUTES OF THE JUNE 10, 2024, MONTHLY BOARD MEETING.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

5. **FINANCIAL REPORTS** were prepared by Carol Williams Kahring, Township Treasurer and Darrell Vosika, Township Clerk.

A. MISC. INCOME:

i) Lindberg Law Office PA – Sale of Twp North Land	\$ 157,674.60
ii) Sate of Minnesota – PNP Reimbursement	\$ 2,301.36
iii) Utility Permit #2024-19 (ECE wo#202430964)	\$ 100.00
iv) Utility Permit #2024-20 – ECE wo#202430283)	\$ 100.00

B. The following **FINANCIAL REPORTS:**

CLERK’S REPORTS:

i) Bank Account Reports: JUNE 30, 2024

ii) Interest & Dividend Reports: JUNE 2024

TREASURER’S REPORTS:

i) CTAS REPORTS available are as follows:

- a) 6/15/2024 – Payroll Register - Landscape
- b) 6/15/2024 – Net Pay Account Distribution
- c) 6/21/2024 – Claims List for Approval
- d) 6/29/2024 – Net Pay Account Distribution
- e) 6/29/2024 – Payroll Register – Landscape
- f) 6/30/2024 – Net Pay Account Distribution
- g) 6/30/2024 – Payroll Register - Landscape

- h) 7/05/2024 – Claim List for Approval (Officers)
- i) 7/08/2024 – Claim List for Approval

CLERK & TREASURER’S MONTHLY EXPENSE REPORT

- a) Clerk’s **JUNE 2024** Expenses: \$ 50,880.84
- b) Treasurer’s **JUNE 2024** Expenses: \$ 50,880.84

- C. The Township received reports from First Bank & Trust showing a collateral insurance amount to cover 110% of the uninsured savings date on **6/28/2024**. They check the deposit balances every business day at 2pm CST and make pledge changes accordingly at that time.
(Minn. Stat. 118A.03)
- D. The clerk has renewed the CD at Security Bank & Trust.
- E. VISA – The Board instructed the clerk to have the credit limit returned to the previous amount after it was automatically increased.
- F. 2024 1st Half Property Tax Settlement has been received – Note: the amount is not in the June account figures previously reported.
- G. CTAS Checks: Question regarding Micro-perforation of checks – clerk is to call Victor Lundeen Co. and explain the concern and see what alternative solution to the problem is available.
- H. Authorization of fund transfer: Escrow fund (\$504) to R&B Fund (Dust control payment for application to cul-de-sac North end of 7th St. (North of County Rd 6).

MOTION: TO APPROVE TRANSFER #2024-101

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

I. FINANCIAL REPORTS:

MOTION: TO APPROVE FINANCIAL REPORTS AS PRESENTED AT THE JULY 8, 2024, MEETING.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

6. SCHEDULED BUSINESS:

- A. **CAMBRIDGE-ISANTI AREA SOFTBALL ASSOCIATION** – Duke Weisbrod, President of the Cambridge-Isanti Area Softball Association, came before the Township Board requesting consent of the Town Board for the County of Isanti to issue the following license:

- i) **TEMPORARY ON-SALE INTOXICATING LIQUOR** – FOR SOFTBALL TOURNAMENT HELD AT SANDQUIST PARK ON AUGUST 15-18, 2024

MOTION: THE TOWN BOARD GIVES THE CAMBRIDGE-ISANTI AREA SOFTBALL ASSOCIATION (DUKE WEISBROD) CONSENT FOR THE COUNTY OF ISANTI TO ISSUE A TEMPORARY ON-SALE INTOXICATING LIQUOR LICENSE FOR THE DATES LISTED ON THE CONSENT FORMS CONTINGENT UPON THE TOWNSHIP RECEIVING A COPY OF THEIR LIABILITY INSURANCE.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

- B. **CAMBRIDGE TOWNSHIP NORTH LAND SALE** - The Town Board has a Purchase Agreement dated April 21, 2024, with Michael Perkins to sell the real property parcel (Pid: 030141100) as described in Cambridge Township Resolution #24-13. The above-described real property is not held by the Town for a special purpose and that the Town Board may sell the real property without voter approval (**RESOLUTION #24-13**). At the Lindberg Law office, P.A., on June 11, 2024, the Cambridge Township Board Chairman Dale B. Anderson and Township Clerk Darrell Vosika met with Grant Lindberg to complete the sale of the Township North Land (PID#030141100). A complete copy of closing sale documents has been placed in the township safe.

7. NEW BUSINESS AT PUBLIC REQUEST:

- A. **LAND OPTION (O'BRIEN)** – Now that the North Township Land sale has been finalized, the Township is prepared to continue with the O'Brien land purchase option.

8. ROAD BUSINESS

- A. Rob's Report:

- i) **Ditch Mowing is done**
- ii) **Gravelling is done**
- iii) **Culvert** was replaced on Zest St.
- iv) **Dust Control Application (2024 cost = \$1.20/gallon)**

	<u>Gallons</u>	<u>Twp Roads</u>	<u>Private Pay</u>	<u>Total</u>
2024	15,447 Gals	\$15,939.60	\$2,596.80	\$18,536.40
2023	18,773 Gals	\$18,261.65	\$3,515.03	\$21,776.68

(in 2024 the twp did not have to pay for the application on 349th Ave because of the construction on Chisago Co. Rd 10 & under the private pay expense, DW Companies was billed directly by the vendor)

- B. **343rd AVE & Railroad Crossing** – Dale has not heard any updates.
A concern was expressed by resident Todd Hanson regarding the need to restripe the centerline. The Board will consider the request. However, Rob will check on the painting of a white rectangular line for stopping on 343rd Ave at the intersection with Old Main St.
- C. **TOWNSHIPS MEETING (BRADFORD HALL) TO ADDRESS REVISIONS TO ISANTI COUNTY ZONING** – Jim is our representative to the committee.
They are trying to work together with zoning on issues.
UPDATE: Nothing new (waiting for Commissioners to get closer on the new Imagine 2045 Comprehensive Plan).
- D. **ROAD ORDINANCE REVIEW**- The Board will continue to work on reviewing & updating the Cambridge Township Road Ordinance 101 once the Imagine 2045 Comprehensive Plan is approved by the County Commissioners.
- E. **UTILITY PERMITS** – The clerk reported that the township has issued 23 Utility Permits for the fiscal year 2024.
- F. **357TH AVE REPAIR PROJECT**- Rob reported that he received quotes for the shouldering of the 357th Ave project. The estimates are for the work, and they will be using our gravel. The following quotes were received:

Knife River	\$ 5,200
DW Co.	\$ 3,800

The Board recommended that the Township use DW Companies.
- G. **2024 MN FALL MAINTENANCE EXPO (OCT. 2ND & 3RD 2024)**
Registration Fee: \$30.00 single day or \$50.00 for both days
Location: St Cloud, Mn
Website: <http://mnfallexpo.com/>
Rob would like to attend on Thursday (Oct 3rd)
- H. **COUNTRY CARE LAWN SERVICE** – need to get a certificate of liability insurance before releasing any payments.

9. OLD BUSINESS

- A. **BROADBAND (EAST CENTRAL ENERGY'S FIBER INTERNET PROJECT) – ECE FIBER UPDATE: To review information: www.ecefiber.com**
Cambridge Township is in phase 1
- i) Registered for an ECE Fiber internet package
 - ii) Signed the ECE Fiber Service Agreement
- B. **ECE BROADBAND SERVICES** is asking previously interested parties to visit their website to place your order for an internet package. They would like you to select the internet package of your choice and optional add-on features that best fits your needs. The clerk has registered Cambridge Township for the following: internet package + phone service.
- NOTE:** It is important to also request and sign a Broadband and VoIP Service Agreement – Terms and Conditions of Service.

10. NEW BUSINESS

- A. **TOWNSHIP ATTORNEY** – Cambridge Township's present attorney is transitioning to a new law firm. Jim has received written proposals for Legal Services for the township from COURI & RUPPE, P.L.L.P. and TROY GILCHRIST, Town Law Center, P.L.L.P. for the Board to review. The Board is recommending that Jim contact Troy Gilchrist regarding representing the township in the land purchase agreement they presently have with Mr. O'Brien. Troy has agreed to work on an on-call basis with the township.
- B. **ELECTIONS**
- i) PRESIDENTIAL NOMINATION PRIMARY (PNP) – the township has received the cost reimbursement from the state = \$ 2,301.36
 - ii) PRIMARY ELECTION: AUGUST 13, 2024 (Polls open: 7am to 8pm)
The Board approved the clerk's request to provide coffee & donuts for the election judges.
- C. **MATIT – COMPREHENSIVE LIABILITY COVERAGE (CLC) – Insurance 2024 – 2025**
New coverage documents have been received (coverage begins: 7/1/2024). Payment deadline is August 15, 2024. The Board approved the annual payment of \$ 7,105.00 due in August.
- MOTION: TO PAY THE CLC INSURANCE PAYMENT OF \$7,105.00 FOR THE 7/1/2024 – 7/31/2025 COVERAGE TERM.**
- M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE**
Rob will review the policy regarding what equipment is listed and the value being covered.
- D. **NEXTERA ENERGY RESOURCES** – The company is talking to landowners and some stakeholders in Isanti County about a solar project. Dale has been in contact with them and they are still in the early stages of the project. He may try and set up an informational meeting with them sometime towards fall.

11. ISANTI COUNTY BOARD OF COMMISSIONERS REPORT – Bill Berg District 2 County Commissioner, was unavailable to answer any County related questions. He did send an email noting that the county did hire a new finance director Randal Erickson who was hired from within.

12. MAILINGS AND OTHER COMMUNICATIONS RECEIVED:

- A. MINNESOTA POLLUTION CONTROL AGENCY
Public Notice of Intent to Modify and Reissue Solid Waste Permit SW-632
Facility: First State Tire Recycling Inc.
1500 278th Ln NE
Isanti, Mn 55040-6314
Public comment period: 6/27/2024 – 7/29/2024

13. OFFICERS BUSINESS

- A. CLERK: None
- B. TREASURER: None
- C. SUPERVISORS: An extension of the NO Parking Signs on Naples St.
To install No Parking from here to corner signs on both the North
and the South lanes on Naples St. in the Sandquist Park Area.

14. REPORT OF **ISANTI COUNTY PLANNING COMMISSION – JIM** – Nothing for the Township

15. REPORT OF **ISANTI COUNTY BOARD OF ADJUSTMENT – JIM** – Nothing for the Township

16. REPORT OF **NORTH TH 65 CORRIDOR COALITION – JOHN** – Nothing for the Township

17. NOTICES: **August 12, 2024** – Next monthly Board Meeting of the Cambridge Township Board
@ 7pm

August 13, 2024 – Primary Election (Polls open: 7am – 8pm)

August 20, 2024 – District 7 Meeting (MAT Director Tammy Carlson)

Location: Anoka Ramsey Community College (Cambridge Campus)

300 Spirit River Drive South

Cambridge, Mn 55008

Time: 5:30 – 6pm – (Optional) – meet MAT Staff or questions

6pm – Registration & Refreshments

6:30pm - Meeting

18. OTHER BUSINESS:

- A. **15th Annual Township Legal Seminar – Couri & Ruppe, P.L.L.P.**
Various dates & locations around the state – check their website:
www.couriruppe.com

19. **MOTION MADE TO PAY THE BILLS AS PRESENTED FOR PAYMENT ON JULY 8, 2024.**

M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

20. **MOTION MADE TO ADJOURN AT 8:30PM.**

M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA, CAMBRIDGE TOWNSHIP CLERK