

CAMBRIDGE TOWNSHIP MONTHLY MEETING

MAY 13, 2024

PRESENT: Board Supervisors: Dale B. Anderson Chairman, Jim Fridstrom (Supervisor) & John Erlandson Sr. (Supervisor)

Treasurer: Carol Williams Kahring

Clerk: Darrell Vosika

Road Maintenance Supervisor: Rob A. Anderson (Employee)

LOCATION: Cambridge Township Hall located in the Isanti County Historical Society Building (33525 FLANDERS ST. NE, CAMBRIDGE).

1. Chairman Dale B. Anderson called the Monthly Board Meeting to order at 7:00pm.

2. The Pledge of Allegiance to the Flag was recited.

3. **Approval of the Agenda**

MOTION: TO APPROVE THE AGENDA AS PRESENTED

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE.

M = OFFICER MAKING THE MOTION

S = OFFICER SECONDING THE MOTION

4. Approval of the **MINUTES** of the **APRIL 8, 2024, MONTHLY BOARD MEETING.**

4A. Approval of the **MINUTES** of the **APRIL 8, 2024, ANNUAL ROAD REVIEW.**

4B. Approval of the **MINUTES** of the **APRIL 8, 2024, REORGANIZATIONAL MEETING.**

4C. Approval of the **MINUTES** of the **April 23, 2024, SPECIAL BOARD MEETING.**

4D. Approval of the **MINUTES** of the **MAY 7, 2024, SPECIAL BOARD MEETING.**

MOTION: TO APPROVE THE MINUTES OF THE ABOVE MEETINGS (4 - 4D).

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

5. **FINANCIAL REPORTS** were prepared by Carol Williams Kahring, Township Treasurer and Darrell Vosika, Township Clerk.

A. MISC. INCOME:

i) Utility Permit #2024-06 – ECE \$ 100.00

ii) Rebate Check – Federated Co-ops – Diesel Fuel \$ 271.80

iii) Utility Permit #2024-07 – ECE \$ 100.00

iv) Utility Permit #2024-08 – ECE \$ 100.00

B. The following **FINANCIAL REPORTS:**

CLERK'S REPORTS:

i) Bank Account Reports: **April 30, 2024**

ii) Interest & Dividend Reports: **April 2024**

iii) **April 2024, Expenses = \$ 24,532.39**

TREASURER'S REPORTS:

i) CTAS REPORTS available are as follows:

a) 5/4/2024 – Payroll Register - Landscape

b) 5/4/2024 – Net Pay Account Distribution

c)) 5/11/2024 – Claims List for Approval

d) 5/13/2024 – Claims List for Approval

ii) **April 30, 2024**, Expenses = **\$ 24,532.39**

- C. The Township received reports from First Bank & Trust showing a collateral insurance amount to cover 110% of the uninsured savings date on **4/30/2024**. They check the deposit balances every business day at 2pm CST and make pledge changes accordingly at that time.
(Minn. Stat. 118A.03)
- D. CD at Minnco has a maturity date of 5/31/2024. Presently Minnco has a 9-month rate of 4.89% with an APY of 5.00%. The Board recommended to renew the CD at the 9-month rate provided that option is available when the present CD hits the maturity date.
- E. FINANCIAL REPORTS:

MOTION: TO APPROVE FINANCIAL REPORTS AS PRESENTED AT THE MAY 13, 2024, MEETING.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

5. SCHEDULED BUSINESS:

- A. **HAWK'S NEST (ELIASSEN ENTERPRISES LLC)** – JULIE ELIASSEN, REPRESENTING HAWK'S NEST, CAME BEFORE THE BOARD ASKING FOR CONSENT OF THE TOWN BOARD FOR THE COUNTY OF ISANTI TO ISSUE A LIQUOR LICENSE. THE FOLLOWING LICENSES WERE BEING REQUESTED:

ON-SALE INTOXICATING LIQUOR

SUNDAY LIQUOR

MOTION: TO GRANT CONSENT FOR THE ELIASSEN ENTERPRISES LLC TO HAVE THE COUNTY OF ISANTI TO ISSUE THE FOLLOWING LIQUOR LICENSES BEGINNING JULY 1, 2024:

ON-SALE INTOXICATING LIQUOR

SUNDAY LIQUOR

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

A TOWNSHIP FEE OF 20% (\$440.00) OF THE COUNTY LICENSE FEE WAS CHARGED PER MINNESOTA STATUE #340A.408.

- B. **WORLD FAMOUS CHICKEN (GRANDY)** – JESSE WILKEN, REPRESENTING WORLD FAMOUS CHICKEN, CAME BEFORE THE TOWNSHIP BOARD REQUESTING CONSENT OF THE TOWN BOARD FOR THE COUNTY OF ISANTI TO ISSUE THE FOLLOWING LIQUOR LICENSES:

i) ON-SALE INTOXICATING LIQUOR

ii) OFF-SALE INTOXICATING LIQUOR

iii) SUNDAY LIQUOR

MOTION: THE TOWN BOARD GIVES THE WORLD FAMOUS CHICKEN LLC (aka THE BRASS RAIL) CONSENT FOR THE COUNTY OF ISANTI TO ISSUE AN ON-SALE INTOXICATING LIQUOR, OFF-SALE INTOXICATING LIQUOR & SUNDAY LIQUOR LICENSE BEGINNING JULY 1, 2024.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

A TOWNSHIP FEE OF 20% (\$540.00) OF THE COUNTY LICENSE FEE WAS CHARGED PER MINNESOTA STATUE #340A.408.

- C. **CAMBRIDGE TOWNSHIP NORTH LAND LEASE ISSUE.**

One of the requirements of the sale of the North Township Land by the buyer was for the Township to amend the current lease agreement with Robert & Carol Kahring. The

lease is to be amended as follows: For a sum of \$3,000, said Tenants agree to terminate the lease as of May 13, 2024, and that Tenants release said Landlord from any further claims in relation to said lease.

MOTION: TO AMEND THE LEASE THAT BEGAN ON JULY 8TH, 2019, BETWEEN CAMBRIDGE TOWNSHIP AND LEASE TENANTS ROBERT & CAROL KAHRING. THE FOLLOWING AMENDMENTS WERE MADE EFFECTIVE MAY 8TH, 2024:

- 1) TERMINATES THE LEASE AS OF MAY 13, 2024.**
- 2) THE TOWNSHIP IS TO BUY OUT THE LEASE FOR A SUM OF \$3,000.**
- 3) THE TENANTS WILL HAVE UNTIL 5/22/2024 (7DAYS) TO REMOVE ANY FENCING OR THE FENCE GOES WITH LAND.**

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

The lease amendment was signed by Robert & Carol Kahring (tenants) and Cambridge Township Chairman Dale B. Anderson.

- D. **5th GRADE CONSERVATION DAY (MAY 17, 2024)** – Scott Soderman, Isanti County Water Plan Coordinator/Water Specialist, came before the Board to request funds from the Township in support of the Conservation Day event. The Board explained that donation requests are reviewed and recommended by the electors at the Township Annual Meeting. Scott will submit a request at the 2025 Annual Meeting.

7. NEW BUSINESS AT PUBLIC REQUEST:

- A. **LAND OPTION (O'BRIEN)** – The option to purchase land for the township from Mr. O'Brien is presently on hold until the sale of the North Township Land is completed.
- B. **GARY PETERSON** – Resident who lives on 328th Ave NE. Gary came before the Board to request that the township evaluate a solution to slow down the increased traffic speed on 328th Ave NE. He suggested that a stop sign be installed at the intersection of 328th Ave and Petersburg St. Another issue is the road dust problem even with the application of dust control as a result of the increased number of cars plus the high speed of travel. The township is evaluating paving the road, but this would help to eliminate the road dust but would probably contribute to increased speed. The concern is noted and being taken up consideration.

8. ROAD BUSINESS

A. ROB'S REPORT:

- i) **Repair of 1999 CAT 140H GRADER** – Repair front crankshaft seal (\$1,399.07)
- ii) **Repair of DEF sensor on 2017 Ford F-450** (\$138.70)
- iii) **Detour on County Rd 10 (Chisago Co.)** – Rob reported that because of the major reconstruction project on County Road 10 (Chisago Co.), people are using Cambridge Township Roads (mainly Packard St & 349th Ave) rather than the official detour roads. He has talked to the project manager, and they would like Rob to keep track of the extra grading for cost reimbursement to the township.
Update: Rob reports that approximately 700 cars/day on township roads (Packard St. & 349th Ave). The contractor has agreed to pay for the application of dust control and will revisit the concern in September.

- iv) **GRAVELING-** Polk St. South is done and will restart towards the end of May.

- v) **DITCH MOWING**- The township received a quote from Shermik Tree Farm.
Quote: Mow 104 miles of ditch with offset disc mower. One swat mowing at rate of \$33.50 per mile (\$3,484.00).
Township mowing time and material rate for mowing more than one swat or one pass the rate \$120.00 per hour.

MOTION: TO APPROVE DITCH MOWING BY SHERMIK TREE FARM AT THE QUOTED RATE OF \$33.50 PER MILE & EXTRA PASS RATE OF \$120 PER HOUR.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) APPROVED

- vi) **CRACK FILLING (PAVED ROADS)**- Rob received the following 2 Quotes:

Roads: Vickers St NE (from Co. Rd 2 to Co. Rd 36)

337th Ave NE (from Co. Rd 2 to Co. Rd 34)

Naples St NE (from 337th Ave to Co. Rd 34)

Quotes: Fahrner Asphalt Sealers: \$ 29,717.00

SealTech, Inc.: \$ 28,422.00

MOTION: TO ACCEPT SEALTECH'S QUOTE OF \$ 28,422.00

M/S: JOHN ERLANSON SR. / JIM FRIDSTROM (VOTE: 3-0) APPROVED

- vii) **STRIPPING** – Rob received the following Quote for the restriping of the centerline only on the above crack filled roads:

Quote: Fahrner Asphalt Sealers: \$ 8,085.00

MOTION: TO ACCEPT FAHRNER'S STRIPPING QUOTE OF \$ 8,085.00

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) APPROVED

- B. **TOWNSHIPS MEETING (BRADFORD HALL) TO ADDRESS REVISIONS TO ISANTI COUNTY ZONING** – Jim is our representative to the committee.
They are trying to work together with zoning on issues.
UPDATE: Nothing new (waiting for Commissioners to get closer on the new Imagine 2045 Comprehensive Plan).
- C. **ROAD ORDINANCE REVIEW**- The Board will continue to work on reviewing & updating the Cambridge Township Road Ordinance 101 once the Imagine 2045 Comprehensive Plan is approved by the County Commissioners.
Update: On May 16, 2024, @ 6pm the Planning Commission Meeting will be reviewing the Comp Plan prior to going to the Board of County Commissioners.
- D. **UTILITY PERMITS** – The clerk reported that the township has issued 15 Utility Permits for the fiscal year 2024.
- E. **357TH AVE REPAIR PROJECT**- Rob reported that the plan is to install the new culvert approximately during the last week in May. The paving portion of the project will follow 3 weeks to a month later.
- F. **REVIEW DRIVEWAY PERMIT MATERIAL COSTS** – Presently the Township is charging \$1,000 for a driveway permit. Having just received an order of steel driveway culverts and culvert aprons, the costs of the culverts and aprons has increased quite an amount. The total costs of the materials that are included in the driveway permit has increased to \$1,190.86. The Board took the following action:
MOTION: TO INCREASE THE COST OF A DRIVEWAY PERMIT TO \$1200 AS A RESULT OF THE INCREASE IN MATERIAL COSTS.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) APPROVED

- G. **APRIL 2024 CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS PROJECT AND EXPENDITURE REPORT- ARPA GRANT (AMERICAN RESCUE PLAN ACT REPORT)** was Submitted (due date: April 30, 2024).
This report (compliance report) is due each year in 2025 and 2026 even if all the funds have previously been spent.
- H. **NEW RESIDENCES ON PRIVATE ROADS (NOT TOWNSHIP ROAD)** – Terry Lakin, Addressing Tech for Isanti County, notifies the township when a property receives an address. The property owners should contact the township to purchase an E-911 sign.

9. OLD BUSINESS

- A. **BROADBAND (EAST CENTRAL ENERGY'S FIBER INTERNET PROJECT)** – One of the contractors that ECE is using is **National Rural Telecommunications Cooperative (NRTC) Broadband Solutions**
Bob Lyons, NRTC Director of Engineering, is working on the Utility Permits.
ECE FIBER UPDATE: To review information: www.ecefiber.com
- B. **ECE BROADBAND SERVICES** is asking previously interested parties to visit their website to place your order for an internet package. They would like us to select the internet package of our choice and optional add-on features that best fits our needs. Cambridge Township: - internet package + phone service

10. NEW BUSINESS

- A. **TOWNSHIP ATTORNEY** – Cambridge Township's present attorney is transitioning to a new law firm. Jim has received a written proposal for Legal Services for the township from COURI & RUPPE, P.L.L.P. for the Board to review.
- B. **TOWNSHIP LEGAL SEMINARS** – There are 2 Legal Seminars available for Township Officers to attend.
i) Town Law Review – Sponsored thru MAT
Date: May 31, 2024, 9am to afternoon
Location: Rockwoods Event Center in Otsego, MN
ii) 15th Annual Township Legal Seminar- Sponsored by Couri & Ruppe
Date: Choose a date – go to website: www.couriruppe.com
- C. **MAT SPRING SHORT COURSE**
Clerk purchased 2 copies of MANUEL OF TOWN GOVERNMENT 2024.
- D. **NEXTERA ENERGY RESOURCES** – interested in meeting on May 30th, 2024, to give an update on the solar project being developed in the Cambridge Township area. Dale will follow-up on Nextera Energy Resources interest in meeting May 30th.
- E. **2024 MINNESOTA BUSINESS ASSISTANCE FORM** – Township does not award business Subsidies.
- F. **ISANTI COUNTY TOWNSHIP OFFICERS ASSOCIATION MEETING (4/25/2024)** – attended by Supervisor Jim Fridstrom and Clerk Darrell Vosika. One of the MAT lawyers in attendance reported on the outcome of the MAT bylaw changes voted on at the Spring Short Course Seminars. Two of the five proposed by-law changes did not pass.

11. ISANTI COUNTY BOARD OF COMMISSIONERS REPORT – Bill Berg District 2 County Commissioner, was available to answer any County related questions
12. MAILINGS AND OTHER COMMUNICATIONS RECEIVED:
- A. ECHOES – Seven County Senior Federation Newsletter (March/April 2024)
 - B. LAKE AND PINES CAC INC. – Board & Employee Newsletter (April 2024)
13. OFFICERS BUSINESS
- A. CLERK:
 - i) Posted 2024 Notice of Offices to be voted for at the State General Election Isanti County, Minnesota
 - ii) Confirmation – PNP Reimbursement submitted
 - B. TREASURER:
 - i) Quarterly workers’ comp report filed
 - ii) 2024 CTAS enhancements are available
 - C. SUPERVISORS: None
14. REPORT OF **ISANTI COUNTY PLANNING COMMISSION – JIM** – Nothing for the Township
15. REPORT OF **ISANTI COUNTY BOARD OF ADJUSTMENT – JIM** – Nothing for the Township
16. REPORT OF **NORTH TH 65 CORRIDOR COALITION – JOHN** – Nothing for the Township
17. NOTICES: **May 31, 2024 – MAT TOWN LAW REVIEW (9am – afternoon)**
Location: Rockwoods Event Center in Otsego, MN
There is pre-registration on MAT website
June 10, 2024 – Next monthly Board Meeting of the Cambridge Township Board
@ 7pm
18. OTHER BUSINESS:
- A. Rob – Road Salt – ordered 50 Tons (2025 price) for next year and will take shipment of 50 Tons of the 2024 order not used (will be billed at 2024 price).
Rob believes the township does have covered storage room in the Salt Shed.
19. **MOTION MADE TO PAY THE BILLS AS PRESENTED FOR PAYMENT ON MAY 13, 2024.**
M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE
20. **MOTION MADE TO ADJOURN AT 8:28PM.**
M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA, CAMBRIDGE TOWNSHIP CLERK