

CAMBRIDGE TOWNSHIP MONTHLY MEETING
MARCH 11, 2024

PRESENT: Board Supervisors: John Erlandson Sr., Chairman, Dale B. Anderson (Supervisor)
and Jim Fridstrom (Supervisor)
Treasurer: Carol Williams Kahring
Clerk: Darrell Vosika
Road Maintenance Supervisor: Rob A. Anderson (Employee)

LOCATION: Cambridge Township Hall located in the Isanti County Historical Society Building
(33525 FLANDERS ST. NE, CAMBRIDGE).

1. Chairman John Erlandson Sr. called the Monthly Board Meeting to order at 7:00pm.
2. The Pledge of Allegiance to the Flag was recited.
3. **Approval of the Agenda**
MOTION: TO APPROVE THE AGENDA AS PRESENTED
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE.
M = OFFICER MAKING THE MOTION
S = OFFICER SECONDING THE MOTION
4. Approval of the **MINUTES** of the **February 12, 2024, MONTHLY BOARD MEETING.**
M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE
- 4A. Approval of the **MINUTES** of the **February 16, 2024, Annual Audit & Budget Meeting**
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE
5. **FINANCIAL REPORTS** were prepared by Carol Williams Kahring, Township Treasurer and Darrell Vosika, Township Clerk.
 - A. **MISC. INCOME:**
 - i) Isanti Co. – 2024 Road Allotment (aka Gas Tax) \$ 37, 776.64
 - ii) Utility Permit #2024-03 – Center Point Energy \$ 100.00
 - iii) Utility Permit #2024-04 – Midco \$ 100.00
 - B. The following **FINANCIAL REPORTS:**
 - CLERK’S REPORTS:**
 - i) Bank Account Reports: **February 29, 2024**
 - ii) Interest & Dividend Reports: **February 2024**
 - iii) February 2024, Expenses = \$ 20,407.97
 - TREASURER’S REPORTS:**
 - i) CTAS REPORTS available are as follows:
 - a) 2/24/2024 – Payroll Register - Landscape
 - b) 2/24/2024 – Net Pay Account Distribution
 - c) 3/1/2024 – Claims List for Approval
 - d) 3/9/2024 – Net Pay Account Distribution

- e) 3/9/2024 – Payroll Register - Landscape
- f) 3/11/2024 – Claims List for Approval
- g) 3/15/2024 – Claims List for Approval

ii) **February 2024, Expenses = \$ 20,407.97**

C. The Township received reports from First Bank & Trust showing a collateral insurance amount to cover 110% of the uninsured savings date on **2/29/2024**. They check the deposit balances every business day at 2pm CST and make pledge changes accordingly at that time.
(Minn. Stat. 118A.03)

D. FINANCIAL REPORTS:

MOTION: TO APPROVE FINANCIAL REPORTS AS PRESENTED AT THE MARCH 11, 2024, MEETING.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

5. SCHEDULED BUSINESS:

A. **ISANTI CO. AGRICULTURAL SOCIETY** – JEFF ROD came before the Township Board requesting consent of the Town Board for the County of Isanti to issue the following license:

- i) TEMPORARY ON-SALE INTOXICATING LIQUOR LICENSE – for the Isanti County Fair during July 17 – 21, 2024.

MOTION: THE TOWN BOARD GIVES THE ISANTI CO. AGRICULTURAL SOCIETY (JEFF ROD) CONSENT FOR THE COUNTY OF ISANTI TO ISSUE A TEMPORARY ON-SALE INTOXICATING LIQUOR LICENSE FOR THE DATES LISTED ON THE CONSENT FORMS CONTINGENT UPON THE TOWNSHIP RECEIVING A COPY OF THEIR 2024 RENEWED LIABILITY INSURANCE.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

B. **SPECIAL OVERWEIGHT PERMIT** – The Board received a request from Roger Vavra to review his request for a SPECIAL USE PERMIT during road restriction postings for Cambridge Township roads for the hauling of grain (by semitrailer) and the permit for cement trucks associated with the pouring of cement for the floor in his new shop on Cambridge Township roads with the following conditions in effect:
(See Special Use Permit for list of conditions).

MOTION: TO ISSUE A 2024 SPECIAL USE PERMIT DURING ROAD RESTRICTION POSTINGS TO ROGER VAVRA FOR HAULING OF GRAIN (SEMITRAILER) AND PERMIT FOR CEMENT TRUCKS ASSOCIATED WITH THE POURING OF CEMENT FOR THE FLOOR IN HIS NEW SHOP ON CAMBRIDGE TOWNSHIP ROADS WITH A NUMBER OF CONDITIONS IN EFFECT (SEE SPECIAL USE PERMIT FOR LISTING OF CONDITIONS).

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

C. **LAND OPTION** – JIM O'Brien was not present

The township has received a draft of the purchase agreement from the township attorney (lacking a legal description of the property to be purchased). The attorney is waiting for Kyle Roddy, the surveyor, to get a legal description of the tract to be split off.

7. NEW BUSINESS AT PUBLIC REQUEST: none

8. ROAD BUSINESS

A. ROB'S REPORT:

- i) **2017 Ford F-450** – windshield replacement – the township has received reimbursement for the cost from MATIT Insurance (\$822.94).
- ii) **Snowplowing** - He reports a minimum of snowplowing and mainly salting intersections.
- iii) **Brush mowing** – has been completed.
- iv) **Fish Lake Township / North Pine Lake Road Project** – Rob notified the Board that Fish Lake Township is looking into getting a bond to reconstruct and pave North Pine Lake Road in 2026. Cambridge Township has about 1400' of North Pine Lake Road that is in the Township. The estimate for Cambridge Township's share would be approximately \$80-90,000.
No action was taken at this time.
- v) **Road Salt Status** – Rob has been in contact with the road salt vendor and the township is required per contract to purchase another 31 tons of road salt. The vendor has waived that amount if the township would take a complete load of 28 tons. The township does have accessory storage if needed for the extra load of road salt.
- vi) **Fjeldheim Road North of Co. Rd 6** – trees have grown and are hanging over the road on a 250-300' section of Fjeldheim Road. Rob received a number of quotes to remove the trees, brush and grind stumps. The following quotes were received:

1) Haven Stump Removal, Inc	\$5,000
2) Tom Lundeen (no stump grinding)	\$5,500

 Rob was notified that the Board did accept Haven Stump Removal's quote of \$5,000 to do the project.
- vii) **357th AVE** – going West from State Hwy 65 there is an area of about 1300' of lowland and the paved road is getting ruddy. Rob received the following quotes for the Board to consider:

<u>Patch, Wear & Strip (Band-Aid Effect)</u>	
i) North Oaks Paving	\$ 65,500.00
ii) Knife River Corp.	\$ 69,120.00
<u>Reclaim Option</u>	
iii) North Oaks Paving	\$ 150,381.00
iv) Knife River Corp.	\$ 103,954.60

MOTION: TO ACCEPT KNIFE RIVER CORPORATION'S QUOTE OF \$103,954.60 FOR THE 357TH AVE PROJECT IF STILL VALID.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) APPROVED

Discussion: The culvert under the section of 357th Ave that will be repaired is steel. Because water stands in the culvert most of the year, Rob would like to replace it with a plastic culvert. The Board was in an agreement with him.

viii) **GRAVEL QUOTES** – The Board will review gravel quotes at the monthly board meeting in April.

- B. **SPECIAL ASSESSMENT (2019):** 34299 Hupp St NE
 Back On 12/16/2019, the Township submitted to the Isanti County Auditor's Office a Special Assessment for installing a culvert across the driveway at 34299 Hupp St NE. The assessment never got put on the property tax statement. When notified, the Auditor's Office asked the Township to have the clerk resubmit the following documents:
- i) **RESOLUTION #24-02** – Resolution Adopting Assessment
 - ii) **CERTIFICATION OF ASSESSMENT**
 - iii) **CERTIFICATION OF EXPENSES**
- The required documents were resubmitted on 2/19/2024 to the Isanti Co. Auditor's Office.
- C. **TOWNSHIPS MEETING (BRADFORD HALL) TO ADDRESS REVISIONS TO ISANTI COUNTY ZONING** – Jim is our representative to the committee. They are trying to work together with zoning on issues.
UPDATE: Nothing new (waiting for Commissioners to get closer on the new Imagine 2045 Comprehensive Plan).
- D. **ROAD ORDINANCE REVIEW-** The Board will continue to work on reviewing & updating the Cambridge Township Road Ordinance 101 once the Imagine 2045 Comprehensive Plan is approved by the County Commissioners.
- E. **UTILITY PERMITS** – The clerk reported that the township has issued 5 Utility Permits for the fiscal year 2024.
- F. **LAWN MOWING** –The township has received a quote from Rasmussen Services LLC.
 Quote: \$64.90 per mowing with a possible fuel surcharge if fuel prices reach \$4.00/gal. Request response by 5/1/2024 (**Contract to be signed**).
 No action at this time by the Board.
- G. **NORTH TOWNSHIP LAND (LEASE/SALE)** – Jim updated the Board on the progress regarding the possible sale of the land. He contacted a number of Realtors and the Board decided to grant permission for Jim to sign a listing agreement with Century 21.
MOTION: GIVE SUPERVISOR JIM FRIDSTROM AUTHORITY TO SIGN A LISTING AGREEMENT WITH CENTURY 21 FOR THE LISTING OF CAMBRIDGE TOWNSHIP'S NORTH LAND PARCEL.
M/S: DALE B. ANDERSON/JOHN ERLANDSON SR. (VOTE:3-0) APPROVED
- H. **WESTERBERG LAND & ROAD** – The road in question is not a township road. This would be an Isanti County concern.
- I. **ANNUAL ROAD REVIEW** – The Board agreed that the 2024 Annual Road Review should be held on **April 8, 2024, @ 8am**. The starting location will be at the Cambridge Township Office/Garage @ 3568 337th Ave NE, Cambridge.

9. OLD BUSINESS

- A. **BROADBAND (EAST CENTRAL ENERGY'S FIBER INTERNET PROJECT)** –
 One of the contractors that ECE is using is **National Rural Telecommunications Cooperative (NRTC) Broadband Solutions**
 Bob Lyons, NRTC Director of Engineering, is working on the Utility Permits.
ECE FIBER UPDATE: To review information: www.ecefiber.com

10. NEW BUSINESS

A. **ELECTIONS:**

PRESIDENTIAL PRIMARY ELECTION (MARCH 5, 2024)

PNP Election Day Expenses to be reimbursed by the Secretary of State.

The Township needs to create an account in **Foundant**.

Filing Deadline: May 11, 2024 @ 11:59pm

ANNUAL CAMBRIDGE TOWNSHIP OFFICER ELECTION (MARCH 12, 2024)

Election: polls open 10am – 8pm

B. **MATIT – WORKERS' COMPENSATION INSURANCE SURVEYS**

Key Dates: *2/15/2024: All WC Surveys are due.

C. **CAMBRIDGE STATE BANK – Merging with SECURITY BANK & TRUST CO.**

Clerk needs to work with bank on documentations.

D. **SPRING SHORT COURSE**

NOTE: TOWNSHIP OFFICERS ATTENDING THE SPRING SHORT COURSES WILL
CAST A BALLOT ON CHANGES PROPOSED TO MAT'S BYLAWS

11. ISANTI COUNTY BOARD OF COMMISSIONERS REPORT – Bill Berg District 2 County Commissioner, was unavailable to answer any County related questions

12. MAILINGS AND OTHER COMMUNICATIONS RECEIVED:

A. Isanti County Historical Society – Thank you note for the 2024 donation

13. OFFICERS BUSINESS

A. CLERK: None

B. TREASURER: None

C. SUPERVISORS: Reported that Hilary Circle has not been cleaned up yet.

14. REPORT OF ISANTI COUNTY PLANNING COMMISSION – JIM – Nothing for the Township

15. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – JIM – Nothing for the Township

16. REPORT OF NORTH TH 65 CORRIDOR COALITION – JOHN – Nothing for the Township

17. NOTICES: **March 12, 2024 – National Township Day (Tuesday)**

Annual Officers Election: Poll Hours: 10am – 8pm

2024 Cambridge Township Annual Meeting: 8:05pm

March 13, 2024 – Meeting with Cambridge Fire Dept. @ 6pm at the Fire Dept Building (RSVP Requested)

March 26, 2024 – 2024 Spring Short Courses – St Cloud – Holiday Inn

April 8, 2024 @ 7pm – Next monthly Cambridge Township Board Meeting

April 18, 2024 – Board of Appeal and Equalization

Time: 7pm

Location: Cambridge Township Hall located in the Isanti County Historical Society Building

18. OTHER BUSINESS:

A. Deadline for filing Town Annual Financial Report with the Minnesota State

Auditor – 4/1/2024

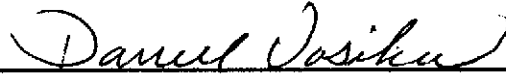
- B. Township Annual Meeting: The clerk gave each Board member a copy of the 2024 Annual Meeting Packet to review prior to the Annual Meeting.

19. MOTION MADE TO PAY THE BILLS AS PRESENTED FOR PAYMENT ON MARCH 11, 2024.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

20. MOTION MADE TO ADJOURN AT 8:40PM.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO ADJOURN



DARRELL VOSIKA, CAMBRIDGE TOWNSHIP CLERK

