

CAMBRIDGE TOWNSHIP MONTHLY MEETING

FEBRUARY 12, 2024

PRESENT: Board Supervisors: John Erlandson Sr., Chairman, Dale B. Anderson (Supervisor)
and Jim Fridstrom (Supervisor)
Treasurer: Carol Williams Kahring
Clerk: Darrell Vosika
Road Maintenance Supervisor: Rob A. Anderson (Employee)

LOCATION: Cambridge Township Hall located in the Isanti County Historical Society Building
(33525 FLANDERS ST. NE, CAMBRIDGE).

1. Chairman John Erlandson Sr. called the Monthly Board Meeting to order at 7:00pm.
2. The Pledge of Allegiance to the Flag was recited.
3. **Approval of the Agenda**
MOTION: TO APPROVE THE AGENDA AS PRESENTED
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE.
M = OFFICER MAKING THE MOTION
S = OFFICER SECONDING THE MOTION
4. Approval of the **MINUTES** of the **January 8, 2024, MONTHLY BOARD MEETING.**
MOTION: TO APPROVE THE JANUARY 8, 2024, MINUTES.
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE
5. **FINANCIAL REPORTS** were prepared by Carol Williams Kahring, Township Treasurer and Darrell Vosika, Township Clerk.
 - A. MISC. INCOME:

i) Utility Permit #2023-43 & #2023-44 (NRTC-ECE)	\$ 200.00
ii) Filing Fee for Township Election – John Erlandson Sr.	\$ 2.00
iii) Filing Fee for Township Election – Darrell Vosika	\$ 2.00
iv) Filing Fee for Township Election – Todd W. Hanson	\$ 2.00
v) Utility Permit #2024-01 – ECE	\$ 100.00
vi) Utility Permit #2024-02 – ECE	\$ 100.00
vii) Isanti co. – 2023 Year End Tax Settlement	\$ 7,046.25
viii) City of Cambridge – Tax Compensation for 2023/2024 for Annexed Properties (Camb City Ordinance #760)	\$ 2,350.24
 - B. The following **FINANCIAL REPORTS:**
 - CLERK’S REPORTS:**
 - i) Bank Account Reports: January 31, 2024
 - ii) Interest & Dividend Reports: January 2024
 - iii) January 2024, Expenses = \$ 17,550.80
 - TREASURER’S REPORTS:**
 - i) CTAS REPORTS available are as follows:

- a) 1/13/2024 – Net Pay Account Distribution
- b) 1/13/2024 – Payroll Register - Landscape
- c) 1/19/2024 – Claims List for Approval
- d) 1/27/2024 – Net Pay Account Distribution
- e) 1/27/2024 – Payroll Register - Landscape
- f) 2/4/2024 – Claims List for Approval
- g) 2/10/2024 – Payroll Register - Landscape
- h) 2/10/2024 – Net Pay Account Distribution
- i) 2/12/2024 – Claims List for Approval
- j) 2/16/2024 – Claims List for Approval

ii) **January 2024**, Expenses = **\$ 17,550.80**

C. The Township received reports from First Bank & Trust showing a collateral insurance amount to cover 110% of the uninsured savings date on **1/31/2024**. They check the deposit balances every business day at 2pm CST and make pledge changes accordingly at that time.
(Minn. Stat. 118A.03)

D. FINANCIAL REPORTS:

MOTION: TO APPROVE FINANCIAL REPORTS AS PRESENTED AT THE FEBRUARY 12, 2024, MEETING.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

5. SCHEDULED BUSINESS:

- A. **LAND OPTION** – Jim O’Brien came before the Board to present his proposal for the sale of a portion of his land that basically borders the west township land. His asking price is \$20,000 = \$3,000 (fees) + \$17,000 (land cost)
The Board would like to schedule the sale of the Township north land (13acres) to coincide with the purchase of the O’Brien land. Jim will talk to the Township Attorney (Jake Peterson) about drawing up a purchase agreement for the O’Brien land. Jim will also talk to a number of realtors regarding the value of the Township land (13 acres) with a building site.
- B. **PARK LAND** – on Palisade Dr – there has not been any feedback from the Isanti County Attorney. The park land belongs to Isanti County and does have a covenant on it.

7. NEW BUSINESS AT PUBLIC REQUEST:

- A. **JACOB FABIAN** – came before the Board to ask if anything can be done to reduce the speed of vehicles on 328th Ave. The Board will look into the situation regarding the number of driveways and how far apart they are to see if 328th Ave or sections of 328th Ave qualifies for the township to reduce the speed limit.

8. ROAD BUSINESS

A. ROB’S REPORT:

- i) **2017 Ford F-450** – windshield replacement – the clerk has received an invoice for the repair. After a check is written the clerk will submit the bill to MATIT insurance for reimbursement.
2017 Ford F-450 – an aluminum ladder has been built to aid in the entering and exiting the contractor box on the truck.
- ii) **Snowplowing** - He reports a minimum of snowplowing and mainly salting intersections.

- iii) **Brush mowing** – Rob has contacted Bart of Perkins Enterprises (dba: Shermik Tree Farms, LLC) and he has completed the brush mowing since Tom Lundeen’s equipment has needed repair.
- iv) **WORKERS’ COMPENSATION INCIDENT:** Todd reported that all medical bills have been paid.
- v) **TURNAROUND AGREEMENTS** – previously signed turnaround agreements need to be filed in the township office.
- vi) **Fish Lake Township / North Pine Lake Road Project** – Rob notified the Board that Fish Lake Township is looking into getting a bond to reconstruct and pave North Pine Lake Road in 2026. Cambridge Township has about 1400’ of North Pine Lake Road that is in the Township. The estimate for Cambridge Township’s share would be approximately \$80-90,000.
No action was taken at this time.
- vii) Veit Disposal did send an email to the township that was forwarded to Rob requesting Spring road restrictions.
- viii) **Fjeldheim Road North of Co. Rd 6** – trees have grown and are hanging over the road on a 250-300’ section of Fjeldheim Road. Rob received a number of quotes to remove the trees, brush and grind stumps approximately 7 feet back from the shoulder of the road.
The following quotes were received:

1) Haven Stump Removal, Inc	\$5,000
2) Tom Lundeen (no stump grinding)	\$5,500

 Supervisors would like to go to the location and review what the project entails. The clerk is to put this project on the agenda for the Audit and Budget meeting (2/16/2024). Jim will also be receiving a quote at that time from Tree Fellers.
- ix) **MNDOT** – Rob notified the Board that Lucas from the State Highway Dept. would like to have a meeting in the first week of April regarding the future highway 65 project (2026) thru Grandy.
- x) **357th AVE** – going West from State Hwy 65 there is an area of about 1300’ of lowland and the paved road is getting rutty. Rob received the following estimates for the Board to consider:

<u>Patch, Wear & Strip (Band-Aid Effect)</u>	
i) North Oaks Paving	\$ 65,500.00
ii) Knife River Corp.	\$ 69,120.00
<u>Reclaim Option</u>	
iii) Knife River Corp.	\$ 103,954.60
- xi) **328th AVE** –The Board discussed the possible timeline for paving in relationship to the new construction in the area.

B. SPECIAL ASSESSMENT (2019): 34299 Hupp St NE

Back On 12/16/2019, the Township submitted to the Isanti County Auditor’s Office a Special Assessment for installing a culvert across the driveway at 34299 Hupp St NE. The assessment never got put on the property tax statement. When notified, the Auditor’s Office asked the Township to have the clerk resubmit the following documents:

i) RESOLUTION #24-02 – Resolution Adopting Assessment

ii) **CERTIFICATION OF ASSESSMENT**

iii) **CERTIFICATION OF EXPENSES**

C. **TOWNSHIPS MEETING (BRADFORD HALL) TO ADDRESS REVISIONS TO ISANTI COUNTY ZONING** – Jim is our representative to the committee.

They are trying to work together with zoning on issues.

UPDATE: Nothing new (waiting for Commissioners to get closer on the new Imagine 2045 Comprehensive Plan).

D. **ROAD ORDINANCE REVIEW**- The Board will continue to work on reviewing & updating the Cambridge Township Road Ordinance 101 once the Imagine 2045 Comprehensive Plan is approved by the County Commissioners.

E. **UTILITY PERMITS** – The clerk reported that the township has issued 2 Utility Permits for the fiscal year 2024.

F. **ISANTI COUNTY TOWNSHIP OFFICERS ASSOCIATION QUARTERLY MEETING**

i) House rescuers, LLC – **Beaver Control Services** (612-501-7814)

9. OLD BUSINESS

A. **BROADBAND (EAST CENTRAL ENERGY'S FIBER INTERNET PROJECT) –**

One of the contractors that ECE is using is **National Rural Telecommunications Cooperative (NRTC) Broadband Solutions**

Bob Lyons, NRTC Director of Engineering, is working on the Utility Permits.

ECE FIBER UPDATE: To review information: www.ecefiber.com

10. NEW BUSINESS

A. **ELECTIONS:**

PRESIDENTIAL PRIMARY ELECTION (MARCH 5, 2024)

Election Judges that were certified for the last General Election (2022) will need to take a refresher training courses sometime scheduled in February.

RESOLUTION #24-04 – Resolution Appointing Election Judges for the 2024 Presidential Primary Nomination Election

MOTION: TO APPROVE RESOLUTION #24-04

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) APPROVED

MOTION: PROVIDE REFRESHMENTS NOT TO EXCEED \$50 FOR PNP JUDGES

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) APPROVED

ANNUAL CAMBRIDGE TOWNSHIP OFFICER ELECTION (MARCH 12, 2024)

RESOLUTION #24-03 – Resolution Appointing Election Judges for the 2024 Cambridge Township Annual Officers Election

MOTION: TO APPROVE RESOLUTION #24-03

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) APPROVED

MOTION: PROVIDE REFRESHMENTS NOT TO EXCEED \$25 FOR ANNUAL TOWNSHIP OFFICER ELECTION JUDGES.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) APPROVED

B. **IMAGINE 2045 ISANTI COUNTY COMPREHENSIVE PLAN** – No Update

C. **MATIT – WORKERS' COMPENSATION INSURANCE SURVEYS**

Key Dates: *2/15/2024: All WC Surveys are due.

D. **CAMBRIDGE STATE BANK** – Merging with SECURITY BANK & TRUST CO.

The Township received a conversion guidebook – important information about changes to account terms and services for customers of Cambridge State Bank.

- E. **CENSUS BUREAU** – Jim is addressing
- F. **INFORMATION: Center Point Energy** – filed with the Mn Public Utilities Commission (MPUC) for an increase in natural gas rates for 2024 (6.5%) and for 2025 (3.7%). Public hearing dates will be scheduled in the future. During that time an interim (temporary) rate of 5.3% will take effect January 1, 2024.
- G. **MINNESOTA BENEFIT ASSOCIATION** – Life Insurance Program
No action by the Board of Supervisors
- H. **RUM RIVER COMPREHENSIVE WATERSHED MANAGEMENT PLAN PROPOSED AMMENDMENT** – The Township received a copy from Tiffany Determan
- I. **SPRING SHORT COURSE**
NOTE: TOWNSHIP OFFICERS ATTENDING THE SPRING SHORT COURSES WILL CAST A BALLOT ON CHANGES PROPOSED TO MAT'S BYLAWS
- J. **LOCAL BOARD OF APPEAL & EQUALIZATION**
Methods of holding the meeting
 - i) Transfer Local Board of Review Duties
 - ii) Hold Local Board of Review at the Government Center
 - iii) Hold Local Board of Review at Cambridge Township Hall**MOTION: TO HOLD THE LOCAL BOARD OF REVIEW AT CAMBRIDGE TOWNSHIP HALL**
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE
The clerk will need to contact the Assessor's Office with the Board decision by **2/20/2024**.
Tentative date for Local Board of Appeal & Equalization: **April 18, 2024 @ 7pm**

11. ISANTI COUNTY BOARD OF COMMISSIONERS REPORT – Bill Berg District 2 County Commissioner, was available to answer any County related questions. Among his commons were the following subjects:
- i) County Ditch Work
 - ii) Waste Management – recyclables
 - iii) Maple Ridge – 720 Acre Park Reserve
 - iv) Hilary Circle – update on house explosion lot status

12. MAILINGS AND OTHER COMMUNICATIONS RECEIVED:

- A. Lakes And Pines CAC IND. – Board and Employee Newsletter (January 2024)
- B. ECHOES – Seven County Senior Federation (Nov/Dec 2023)
- C. Isanti County Historical Society Newsletter (Winter 2024)

13. OFFICERS BUSINESS

- A. CLERK: None
- B. TREASURER: None
- C. SUPERVISORS: None

14. REPORT OF **ISANTI COUNTY PLANNING COMMISSION – JIM** – the Purple Hawk Country Club was requesting a Conditional Use Permit for a Club House

