

CAMBRIDGE TOWNSHIP MONTHLY MEETING

JUNE 12, 2023

PRESENT: BOARD SUPERVISORS: JOHN ERLANDSON SR., CHAIRMAN, DALE B. ANDERSON
AND JIM FRIDSTROM (SUPERVISORS)
TREASURER: CAROL WILLIAMS KAHRING
CLERK: DARRELL VOSIKA

LOCATION: ROAD MAINTENANCE SUPERVISOR: ROB A. ANDERSON (EMPLOYEE)
CAMBRIDGE TOWNSHIP HALL LOCATED IN THE ISANTI COUNTY HISTORICAL SOCIETY
BUILDING (33525 FLANDERS ST. NE, CAMBRIDGE).

1. CHAIRMAN JOHN ERLANDSON SR. CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.

2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.

3. APPROVAL OF THE AGENDA

MOTION: TO APPROVE THE AGENDA AS PRESENTED

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE.

M = OFFICER MAKING THE MOTION

S = OFFICER SECONDING THE MOTION

4. APPROVAL OF THE **MINUTES** OF THE **MAY 8, 2023**, MONTHLY BOARD MEETING.

SUPERVISOR DALE B. ANDERSON OFFERED TWO AMENDMENTS TO THE MINUTES:

i) JOHN ERLANDSON SR. CALLED THE MEETING TO ORDER, NOT JIM FRIDSTROM

ii) UNDER 8A – REMOVE THE ? MARK AND REPLACE WITH SHERIFF'S DEPT.

MOTION: TO APPROVE THE MAY 8, 2023, MINUTES WITH AMENDMENTS.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND
DARRELL VOSIKA, TOWNSHIP CLERK.

A. MISC. INCOME:

i) FEDERATED CO-OPS INC. – FUEL REBATE (CK#256614) \$ 170.40

ii) SWINGING MAILBOX POST – S. LARSON (CK#5296) \$ 200.00

iii) SWINGING MAILBOX POST – A. HYATT (CK#1003) \$ 175.00

iv) SALE OF STORAGE CONTAINER – T. BAILEY (CASH) \$ 1,000.00

v) NELSON RECYCLING LLC – SCRAP IRON (OLD SAFE) \$ 45.10

B. THE FOLLOWING FINANCIAL REPORTS:

CLERK'S REPORTS:

i) BANK ACCOUNT REPORTS (MAY 31, 2023)

ii) INTEREST & DIVIDEND REPORT (MAY 2023)

TREASURER'S REPORTS:

i) CTAS REPORTS AVAILABLE ARE AS FOLLOWS:

a) 5/20/2023 – PAYROLL REGISTER - LANDSCAPE

b) 5/20/2023 – NET PAY ACCOUNT DISTRIBUTION

c) 5/26/2023 – CLAIMS LIST FOR APPROVAL

- d) 6/03/2023 – PAYROLL REGISTER - LANDSCAPE
- e) 6/03/2023 – NET PAY ACCOUNT DISTRIBUTION
- f) 6/09/2023 – CLAIMS LIST FOR APPROVAL
- g) 6/12/2023 – CLAIMS LIST FOR APPROVAL

- C. THE TOWNSHIP RECEIVED REPORTS FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 5/31/2023. THEY CHECK THE DEPOSIT BALANCES EVERY BUSINESS DAY AT 2PM CST AND MAKE PLEDGE CHANGES ACCORDINGLY AT THAT TIME.
- D. **VISA CREDIT CARD** – ON 4/18/2023 THE TOWNSHIP RECEIVED A LETTER FROM ELAN FINANCIAL SERVICES THAT THEY WERE INCREASING THE CREDIT LIMIT ON THE CARD TO \$12,000. THE BOARD REQUESTED THAT THE CLERK NOTIFY ELAN FINANCIAL SERVICES THAT THE TOWNSHIP WOULD LIKE THE CREDIT LIMIT BE LOWERED TO \$6,000. THE TOWNSHIP HAS RECEIVED FROM ELAN FINANCIAL SERVICES NOTIFICATION THAT THE LIMIT HAS BEEN REDUCED TO \$6,000.
- E. **FDIC VS NCUA (NATIONAL CREDIT UNION ADMINISTRATION) INSURANCE COVERAGE** FOR JOINTLY OWNED ACCOUNTS, THE NCUA INSURES AN ADDITIONAL \$250,000 FOR EACH ACCOUNT HOLDER.
- F. **MIDCO CHECK** – THE TOWNSHIP HAS RECEIVED A CHECK FROM MIDCO MADE OUT FOR A DROP PERMIT (\$100). THE CLERK HAS NOTIFIED MIDCO TO GET MORE INFORMATION REGARDING A DESCRIPTION OF THE PERMIT.
- G. FINANCIAL REPORTS:
MOTION: TO APPROVE FINANCIAL REPORTS AS PRESENTED AT THE JUNE 12, 2023, MEETING.
M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

6. SCHEDULED BUSINESS:

- A. **BASEBALL CONCESSION STAND** (EASTERN PART OF SANDQUST FIELD FOR END-OF-YEAR BASEBALL TOURNAMENT AT THE END OF JUNE. MOLLY BROWN, REPRESENTATIVE FROM THE CAMBRIDGE-ISANTI COMPETITIVE BASEBALL ASSOCIATION BOARD, CAME BEFORE THE BOARD TO SEE IF ANY CONCERNS OR CONFLICTS. THE BOARD STATED THEY HAVE NO CONCERNS OR AUTHORITY AS THE SANDQUIST PARK IS CAMBRIDGE CITY PROPERTY.

7. NEW BUSINESS AT PUBLIC REQUEST:

- A. **ISANTI COUNTY 5TH GRADE CONSERVATION FIELD DAY** – THE TOWNSHIP RECEIVED A REQUEST IN WRITING FROM TALISHA ZIMMERMAN, ISANTI COUNTY WETLAND SPECIALIST AND WATER PLAN COORDINATOR, FOR A DONATION FOR THE MAY 19TH, 2023, 5TH GRADE CONSERVATION FIELD DAY. DALE WILL GIVE TALISHA A CALL TO DISCUSS THE PRESENT 5TH GRADE CONSERVATION FIELD DAY FINANCIAL POSITION AFTER THE MAY 19TH EVENT.

8. ROAD BUSINESS

- A. ROB'S REPORT:
 - i) **DUST CONTROL** -SCHEDULED FOR THURSDAY OR FRIDAY THIS WEEK. IF NOT THEN MONDAY OR TUESDAY OF NEXT WEEK.
 - ii) **DITCH MOWING** - END OF NEXT WEEK

iii) **TOWNSHIP DITCH MOWER (TO SELL)** – THE AD HAS RECEIVED A NUMBER OF HITS BUT NO OFFERS.

iv) **NEW STORAGE CONTAINER** – HAS BEEN PURCHASED & DELIVERED
COST = \$3,095 + (-\$100 DISCOUNT) + \$300 (SHIPPING) = \$3,295.00

v) **QUOTES: CRACK FILLING & POLY FLEX PATCH**

(339TH AVE, 329TH AVE (AIRPORT RD) & HILLARY CIRCLE)

FAHRNER \$24,828

SEALTEC \$21,810

MOTION: TO ACCEPT SEALTEC'S QUOTE OF \$21,810 FOR CRACK FILLING, ROUT & SEAL & POLY FLEX PATCH ON THE ABOVE ROADS.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

vi) **POMP'S TIRE SERVICE, INC.** – THE TIRE RIMS ON THE MACK TRUCK HAVE BEEN RECONDITIONED AND REMOUNTED ON THE MACK
COST = \$1436.21

vii) **GRAVELLING OF TOWNSHIP ROADS** IS IN PROCESS

viii) **V-PLOW BY THE ROAD** – ROB SUGGESTED THAT THE TOWNSHIP SHOULD LAY A CEMENT SLAB BY THE ROAD AND DISPLAY THE V-PLOW WITH CAMBRIDGE TOWNSHIP AND ADDRESS PRINTED ON THE PLOW AS A SYMBOLISM FOR THE CAMBRIDGE TOWNSHIP MAINTENANCE GARAGE.

THERE WAS A DISCUSSION REGARDING WHETHER THE TOWNSHIP WOULD WANT TO HAVE A LOGO THAT COULD BE PUT ON THE VARIOUS TOWNSHIP EQUIPMENT. NO ACTION WAS TAKEN ON THE LOGO IDEA.

MOTION: TO POUR A CONCRETE SLAB TO DISPLAY THE TOWNSHIP V-PLOW BY COUNTY ROAD 2 NOT TO EXCEED \$400.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

xi) **2026 HWY 65 MnDOT PROJECT** – ROB AND JIM ATTENDED A MEETING WITH MnDOT REPRESENTATIVES IN GRANDY TO DISCUSS THE 2026 HWY 65 UPDATE PROJECT. A CONCERN IS THE DRAINAGE SYSTEM IN THE 368TH LANE NE AREA. ONCE THE NEW DRAINAGE SYSTEM IS INSTALLED, THEN ANY DRAINAGE OFF 368TH LANE (IF UNPAVED) THAT WOULD CLOG OR DAMAGE THE DRAINAGE SYSTEM IS THE TOWNSHIP'S RESPONSIBILITY. IF THE TOWNSHIP WOULD PAVE 368TH LANE ALONG WITH CURB & GUTTER, THEN THE RESPONSIBILITY WOULD FALL ON THE STATE. MnDOT IS ESTIMATING THAT THE UPDATE FOR 368TH LANE FROM HWY 65 WEST TO INCLUDE THE EDISON ST INTERSECTION WOULD COST THE TOWNSHIP APPROXIMATELY \$20,000. THE TOWNSHIP'S SHARE COULD BE INCLUDED IN THE STATE'S PROJECT BID.

B. **343RD AVE RECONSTRUCTION PROJECT: UPDATE**

i) BNSF MODIFICATIONS OF THE RAILROAD CROSSING – THE TOWNSHIP HAS NOT RECEIVED ANY FURTHER COMMUNICATIONS WITH BNSF.

C. **RADIOS TO COMMUNICATE WITH TOWNSHIP EMPLOYEES** (eg. DURING SNOWPLOWING). JIM TALKED TO THE ISANTI COUNTY SHERIFF'S OFFICE ABOUT THE USE OF THE 800 MEGA-HEINTZ RADIOS THE TWSP HAD PREVIOUSLY PURCHASED THRU THE DEPT. THEY COULD BE USED FOR

THIS PURPOSE IF OPERATED THRU THE SHERIFF'S DEPARTMENT COMMUNICATION SYSTEM. THE TOWNSHIP WOULD HAVE THEIR OWN CHANNEL PLUS RANGE.

UPDATE: IT WAS REPORTED THAT THE MONEY HAS BEEN APPROVED FOR THE PURCHASE OF NEW RADIOS FOR THE SHERIFF'S DEPT.

- D. **TOWNSHIP MEETING TO ADDRESS REVISIONS TO ISANTI COUNTY ZONING** – JIM IS OUR REPRESENTATIVE
THEY ARE TRYING TO WORK TOGETHER WITH ZONING.
- E. **SOFT ROAD CLOSURE (337TH AVE NE – PARTIAL)**
THE TOWNSHIP WOULD LIKE TO SEE THE ROAD CLOSED ONLY DURING THE TIMES WHEN WORK IS BEING DONE.
- F. **PRELIMINARY PLAT – TUCKER MEADOWS PHASE 2** – REPRESENTED BY KYLE RODDY, PLS SURVEY GROUP LEADER.
THE BOARD REVIEWED THE PRELIMINARY PLAT IN CAMBRIDGE TOWNSHIP THAT IS A FURTHER SUBDIVISION OF ONE OF THE LOTS IN THE RECENTLY APPROVED PLAT OF TUCKER MEADOWS. INITIALLY THESE LOTS WERE NOT INCLUDED IN THE PLAT BECAUSE THEY WERE WAITING FOR THE DNR TO PROVIDE THEM WITH AN ACCURATE OHW ELEVATION OF THE LAKE IN ORDER TO DETERMINE THE LOCATION FOR THE DIVIDING LINE BETWEEN AG/RESIDENTIAL AND SHORELAND. CAMBRIDGE TOWNSHIP DOES NOT RESTRICT NOR OBJECT TO THE ZONING ISSUE.
MOTION: TO ACCEPT TUCKER MEADOWS – PHASE 2 - AS PLATTED.
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE
- G. **RESIDENT'S CONCERN** – SEEKING GUIDANCE FOR PUBLIC NUISANCE PROPERTY IN QUESTION: IN HILARY CIRCLE – ZONING ISSUE – DALE HAD RESPONDED TO CONCERNED RESIDENT.
- H. **CORNERSTONE ADDITION** – QUESTION REGARDING HARRISON ST. N. OWNERSHIP. DALE IS TO CALL THE PROJECT ENGINEER AND DISCUSS THE SITUATION.

9. OLD BUSINESS

- A. **BROADBAND (EAST CENTRAL ENERGY'S FIBER INTERNET PROJECT)** – ONE OF THE CONTRACTORS THAT ECE IS USING IS **NATIONAL RURAL TELECOMMUNICATIONS COOPERATIVE (NRTC) BROADBAND SOLUTIONS.** BOB LYONS, NRTC DIRECTOR OF ENGINEERING, IS WORKING ON THE UTILITY PERMITS.
THE TOWNSHIP PRESENTLY HAS 20 UTILITY PERMITS APPROVED FOR THE ECE FIBER INTERNET PROJECT.
CONSTRUCTION FOR ECE FIBER PROJECT STARTED MAY 8. IT IS SCHEDULED TO TAKE PLACE OVER THE NEXT FIVE YEARS, COVERING ALL OF ECE'S SERVICE TERRITORY.
FOR UPDATES: ecefiber.com
- B. **MATIT** – CONSOLIDATED LIABILITY COVERAGE (CLC)
TOWNSHIP SHOULD RECEIVE THE ANNUAL RENEWAL INVOICE BY 6/15/2023. PAYMENT IS DUE BY **AUGUST 15, 2023.**

10. NEW BUSINESS

A. **MINNESOTA STATE DEMOGRAPHIC CENTER (2022 POPULATION)**

APRIL 1, 2022 – 2022 POPULATION ESTIMATE IS 2,532 (CAMBRIDGE TOWNSHIP)

APRIL 1, 2022 – 2022 HOUSEHOLD ESTIMATE IN 936 (CAMBRIDGE TOWNSHIP)

11. ISANTI COUNTY BOARD OF COMMISSIONERS REPORT – BILL BERG, DISTRICT 2 COMMISSIONER, UPDATED THE BOARD.

A. **ISANTI COUNTY BOARD OF COMMISSIONERS MEETING – MAY 16, 2023**

PUBLIC HEARING – OFF-SALE INTOXICATING LICENSE FOR WORLD FAMOUS CHICKEN LLC – DBA THE BRASS RAIL – WAS APPROVED

HILARY CIRCLE HOUSE – A NUMBER OF YEARS AGO A HOUSE IN HILARY CIRCLE EXPLODED AND THE DEBRIS HAS YET TO BE CLEANED UP. THE OWNER PRESENTLY IS UNAVAILABLE TO DEAL WITH THE SITUATION. LEGAL ACTION BY THE COUNTY IS IN PROGRESS.

12. MAILING AND OTHER COMMUNICATIONS RECEIVED: NONE

13. OFFICERS BUSINESS

- A. CLERK: i) PASSED OUT MAT OFFICIAL MEMBERSHIP CARDS
ii) RESIGNATION OF CHIEF FINANCIAL OFFICER/COUNTY AUDITOR-TREASURER – 7/22/2023
iii) NEED FOR CARPET RUNNERS FOR 2024 ELECTIONS
- B. TREASURER: NONE
- C. SUPERVISORS: NONE

14. REPORT OF **ISANTI COUNTY PLANNING COMMISSION** – JIM – NOTHING TO REPORT FOR TWP

15. REPORT OF **ISANTI COUNTY BOARD OF ADJUSTMENT** – JIM – NOTHING TO REPORT FOR TWP
NO JUNE 2023 MEETING DUE TO A LACK OF AN AGENDA

16. REPORT OF **NORTH TH 65 CORRIDOR COALITION** – JOHN – NOTHING TO REPORT FOR TWP

17. NOTICES: **JULY 10, 2023 @ 7PM** - NEXT MONTHLY CAMBRIDGE TOWNSHIP MONTHLY MEETING

18. OTHER BUSINESS:

A. **TOWNSHIP LEGAL SEMINAR** – PRESENTED BY COURI & RUPPE LAW OFFICE
REGISTER DIRECTLY FROM THEIR WEBSITE: www.couriruppe.com
DATES, LOCATIONS & AGENDA ON WEBSITE

B. TOWN LAW REVIEW – MAT
DATE JUNE 14, 2023 (9AM – 12N)

REGISTRATION: ON-SITE OPENS AT 8:30AM

ON-LINE: <https://bit.ly/2023TownLawReview>

LOCATION: BEST WESTERN PREMIER NICOLLET INN IN BURNSVILLE
14201 NICOLLET AVE,
BURNSVILLE, MN 55337

C. ISANTI SWCD CONSERVATION TOUR
DATE: SEPTEMBER 7, 2023
RSVP: lgodfrey@isantiSWCD.org

19. MOTION MADE TO PAY THE BILLS AS PRESENTED FOR PAYMENT ON JUNE 12, 2023.
M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE
12. MOTION MADE TO ADJOURN AT 8:35PM.
M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA, CAMBRIDGE TOWNSHIP CLERK