

CAMBRIDGE TOWNSHIP MONTHLY MEETING

MAY 8, 2023

PRESENT: BOARD SUPERVISORS: JOHN ERLANDSON SR., CHAIRMAN, DALE B. ANDERSON
AND JIM FRIDSTROM (SUPERVISORS)
TREASURER: CAROL WILLIAMS KAHRING
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB A. ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED IN THE ISANTI COUNTY HISTORICAL SOCIETY
BUILDING (33525 FLANDERS ST. NE, CAMBRIDGE).

1. CHAIRMAN JOHN ERLANDSON SR. CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.

2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.

3. APPROVAL OF THE AGENDA

MOTION: TO APPROVE THE AGENDA AS PRESENTED

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE.

M = OFFICER MAKING THE MOTION

S = OFFICER SECONDING THE MOTION

4. APPROVAL OF THE **MINUTES** OF THE **APRIL 10, 2023**, MONTHLY BOARD MEETING.

MOTION: TO APPROVE THE APRIL 10, 2023, MINUTES AS WRITTEN.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

4A. APPROVAL OF THE **MINUTES** OF THE **APRIL 19, 2023**, ANNUAL ROAD REVIEW.

MOTION: TO APPROVE THE APRIL 19, 2023, MINUTES AS WRITTEN

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND
DARRELL VOSIKA, TOWNSHIP CLERK.

A. MISC. INCOME:

i) NELSON RECYCLING LLC – BATTERIES \$ 18.40

ii) WORLD FAMOUS CHICKEN LLC (BRASS RAIL) J. WILKENS \$ 440.00
(LIQUOR LICENSE – 7/1/2023 – 6/30/2024)

iii) ELIASSEN ENTERPRISES (HAWK’S NEST) – J. ELIASSEN \$ 440.00
(LIQUOR LICENSE – 7/1/2023 – 6/30/2024)

iv) USED MAILBOX POST – R. SIEMS \$ 100.00

B. THE FOLLOWING FINANCIAL REPORTS:

CLERK’S REPORTS:

i) BANK ACCOUNT REPORTS (APRIL 30, 2023)

ii) INTEREST & DIVIDEND REPORT (APRIL 2023)

TREASURER’S REPORTS:

i) CTAS REPORTS AVAILABLE ARE AS FOLLOWS:

a) 4/22/2023 – NET PAY ACCOUNT DISTRIBUTION

- b) 4/22/2023 – PAYROLL REGISTER - LANDSCAPE
 - c) 4/28/2023 – CLAIMS LIST FOR APPROVAL
 - d) 5/6/2023 – PAYROLL REGISTER – LANDSCAPE
 - e) 5/6/2023 – NET PAY ACCOUNT DISTRIBUTION
 - f) 5/8/2023 – CLAIMS LIST FOR APPROVAL
 - g) 5/12/2023 – CLAIMS LIST FOR APPROVAL
- C. THE TOWNSHIP RECEIVED REPORTS FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 4/28/2023. THEY CHECK THE DEPOSIT BALANCES EVERY BUSINESS DAY AT 2PM CST AND MAKE PLEDGE CHANGES ACCORDINGLY AT THAT TIME.
- D. **VISA CREDIT CARD** – ON 4/18/2023 THE TOWNSHIP RECEIVED A LETTER FROM ELAN FINANCIAL SERVICES THAT THEY WERE INCREASING THE CREDIT LIMIT ON THE CARD To \$12,000. THE BOARD REQUESTED THAT THE CLERK NOTIFY ELAN FINANCIAL SERVICES THAT THE TOWNSHIP WOULD LIKE THE CREDIT LIMIT BE LOWERED TO \$6,000.
- E. **RENEWAL OF CD'S** – ON 5/1/2023, THE TOWNSHIP CLERK & JOHN RENEWED THE CD AT THE CAMBRIDGE MINNCO CREDIT UNION FOR A TERM OF 13MONTHS @ AN INTEREST RATE = 4.5%. (THERE WAS A 1 MONTH INTEREST PENALTY = \$177.53)
- F. **SOLAR PRODUCTION TAX** AMOUNT FOR FISCAL YEAR 2022 WAS REPORTED ON THE 2022 YEAR END SETTLEMENT RECEIVED FROM THE ISANTI CO. AUDITOR'S OFFICE ON 1/24/2023. THE AMOUNT REPORTED WAS \$955.56.
- G. THE CLERK IS WORKING ON DEVELOPING A CASH FLOW INCOME/DISTRIBUTION SHEET
- H. FINANCIAL REPORTS:

MOTION: TO APPROVE FINANCIAL REPORTS AS PRESENTED AT THE MAY 8, 2023, MEETING.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

- 6. SCHEDULED BUSINESS: NONE
- 7. NEW BUSINESS AT PUBLIC REQUEST: NONE
- 8. ROAD BUSINESS

A. ROB'S REPORT:

i) **FANNY LAKE ROAD** – JUGS IN THE DITCH – THEY WERE REMOVED BY SHERIFF'S DEPT.

ii) **DUST CONTROL QUOTES**

THE TOWNSHIP RECEIVED THE LOW QUOTE FOR THE APPLICATION OF DUST CONTROL TO GRAVEL ROADS IN 2023 FROM CENTRAL MN DUST CONTROL (\$1.16/GAL).

ROB WORKED ON GETTING AN ESTIMATE ON THE AMOUNT OF PRODUCT NEEDED FOR THE ROADS:

349 TH AVE	4,200' x 18' WIDE	2,520 GALS
328 TH AVE	5,100'	3,100 GALS
ZEST ST NE	2,200'	1,350 GALS
7 th ST (Co Rd 6)	700'	210 GALS
POLK (NORTH)	5,000'	3,000 GALS
POLK (SOUTH)	2,500'	1,500 GALS

361 ST AVE	1,200'	720 GALS
PALISADE	1,400'	<u>840 GALS</u>

TOTAL: 13,240 GALS

13,240 GALS @ \$ 1.16/GAL = \$ 15,358.40

***APPROXIMATELY \$2,000 ADDITIONAL PURCHASED FOR PRIVATE PAY APPLICATIONS (REIMBURSED)

THE DUST CONTROL IS SCHEDULED TO BE APPLIED SOMETIME IN THE MIDDLE OF JUNE.

iii) **DITCH MOWING QUOTES** – ROB RECEIVED THE FOLLOWING QUOTES FOR DITCH MOWING IN 2023:

SHERMIK TREE FARM	\$29.50/MILE (ONE SWAT) x 104MI = \$3,068 \$104 / HR > ONE SWAT
TS DIRT WORKS, LLC	\$35/SWATH MILE x 104 MI = \$3,640 \$90 / HR – EXTRA MOWING

MOTION: TO ACCEPT THE 2023 TOWNSHIP ROAD DITCH MOWING QUOTE FROM SHERMIK TREE FARM.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

iv) **TOWNSHIP DITCH MOWER (TO SELL)** – ROB REPORTED THAT OLSON FUEL IN NORTH BRANCH IS FAMILIAR WITH OUR DITCH MOWER. THEY SUGGESTED THAT THE TOWNSHIP COULD ASK BETWEEN \$5,000 TO \$6,000. THE BOARD SUGGESTED THAT THEY ADVERTISE THE DITCH MOWER ON MARKET PLACE FOR 1 MONTH OR RECEIVE A BEST OFFER BY THE JUNE MEETING ON 6/12/2023.

v) **DOORS ON PORTABLE TRAILER SHED** – UPDATE

AFTER SOME DISCUSSION, IT WAS DECIDED THAT REPLACING THE DOORS WOULD PROBABLY NOT BE COST EFFECTIVE VS THE PURCHASE OF A NEW SHIPPING CONTAINER (FOR STORAGE). JIM FELT THAT HE COULD GET A NEW 20' SHIPPING CONTAINER IN THE MID \$4,000 RANGE.

MOTION: GIVE JIM PERMISSION TO RESEARCH AND PURCHASE A 20' (NEW) SHIPPING CONTAINER NOT TO EXCEED \$5,000.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

vi) **NORTHLAND FIRE PROTECTION** – ON 4/11/2023, NORTHLAND FIRE PROTECTION PERFORMED THEIR ANNUAL FIRE EXTINGUISHER RECERTIFICATION. (OSHA REQUIREMENT)

vii) **POMP'S TIRE SERVICE, INC.** – THE TIRE RIMS ON THE MACK TRUCK ARE SHOWING SIGNS OF RUST DAMAGE. ROB CONTACTED POMP'S TIRE SERVICE FOR A QUOTE ON RECONDITIONING THE RIMS.

QUOTE = \$1475.37

MOTION: TO APPROVE POMP'S TIRE SERVICE QUOTE FOR RECONDITIONING THE RIMS ON THE MACK TRUCK.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

viii) **VIRGINIA HEIGHTS** – ROB RECEIVED TWO QUOTES FOR REPAIRING THE ASPHALT PAVEMENT USING TWO SEPARATE SYSTEMS.

FAHRNER ASPHALT SEALERS – REPAIR ASPHALT AREAS USING INFRARED SEAMLESS PATCHING SYSTEM. APPROXIMATELY 31 HEATS (3 SEPARATE SECTIONS) QUOTE: \$3,875

NORTH OAKS PAVING – ASPHALT REMOVAL / INSTALLATION (PER SQ FT)
EACH PATCH: SAW CUT & REMOVE EXISTING ASPHALT, GRADE
& COMPACT BASE, PAVE 3” ASPHALT IN PATCH
AREA (3 – PATCH AREAS)
QUTOE: \$9,570.00

**MOTION: TO ACCEPT THE FAHRNER ASPHALT SEALERS INFRARED
SEAMLESS PATCHING SYSTEM (QUOTE: \$3,875)**

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

- ix) **MARMON ST (ROAD TO SKOGMAN LAKE DNR BOAT LAUNCH)** – ROB
RECEIVED A QUOTE FROM NORTH OAKS PAVING FOR THE REPAIR OF A
SECTION OF PAVEMENT ON MARMON ST. NE (300’ BACK TO THE LAKE).
QUOTE: \$18,210.00

**MOTION: TO ACCEPT NORTH OAKES PAVING’S QUOTE FOR THE REPAIR
OF A SECTION OF PAVEMENT ON MARMON ST. NE.**

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

- x) ROB REPORTED THAT ON WEDNESDAY (5/10/2023) @ 10AM THERE IS A
SCHEDULED MEETING WITH THE STATE HWY DEPT. IN GRANDY. HE
WOULD LIKE WHICH EVER SUPERVISORS ARE AVAILABLE TO ATTEND.
- xi) **CAT 140H BLADE** – A PIPE UNDERNEATH THE BLADE IS LEAKING. ROB WAS
GOING TO SEE IF THE ZIEGLER EMPLOYEE FROM CAMBRIDGE COULD
EVALUATE THE SITUATION TO SEE HOW SERIOUS THE LEAK IS IN
REGARDS TO HOW SOON IT NEEDS TO BE FIXED.
- xii) **GRAVEL PURCHASE** – CONVERSION OF TONS TO YARDS.
IN 2023, ALL LOADS OF GRAVEL ARE BEING WEIGHED AND RECORDED IN
TONS. THE TONS ARE THEN CONVERTED TO YARDS BY USING A
CONVERSION FACTOR. THE BOARD CAN TAKE IT UNDER ADVISEMENT
REGARDING THE CONVERSION FACTOR THEY WISH TO USE.

B. 343RD AVE RECONSTRUCTION PROJECT: UPDATE

- i) BNSF MODIFICATIONS OF THE RAILROAD CROSSING – THE TOWNSHIP HAS
NOT RECEIVED ANY FURTHER COMMUNICATIONS WITH BNSF.

**C. RADIOS TO COMMUNICATE WITH TOWNSHIP EMPLOYEES (eg. DURING
SNOWPLOWING). JIM TALKED TO THE ISANTI COUNTY SHERIFF’S OFFICE
ABOUT THE USE OF THE 800 MEGA-HEINTZ RADIOS THE TWSP HAD
PREVIOUSLY PURCHASED THRU THE DEPT. THEY COULD BE USED FOR
THIS PURPOSE IF OPERATED THRU THE SHERIFF’S DEPARTMENT
COMMUNICATION SYSTEM. THE TOWNSHIP WOULD HAVE THEIR OWN
CHANNEL PLUS RANGE. JIM REPORTED THAT THE SHERIFF’S DEPT. WILL
HAVE SOME EXTRA RADIO UNITS LATER THAT MAY BE AVAILABLE TO THE
TOWNSHIP. THERE WILL BE REPROGRAMING EXPENSE.**

**D. TOWNSHIP MEETING TO ADDRESS REVISIONS TO ISANTI COUNTY ZONING – JIM IS
OUR REPRESENTATIVE – NEXT MEETING: 5/24/2023 @ 7PM**

LOCATION: BRADFORD TOWNSHIP HALL

AGENDA: DISCUSS THE PROPOSED CHANGES TO THE ISANTI
COUNTY SUBDIVISION ORDINANCE.

**E. ARPA (AMERICAN RESCUE PLAN ACT) – ANNUAL REPORT WAS SUBMITTED BY
SUPERVISOR DALE B. ANDERSON AND CLERK DARRELL VOSIKA ON**

4/28/2023.

- F. **ROAD CONCERN (346TH LANE NE)** – PAM MIX CAME BEFORE THE BOARD TO DISCUSS HER ROAD CONCERN REGARDING THAT PORTION OF HER DRIVEWAY THAT EXTENDS BEYOND THE CUL-DE-SAC TO HER GARAGE. THE QUESTION IS DOES ANY EXTENSION OF HER DRIVEWAY BEYOND THE CUL-DE-SAC BELONG TO THE TOWNSHIP AS ROAD? IT WAS SUGGESTED THAT PAM GET A COPY OF THE DEED FOR HER PARCEL FOR REVIEW OF A LAND DESCRIPTION.
- G. **IMAGINE 2045** – ISANTI COUNTY COMPREHENSIVE PLAN MEETING WAS HELD ON 4/26/2023 AT THE CAMBRIDGE LIBRARY (5PM) TO GET ISANTI COUNTY RESIDENTS OPINIONS ON WHAT CHANGES THEY WOULD LIKE TO SEE. THERE MAY STILL BE AN IMAGINE 2045 ISANTI COUNTY COMPREHENSIVE PLAN COMMUNITY SURVEY THAT MAY BE COMPLETED AND RETURNED ON THE ISANTI COUNTY WEB PAGE.
- H. **SAFETY DAY** – AT THE ISANTI COUNTY HIGHWAY DEPART MAY 17TH, 2023, 7AM – 4PM
COST: \$150 PER PERSON
RSVP VIA PHONE (763) 689-7978 OR EMAIL: joel.schleicher@co.isanti.us
BY MAY 1ST TO SECURE A SPOT.
JOEL SCHLEICHER IS NEW MAINTENANCE SUPERINTENDENT.
- I. **MATIT** – CONSOLIDATED LIABILITY COVERAGE (CLC) RENEWAL: 7/1/2023 – 6/30/2024
THE ESTIMATED PREMIUM IS \$6,967.00
EACH BOARD MEMBER + ROB WAS GIVEN A LISTING OF CURRENT SCHEDULE OF PROPERTY AND ASSOCIATED VALUE. THE TOWNSHIP HAS UNTIL 5/15/2023, TO ADVISE MATIT OF CHANGES (PROPERTY, SCHEDULED VALUES, DEDUCTIBLES, BOND COVERAGE). THE CLERK WAS TO BE NOTIFIED OF ANY CHANGES SO A LIST COULD BE MADE AVAILABLE TO DISCUSS AT THE MAY MEETING.
AS OF THIS MEETING, THE CLERK RECEIVED NO CHANGES TO REPORT BACK TO MATIT.
- J. **ISANTI COUNTY TOWNSHIP OFFICERS ASSOCIATION MEETING** – APRIL 27, 2023
 - i) GAS TAX RECEIVED IN 2023 WAS 7% DECREASE – THEY ARE LOOKING INTO AN ELECTRIC CAR FEE TO SUPPLEMENT THE GAS TAX BECAUSE THEY DO USE THE ROADS.
 - ii) ANNUAL CONFERENCE WILL BE HELD IN ST CLOUD – DEC. 7-9, 2023
 - iii) TAMMY CARLSON IS THE NEW DISTRICT 7 MAT REPRESENTATIVE

9. OLD BUSINESS

- A. **BROADBAND (EAST CENTRAL ENERGY'S FIBER INTERNET PROJECT)** –
BOB LYONS, DIRECTOR OF ENGINEERING, IS WORKING ON THE UTILITY PERMITS THE TOWNSHIP RECEIVED FIRST UTILITY PERMIT #2023-03 – 353RD AVE NE – PART OF THE TRIANGLE WEST OFF CO. RD 14.

10. NEW BUSINESS

- A. **DONATION REQUEST: ANNUAL 5TH GRADE CONSERVATION FIELD DAY**
DATE: MAY 19TH, 2023
LOCATION: BECKLIN HOMESTEAD COUNTY PARK
THE CLERK WILL CHECK WITH ZONING REGARDING THE DONATION REQUEST.

B. LOCAL BOARD OF APPEAL AND EQUALIZATION

APPROVE THE MINUTES FROM APRIL 20, 2023, MEETING

MOTION: TO APPROVE THE APRIL 20, 2023, LOCAL BOARD OF APPEAL AND EQUALIZATION MEETING.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

****THE TOWNSHIP ALSO RECEIVED A COPY OF THE FINAL LOCAL BOARD OF APPEAL AND EQUALIZATION RECORD FOR 2023 ALONG WITH A COPY OF THE CERTIFICATION FORM.**

11. MAILING AND OTHER COMMUNICATIONS RECEIVED:
 - A. ECHOES – SEVEN COUNTY SENIOR FEDERATION (NEWSLETTER)
 - B. LAKE AND PINES CAC INC. - NEWSLETTER

12. OFFICERS BUSINESS
 - A. CLERK: NONE
 - B. TREASURER: i) ON 4/27/2023, DID QUARTERLY PAYROLL TAX REPORT
 - C. SUPERVISORS: NONE

13. REPORT OF **ISANTI COUNTY PLANNING COMMISSION – JIM** – NOTHING TO REPORT FOR TWP

14. REPORT OF **ISANTI COUNTY BOARD OF ADJUSTMENT – JIM** – NOTHING TO REPORT FOR TWP

15. REPORT OF **NORTH TH 65 CORRIDOR COALITION – JOHN** – NOTHING TO REPORT FOR TWP

16. NOTICES: **JUNE 12, 2023 @ 7PM** - NEXT MONTHLY CAMBRIDGE TOWNSHIP MONTHLY MEETING

17. OTHER BUSINESS:
 - A. **TOWNSHIP LEGAL SEMINAR** – PRESENTED BY COURI & RUPPE LAW OFFICE REGISTER DIRECTLY FROM THEIR WEBSITE: www.couriruppe.com DATES, LOCATIONS & AGENDA ON WEBSITE
 - B. ISANTI CO. BOARD MEETINGS (GOVERNMENT CENTER)
 - 4/18/2023 – SET A PUBLIC HEARING FOR OFF-SALE INTOXICATING LIQUOR FOR BRASS RAIL ON MAY 16, 2023, AT 9:30AM
 - 5/2/2023 – APPROVE FINAL PLAT TUCKER MEADOWS

18. MOTION MADE TO PAY THE BILLS AS PRESENTED FOR PAYMENT ON MAY 8, 2023.
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

19. MOTION MADE TO ADJOURN AT 8:45PM.
M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA, CAMBRIDGE TOWNSHIP CLERK