

CAMBRIDGE TOWNSHIP MONTHLY MEETING

FEBRUARY 13, 2023

PRESENT: BOARD SUPERVISORS: JAMES FRIDSTROM CHAIRMAN, DALE B. ANDERSON AND JOHN ERLANDSON SR. (SUPERVISORS)
TREASURER: CAROL WILLIAMS KAHRING
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED IN THE ISANTI COUNTY HISTORICAL SOCIETY BUILDING (33525 FLANDERS ST. NE, CAMBRIDGE).

1. CHAIRMAN JIM FRIDSTROM CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.
3. APPROVAL OF THE AGENDA
MOTION: TO APPROVE THE AGENDA AS PRESENTED
M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE.
M = OFFICER MAKING THE MOTION
S = OFFICER SECONDING THE MOTION
4. APPROVAL OF THE **MINUTES** OF THE **JANUARY 9, 2023, MONTHLY** BOARD MEETING.
MOTION: TO APPROVE THE JANUARY 9, 2023, MINUTES AS WRITTEN.
M/S: JOHN ERLANDSON SR. / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE
5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.
 - A. MISC. INCOME:

i) FILING FEE FOR 2023 TWSP ELECTION (J. FRIDSTROM)	\$ 2.00
ii) FILING FEE FOR 2023 TWSP ELECTION (C. KAHRING)	\$ 2.00
iii) ISANTI CO. TREASURER = 2022 YEAR-END SETTLEMENT	\$ 7,928.32
 - B. THE FOLLOWING FINANCIAL REPORTS:
 - CLERK'S REPORTS:
 - i) BANK ACCOUNT REPORTS (JANUARY 31, 2023)
 - ii) INTEREST & DIVIDEND REPORT (JANUARY 2023)
 - TREASURER'S REPORTS:
 - i) PRESENTLY THE REPORTS AVAILABLE ARE AS FOLLOWS:
 - a) 2/11/2023 – PAYROLL REGISTER - LANDSCAPE
 - b) 2/11/2023 – NET PAY ACCOUNT DISTRIBUTION
 - c) 1/14/2023 – NET PAY ACCOUNT DISTRIBUTION
 - d) 1/14/2023 – PAYROLL REGISTER – LANDSCAPE
 - e) 1/20/2023 – CLAIMS LIST FOR APPROVAL
 - f) 2/3/2023 – CLAIMS LIST FOR APPROVAL
 - g) 1/28/2023 – PAYROLL REGISTER – LANDSCAPE
 - h) 1/28/2023 – NET PAYROLL ACCOUNT DISTRIBUTION

C. THE TOWNSHIP RECEIVED REPORTS FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 1/31/2023. THEY CHECK THE DEPOSIT BALANCES EVERY BUSINESS DAY AT 2PM CST AND MAKE PLEDGE CHANGES ACCORDINGLY AT THAT TIME.

D. **REWARDS CENTER: VISA CARD**

THE CLERK CASHED IN 20,000 POINTS FOR A \$200 CREDIT ON THE CHARGE CARD.

E. FINANCIAL REPORTS:

MOTION: TO APPROVE FINANCIAL REPORTS AS PRESENTED AT THE FEBRUARY 13, 2023, MEETING.

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

6. SCHEDULED BUSINESS: NONE

7. NEW BUSINESS AT PUBLIC REQUEST: NONE

8. ROAD BUSINESS

A. ROB'S REPORT:

i) **SNOWPLOWING** – IS GOING GOOD

ii) **JD LOADER:** TIRES – SIDEWALLS BREAKING & REPAIRED

ROYAL TIRE HAS BEEN CONTACTED REGARDING THE SERVICE CALL CHARGES ON THE TIRE REPAIR BILLS. WAITING FOR THEM TO GET BACK TO THE TOWNSHIP REGARDING ANY ADJUSTMENT.

iii) ROB EXPRESSED THAT **TRASH CANS** LEFT BY THE EDGE OF THE ROAD ARE CAUSING CONCERNS FOR THE SNOWPLOWS.

ALSO, RESIDENTS **PLOWING SNOW ACROSS TOWNSHIP ROADS** ARE CAUSING A SAFETY CONCERN – **THIS IS AGAINST STATE LAW.**

B. **343RD AVE RECONSTRUCTION PROJECT: UPDATE**

i) BNSF MODIFICATIONS OF THE RAILROAD CROSSING – THE TOWNSHIP HAS HEARD NOTHING SINCE THE SPECIAL BOARD MEETING ON DECEMBER 20, 2022.

C. **ROAD CRANE INCIDENT ON PALISADE DR. (SUNDAY 10/10/2021) – UPDATE (JIM)**

RECEIVED AN EMAIL FROM THE TOWNSHIP ATTORNEY REGARDING THIS INCIDENT. THE TOWNSHIP HAS SIGNED THE SETTLEMENT AGREEMENT AND RECEIVED THE FIRST PAYMENT OF \$10,000. THE ATTORNEY IS IN THE PROCESS OF GETTING THE SIGNATURES FROM MR PIKE ON THE FINAL SETTLEMENT AND THE PROMISSORY NOTE. ONCE THE SIGNATURES ARE RECEIVED, THE ATTORNEY WILL SEND THE TOWNSHIP COPIES OF THE SIGNED DOCUMENTS. AS OF FEBRUARY 13, 2023, THE TOWNSHIP HAS NOT RECEIVED ANYTHING FROM OUT ATTORNEY ON THE INCIDENT. THE CLERK WILL GIVE THE TOWNSHIP ATTORNEY A CALL.

D. **TOWNSHIP MEETING REGARDING ISANTI COUNTY ZONING** – JIM IS OUR REPRESENTATIVE – MEETS USUALLY AT BRADFORD TWSP

NEXT SCHEDULED MEETING: FEBRUARY 23, 2023 @ 7PM (THURSDAY)

E. **RELIABLE LAND & TRUST** – PRELIMINARY PLAT (TUCKER MEADOWS) WAS BEFORE THE ISANTI COUNTY PLANNING COMMISSION ON 9/8/2022. THE TOWNSHIP HAS **NOT** HAD AN OPPORTUNITY TO REVIEW THE PLAT PRIOR TO THE PLAT BEING

FINALIZED BY THE COUNTY BOARD – THE PLAT HAS YET TO BE PRESENTED TO THE TOWNSHIP BOARD AS OF THEIR FEBRUARY 13, 2023, MEETING.

- F. **SEPTIC SYSTEM @ 1992 338TH LANE NE CAMBRIDGE**
A NEW SEPTIC SYSTEM WAS INSTALLED THAT ENCROACHES ONTO TOWNSHIP ROAD RIGHT-OF-WAY.
UPDATE: ON THE AGENDA SCHEDULE FOR THE ISANTI CO. BOARD OF ADJUSTMENT ON THURSDAY, MARCH 9, 2023.
- G. **FEDERATED CO-OPS, INC – FEDERAL TAX EXEMPTION CERTIFICATE FOR FUEL USED BY LOCAL GOVERNMENTS FOR YEAR OF 1/1/2023 – 12/31/2023. THE CERTIFICATE HAS BEEN RETURNED TO THE FEDERATED CO-OPS ON 1/14/2023 BY THE CLERK.**
- H. **QUOTES FOR GRAVEL & GRAVEL HAULING – THE BOARD DECIDED TO ADVERTISE FOR QUOTES FOR 5,500 YARDS OF CLASS 1 GRAVEL PURCHASED PLUS SPREAD ON THE TOWNSHIP ROADS (QUOTE/YD = COST OF GRAVEL/YD + HAULING/YD). THEY WOULD LIKE THE QUOTES REVIEWED AT THE MARCH 13, 2023, TOWNSHIP MONTHLY MEETING.**
- I. **NORTH TH 65 CORRIDOR COALITION – THE BOARD DECIDED TO RENEW THE TOWNSHIP’S MEMBERSHIP ON THE COALITION. JOHN ERLANDSON SR. HAS BEEN THE TOWNSHIP REPRESENTATIVE AND WILL CONTINUE TO BE THE REPRESENTATIVE. THE MEMBERSHIP DUES ARE \$100/YEAR.**
MOTION: TO RENEW MEMBERSHIP IN THE NORTH TH 65 CORRIDOR COALITON FOR THE 2023 FISCAL YEAR.
M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

9. OLD BUSINESS

- A. **BROADBAND (EAST CENTRAL ENERGY’S FIBER INTERNET PROJECT) – ECE IS APPLYING FOR THREE STATE BROADBAND GRANTS IN 2023, AND CAMBRIDGE TOWNSHIP WOULD BE DIRECTLY IMPACTED IF APPROVED. THEY HAVE SECURED IN DECEMBER OF 2022, THREE STATE BROADBAND GRANTS (TOTAL: \$14.5M). WHAT ECE IS ASKING IS SUPPORT FROM CAMBRIDGE TOWNSHIP FOR THE 2023 GRANTS THAT COULD COME IN TWO FORMS:**
- i) A LETTER OF SUPPORT WITHOUT FINANCIAL COMMITMENT.
 - ii) A RESOLUTION OF SUPPORT WITH FINANCIAL COMMITMENT.
- THE GRANT IN CAMBRIDGE TOWNSHIP AREA COVERS 23% OF LANDMASS @ \$100 PER PERCENTAGE POINT = \$2,300.
- AFTER SOME DISCUSSION, THE BOARD DECIDED TO MOVE FORWARD WITH OPTION “i” – LETTER OF SUPPORT WITHOUT FINANCIAL COMMITMENT.
- **NOTE: THE TOWNSHIP HAD COMMITTED THE MAX OF \$10,000 ON THE FIRST SET OF GRANTS IN 2022.**
- MOTION: TO SEND A LETTER OF SUPPORT TO EAST CENTRAL ENERGY’S FIBER INTERNET PROJECT WITHOUT FINANCIAL COMMITMENT.**
- M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE**

10. NEW BUSINESS

- A. **DONATIONS FOR 2023 – THE BOARD REVIEWED THE ADVISORY VOTE TAKEN AT THE 2022 ANNUAL MEETING REGARDING DONATIONS FOR FISCAL YEAR 2023. A BOARD DECISION WAS TO REDUCE THE DONATIONS BY 50% AS A RESULT OF**

THE TOWNSHIP'S FINANCIAL SITUATION IN RELATIONSHIP TO THE ECONOMY.
**MOTION: TO GIVE THE FOLLOWING DONATION AMOUNTS FOR THE FISCAL
YEAR 2023:**

SEVEN COUNTY SENIOR FEDERATION	\$ 250.00
ISANTI COUNTY 4-H PROGRAM	\$ 250.00
ISANTI COUNTY AG SOCIETY (FAIR BOARD)	\$ 500.00
ISANTI COUNTY HISTORICAL SOCIETY	\$ 500.00
ISANTI COUNTY SAFETY/RESCUE	\$ 500.00
ISANTI COUNTY COMMISSION ON AGING	\$ 500.00
	TOTAL: \$ 2,500.00

- B. **DISTRICT 7 DIRECTOR UPDATE** – OFFICIAL SPECIAL ELECTION WAS HELD ON JANUARY 31, 2023 (IN-PERSON VOTING ONLY) AT CORINNA TOWNHALL IN ANNANDALE, MN. TAMMY CARLSON, PINE TOWNSHIP CLERK, WAS ELECTED THE NEW DISTRICT 7 DIRECTOR.
- C. **CAMBRIDGE TOWNSHIP FIRE PROTECTION COSTS**
i) FIRE MEETING: FEBRUARY 16, 2023 @ 6PM AT THE CAMBRIDGE CITY FIRE DEPARTMENT.
ii) THE MEETING IS TO REVIEW 2022 AND DISCUSS THE NEW CONTRACTS COMING OUT. THE CONTRACT IS A THREE-YEAR CONTRACT (2023 – 2025)
iii) THE INVOICE FOR 2023 IS \$92,050.62
- D. **MATIT – WORKERS’ COMP AUDIT REPORT**
****STARTING IN 2023, THE TOWNSHIP MUST COMPLETE AND SUBMIT THEIR ANNUAL WORKERS’ COMPENSATION PAYROLL AUDIT ELECTRONICALLY. REPORT IS DUE: FEBRUARY 15, 2023**
THE CLERK AND TREASURER PREPARED THE REPORT AND IT WAS SUBMITTED TO MATIT ELECTRONICALLY ON 1/31/2023.
****REVIEWED LETTER FROM MATIT REGARDING THE FOLLOWING:**
WHILE COMPLETING THE 2023 REINSURANCE RENEWAL, THE MINNESOTA ASSOCIATION OF TOWNSHIP INSURANCE TRUST (MATIT) BECAME A VICTIM OF A BUSINESS EMAIL COMPROMISE.
- E. **MAT-U** – A NEW ONLINE TRAINING MODEL
CONTENT WILL BE GEARED TOWARDS NEW MATIT SYSTEMS, CLERK AND TREASURER DUTIES, AND GENERAL TOWNSHIP OPERATIONS.
OPEN TO OFFICERS: JANUARY 2023
A COPY OF LOGIN CREDENTIALS HAS BEEN GIVEN TO EACH TOWNSHIP OFFICER.
THE SUBSCRIPTION FEE FOR THE ENTIRE 2023 MAT-U CALENDAR YEAR WILL BE COMPLIMENTARY, THANKS TO MATIT.
- F. **IMAGINE 2045 ISANTI COUNTY COMPREHENSIVE PLAN**
TOWNSHIP OFFICIALS WERE INVITED TO ATTEND ON FEB 6, 2023, A MEETING AT THE GOVERNMENT CENTER TO DISCUSS THE IMAGINE 2045 ISANTI COUNTY COMPREHENSIVE PLAN PROCESS AND LEARN ABOUT CURRENT ACTIVITIES IN YOUR TOWNSHIP. THIS MEETING WAS ATTENDED BY 3 CAMBRIDGE TOWNSHIP BOARD MEMBERS.
- G. **TOWNSHIP ANNUAL ELECTION (MARCH 14, 2023)**
ELECTION JUDGES: SUE HARVEAUX AND SANDRA HINRICHS

RESOLUTION #23-02: RESOLUTION APPOINTING ELECTION JUDGES FOR THE 2023 CAMBRIDGE TOWNSHIP ANNUAL OFFICERS ELECTION.

MOTION: TO APPROVE RESOLUTION #23-02

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

H. **MAT'S 2023 LEGISLATIVE AGENDA** – THE BOARD RECEIVED A LISTING OF THE VARIOUS MAT SUPPORTED LEGISLATIVE TOPICS FOR THE 2023 LEGISLATIVE SESSION.

I. **LOCAL BOARD OF APPEAL AND EQUALIZATION**

ELISHA LONG, ISANTI COUNTY ASSESSOR, HAS BEEN NOTIFIED THAT THE CAMBRIDGE TOWNSHIP BOARD OF SUPERVISORS HAS AGREED TO CONDUCT THEIR OWN LOCAL BOARD OF APPEAL AND EQUALIZATION.

LOCATION: CAMBRIDGE TOWNSHIP HALL
(IN THE ISANTI COUNTY HISTORICAL SOCIETY BUILDING)
33525 FLANDERS ST. NE
CAMBRIDGE, MN 55008

TENTATIVE DATE: APRIL 20TH, 2023 @ 7PM

J. **ISANTI COUNTY TOWNSHIP OFFICERS ASSOCIATION MEETING**

JANUARY 26, 2023 @ 7PM AT THE ISANTI CO. GOVERNMENT CENTER
MAIN TOPIC WAS A PRESENTATION ON THE IMAGINE 2045 ISANTI COUNTY COMPREHENSIVE PLAN.

***AS A RESULT OF THE CHECKBOOK BALANCE, THERE WILL BE NO ISANTI COUNTY TOWNSHIP OFFICERS ASSOCIATION DUES FOR THE INDIVIDUAL TOWNSHIPS. THE TOWNSHIPS WILL ONLY RECEIVE A MAT BILLING.

11. MAILING AND OTHER COMMUNICATIONS RECEIVED:

- A. THE ISANTI COUNTY HISTORICAL REVIEW (WINTER 2023)
- B. LAKE AND PINES CAC INC – BOARD AND EMPLOYEE NEWSLETTER
- C. SEVEN COUNTY SENIOR FEDERATION - ECHOES

12. OFFICERS BUSINESS

- A. CLERK: THE CLERK RESPONDED TO THE BAS (BOUNDARY AND ANNEXATION SURVEY)
- B. TREASURER: NOTHING
- C. SUPERVISORS: NOTHING

13. REPORT OF **ISANTI COUNTY PLANNING COMMISSION – JIM** – NOTHING TO REPORT

14. REPORT OF **ISANTI COUNTY BOARD OF ADJUSTMENT – JIM**

ON 2/9/2023 – SEPTIC SYSTEM AT 1992 338TH LANE NE WAS TABLED TIL MARCH

15. REPORT OF **NORTH TH 65 CORRIDOR COALITION – JOHN** – NOTHING TO REPORT

16. NOTICES: **MARCH 13, 2023 @ 7PM – NEXT MONTHLY TOWNSHIP BOARD MEETING**

MARCH 14, 2023 – TOWNSHIP ELECTION 10AM – 8PM

TOWNSHIP ANNUAL MEETING @ 8:05PM

17. OTHER BUSINESS:

- A. TOWNSHIP LEGAL SEMINAR
PRESENTED BY: COURI & RUKPPE LAW OFFICE – 2023 DATES TO BE DETERMINED.
www.couriruppe.com (click on the “Township Legal Seminar” tab)
- B. DATE FOR THE CAMBRIDGE TOWNSHIP ANNUAL BOARD OF AUDIT
DATE: FEBRUARY 21, 2023 @ 6PM
LOCATION: CAMBRIDGE TOWNSHIP OFFICE/GARAGE
3568 337TH AVE NE
CAMBRIDGE, MN 55008

18. MOTION MADE TO PAY THE BILLS AS PRESENTED FOR PAYMENT ON FEBRUARY 13, 2023.

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

19. MOTION MADE TO ADJOURN AT 8:25PM.

M/S: JOHN ERLANDSON SR. / DALE B. ANDERSON (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK