

CAMBRIDGE TOWNSHIP MONTHLY MEETING

JANUARY 9, 2023

PRESENT: BOARD SUPERVISORS: JAMES FRIDSTROM CHAIRMAN, DALE B. ANDERSON AND JOHN ERLANDSON SR. (SUPERVISORS)
TREASURER: CAROL WILLIAMS KAHRING (EXCUSED – ILLNESS)
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED IN THE ISANTI COUNTY HISTORICAL SOCIETY BUILDING (33525 FLANDERS ST. NE, CAMBRIDGE).

1. CHAIRMAN JIM FRIDSTROM CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.

2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.

3. APPROVAL OF THE AGENDA

MOTION: TO APPROVE THE AGENDA AS PRESENTED

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE.

M = OFFICER MAKING THE MOTION

S = OFFICER SECONDING THE MOTION

4. APPROVAL OF THE **MINUTES** OF THE **DECEMBER 12, 2022**, MONTHLY BOARD MEETING.

MOTION: TO APPROVE THE DECEMBER 12, 2022, MINUTES AS WRITTEN.

M/S: JOHN ERLANDSON SR. / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

4A. APPROVAL OF THE MINUTES OF THE **DECEMBER 20, 2022**, SPECIAL BOARD MEETING.

MOTION: TO APPROVE THE DECEMBER 20, 2022, SPECIAL BOARD MEETING MINUTES.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.

A. MISC. INCOME:

i) ISANTI CO. – 2022 2 ND HALF TAX SETTLEMENT	\$ 153,731.13
ii) ISANTI CO. – 2 BEER LICENSES (TWP PORTION)	\$ 75.00
iii) UTILITY PERMIT #2022-10 – LUMEN TECH	\$ 100.00
iv) MINNCO CREDIT UNION – 1 ST PAYMENT CRANE INCIDENT (MR PIKE)	\$ 10,000.00
v) CITY OF CAMBRIDGE – 22% SHARE 343 RD AVE NE RECONSTRUCTION PROJECT	\$ 75,764.24
vi) STATE OF MN TOWNSHIP AID =	\$ 762.50
MV CREDIT AGRIC =	\$ 3,324.03

B. THE FOLLOWING FINANCIAL REPORTS:

CLERK'S REPORTS:

- i) BANK ACCOUNT REPORTS (DECEMBER 31, 2022)
- ii) INTEREST & DIVIDEND REPORT (DECEMBER 2022)

TREASURER'S REPORTS:

i) PRESENTLY THE REPORTS AVAILABLE ARE AS FOLLOWS:

- a) 1/1/2023 – CLAIM LIST FOR APPROVAL
- b) 12/21/2022 – PAYROLL REGISTER – LANDSCAPE
- c) 12/23/2022 – CLAIM LIST FOR APPROVAL
- d) 12/31/2022 – PAYROLL REGISTER – LANDSCAPE
- e) 12/17, 12/31 - NET PAY ACCOUNT DISTRIBUTION

C. THE TOWNSHIP RECEIVED REPORTS FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 12/30/2022. THEY CHECK THE DEPOSIT BALANCES EVERY BUSINESS DAY AT 2PM CST AND MAKE PLEDGE CHANGES ACCORDINGLY AT THAT TIME.

D. REVIEW ARPA ACCT

- i) TRANSFER FORM #2022-104 – TRANSFER OF \$69,801.28 FROM ARPA ACCT INTO THE TOWNSHIP CHECKING ACCT ON 12/15/2022.
- ii) THE ARPA ACCT (AMERICAN RESCUE PLAN ACT) WAS CLOSED ON 12/15/2022.

E. **STOP-PAYMENT FEE** - DW CO. NOTIFIED THE TOWNSHIP THAT THEY DID NOT RECEIVE PAYMENT FOR THE LAST INVOICE ON THE 343RD AVE RECONSTRUCTION PROJECT BILLING. THE CLERK CHECKED WITH THE BANK AND CHECK #13134 HAD NOT BEEN CASHED. THE CLERK ON 12/13/2022, ORDERED A STOP-PAYMENT ON CHECK #13134. THE TOWNSHIP PAID THE \$20.00 (CHECK #13208) STOP-PAYMENT FEE.

F. **PERA (INFORMATION)** – PROPOSED CHANGES FOR 2023 NEED TO BE APPROVED BY THE 2023 LEGISLATIVE SESSION PRIOR TO BEING IMPLEMENTED. PERA IS PROPOSING TO CHANGE THE MEMBERSHIP SALARY THRESHOLD BACK TO A MONTHLY AMOUNT OF \$425 TO INITIATE PERA CONTRIBUTIONS.

G. FINANCIAL REPORTS:

MOTION: TO APPROVE FINANCIAL REPORTS AS PRESENTED AT THE JANUARY 9, 2023, MEETING.

M/S: JOHN ERLANDSON SR. / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

6. SCHEDULED BUSINESS: NONE

7. NEW BUSINESS AT PUBLIC REQUEST:

- A. **BILL BERG, NEWLY ELECTED DISTRICT 2 ISANTI COUNTY COMMISSIONER** – WAS INTRODUCED TO THE BOARD AND STATED HIS GOAL IS TO BE AVAILABLE TO THE BOARD FOR ANY FUTURE QUESTIONS OR CONCERNS.

8. ROAD BUSINESS

A. ROB'S REPORT:

- i) **SNOWPLOWING** – IS GOING GOOD
- ii) **VACATION:** ROB WILL BE ON VACATION 3 DAYS IN JANUARY (25TH – 27TH).
- iii) **JD LOADER:** BLEW 2 HYDRAULIC LINES
TIRES – SIDEWALLS BREAKING

B. **343RD AVE RECONSTRUCTION PROJECT: UPDATE**

- i) THE TOWNSHIP HAS RECEIVED THE CITY OF CAMBRIDGE'S SHARE OF THE RECONSTRUCTION COSTS (\$75,764.24).
- ii) BNSF MODIFICATIONS OF THE RAILROAD CROSSING – THE TOWNSHIP HAS

- HEARD NOTHING SINCE THE SPECIAL BOARD MEETING ON DECEMBER 20, 2022.
- C. **ROAD CRANE INCIDENT ON PALISADE DR. (SUNDAY 10/10/2021) – UPDATE (JIM)**
RECEIVED AN EMAIL FROM THE TOWNSHIP ATTORNEY REGARDING THIS INCIDENT. THE TOWNSHIP HAS SIGNED THE SETTLEMENT AGREEMENT AND RECEIVED THE FIRST PAYMENT OF \$10,000. THE ATTORNEY IS IN THE PROCESS OF GETTING THE SIGNATURES FROM MR PIKE ON THE FINAL SETTLEMENT AND THE PROMISSORY NOTE. ONCE THE SIGNATURES ARE RECEIVED, THE ATTORNEY WILL SEND THE TOWNSHIP COPIES OF THE SIGNED DOCUMENTS.
- D. **TOWNSHIP MEETING REGARDING ISANTI COUNTY ZONING – JIM VOLUNTEERED AT THE LAST ISANTI COUNTY TOWNSHIP OFFICERS ASSOCIATION MEETING TO BE INCLUDED WHEN STANFORD AND BRADFORD TOWNSHIPS MEET TO DISCUSS REVISIONS TO THE ISANTI COUNTY ZONING ORDINANCE AND RELATED TOPICS. THE MEETING WAS HELD: DECEMBER 8, 2022 @ 7PM**
LOCATION: BRADFORD TOWNSHIP TOWN HALL
JIM GAVE THE BOARD SOME BACKGROUND TO WHAT INCIDENT(S) CAUSED THE NEED TO DISCUSS REVISIONS. THE GROUP WILL MEET IN THE NEAR FUTURE TO CONTINUE ON THE PROJECT.
THE ISANTI COUNTY TOWNSHIP OFFICERS ASSOCIATION IS INTERESTED IN THE TOWNSHIPS GETTING TOGETHER AND FORMULATING A COMMON ROAD ORDINANCE.
- E. **RELIABLE LAND & TRUST – PRELIMINARY PLAT (TUCKER MEADOWS) WAS BEFORE THE ISANTI COUNTY PLANNING COMMISSION ON 9/8/2022. THE TOWNSHIP HAS NOT HAD AN OPPORTUNITY TO REVIEW THE PLAT. THE TOWNSHIP BOARD WILL HAVE AN OPPORTUNITY TO REVIEW THE PLAT PRIOR TO THE PLAT BEING FINALIZED BY THE COUNTY BOARD – THE PLAT HAS YET TO BE PRESENTED TO THE TOWNSHIP BOARD AS OF THEIR JANUARY 9, 2023, MEETING.**
- F. **SEPTIC SYSTEM @ 1992 338TH LANE NE CAMBRIDGE**
A NEW SEPTIC SYSTEM WAS INSTALLED THAT ENCROACHES ONTO TOWNSHIP ROAD RIGHT-OF-WAY. THERE IS A REQUEST BY AMANDA LATSCH, HOMEOWNER, TO BE ON THE ISANTI COUNTY BOARD OF ADJUSTMENT AGENDA ON JANUARY 12, 2023, AT 9AM (PUBLIC HEARING). JIM IS A MEMBER OF THE ISANTI COUNTY BOARD OF ADJUSTMENT.

9. OLD BUSINESS

- A. **BROADBAND – ECE WILL GET FINANCIAL ASSISTANCE TO AID IN THEIR EFFORTS TO BRING HIGH-SPEED INTERNET ACCESSIBILITY TO RURAL MINNESOTA. THE ASSISTANCE COMES IN THE FORM OF THREE MINNESOTA BORDER-TO-BORDER BROADBAND DEVELOPMENT GRANTS TOTALING NEARLY \$15 MILLION. THE GRANT FUNDS ARE EARMARKED FOR THE CREATION AND/OR EXPANSION OF BROADBAND IN NORTHERN ISANTI, CENTRAL KANABEC, AND SOUTHERN PINE COUNTIES. THE EFFECT ON CAMBRIDGE TOWNSHIP IS YET TO BE DETERMINED.**

10. NEW BUSINESS

- A. **AMERICAN RESCUE PLAN ACT: UPDATE – THE FUNDS RECEIVED HAVE BEEN DEDICATED TO THE 343RD AVE RECONSTRUCTION PROJECT. AT THE DECEMBER 12TH BOARD MEETING, THE CLERK PROVIDED THE BOARD WITH A REPORT SHOWING THE**

ARPA INCOME AND THEN THE DISPERSAL (EXPENSES) OF THE FUNDS ON THE RECONSTRUCTION PROJECT. THE TOTAL FEDERAL GRANT AMOUNT HAS BEEN USED AND DEDICATED TO THE 343RD AVE NE RECONSTRUCTION PROJECT.

- B. **DISTRICT 7 DIRECTOR UPDATE** – OFFICIAL SPECIAL ELECTION DATE SET:
DATE: JANUARY 31, 2023 (IN-PERSON VOTING ONLY)
TIME: 8PM
THE LOCATION: CORINNA TOWNHALL
9801 IRELAND AVE NW
ANNANDALE, MN
THE FILING PERIOD FOR THIS OFFICE WAS NOVEMBER 3, 2022, AND ENDED DECEMBER 3, 2022.
- C. **ANNEXATION ISSUES**
i) CAMBRIDGE CITY – ORDINANCE 760
PROPERTY: MORE OR LESS 57.26 ACRES
PARCELS: 03.028.3100 03.028.3900
 03.028.3400 03.028.4300
 03.028.3402 03.028.4400
THE REASON FOR THE PROPOSED ANNEXATION OF THESE PARCELS IS THAT THE PROPERTY OWNER PETITIONED THE CITY FOR ANNEXATION AND THE PARCELS ABUTS THE MUNICIPAL BOUNDARY.
(MINNESOTA STATUTES 414.033, subd. 2 subsection 3)
UPDATE: CAMBRIDGE CITY ORDINANCE 760 WAS **APPROVED** AND SIGNED ON **JANUARY 4, 2023**, BY JESSICA A. PALMER-DENIG, ADMINISTRATIVE LAW JUDGE.
- D. **MATIT – WORKERS’ COMP AUDIT REPORT**
****STARTING IN 2023, THE TOWNSHIP MUST COMPLETE AND SUBMIT THEIR ANNUAL WORKERS’ COMPENSATION PAYROLL AUDIT ELECTRONICALLY. REPORT IS DUE: FEBRUARY 15, 2023**
WORKERS’ COMP 2023 PREMIUM WAS DUE 1/1/2023 = \$4,742.00
- E. **MAT-U – A NEW ONLINE TRAINING MODEL**
CONTENT WILL BE GEARED TOWARDS NEW MATIT SYSTEMS, CLERK AND TREASURER DUTIES, AND GENERAL TOWNSHIP OPERATIONS.
OPEN TO OFFICERS: JANUARY 2023
LOGIN CREDENTIALS WILL BE SENT TO THE TOWNSHIP
THE SUBSCRIPTION FEE FOR THE ENTIRE 2023 MAT-U CALENDAR YEAR WILL BE COMPLIMENTARY, THANKS TO MATIT.
- F. **TOWNSHIP DAY AT THE CAPITOL** – FEBRUARY 1 AND 2, 2023
MAT EVENT REGISTRATION: <https://bit.ly/TownshipDay2023>
COST: \$100/ATTENDEE
- G. **TOWNSHIP ANNUAL ELECTION** (MARCH 14, 2023)
FILING NOTICE: JANUARY 3 – JANUARY 17, 2023 (CLOSES @ 5PM)
POSITIONS UP FOR ELECTION: 1 – SUPERVISOR (3YR TERM)
 1 – TREASURER (2YR TERM)
RESOLUTION #23-01: RESOLUTION DESIGNATING ANNUAL POLLING PLACE.
MOTION: TO APPROVE RESOLUTION #23-01
M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

- H. **MAT SCHOLARSHIP PROGRAM FOR HIGH SCHOOL JUNIORS** – APPLICANTS SHOULD SUBMIT A WRITTEN ESSAY USING CRITICAL THINKING ON THE TOPIC OF PROMOTING AWARENESS OF TOWNSHIP GOVERNMENT BY JUNE 1, 2023.
- I. **MINNESOTA POLLUTION CONTROL AGENCY** – NOTICE OF HEARING PROPOSED AMENDMENTS TO RULES GOVERNING WATER QUALITY STANDARDS – USE CLASSIFICATIONS 2, MINNESOTA RULES, CHAPTER 7050; REVISOR’S ID NUMBER R-04692, OAH DOCKET NUMBER 23-9003-37415 (SEE CLERK FOR LETTER DESCRIBING HEARING TIMES).
- J. **REPORT OF OUTSTANDING INDEBTEDNESS** NEEDS TO BE RETURNED BY FEBRUARY 1, 2023, TO THE ISANTI COUNTY AUDITOR’S OFFICE.

11. MAILING AND OTHER COMMUNICATIONS RECEIVED:

12. OFFICERS BUSINESS

- A. CLERK: NOTHING
- B. TREASURER: NOTHING
- C. SUPERVISORS: NOTHING

13. REPORT OF **ISANTI COUNTY PLANNING COMMISSION – JIM** – NOTHING TO REPORT

14. REPORT OF **ISANTI COUNTY BOARD OF ADJUSTMENT – JIM**
ON 1/12/2023 AGENDA – SEPTIC SYSTEM AT 1992 338TH LANE NE

15. REPORT OF **NORTH TH 65 CORRIDOR COALITION – JOHN** – NOTHING TO REPORT

16. NOTICES: **JANUARY 3, 2023 – JANUARY 17, 2023 (CLOSES 5PM)**
FILING PERIOD FOR OFFICES BEING VOTED ON AT THE TOWNSHIP ELECTION IN MARCH 2023

***THE CLERK WILL BE IN THE TOWNSHIP OFFICE FROM 1-5PM ON 1/17/2023 FOR RESIDENTS INTERESTED IN FILING FOR OFFICE.

JANUARY 26, 2023, @ 7PM – ISANTI COUNTY TOWNSHIP OFFICERS ASSOCIATION QUARTERLY MEETING

LOCATION: ISANTI CO. GOV CENTER

JANUARY 31, 2023 @ 8PM – MAT DISTRICT 7 SPECIAL ELECTION TO FILL THE REPRESENTATIVE VACANCY ON THE BOARD OF DIRECTORS

FEBRUARY 1 & 2, 2023, TOWNSHIP DAY AT THE CAPITOL

FEBRUARY 13, 2023 – NEXT MONTHLY TOWNSHIP BOARD MEETING

17. OTHER BUSINESS:

18. MOTION MADE TO PAY THE BILLS AS PRESENTED FOR PAYMENT ON DECEMBER 12, 2023.

M/S: JOHN ERLANDSON SR. / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

19. MOTION MADE TO ADJOURN AT 7:50PM.

M/S: JOHN ERLANDSON SR. / DALE B. ANDERSON (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK