

CAMBRIDGE TOWNSHIP MONTHLY MEETING

JULY 11, 2022

PRESENT: BOARD SUPERVISORS: JAMES FRIDSTROM CHAIRMAN, DALE B. ANDERSON & JOHN ERLANDSON SR.

TREASURER: CAROL WILLIAMS KAHRING

CLERK: DARRELL VOSIKA

ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED IN THE ISANTI COUNTY HISTORICAL SOCIETY BUILDING (33525 FLANDERS ST. NE, CAMBRIDGE).

1. CHAIRMAN JIM FRIDSTROM CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.

2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.

3. APPROVAL OF THE AGENDA

MOTION: TO APPROVE THE AGENDA AS PRESENTED

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE.

M = OFFICER MAKING THE MOTION

S = OFFICER SECONDING THE MOTION

4. APPROVAL OF THE **MINUTES** OF THE **JUNE 13, 2022, MONTHLY** BOARD MEETING.

MOTION: TO APPROVE THE JUNE 13, 2022, MINUTES AS WRITTEN.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.

A. MISC. INCOME:

i) INSURANCE – WASTE MANAGEMENT INCIDENT \$ 700.00

ii) CAMBRIDGE CITY – ANNEXATION TAX COMPENSATION \$ 110.64
CAMBRIDGE CITY ORDINANCE #734

iii) CAMBRIDGE CITY – ANNEXATION TAX COMPENSATION \$ 135.06
CAMBRIDGE CITY ORDINANCE #746

B. THE FOLLOWING FINANCIAL REPORTS:

CLERK'S REPORTS:

i) BANK ACCOUNT REPORTS (JUNE 30, 2022)

2 CHECKS CAME IN JULY THAT ARE NOT IN THE JUNE REPORT

2ND ARPA CHECK \$ 134,744.99

2022 1ST HALF TAX SETTLEMENT \$ 225,459.02

ii) INTEREST & DIVIDEND REPORT (JUNE, 2022)

TREASURER'S REPORTS:

i) REPORTS WILL BE MADE AVAILABLE ONCE THE TREASURER CAN MEET WITH A MINNESOTA ASSOCIATION OF TOWNSHIP'S CTAS TRAINER TO SOLVE THE CTAS COMPUTER PROGRAM GLITCH.

PRESENTLY THE REPORT AVAILABLE IS AS FOLLOWS:

a) 7/11/2022 – CLAIM LIST FOR APPROVAL

C. THE TOWNSHIP RECEIVED REPORTS FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 6/30/2022. THEY CHECK THE DEPOSIT BALANCES EVERY BUSINESS DAY AT 2PM CST AND MAKE PLEDGE CHANGES ACCORDINGLY AT THAT TIME.

D. CD'S MATURE:

i) MINNCO CREDIT UNION – 7/16/2022 (AMT = \$252,455.62)

ii) CAMBRIDGE STATE BANK – 7/23/2022 (4 CD'S EA \$52,717.58)

AFTER SOME DISCUSSION AND REVIEWING A LIST OF THE NEW RATES, THE FOLLOWING MOTION WAS MADE:

MOTION: TO AUTOMATICALLY RENEW THE CD'S AT MINNCO CREDIT UNION AND CAMBRIDGE STATE BANK AT THE NEW INTEREST RATE AND SAME TERM (1YEAR).

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

E. TRANSFER (ARPA FUNDS):

THE TOWNSHIP HAS RECEIVED FROM THE STATE OF MINNESOTA THE 2ND ARPA PAYMENT (\$134,744.99) THAT WAS DIRECTLY DEPOSITED INTO THE TOWNSHIP CHECKING ACCT. TO KEEP ARPA FUNDS SEPARATE, THE CLERK IS REQUESTING THAT THE BOARD **TRANSFER** THE 2ND PAYMENT AMOUNT FROM THE TOWNSHIP CHECKING ACCT INTO THE ARPA MONEY MARKET ACCT.

MOTION: TO TRANSFER \$134,744.99 FROM THE CAMBRIDGE TOWNSHIP CHECKING ACCOUNT INTO THE TOWNSHIP ARPA MONEY MARKET ACCOUNT.

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

F. FINANCIAL REPORTS:

MOTION: TO APPROVE REPORTS AS PRESENTED AT THE JULY 11, 2022, MEETING.

M/S: JOHN ERLANDSON SR. / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

6. SCHEDULED BUSINESS:

A. **DON HANSEN** - HAD THE MYLAR FOR THE SJODIN PLAT TO BE SIGNED BY THE CHAIRMAN.

B. **CAMBRIDGE-ISANTI AREA SOFTBALL ASSOCIATION** – DUKE WEISBROD, PRESIDENT OF BOARD, REQUESTING CONSENT OF THE TOWN BOARD FOR THE COUNTY OF ISANTI TO ISSUE THE FOLLOWING LICENSE:

i) **TEMPORARY ON-SALE INTOXICATING LIQUOR** – FOR SOFTBALL TOURNAMENT HELD AT SANDQUIST PARK ON AUGUST 18, 19, 20 & 21, 2022.

A COPY OF THEIR CERTIFICATE OF LIABILITY INSURANCE WAS INCLUDED WITH THE CONSENT APPLICATION.

MOTION: THE TOWN BOARD GIVES THE CAMBRIDGE-ISANTI AREA SOFTBALL ASSOCIATION (DUKE WEISBROD) CONSENT FOR THE COUNTY OF ISANTI TO ISSUE A TEMPORARY ON-SALE INTOXICATING LIQUOR LICENSE FOR THE DATES LISTED ON THE CONSENT APPLICATION.

M/S: JOHN ERLANDSON SR. / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

C. **EAST CENTRAL ENERGY BROADBAND INITIATIVE** – KRIS PEARSON, PROJECT MANAGER, AND LANA BLACK WERE AVAILABLE TO THE BOARD FOR QUESTIONS ON ECE'S BROADBAND INITIATIVE PROGRAM. PREVIOUSLY TY HOUGLUM HAD PRESENTED THE

ECE BROADBAND INITIATIVE PROGRAM TO THE ISANTI COUNTY TOWNSHIP OFFICERS ASSOCIATION MEETING IN JUNE. THE REPRESENTATIVES EXPLAINED WHAT NEEDS TO BE SUBMITTED FOR THE TOWNSHIP TO PARTICIPATE IN THE PROJECT.

- 1) LETTER OF SUPPORT
- 2) RESOLUTION OF SUPPORT – **RESOLUTION #22-13**

MOTION: TO APPROVE RESOLUTION #22-13

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

- 3) AFFIDAVIT (**RESOLUTION #22-12**) – THIS IS REQUIRED BY THE MINNESOTA BORDER TO BORDER APPLICATION IF YOU PROVIDE FINANCIAL COMMITMENT TO THE PROJECT, SO THEY GO HAND IN HAND, AND A SIGNATURE IS REQUIRED.

MOTION: TO APPROVE RESOLUTION #22-12

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3:0) TO APPROVE

WITH ECE’S ASSISTANCE, THE CLERK HAS PREPARED THE 3 DOCUMENTS FOR THE BROADBAND PROJECT. THE BOARD AGREED TO PROVIDE \$10,000 (MAX) OF THE REQUIRED MATCHING PORTION OF THE GRANT TO ECE, IF AWARDED.

MOTION: TO SUBMIT THE 3 REQUIRED DOCUMENTS (LETTER OF SUPPORT, RESOLUTON #22-13 & #22-12) AND PROVIDE \$10,000 OF THE REQUIRED MATCHING PORTION OF THE GRANT TO ECE, IF AWARDED. THE \$10,000 MATCHING PORTION OF THE GRANT TO ECE WILL COME OUT OF THE AMERICAN RESCUE PLAN ACT FUNDS (ARPA).

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

- D. **ELAINE ASHFORD PROPERTY** (LEVER ST NE) – BILL HJORT, PERSONAL REPRESENTATIVE, PRESENTED THE BOARD WITH AN ACCESS PROPOSAL TO THE ASHFORD PROPERTY OFF OF LEVER ST NE. THE BOARD FELT ADDITIONAL EASEMENTS WOULD BE NEEDED TO COVER A ROAD EXTENSION.

NO ACTION BY THE BOARD WAS TAKEN AT THIS TIME.

- E. **TODD MOOS** – A CANDIDATE FOR DISTRICT 2 ISANTI COUNTY COMMISSIONER IN THE GENERAL ELECTION (NOV. 8, 2022). HE WANTED TO INTRODUCE HIMSELF AND STATED THAT HE WAS AVAILABLE FOR ANY QUESTIONS.

7. NEW BUSINESS AT PUBLIC REQUEST:

- A. **LEAH DREWA** – POSSIBLE DEPUTY CLERK CANDIDATE

8. ROAD BUSINESS

- A. ROB’S REPORT:

i) **DUST CONTROL** - COMPLETED

ii) **DITCH MOWING** – COMPLETED

iii) **MACK TRUCK** – THE MACK TRUCK IS STILL HAVING A LOSS OF POWER. ROB TOOK THE TRUCK TO LAKE STATE REPAIR, LLC, IN RUSH CITY FOR AN EVALUATION. THE TOWNSHIP RECEIVED AN ESTIMATE OF \$7,720.53 FOR WHAT THEY BELIEVED WAS THE PROBLEM (FUEL INJECTORS). AFTER SOME RESEARCH ON THE SUBJECT, THE MACK TRUCK HAD A VOLVO ENGINE AND NOT A CUMMINS ENGINE. THE FIX ON THE VOLVO ENGINE WAS TO REPLACE THE INJECTORS. THE NEW ESTIMATE WAS \$7,319.30. ACTION: THE BOARD APPROVED THE LAKE STATE REPAIR ESTIMATE TO

REPLACE THE FUEL INJECTORS.

iv) **CAT 140H BLADE** – THE BLADE IS LEAKING TRANSMISSION OIL. THE AREA IN QUESTION IS IN THE AREA OF THE SOLOINOID & O-RINGS. JIM WILL ASSIST ROB IN LOOKING INTO THE SITUATION.

B. 343RD AVE RECONSTRUCTION PROJECT:

ROB REPORTS THAT THE GAS LINE AND TELEPHONE BOXES WILL BE MOVED SOON. EXCAVATION OF THE PROJECT AREA IS EXPECTED TO START IN THE LAST WEEK OF JULY OR FIRST WEEK OF AUGUST.

THE TOWNSHIP WILL NEED SIGNS FOR CLOSING THE ROAD DURING THE RECONSTRUCTION.

THE TOWNSHIP ALSO NEEDS TO MOVE 3 MAILBOXES TO XYLITE ST NE DURING THE RECONSTRUCTION PERIOD.

C. ROAD CRANE INCIDENT ON PALISADE DR. (SUNDAY 10/10/2021) – UPDATE (JIM)

NO FURTHER UPDATE AT THIS TIME.

9. OLD BUSINESS

A. BROADBAND – SEE 6C

B. GRANDY BULLETING BOARD – ROB ACKNOWLEDGED THE BOARD THAT THE NEW BULLETIN BOARD FOR THE GRANDY POST OFFICE HAS ARRIVED.

C. 2022 CENSUS OF GOVERNMENTS, SURVEY OF PUBLIC EMPLOYMENT & PAYROLL
CAROL HAS COMPLETED AND SENT IN THE SURVEY (JUNE 15, 2022)

10. NEW BUSINESS

A. AMERICAN RESCUE PLAN ACT – THE TOWNSHIP DID RECEIVE THE 2ND ARPA PAYMENT OF \$134,744.99 ON JULY 1, 2022.

B. IRS MILEAGE REIMBURSEMENT – EFFECTIVE 7/1/2022, THE RATE OF REIMBURSEMENT WILL BE \$0.625 PER MILE.

MOTION: TO MAKE MILEAGE REIMBURSEMENT EFFECTIVE 7/1/2022 AT THE RATE OF \$0.625 PER MILE

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

C. ISANTI COUNTY 2022 PLAT BOOK – AVAILABLE AT THE ISANTI COUNTY EXTENSION OFFICE FOR \$45.00 EACH.

MOTION: TO PURCHASE ONE COPY OF PLAT BOOK FOR THE TOWNSHIP AT \$45.00

M/S: JOHN ERLANDSON SR. / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

D. DEPUTY CLERK UPDATE: THE BOARD DECIDED THAT THE COMPENSATION WOULD BE SET AT \$23.00 PER HOUR WITH A MAX OF 40 HRS PER MONTH WITH A 3 MONTH TRIAL PERIOD. THE CLERK WOULD DETERMINE THE NUMBER OF HOURS THE DEPUTY CLERK WOULD WORK.

MOTION: TO SET THE DEPUTY CLERK WORK REIMBURSEMENT AT \$23.00 PER HOURS WITH A MAX OF 40 HRS PER MONTH WITH A 3 MONTH TRIAL PERIOD. THE CLERK WOULD DETERMINE THE NUMBER OF HOURS THE DEPUTY CLERK WOULD WORK PER MONTH.

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE
THE CLERK WOULD LIKE TO WAIT UNTIL THE ELECTIONS ARE OVER BEFORE TAKING ON THE EXTRA DUTIES OF TRAINING A DEPUTY CLERK.

- E. **PRIMARY (AUG. 9TH) & GENERAL ELECTION (NOV 8TH)**
RESOLUTION #22-11: RESOLUTION APPOINTING ELECTION JUDGES FOR THE 2022 PRIMARY AND GENERAL ELECTION

MOTION: TO APPROVE CAMBRIDGE TOWNSHIP RESOLUTION #22-11
M/S: JOHN ERLANDSON SR. / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

- F. **MINNESOTA ASSOCIATION OF TOWNSHIPS INSURANCE TRUST (MATIT)**

NEW CHANGES:

MATIT'S NEW SOFTWARE PLATFORM IS CALLED **ORIGAMI**.

LONG-TIME SERVICE PARTNER, MEADOWBROOK, WILL BE TERMINATED.

ONCE ACTIVATED (ORIGAMI), MEMBERS WILL BE REQUIRED TO USE THE

WEBSITE TO SUBMIT: CONSOLIDATED LIABILITY CLAIMS/CLC

WORKERS' COMPENSATION CLAIMS

IN COMING MONTHS, NEW SYSTEM ENHANCEMENTS WILL BE INTRODUCED:

-REVIEW & UPDATE PROPERTY, INLAND MARINE

-CONTRACTOR'S EQUIPMENT & AUTOMOBILE SCHEDULES VIA WEBSITE

-REQUEST & RECEIVE CERTIFICATES OF INSURANCE

-SUBMIT MEMBER CONTACT CHANGES TO MATIT

CHANGES AT MATIT REQUIRE MEMBER SUPPORT AND ACTION

11. MAILING AND OTHER COMMUNICATIONS RECEIVED: NONE

12. OFFICERS BUSINESS

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| A. | CLERK: | NONE |
| B. | TREASURER: | NONE |
| C. | SUPERVISORS: | NONE |

13. REPORT OF **ISANTI COUNTY PLANNING COMMISSION – JIM** – NOTHING FOR THE TOWNSHIP

14. REPORT OF **ISANTI COUNTY BOARD OF ADJUSTMENT – JIM** - NOTHING FOR THE TOWNSHIP

15. REPORT OF **NORTH TH 65 CORRIDOR COALITION – JOHN** – NOTHING FOR THE TOWNSHIP

16. NOTICES: **13TH ANNUAL TOWNSHIP SEMINAR (COURI & RUPPE, P.L.L.P.) – FREE**

SEPTEMBER 10, 2022, GLEN-KIMBERLY TOWN HALL

SEPTEMBER 17, 2022, RUTLEDGE CITY HALL

OCTOBER 1, 2022, COTTON TOWN HALL

AUGUST 8, 2022 @ 7PM – NEXT CAMBRIDGE TOWNSHIP MONTHLY BOARD MEETING

AUGUST 9, 2022 – PRIMARY ELECTION

POLLS OPEN 7AM – 8P

LOCATION: CAMBRIDGE TOWNHALL

**(IN THE ISANTI COUNTY HISTORICAL SOCIETY BUILDING
33525 FLANDERS ST. NE CAMBRIDGE)**

17. OTHER BUSINESS:

- A. TODD HANSON, P-T EMPLOYEE OF CAMBRIDGE TOWNSHIP – EXPRESSED A SAFETY

CONCERN REGARDING THE TREES ON THE NORTHWEST CORNER OF THE INTERSECTION OF 337TH AVE AND NAPLES STREET. THE TREES BLOCK THE SIGHT LINE OF DRIVERS TURNING LEFT ONTO 337TH AVE FROM NAPLES ST. DALE WILL GET A COPY OF THE PLAT TO BE REVIEWED AT THE AUGUST 8TH TOWNSHIP MEETING.

18. MOTION MADE TO PAY THE BILLS AS PRESENTED FOR PAYMENT ON JULY 11, 2022.

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

19. MOTION MADE TO ADJOURN AT 8:28PM.

M/S: JOHN ERLANDSON SR. / DALE B. ANDERSON (VOTE: 3-0) TO ADJOURN

**DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK**