

CAMBRIDGE TOWNSHIP MONTHLY MEETING

JUNE 13, 2022

PRESENT: BOARD SUPERVISORS: JAMES FRIDSTROM CHAIRMAN & DALE B. ANDERSON
EXCUSED: JOHN ERLANDSON SR., SUPERVISOR
TREASURER: CAROL WILLIAMS KAHRING
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED IN THE ISANTI COUNTY HISTORICAL SOCIETY BUILDING (33525 FLANDERS ST. NE, CAMBRIDGE).

1. CHAIRMAN JIM FRIDSTROM CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.
3. APPROVAL OF THE AGENDA
MOTION: TO APPROVE THE AGENDA AS PRESENTED
M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 2-0) TO APPROVE.
M = OFFICER MAKING THE MOTION
S = OFFICER SECONDING THE MOTION
4. APPROVAL OF THE **MINUTES** OF THE **MAY 9, 2022, MONTHLY** BOARD MEETING.
MOTION: TO APPROVE THE MAY 9, 2022, MINUTES AS WRITTEN.
M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 2-0) TO APPROVE
5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.
 - A. MISC. INCOME:

i) FEDERATED CO-OPS, INC. – 2022 PATRONAGE CHECK	\$ 551.59
ii) PURPLE HAWK ENTERPRISES, LLC – LIQUOR LICENSE TWP FEE	\$ 440.00
iii) DRIVEWAY PERMIT – SWINGARM & E-911 ADDRESS SIGN	\$ 350.00
iv) UTILITY PERMIT #2022-01 – HEADWATER HOMES, LLC	\$ 100.00
 - B. THE FOLLOWING FINANCIAL REPORTS:
 - CLERK’S REPORTS:
 - i) BANK ACCOUNTS REPORT AS OF MAY 31, 2022
 - ii) INTEREST & DIVIDEND REPORT (MAY, 2022)
 - TREASURER’S REPORTS:
 - i) REPORTS WILL BE MADE AVAILABLE ONCE THE TREASURER CAN MEET WITH A MINNESOTA ASSOCIATION OF TOWNSHIP’S CTAS TRAINER TO SOLVE THE CTAS COMPUTER PROGRAM GLITCH.

PRESENTLY THE REPORT AVAILABLE IS AS FOLLOWS:

 - a) 6/13/2022 – CLAIM LIST FOR APPROVAL
 - C. THE TOWNSHIP RECEIVED REPORTS FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 5/31/2022.

THEY CHECK THE DEPOSIT BALANCES EVERY BUSINESS DAY AT 2PM CST AND MAKE PLEDGE CHANGES ACCORDINGLY AT THAT TIME.

D. FINANCIAL REPORTS

**MOTION: TO APPROVE REPORTS AS PRESENTED AT THE JUNE 13, 2022, MEETING.
M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 2-0) TO APPROVE**

6. SCHEDULED BUSINESS: NONE

7. NEW BUSINESS AT PUBLIC REQUEST:

A. **DENECE STRANGLUND** – WAS INTRODUCED AS A CANDIDATE FOR DEPUTY CLERK FOR CAMBRIDGE TOWNSHIP

8. ROAD BUSINESS

A. ROB'S REPORT:

i) **DUST CONTROL** – THEY ARE SCHEDULED TO APPLY DUST CONTROL ON EITHER WEDNESDAY OR THURSDAY.

ii) **DITCH MOWING** – SCHEDULED FOR THE LAST WEEK IN JUNE

iii) **NORTHLAND FIRE PROTECTION** – ON 4/18/2022 THEIR REPRESENTATIVE DID AN ANNUAL FIRE EXTINGUISHER RECERTIFICATION AS AN OSHA REQUIREMENT.

RECOMMENDATION: FIRE TRAINING

iv) **GRANDY AREA** – THERE WAS EXTENSIVE RAIN & TREE DAMAGE AS A RESULT OF THE STORM.

v) **MACK TRUCK** – THE MACK TRUCK IS STILL HAVING A LOSS OF POWER. ROB TOOK THE TRUCK TO LAKE STATE REPAIR, LLC, IN RUSH CITY FOR AN EVALUATION. THE TOWNSHIP RECEIVED AN ESTIMATE OF \$7,720.53 FOR WHAT THEY BELIEVED WAS THE PROBLEM (FUEL INJECTORS). JIM AND ROB WILL WORK ON SOLVING THE PROBLEM.

B. **343RD AVE RECONSTRUCTION PROJECT**

THE CAMBRIDGE CITY COUNCIL AT THEIR MAY 16, 2022, COUNCIL MEETING DID APPROVE CAMBRIDGE TOWNSHIP'S REQUEST FOR MAINTENANCE DOLLARS FOR THEIR SHARE OF THE RECONSTRUCTION OF 343RD AVE NE.

8PM – OPENING OF "SEALED BIDS" FOR THE PAVING RECONSTRUCTION PROJECT ON 343RD AVE NE.

KNIFE RIVER CORPORATION – NC \$ 208,119.50

(ONLY SEALED BID RECEIVED)

PREVIOUS QUOTE FROM T.A. SCHIFSKY \$ 220,875.00

MOTION: TO ACCEPT KNIFE RIVER CORP. – NC SEALED BID OF \$ 208,119.50 FOR THE PAVING OF THE 343RD AVE NE RECONSTRUCTION PROJECT.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 2-0) TO APPROVE.

C. **ROAD CRANE INCIDENT ON PALISADE DR. (SUNDAY 10/10/2021) – UPDATE (JIM)**

THE TOWNSHIP ATTORNEY HAS HAD DIFFICULTY REACHING MR. PIKE'S ATTORNEY. THE PLAN IS FOR A COUNTERPROPOSAL TO BE MADE TO REPAY THE DAMAGES IN FULL WITH A LIEN BEING FILED AGAINST THE REAL PROPERTY TO BE PAID OFF UPON SALE OR DEATH OF MR. PIKE. PRESENTLY THE TOWNSHIP IS

WAITING FOR A LETTER FROM THE TOWNSHIP ATTORNEY REGARDING WHAT ACTION HAS BEEN TAKEN.

- D. **GARBAGE TRUCK INCIDENT ON 349TH AVE NE (11/4/2021) – UPDATE (DALE)**
THE TOWNSHIP RECEIVED A PROPERTY DAMAGE SETTLEMENT AND RELEASE ONLY FORM FROM WASTE MANAGEMENT'S PROPERTY INSURANCE COMPANY. THE SETTLEMENT WAS FOR \$700 (DID NOT INCLUDE REIMBURSEMENT FOR THE USE OF THE TOWNSHIP EQUIPMENT). THE RELEASE STATED THAT "THIS RELEASE AND THE PAYMENT MADE IS NOT TO BE CONSTRUED AS AN ADMISSION OF LIABILITY, ALL LIABILITY BEING EXPRESSLY DENIED".
CHAIRMAN JIM FRIDSTROM SIGNED THE RELEASE AND THE CLERK WILL RETURN THE FORM TO GALLAGHER BASSETT SERVICES, INC. WHO IS HANDLING CLAIMS OF WASTE MANAGEMENT WHO IS INSURED BY ACE AMERICAN INSURANCE CO.
UPDATE: THE TOWNSHIP HAS RECEIVED A CHECK FROM THE GALLAGHER BASSETT SERVICES, INC. FOR \$700.00 REGARDING THE PROPERTY DAMAGE TO THE TOWNSHIP ROAD.
- E. **ROAD VACATION IN EAST CAMBRIDGE LAKEVIEW ACRES –** THE TOWNSHIP HAS RECEIVED FROM THE TOWNSHIP ATTORNEY A FULLY EXECUTED COPY OF THE ROAD VACATION ORDER. THE ATTORNEY WILL DELIVER THE ORDER TO THE ISANTI COUNTY RECORDER'S OFFICE TO BE RECORDED. ONCE RECORDED THE ORIGINAL WILL BE RETURNED TO THE TOWNSHIP.
UPDATE: THE TOWNSHIP HAS RECEIVED THE RECORDED ORDER VACATING A TOWN ROAD IN EAST CAMBRIDGE LAKEVIEW ACRES.
INFORMATION: TOWNSHIP ATTORNEY FEES RELATED TO THE ROAD VACATION = \$2,343.50.
- F. **YIELD SIGNS:** NEW YIELD SIGNS ARE RED & WHITE – ROB REPORTS THAT ALL YIELD SIGNS UNDER TOWNSHIP CONTROL HAVE BEEN OF THE RED & WHITE TYPE.
- G. **MATIT – COMMERCIAL INSURANCE PACKAGE –** HAS BEEN RENEWED.
- H. **ELAINE ASHFORD PROPERTY –** THE TOWNSHIP RECEIVED AN EMAIL FROM KYLE RODDY, PLS (SURVEY GROUP LEADER) REGARDING THE DRIVEWAYS PRESENTLY ON LEVER ST NE AND THE RELATIONSHIP TO BUILDING A TOWNSHIP ROAD INTO THE ASHFORD PROPERTY. THEY NEED TO ACQUIRE RIGHT-OF-WAY OF 66' FOR A TOWNSHIP ROAD. DALE WILL BE IN CONTACT WITH KYLE RODDY REGARDING THE SITUATION.

9. OLD BUSINESS

- A. **BROADBAND –** ECE IS INTERESTED IN APPLYING FOR A BROADBAND GRANT THAT WOULD COVER PART OF CAMBRIDGE TOWNSHIP. THEY WOULD LIKE TO EXPLAIN THE PROCEDURE. A MEETING DATE IS SET FOR JUNE 22, 2022, AT 7PM IN-PERSON AT THE ISANTI GOVERNMENT CENTER OR VIA VIRTUAL. THE GRANT DEADLINE IS AUGUST 4, SO THIS IS TIME SENSITIVE. LET JULIA LINES KNOW AS SOON AS POSSIBLE REGARDING THE RESOLUTION.
- B. **GRANDY POST OFFICE NOTICE BOARD –** JIM CHECKED WITH THE OWNER OF THE BUILDING (GRANDY POST OFFICE BUILDING), WITH THE GRANDY POSTMASTER AND WITH THE CAMBRIDGE POSTMASTER REGARDING REPLACING THE OLD NOTICE BOARD ON THE GRANDY POST OFFICE WITH A NEW NOTICE BOARD. THE ONLY REQUEST WAS THAT THE TOWNSHIP TRY AND REMOVE THE OLD

NOTICE BOARD SO THAT IT COULD BE SAVED FOR HISTORICAL REASONS.
ROB WILL ORDER A NEW NOTICE BOARD FROM AMAZON.

- C. **MN UNEMPLOYMENT INSURANCE** – CAROL, TOWNSHIP TREASURER, CHECKED INTO THE AMOUNT THAT THEY SAY THE TOWNSHIP OWES. CAROL REPORTED THAT THE TOWNSHIP DOES OWE \$46.96 FOR 2021 FOURTH QUARTER UNDER PAYMENT. THE TOWNSHIP WILL INCLUDE PAYING THE AMOUNT WITH THE JUNE 2022 BILLINGS.
- D. **2022 CENSUS OF GOVERNMENTS, SURVEY OF PUBLIC EMPLOYMENT & PAYROLL**
CAROL WILL BE DOING THE SURVEY.

10. NEW BUSINESS

- A. **AMERICAN RESCUE PLAN ACT** – THE LAST KNOWN REPORT STATED THAT THE SECOND ARPA PAYMENT WILL COME SOMETIME IN THE SUMMER OF 2022.
- B. **DEMOGRAPHICS: 2021 POPULATION AND HOUSEHOLD ESTIMATES**
APRIL 1, 2021, POPULATION ESTIMATE IS 2,535
APRIL 1, 2022, HOUSEHOLD ESTIMATE IS 938
(STATISTICS FROM THE MINNESOTA STATE DEMOGRAPHIC CENTER)
- C. **MAT MEMBERSHIP CARDS** – CLERK DISTRIBUTED TO TOWNSHIP OFFICERS
- D. **ANNEXATION ORDINANCE NO. 746, CITY OF CAMBRIDGE**
PROPERTY OWNER PETITIONED THE CITY FOR ANNEXATION AND THE PARCEL ABUTS THE MUNICIPAL BOUNDARY.
FILED ON 6/9/2022 – ORDER APPROVING ANNEXATION ORDINANCE NO. 746 PURSUANT TO MN. STAT 414.036 (2020), THE CITY WILL REIMBURSE THE TOWNSHIP \$135.06 EACH YEAR FOR TWO YEARS AS STATED IN THE ORDINANCE.
- E. **PRIMARY (AUG. 9TH) & GENERAL ELECTION (NOV 8TH)**
UPDATE: CLERK REPORTS THAT THE ELECTION JUDGE RECRUITMENT PROCESS IS GOING OKAY.

11. MAILING AND OTHER COMMUNICATIONS RECEIVED: NONE

12. OFFICERS BUSINESS

- A. CLERK: NONE
- B. TREASURER: NONE
- C. SUPERVISORS: NONE

13. REPORT OF **ISANTI COUNTY PLANNING COMMISSION – JIM** – NOTHING FOR THE TOWNSHIP

14. REPORT OF **ISANTI COUNTY BOARD OF ADJUSTMENT – JIM** - NOTHING FOR THE TOWNSHIP

15. REPORT OF **NORTH TH 65 CORRIDOR COALITION – JOHN** – NOT AVAILABLE (EXCUSED)

16. NOTICES: **13TH ANNUAL TOWNSHIP SEMINAR (COURI & RUPPE, P.L.L.P.) – FREE**
JUNE 22, 2022, ALBERTVILLE CITY HALL
SEPTEMBER 10, 2022, GLEN-KIMBERLY TOWN HALL
SEPTEMBER 17, 2022, RUTLEDGE CITY HALL

OCTOBER 1, 2022, COTTON TOWN HALL
JULY 11, 2022 @ 7PM – NEXT CAMBRIDGE TOWNSHIP MONTHLY BOARD MEETING

17. OTHER BUSINESS: NONE

18. MOTION MADE TO PAY THE BILLS AS PRESENTED FOR PAYMENT ON JUNE 13, 2022.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 2-0) TO APPROVE

19. MOTION MADE TO ADJOURN AT 8:33PM.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 2-0) TO ADJOURN

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK