

CAMBRIDGE TOWNSHIP MONTHLY MEETING

MARCH 14, 2022

PRESENT: BOARD SUPERVISORS: DALE B. ANDERSON CHAIRMAN & JIM FRIDSTROM
(CONSTITUTES A QUORUM)
JOHN ERLANDSON SR. - EXCUSED
TREASURER: CAROL WILLIAMS KAHRING
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED IN THE ISANTI COUNTY HISTORICAL SOCIETY BUILDING (33525 FLANDERS ST. NE, CAMBRIDGE).

1. CHAIRMAN DALE B. ANDERSON CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.
3. APPROVAL OF THE AGENDA

MOTION: TO APPROVE THE AGENDA AS PRESENTED.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO APPROVE.

M = OFFICER MAKING THE MOTION

S = OFFICER SECONDING THE MOTION

4. APPROVAL OF THE **MINUTES** OF THE **FEBRUARY 14, 2022**, MONTHLY BOARD MEETING.

MOTION: TO APPROVE THE FEBRUARY 14, 2022, MINUTES AS WRITTEN.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO APPROVE

5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.

A. MISC. INCOME:

- | | |
|---|-------------|
| i) DRIVEWAY PERMIT-SEMLER CONST. INC. | \$ 400.00 |
| ii) DRIVEWAY PERMITS (3)-HEADWATER HOMES, LLC | \$ 2,490.00 |

B. THE FOLLOWING FINANCIAL REPORTS:

CLERK'S REPORTS:

- i) BANK ACCOUNTS REPORT AS OF FEBRUARY 28, 2022
- ii) INTEREST & DIVIDEND REPORT (FEBRUARY, 2022)

TREASURER'S REPORTS:

- i) REPORTS WILL BE MADE AVAILABLE ONCE THE TREASURER CAN MEET WITH A MINNESOTA ASSOCIATION OF TOWNSHIP'S CTAS TRAINER TO SOLVE THE CTAS COMPUTER PROGRAM GLITCH.

PRESENTLY THE REPORT AVAILABLE IS AS FOLLOWS:

- a) 3/14/2022 – CLAIM LIST FOR APPROVAL

- C. THE TOWNSHIP RECEIVED REPORTS FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 2/28/2022. THEY CHECK THE DEPOSIT BALANCES EVERY BUSINESS DAY AT 2PM CST AND MAKE PLEDGE CHANGES ACCORDINGLY AT THAT TIME.

D. FINANCIAL REPORTS

MOTION: TO APPROVE REPORTS AS PRESENTED AT THE MARCH 14, 2022, MONTHLY TOWNSHIP BOARD MEETING.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO APPROVE

6. SCHEDULED BUSINESS:

- A. **MERLE & LAURA MAUER** – CAME BEFORE THE BOARD TO PRESENT FOR REVIEW A COPY OF THE MAUER ACRES FINAL PLAT. AFTER REVIEWING THE PLAT, THE TOWNSHIP HAS NO ISSUES REGARDING THE PLAT’S RELATIONSHIP TO TOWNSHIP ROADS AND DOES NOT SEEM TO HAVE ANY IMPACT ON CAMBRIDGE TOWNSHIP’S DAILY OPERATION. THERE WERE NO CHANGES WHEN COMPARING THE PRELIMINARY PLAT WITH THE FINAL PLAT. THE FOLLOWING ACTION WAS TAKEN BY THE BOARD:

MOTION: AFTER REVIEWING THE FINAL PLAT, THE TOWNSHIP BOARD HAS NO ISSUES REGARDING THE PLAT’S RELATIONSHIP TO TOWNSHIP ROADS AND DOES NOT SEEM TO HAVE ANY IMPACT ON CAMBRIDGE TOWNSHIP’S DAILY OPERATIONS. THE TOWNSHIP CHAIRMAN WILL SIGN THE MYLAK COPY OF THE FINAL PLAT ONCE IT IS RECEIVED FROM BOGART, PEDERSON & ASSOCIATES, INC..

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO APPROVE

7. NEW BUSINESS AT PUBLIC REQUEST:

- A. **KEN NASTROM** – QUESTIONED HOW THE WORK ON UPDATING THE ROAD ORDINANCE 101 WAS PROGRESSING? THE BOARD HAS NOT HAD TIME TO START A REVIEW.

8. ROAD BUSINESS

- A. ROB’S REPORT:

i) **SNOW REMOVAL REPORT:** GOING OKAY – CONCERN IS RAIN + COLD = ICE
ROB IS WORKING ON A PLAN FOR NEXT SNOW SEASON TO HAVE A ROTATION OF THREE PART-TIME EMPLOYEES FOR SNOWPLOWING.

ii) **2022-2023 ROAD SALT** – ROB HAS ORDERED 75 TONS
ROAD SALT HAS BEEN ORDER THRU THE MN DEPARTMENT OF ADMINISTRATION STATE PROCUREMENT.

iii) **DARRICK WOTACHEK, ISANTI COUNTY AG INSPECTOR/WETLAND SPECIALIST**
REQUESTED THAT THE TOWNSHIP RESPOND BY MARCH 18, 2022, ON WHICH OF THREE OPTIONS THAT TOWNSHIP WOULD LIKE TO PARTICIPATE FOR THE ANNUAL NOXIOUS WEED TRAINING. ROB WILL RESPOND TO THE REQUEST.

iv) THE TOWNSHIP RECEIVED AN EMAIL FROM SPRINT BUSINESS – SPRINT IS NOW T-MOBILE WITH THE FOLLOWING MESSAGE:

IMPORTANT: UPDATING TO T-MOBILE Wi-Fi CALLING REQUIRES A VALID E911 REGISTERED ADDRESS TO BE ENTERED PRIOR TO THE SERVICE BEING USED.

ROB HAS THE TOWNSHIP CELLPHONE AND WILL WORK WITH T-MOBILE ON THIS REQUEST.

- B. **343RD AVE RECONSTRUCTION PROJECT** – THE BOARD DISCUSSED SOME OF THE CHANGES THAT NEED TO BE MADE ON THE PROJECT.

- C. **ROAD CRANE INCIDENT ON PALISADE DRIVE (SUNDAY 10/10/2021)**
 THE TOWNSHIP ATTORNEY HAS COMMUNICATED TO THE TOWNSHIP THAT MR PIKE HAS HIRED AN ATTORNEY. AN OFFER HAS BEEN PRESENTED. THE TOWNSHIP RECEIVED THE COMMUNICATION FROM THE TOWNSHIP ATTORNEY JUST PRIOR TO THE MONTHLY MEETING (3/14/2022; 4:11PM). NOT HAVING A FULL BOARD PRESENT (JOHN ERLANDSON SR, SUPERVISOR) WAS EXCUSED, THE BOARD TOOK NO ACTION ON THE OFFER OF SETTLEMENT AT THIS TIME.
- D. **GARBAGE TRUCK INCIDENT ON 349TH AVE NE (11/4/2021) – THE INCIDENT CONSISTED OF A WASTE MANAGEMENT GARBAGE TRUCK ROLLING OVER ONTO ITS SIDE AT THE EDGE OF RUM LAKE. THERE WAS DAMAGE DONE TO THE ROAD & ROAD INSLOPES FROM THE ROLLOVER. THE BOARD DIRECTED THE CLERK TO INVOICE WASTE MANAGEMENT INC. FOR THE COSTS INCURRED TO REPAIR THE GRAVEL TOWNSHIP ROAD.**
****ON 11/19/2021, THE CLERK SEND VIA CERTIFIED MAIL AN INVOICE FOR THE COSTS INCURRED TO REPAIR THE INSLOPES ON 349TH AVE AT THE SITE OF THE ACCIDENT. THE TOWNSHIP HAS NOT HEARD ANYTHING ALTHOUGH ACCORDING TO THE POSTMASTER THE TOWNSHIP SHOULD HAVE RECEIVED VIA MAIL A SLIPT INDICATING THAT SOMEONE SIGNED FOR THE CERTIFIED LETTER. THE CLERK HAS NOT RECEIVED ANY MAIL RELATED TO THE INCIDENT.**
UPDATE (3/14/2022): THE TOWNSHIP HAS NOT HEARD ANYTHING REGARDING THIS INCIDENT.
- E. **VACATION PROCEDURE FOR PORTION OF TOWNSHIP ROAD LOCATED INBETWEEN LOTS 11 & 12 IN EAST CAMBRIDGE LAKESIDE ACRES. COPY OF ORDER SETTING FORTH INITIAL DESCRIPTIONS AND SETTING HEARING DATE WAS SENT TO JOSEPH B. WITTRUCK & FRANCIS ABRAHAM. THE CLERK HAS POSTED THE FOLLOWING NOTICES: NOTICE OF ROAD VACATION HEARING NOTICE OF RIGHT TO APPEAL**
HEARING DATE: APRIL 11, 2022 @ 6:30PM
LOCATION: CAMBRIDGE TOWNSHIP TOWNHALL
 (IN THE ISANTI CO. HISTORICAL SOCIETY BUILDING)
 33525 FLANDERS ST. NE
 CAMBRIDGE, MN 55008
****REMINDER: AT LEAST 15 DAYS PRIOR TO THE MEETING, THE BOARD OR ITS AGENT MUST CONSULT WITH THE COMMISSIONER OF NATURAL RESOURCES TO REVIEW THE PROPOSED VACATION. **THE TOWNSHIP ATTORNEY WILL BE HANDLING THE DNR NOTIFICATION.****
*****THE BOARD HAD DECIDED TO NOTIFY RESIDENTS THAT LIVED ALONG FANNY LAKE ROAD OF THE VACATION HEARING DATE AND LOCATION. DALE RECEIVED A LIST OF RESIDENTS ALONG FANNY LAKE ROAD FROM THE ISANTI COUNTY AUDITOR’S OFFICE THAT SHOULD BE NOTIFIED. THE CLERK WILL PREPARE THE NOTICES TO BE MAILED TO THE RESIDENTS ALONG FANNY LAKE ROAD.**
- F. **GRAVEL HAULING QUOTES – THE TOWNSHIP WILL ACCEPT GRAVEL HAULING QUOTES AT THE APRIL 11, 2022, MONTHLY BOARD MEETING. THE CLERK WILL WORK WITH ROB ON THE DETAILS AND NOTICE.**

- G. **LAWN CARE @ TOWNSHIP GARAGE** – RICK’S LAWN CARE HAS DECIDED TO DISCONTINUE THEIR LAWN CARE BUSINESS. THE TOWNSHIP WILL BE LOOKING TO CONTRACT WITH A LAWN CARE BUSINESS FOR THE 2022 SEASON.

9. OLD BUSINESS

- A. **BROADBAND** – NO UPDATE
- B. **GRANDY POST OFFICE NOTICE BOARD** – THE CLERK REPORTED THAT THE PUBLIC NOTICE BOARD IN GRANDY IS IN NEED OF REPAIR. JIM WILL LOOK INTO WHAT CAN BE DONE.

10. NEW BUSINESS

- A. **AMERICAN RESCUE PLAN ACT** – THE FOLLOWING GOOD NEWS WAS RELEASED BY THE US TREASURY (1/9/2022). ARPA FUNDS RECEIVED BY TOWNSHIPS CAN NOW BE PUT INTO THE GENERAL FUND AND BE USED TOWARDS GENERAL GOVERNMENTAL SERVICES, INCLUDING ROADS. MORE INFORMATION AND SPECIFICS ARE TO FOLLOW – THIS FINAL RULE TAKES EFFECT APRIL 1, 2022.
UPDATE (3/14/2022): NONE
- B. **ACCESSORY DWELLING UNIT ORDINANCE**
INFORMATION: TUESDAY, MARCH 15, 2022 @ 9AM
ISANTI COUNTY BOARD OF COMMISSIONERS MEETING
HEARING: ADU ORDINANCE
JIM WILL BE ATTENDING.
- C. **MINNESOTA ASSOCIATION OF TOWNSHIPS – 2022 SPRING SHORT COURSES**
DATES: MARCH 14-16, 2022
MAY PARTICIPATE VIA COMPUTER (PREFERRED) OR VIA PHONE
- D. **MINNESOTA ASSOCIATION OF TOWNSHIPS (MAT)** – WOULD LIKE ALL TOWNSHIPS TO RETURN AFTER TOWNSHIP ELECTIONS THE TOWNSHIP OFFICER LIST BY MAY 1, 2022.
- E. **POLLPAD COSTS FOR 2022 BUDGET** – THE ISANTI COUNTY ELECTION OFFICIALS HAVE NOTIFIED THE TOWNSHIP WITH SOME INFORMATION ABOUT A POSSIBLE COUNTYWIDE SWITCH TO POLLPADS FOR THE 2022 ELECTIONS. CAMBRIDGE CITY HAD BEEN USING THEM IN PREVIOUS ELECTIONS.
THEY ESTIMATE THAT THE TOWNSHIP WOULD NEED 5 POLLPADS @ \$1,400
1 POLLPAD PER 400-500 REGISTERED VOTERS + BACKUP (CAMB TWP = 1686 VOTERS). (5 x \$1,400 = \$7,000).
THE ISANTI COUNTY ELECTION EQUIPMENT PLAN SPECIFIES THAT ISANTI COUNTY WILL SPLIT THE COST EVENLY WITH MUNICIPALITIES WHEN PURCHASING NEW ELECTION EQUIPMENT.
CAMBRIDGE TOWNSHIP’S ESTIMATED PORTION (50%) OF COST = \$3,500
FIRST YEAR MAINTENANCE IS INCLUDED IN THE INITIAL PURCHASE PRICE.
BEGINNING IN YEAR TWO, A MAINTENANCE FEE WILL BE BILLED ON A YEARLY BASIS.
- F. **STATE REDISTRICTING** – FROM THE ISANTI COUNTY AUDITOR’S OFFICE TOWNSHIPS NOT CHANGING ANY PRECINCT BOUNDARIES OR CREATING ADDITIONAL PRECINCTS, THE TOWN BOARD NEEDS TO DO THE FOLLOWING:
 - i) PASS A RESOLUTION REESTABLISHING THE EXISTING BOUNDARIES

(EVEN THOUGH THERE IS NO CHANGE)

**RESOLUTION #22-08: RESOLUTION REESTABLISHING PRECINCTS
AND POLLING PLACE**

**M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO
APPROVE**

- ii) PASS A RESOLUTION DECLARING THE POLLING PLACE FOR THE
REESTABLISHED DISTRICT (EVEN IF NO CHANGE)
INCLUDED IN RESOLUTION #22-08

11. MAILING AND OTHER COMMUNICATIONS: NONE

12. OFFICERS BUSINESS

- A. CLERK: NONE
B. TREASURER: STATE AUDITOR END-OF-YEAR FINANCIAL REPORT DUE 3/31/22
C. SUPERVISORS: NONE

13. REPORT OF **ISANTI COUNTY PLANNING COMMISSION – JIM** – NOTHING FOR TOWNSHIP

14. REPORT OF **ISANTI COUNTY BOARD OF ADJUSTMENT – JIM** - NOTHING FOR TOWNSHIP

15. REPORT OF **NORTH TH 65 CORRIDOR COALITION** – JOHN EXCUSED

NEXT MEETING: THURSDAY MARCH 24, 2022 @ 7PM

LOCATION: ISANTI COUNTY GOVERNMENT CENTER

16. NOTICES: **APRIL 11, 2022 @ 6:30PM**

**VACATION HEARING FOR PORTION OF TOWNSHIP ROAD LOCATED
INBETWEEN LOT 11 & 12 IN EAST CAMBRIDGE LAKESIDE ACRES.**

HEARING DATE: APRIL 11, 2022 @ 6:30PM

LOCATION: CAMBRIDGE TOWNSHIP TOWNHALL
(IN THE ISANTI CO. HISTORICAL SOCIETY BUILDING)
33525 FLANDERS ST. NE
CAMBRIDGE, MN 55008

APRIL 11, 2022 @ 7PM – CAMBRIDGE TOWNSHIP MONTHLY BOARD MEETING

APRIL 21, 2022 @ 7PM – LOCAL BOARD OF APPEAL & EQUALIZATION

LOCATION: CAMBRIDGE TOWNSHIP TOWNHALL
(IN ISANTI COUNTY HISTORICAL SOCIETY BUILDING)
33525 FLANDERS ST NE
CAMBRIDGE, MN 55008

17. OTHER BUSINESS:

- A. SET DATE OF CAMBRIDGE TOWNSHIP **REORGANIZATION MEETING**

DATE: TUESDAY MARCH 29, 2022, @ 6:30PM

LOCATION: CAMBRIDGE TOWNSHIP **OFFICE**
3568 337TH AVE NE
CAMBRIDGE, MN 55008

- B. MINNESOTA UNEMPLOYMENT NOTICE – BOARD TO REVIEW AT APRIL MEETING

18. MOTION MADE TO PAY THE BILLS AS PRESENTED FOR PAYMENT ON MARCH 14, 2022.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO APPROVE

19. MOTION MADE TO ADJOURN AT 8:21PM.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO ADJOURN

**DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK**