

# **CAMBRIDGE TOWNSHIP MONTHLY MEETING**

## **JANUARY 10, 2022**

**PRESENT:** BOARD SUPERVISORS: DALE B. ANDERSON CHAIRMAN, JIM FRIDSTROM & JOHN ERLANDSON SR. (CONSTITUTES A QUORUM)  
TREASURER: CAROL WILLIAMS KAHRING  
CLERK: DARRELL VOSIKA  
EXCUSED: ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

**LOCATION:** CAMBRIDGE TOWNSHIP HALL LOCATED IN THE ISANTI COUNTY HISTORICAL SOCIETY BUILDING (33525 FLANDERS ST. NE, CAMBRIDGE).

1. CHAIRMAN DALE B. ANDERSON CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.
3. APPROVAL OF THE AGENDA  
**MOTION: TO APPROVE THE AGENDA AS PRESENTED.**  
**M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE.**  
**M = OFFICER MAKING THE MOTION**  
**S = OFFICER SECONDING THE MOTION**
4. APPROVAL OF THE **MINUTES** OF THE **DECEMBER 13, 2021, MONTHLY** BOARD MEETING.  
**MOTION: TO APPROVE THE DECEMBER 13, 2021, MINUTES AS WRITTEN.**  
**M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE**
5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.
  - A. MISC. INCOME:
    - i) 2021 2<sup>ND</sup> HALF TAX SETTLEMENT \$ 154,321.31
    - ii) STATE OF MN: TOWNSHIP AID \$ 519.00  
MV CREDIT – AGRICULTURAL \$2,662.94

TOTAL: \$ 3,181.94
  - B. THE FOLLOWING FINANCIAL REPORTS:  
CLERK’S REPORTS:
    - i) BANK ACCOUNTS REPORT AS OF DECEMBER 31, 2021
    - ii) INTEREST & DIVIDEND REPORT (DECEMBER 2021)TREASURER’S REPORTS:
    - i) REPORTS WILL BE MADE AVAILABLE ONCE THE TREASURER CAN MEET WITH A MINNESOTA ASSOCIATION OF TOWNSHIP’S CTAS TRAINER TO SOLVE THE CTAS COMPUTER PROGRAM GLITCH.  
PRESENTLY THE REPORT AVAILABLE IS AS FOLLOWS:
      - a) 1/10/2022 – CLAIM LIST FOR APPROVAL
  - C. THE TOWNSHIP RECEIVED REPORTS FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 12/31/2022.

THEY CHECK THE DEPOSIT BALANCES EVERY BUSINESS DAY AT 2PM CST AND MAKE PLEDGE CHANGES ACCORDINGLY AT THAT TIME.

D. FINANCIAL REPORTS

**MOTION: TO APPROVE REPORTS AS PRESENTED AT THE JANUARY 10, 2022, MONTHLY TOWNSHIP BOARD MEETING.**

**M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM VOTE: 3-0) TO APPROVE**

6. SCHEDULED BUSINESS:

- A. **DON HANSEN**, SURVEYOR & PAUL SJODIN, LANDOWNER CAME BEFORE THE BOARD TO PRESENT SJODIN'S PRELIMINARY PLAT (LOCATED SECTION 22, T36, R23, CAMBRIDGE TOWNSHIP). THE PRELIMINARY PLAT BORDERS JAMESTOWN ST. NE, THAT IS AN ISANTI COUNTY ROAD. UPON REVIEW THE BOARD HAS NO CONCERNS IN RELATION TO THE PRELIMINARY PLAT. THE CLERK WILL SEND THE ISANTI COUNTY ZONING DEPT. A CONFIRMATION EMAIL STATING THAT THE TOWNSHIP DID REVIEW SJODIN'S PRELIMINARY PLAT AND HAD NO CONCERNS.
- B. **STEVE HASS** – WAS UNABLE TO ATTEND THE MONTHLY BOARD MEETING.

7. NEW BUSINESS AT PUBLIC REQUEST: NONE

8. ROAD BUSINESS

- A. ROB'S REPORT: ROB WAS EXCUSED FOR MEETING (ILLNESS)
- B. **CELLPHONE (T-MOBILE/SPRINT)** – THE TOWNSHIP HAS RECEIVED A NEW 5G PHONE, BUT DID NOT RECEIVE A PAPER BILL IN DECEMBER 2021 FOR ITS USE. HOWEVER, THE BILL AMOUNT WAS EFT FROM THE TOWNSHIP CHECKING ACCOUNT. THE CLERK TRIED TO CHECK THIS OUT BUT DISCOVERED THAT THE POINT OF CONTACT WITH SPRINT WAS STILL RECORDED AS HAROLD REINHART. THE CLERK IS IN THE PROCESS OF GETTING THIS CHANGED.
- C. **ROAD CRANE INCIDENT ON PALISADE DRIVE (SUNDAY 10/10/2021)** – THE ROAD INCIDENT CONSISTED OF DAMAGE TO THE ASPHALT PORTION OF THE TOWNSHIP ROAD AS THE RESULT OF A CRANE TRUCK CAVING IN THE EDGE OF THE ROAD AND HAVING TO BE REMOVED BY HEAVY DUTY RECOVERY TRUCKS (TWIN CITIES TRANSPORT AND RECOVERY CO.). SUPERVISOR JIM FRIDSTROM WAS CALLED TO THE SCENE AND REPORTED TO THE BOARD. THE ROAD NEEDS TO BE FIXED FOR EMERGENCY AND PUBLIC SAFETY.  
\*\*THE TOWNSHIP CLERK INVOICED VIA CERTIFIED MAIL (11/19/2021) THE DRIVER OF THE CRANE TRUCK AT THE TIME OF THE INCIDENT FOR THE SUBSTANTIAL COSTS INCURRED TO REPAIR THE PAVED ROAD. THE CLERK CHECKED WITH THE POSTMASTER REGARDING THE LETTER AND IT WAS COMMUNICATED THAT THE MAIL CARRIER LEFT NOTES ON 11/22/21 & 11/27/21 TO HAVE MR PIKE GO TO THE POSTOFFICE AND SIGN FOR THE LETTER. THE TOWNSHIP HAS NOT HEARD OR RECEIVED ANYTHING REGARDING THIS INCIDENT. THE LETTER WAS RETURNED TO THE TOWNSHIP BY THE POST OFFICE.  
**UPDATE:** THE TOWNSHIP NOT HEARING ANYTHING FROM MR PIKE, HAS DIRECTED THE TOWNSHIP ATTORNEY TO COMMENCE WITH LITIGATION. THE FOLLOWING RESOLUTION WAS PRESENTED TO THE BOARD:

**RESOLUTION #22-01: RESOLUTION FOR COMMENCEMENT OF LITIGATION  
M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE  
THE CLERK WILL EMAIL A COPY OF RESOLUTION #22-01 TO THE TOWNSHIP  
ATTORNEY (JAKE PETERSON, MCKINNIS & DOOM, P.A.).**

- D. **GARBAGE TRUCK INCIDENT ON 349<sup>TH</sup> AVE NE (11/4/2021)** – THE INCIDENT CONSISTED OF A WASTE MANAGEMENT GARBAGE TRUCK ROLLING OVER ONTO ITS SIDE AT THE EDGE OF RUM LAKE. THERE WAS DAMAGE DONE TO THE ROAD & ROAD INSLOPES FROM THE ROLLOVER. THE BOARD DIRECTED THE CLERK TO INVOICE WASTE MANAGEMENT INC. FOR THE COSTS INCURRED TO REPAIR THE GRAVEL TOWNSHIP ROAD.  
\*\*ON 11/19/2021, THE CLERK SEND VIA CERTIFIED MAIL AN INVOICE FOR THE COSTS INCURRED TO REPAIR THE INSLOPES ON 349<sup>TH</sup> AVE AT THE SITE OF THE ACCIDENT. THE TOWNSHIP HAS NOT HEARD ANYTHING ALTHOUGH ACCORDING TO THE POSTMASTER THE TOWNSHIP SHOULD HAVE RECEIVED VIA MAIL A SLIP INDICATING THAT SOMEONE SIGNED FOR THE CERTIFIED LETTER. THE CLERK HAS NOT RECEIVED ANY MAIL RELATED TO THE INCIDENT.  
**UPDATE:** THE TOWNSHIP HAS NOT HEARD ANYTHING REGARDING THIS INCIDENT.
- E. **2021 NOXIOUS WEED REPORT:** THE ANNUAL NOXIOUS WEED REPORT WAS FILLED OUT BY ROB AND THE CLERK AND RETURNED TO DARRICK WOTACHEK, ISANTI COUNTY AGRICULTURE INSPECTOR (CAI) ON 12/29/2021.
- F. **INFORMATION:** THE TOWNSHIP RECEIVED IN THE MAIL A COPY OF SPRINGVALE TOWNSHIP'S NEWLETER (DECEMBER 2021). EACH BOARD MEMBER RECEIVED A COPY. AN ARTICLE OF INTEREST WAS ENTITLED GARBAGE CAN PLACEMENT.
- G. **VACATION PROCEDURE FOR PORTION OF TOWNSHIP ROAD LOCATED INBETWEEN LOTS 11 & 12 IN EAST CAMBRIDGE LAKESIDE ACRES.** COPY OF ORDER SETTING FORTH INITIAL DESCRIPTIONS AND SETTING HEARING DATE WAS SENT TO JOSEPH B. WITTROCK & FRANCIS ABRAHAM. THE CLERK WILL POST THE FOLLOWING NOTICES: **NOTICE OF ROAD VACATION HEARING**  
**NOTICE OF RIGHT TO APPEAL**

9. OLD BUSINESS

- A. **BROADBAND** – THE TOWNSHIP BOARD HAS NOT RECEIVED ANY DIRECT COMMUNICATIONS FROM GENESIS WIRELESS INTERNET SINCE A REPRESENTATIVE TALKED TO THE BOARD. EAST CENTRAL ENERGY MAY BE EVALUATING THE POSSIBILITY OF GETTING INTO THE BROADBAND MARKET THRU UNDERGROUND CABLE (FIBER?). DALE WILL CALL ECE AND ENCOURAGE ECE ON THEIR ENDEAVOR AND THAT CAMBRIDGE TOWNSHIP SUPPORTS ECE'S PARTICIPATION.
- B. **2021 REPORT OF OUTSTANDING INDEBTEDNESS** – THE CLERK SENT THIS REPORT INTO THE ISANTI COUNTY AUDITOR'S OFFICE ON 12/30/2021.
- C. **WORKERS' COMP AUDIT** – IS DUE TO MATIT BY 1/31/2022 (CLERK IS WORKING ON REPORT).

10. NEW BUSINESS

- A. **AMERICAN RESCUE PLAN ACT** – THE FOLLOWING GOOD NEWS WAS RELEASED BY THE US TREASURY (1/9/2022). ARPA FUNDS RECEIVED BY TOWNSHIPS CAN NOW BE PUT INTO THE GENERAL FUND AND BE USED TOWARDS GENERAL GOVERNMENTAL SERVICES, INCLUDING ROADS. MORE INFORMATION AND SPECIFICS ARE TO FOLLOW – THIS FINAL RULE TAKES EFFECT APRIL 1, 2022.
- B. REVIEW DRAFT OF **ACCESSORY DWELLING UNIT ORDINANCE (ADU ORDINANCE)**  
**UPDATE:** JIM REPORTED THAT THE TOPIC IS ON THE ISANTI CO. PLANNING COMMISSION MEETING AGENDA FOR **JANUARY 13, 2022** – JIM WILL BE ATTENDING.
- C. **ANNUAL TOWNSHIP OFFICER FILING PERIOD** FOR 2022 ANNUAL TOWNSHIP ELECTION.  
FILING PERIOD: **12/18/2021 – 1/11/2022 TIL 5PM**  
OPEN FILING PERIOD: 1-5PM ON 1/11/2022 @ TOWNSHIP OFFICE – THE CLERK WILL BE AVAILABLE FOR ANY RESIDENT WHO WISHES TO FILE FOR TOWN OFFICE.  
OFFICES OPEN ON BALLOT: 1-SUPERVISOR (3YR TERM) & 1-CLERK (2YR TERM)  
PEOPLE THAT HAVE FILED: DALE B. ANDERSON – FOR SUPERVISOR (3YR TERM)  
DARRELL VOSIKA – FOR CLERK (2YR TERM)
- D. **CONFLICT OF INTEREST RESOLUTIONS AUTHORIZING CONTRACT WITH INTERESTED OFFICER** UNDER Minn. Stat. 471.88, subd. 5  
RESOLUTION: #22-02 – CLERK (DARRELL VOSIKA)  
RESOLUTION: #22-03 – SUPERVISOR (DALE B. ANDERSON)  
RESOLUTION: #22-04 – SUPERVISOR (JAMES FRIDSTROM)  
RESOLUTION: #22-05 – SUPERVISOR (JOHN ERLANDSON SR.)  
RESOLUTION: #22-06 – TREASURER (CAROL WILLIAMS KAHRING)  
**MOTION: TO APPROVE CONFLICT OF INTEREST RESOLUTIONS #22-02 THRU #22-06.**  
**M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE**
- E. FORMER PEOPLES BANK OF COMMERCE UNUSED TOWNSHIP CHECKING ACCT CHECKS. THE TOWNSHIP HAD A SURPLUS SUPPLY OF PEOPLES BANK OF COMMERCE CHECKING ACCT CHECKS WHEN THE BANK WAS PURCHASED BY FIRST BANK AND TRUST. THE CHECKS HAD BEEN STORED AND NEEDED TO BE DESTROYED. THE CLERK WROTE UP FOR THE RECORD A STATEMENT STATING THAT ON DECEMBER 20, 2021, THE CLERK AND ROB A. ANDERSON, ROAD MAINTENANCE SUPERVISOR DESTROYED THE CHECKS #11672 THRU #12350 VIA TOWNSHIP CROSSCUT SHREDDER AT THE TOWNSHIP OFFICE (3568 337<sup>TH</sup> AVE NE, CAMB).  
**MOTION: TO APPROVE THE SHREDDING OF TOWNSHIP CHECKS #11672 THRU #12350 FROM PEOPLES BANK OF COMMERCE IN CAMBRIDGE – NO LONGER IN EXISTENCE.**  
**M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE**

11. MAILINGS AND OTHER COMMUNICATIONS RECEIVED:

- A. ISANTI COUNTY HISTORICAL SOCIETY – HAPPY HOLIDAYS CARD

12. OFFICERS BUSINESS

- A. CLERK: NONE
- B. TREASURER: WILL DO W-2'S & 1099'S
- C. SUPERVISORS: NONE

13. REPORT OF **ISANTI COUNTY PLANNING COMMISSION – JIM** – ADU'S - SEE ABOVE 10B ABOVE

14. REPORT OF **ISANTI COUNTY BOARD OF ADJUSTMENT – JIM** - NOTHING FOR TOWNSHIP

15. REPORT OF **NORTH TH 65 CORRIDOR COALITION – JOHN** – NOTHING TO REPORT

16. NOTICES: **DECEMBER 28, 2021 – 1/11/2022 TIL 5PM** – FILING PERIOD FOR OFFICES BEING VOTED ON AT THE TOWNSHIP ELECTION IN MARCH 2022  
\*\*\*THE CLERK WILL BE IN THE TOWNSHIP OFFICE FROM 1-5PM ON 1/11/2022 FOR RESIDENTS INTERESTED IN FILING FOR OFFICE.  
**FEBRUARY 14, 2022 @ 7PM** – NEXT MONTHLY BOARD MEETING

17. OTHER BUSINESS: NONE

18. MOTION MADE TO PAY THE BILLS AS PRESENTED FOR PAYMENT ON JANUARY 10, 2022.  
**M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE**

19. MOTION MADE TO ADJOURN AT 8:15PM.  
**M/S: JIM FRIDSTROM /JOHN ERLANDSON SR. (VOTE: 3-0) TO ADJOURN**

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**DARRELL VOSIKA  
CAMBRIDGE TOWNSHIP CLERK**