

# CAMBRIDGE TOWNSHIP RESIDENTIAL DRIVEWAY & MAIL BOX PERMIT

(763) 689-4019

\*A FEE OF \$1,000.00 IS REQUIRED FOR THIS PERMIT  
(PERMIT PRICE INCLUDES: STD CULVERT, APRONS & MAILBOX POST & E-911 ADDRESS SIGN)

**\*\*\*\*CULVERT INSTALLATION IS THE OWNER'S RESPONSIBILITY\*\*\*\***

**\*THIS WORK MUST BE COMPLETED AND ACCEPTED BY THE TOWNSHIP BEFORE  
A CERTIFICATE OF OCCUPANCY IS ISSUED.**

## DRIVEWAY

- \*\*CULVERT TO BE GALVANIZED METAL (NO PLASTIC) WITH APRONS.  
SIZE: 15" x 30' (STANDARD) \_\_\_\_\_ OTHER: \_\_\_\_\_  
LOCATION TO BE DETERMINED BY THE TOWNSHIP
- \*\*DRIVEWAY MUST BE INSTALLED BEFORE ANY WORK IS STARTED OR ANY MATERIALS ARE DELIVERED.
- \*\*THE DRIVEWAY SHALL BE 6 INCHES TO 12 INCHES LOWER AT THE RIGHT-OF-WAY THAN AT THE ROAD SHOULDER.
- \*\*PROVIDE A 10 FOOT RADIUS ON BOTH SIDES OF THE DRIVEWAY WITH 1':4' SIDE SLOPES TO THE DITCH BOTTOM AND END OF THE CULVERT APRON.
- \*\*OWNER TO INSTALL A SUITABLE DRIVEWAY SURFACE OF 4 INCHES OF CLASS 5 ROAD BASE OR BETTER (ASPHALT OR CONCRETE).
- \*\*PROVIDE A SUITABLE TURN AROUND WITHIN THE PROPERTY AND OFF THE ROAD RIGHT-OF-WAY. NO BACKING ONTO THE TOWNSHIP ROAD.
- \*\*ON TOWNSHIP HARD SURFACE ROADS, THE DRIVEWAY OWNER IS REQUIRED TO INSTALL AN 18 INCHES WIDE HARD SURFACE SKIRT ACROSS THE FULL WIDTH OF THE DRIVEWAY.
- \*\*OWNER TO PROVIDE EROSION PREVENTION – REQUIRES ALL SLOPES TO BE HAND FINISHED & PROPERLY SEEDDED OR SODDED & MAINTAINED.

## MAIL BOXES

- \*\*REQUIRES A SWING AWAY MAIL BOX ON A BREAK AWAY POST.
- \*\*THE BOTTOM OF THE BOX MUST BE 44 INCHES ABOVE THE ROAD SURFACE AT THE SHOULDER.
- \*\*THE MAIL BOX SUPPORT POST MUST BE 48 INCHES FROM THE MAIL BOX DOOR.
- \*\*ON TOWNSHIP HARD SURFACE ROADS, THE DRIVEWAY OWNER IS REQUIRED TO INSTALL AN 18 INCHES WIDE BY 20 FEET SKIRT BEFORE THE MAILBOX AND 10 FEET AFTER THE MAILBOX.
- \*\*ALL NEWSPAPER/ADVERTISEMENT BOXES MUST NOT BE MOUNTED LOWER THAN THE REGULATION MAILBOX HEIGHT.

DATE: \_\_\_\_\_

OWNER

SIGNATURE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

DRIVEWAY PERMIT ADDRESS: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

DATE: \_\_\_\_\_

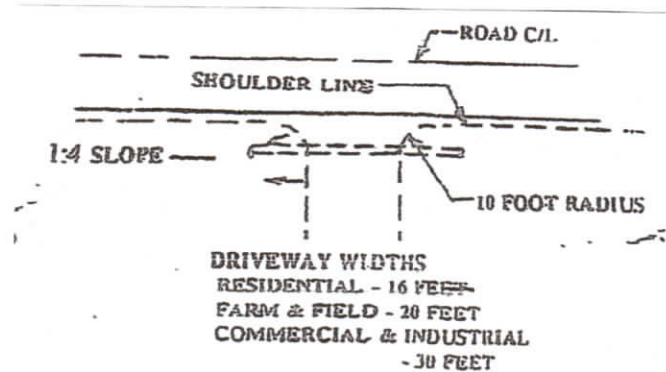
TOWNSHIP

ROAD SUPERVISOR: \_\_\_\_\_

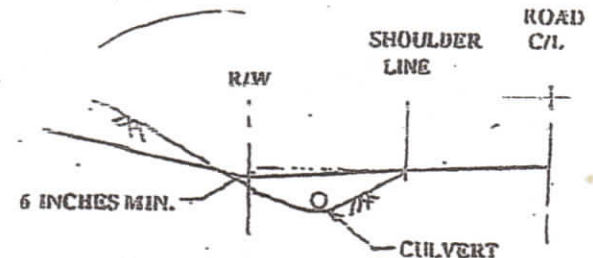
APPROVAL

PERMIT NUMBER: \_\_\_\_\_

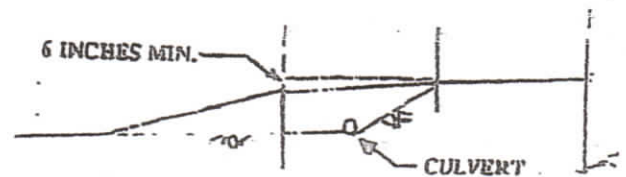
**\*\*THE CAMBRIDGE TOWNSHIP BOARD RESERVES THE RIGHT TO ALLOW VARIANCES TO THE ABOVE REQUIREMENTS & TO CHANGE PERMIT COSTS AT THE BOARD'S DISCRETION WITHOUT PRIOR NOTICE\*\***  
(cambtownship 12/2021)



PLAN VIEW



CUT CROSS SECTION



FILL CROSS SECTION

