

CAMBRIDGE TOWNSHIP MONTHLY MEETING

NOVEMBER 8, 2021

PRESENT: BOARD SUPERVISORS: DALE B. ANDERSON CHAIRMAN, JIM FRIDSTROM & JOHN ERLANDSON SR. (CONSTITUTES A QUORUM)
TREASURER: CAROL WILLIAMS KAHRING
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED IN THE ISANTI COUNTY HISTORICAL SOCIETY BUILDING (33525 1ST ST. NE, CAMBRIDGE).

1. CHAIRMAN DALE B. ANDERSON CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.
3. APPROVAL OF THE AGENDA
MOTION: TO APPROVE THE AGENDA AS PRESENTED.
M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE.
M = OFFICER MAKING THE MOTION
S = OFFICER SECONDING THE MOTION
4. APPROVAL OF THE **MINUTES** OF THE **OCTOBER 11, 2021, MONTHLY** BOARD MEETING.
MOTION: TO APPROVE THE OCTOBER 11, 2021, MINUTES AS WRITTEN.
M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE
5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.
 - A. MISC. INCOME:

i) E-911 ADDRESS SIGN (J. KOLLODGE)	\$ 60.00
ii) NORTH LAND RENTAL INCOME (R. KAHRING)	\$ 500.00
iii) STATE OF MN – MV CREDIT – AGRICULTURAL	\$ 2,662.95
iv) E-911 ADDRESS SIGNPOST (G. EDBLAD)	\$ 50.00
v) UTILITY PERMIT #2021-116 (TELCOM CONST)	\$ 100.00
vi) UTILITY PERMIT #2021-115 (CENTERPOINT ENERGY)	\$ 100.00
vii) E-911 ADDRESS SIGN & SWINGING MAILBOX POST	\$ 200.00
 - B. THE FOLLOWING FINANCIAL REPORTS:
 - CLERK’S REPORTS:
 - i) BANK ACCOUNTS REPORT AS OF OCTOBER 31, 2021
 - ii) INTEREST & DIVIDEND REPORT (OCTOBER 2021)
 - TREASURER’S REPORTS:
 - i) REPORTS WILL BE MADE AVAILABLE ONCE THE TREASURER CAN MEET WITH A MINNESOTA ASSOCIATION OF TOWNSHIP’S CTAS TRAINER TO SOLVE THE CTAS COMPUTER PROGRAM GLITCH.
PRESENTLY THE REPORT AVAILABLE IS AS FOLLOWS:
 - a) 11/8/2021 – CLAIM LIST FOR APPROVAL

C. THE TOWNSHIP RECEIVED REPORTS FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 10/29/2021. THEY CHECK THE DEPOSIT BALANCES EVERY BUSINESS DAY AT 2PM CST AND MAKE PLEDGE CHANGES ACCORDINGLY AT THAT TIME.

D. FINANCIAL REPORTS

MOTION: TO APPROVE REPORTS AS PRESENTED AT THE NOVEMBER 8, 2021, MONTHLY TOWNSHIP BOARD MEETING.

M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

6. SCHEDULED BUSINESS:

- A. **TODD SCHWAB, CAMBRIDGE CITY UTILITIES DIRECTOR** – WAS UNAVAILABLE TO ATTEND. DALE WILL SEND THE ESTIMATES FOR THE 343RD AVE RECONSTRUCTION PROJECT TO TODD TO REVIEW WITH THE CAMBRIDGE CITY COUNCIL.
- B. **DONALD RAMBERG** – ROB HAD INVITED DON TO THE MEETING TO INTRODUCE HIM TO THE BOARD. DON HAS AGREED TO A PART-TIME POSITION FOR THE COMING SNOW PLOWING SEASON.

7. NEW BUSINESS AT PUBLIC REQUEST:

- A. A NUMBER OF TOWNSHIP RESIDENTS FROM THE FANNY LAKE AREA WERE IN ATTENDANCE REGARDING AN UPDATE ON THE ROAD VACATION PETITION THAT WAS FILED WITH THE TOWN BOARD AT THE OCTOBER 11, 2021, MONTHLY MEETING. SUPERVISOR JIM FRIDSTROM HAS CONTACTED THE TOWNSHIP ATTORNEY REGARDING THE PETITION AND WHAT STEPS TO FOLLOW (eg. HEARING DATE). THE ATTORNEY NEEDS ADDITIONAL TIME TO RESEARCH THIS CASE AND HOPES TO HAVE MORE INFORMATION FOR THE BOARD BY THE DECEMBER 13, 2021, MONTHLY MEETING.

8. ROAD BUSINESS

A. ROB'S REPORT:

- i) **SEWER PIPE UNDER LAVERN RD** – A SEWER PIPE UNDER LAVERN RD NE COLLAPSED AND HAS BEEN REPLACED: 33688 LAVERN RD NE
PARCEL #030400050
THE CENTURYLINK COMMUNICATION LINE WAS CUT DURING THE REPLACEMENT (A GOPHER ONE MARKING ERROR). ROB AND THE CLERK MET WITH THE CENTURYLINK REPRESENTATIVE TO DISCUSS WHERE THE NEW LINE WOULD BE PLACED IN THE TOWNSHIP ROW. ROB STATED THAT THE PATCHING WAS COMPLETED AS OF 9/1/2021 (BOETTCHER EXCAVATING & SEPTIC LLC). THE TOWNSHIP STILL HAS AN UTILITY PERMIT OPEN FOR RUNNING THE NEW TELEPHONE LINE UNDER GROUND ACROSS A PORTION OF LAVERN STREET. THIS LINE HAS NOT BEEN COMPLETED.
- ii) **343RD AVE NE** – THE TOWNSHIP IS RE-EVALUATING A FUTURE RECONSTRUCTION PROJECT.
SEE ABOVE 6A.
- iii) **GARAGE HEATER** – A NEW BACKUP HEATER HAS BEEN INSTALLED IN THE GARAGE.
- iv) **FUEL TANK** – JIM AND ROB PUMPED WATER OUT OF THE DIESEL FUEL TANK. THE FUEL TANK HAS BEEN TREATED TO PREVENT FUNGUS GROWTH AS A RESULT OF WATER ACCUMULATION IN THE TANK.

- B. **CELLPHONE (T-MOBILE/SPRINT)** – AS A RESULT OF THE RETIREMENT OF SPRINT 3G (CDMA) NETWORK ON JANUARY 1, 2022, THE TOWNSHIP HAS RECEIVED A NEW PHONE WITH 5G CAPACITY.
- C. **CAMBRIDGE TOWNSHIP SNOWPLOWING POLICY 2021 – 2022** – HAS BEEN POSTED. THE CLERK LET THE BOARD KNOW THAT MnDOT HAS AVAILABLE ON REQUEST THE SNOWPLOWING SIMULATOR TRAINING CLASS.
***ROB IS WORKING ON A LETTER TO BE SENT TO TOWNSHIP RESIDENTS REFERENCING PROPER LOCATION OF GARBAGE CANS ALONG ROADS DURING THE SNOWPLOWING SEASON.
- D. **2021 TOWNSHIP ROAD MILEAGE CERTIFICATION (51.016 MILES)** – THE CLERK WILL RETURN THIS TO THE ISANTI COUNTY HIGHWAY DEPT BY NOVEMBER 19, 2021.
- E. **ROAD CRANE INCIDENT ON PALISADE DRIVE (SUNDAY 10/10/2021)** – THE ROAD INCIDENT CONSISTED OF DAMAGE TO THE ASPHALT PORTION OF THE TOWNSHIP ROAD AS THE RESULT OF A CRANE TRUCK CAVING IN THE EDGE OF THE ROAD AND HAVING TO BE REMOVED BY HEAVY DUTY RECOVERY TRUCKS (TWIN CITIES TRANSPORT AND RECOVERY CO.). SUPERVISOR JIM FRIDSTROM WAS CALLED TO THE SCENE AND REPORTED TO THE BOARD. THE ROAD NEEDS TO BE FIXED FOR EMERGENCY AND PUBLIC SAFETY.
THE TOWNSHIP BOARD DIRECTED THE CLERK TO INVOICE VIA REGISTERED MAIL THE DRIVER OF THE CRANE AT THE TIME OF THE INCIDENT FOR THE SUBSTANTIAL COSTS INCURRED TO REPAIR THE PAVED ROAD. INCLUDE IN THE LETTER A STATEMENT THAT IF THE DRIVER HAS ANY QUESTIONS OR CONCERNS THAT HE SHOULD ATTEND THE NEXT BOARD MEETING ON DECEMBER 13, 2021, AT 7PM.
- F. **GARBAGE TRUCK INCIDENT ON 349TH AVE NE (11/4/2021)** – THE INCIDENT CONSISTED OF A WASTE MANAGEMENT GARBAGE TRUCK ROLLING OVER ONTO ITS SIDE AT THE EDGE OF RUM LAKE. THERE WAS DAMAGE DONE TO THE ROAD & ROAD SLOPES FROM THE ROLLOVER. THE BOARD DIRECTED THE CLERK TO INVOICE WASTE MANAGEMENT INC. FOR THE COSTS INCURRED TO REPAIR THE GRAVEL TOWNSHIP ROAD. ROB WILL GIVE THE CLERK THE INFORMATION REGARDING WHAT MATERIALS AND LABOR COSTS WERE USED IN THE REPAIR.

9. OLD BUSINESS

- A. **BROADBAND** – THE TOWNSHIP BOARD HAS NOT RECEIVED ANY DIRECT COMMUNICATIONS FROM GENESIS WIRELESS INTERNET SINCE A REPRESENTATIVE TALKED TO THE BOARD.

10. NEW BUSINESS

- A. **AMERICAN RESCUE PLAN ACT** – THE NON-ENTITLEMENT UNITS OF GOVERNMENT (NEU) PROJECT & EXPENDITURE REPORT DUE DATE HAS BEEN CHANGED FROM 10/31/2021 TO 3/31/2022.
- B. REVIEW DRAFT OF **ACCESSORY DWELLING UNIT ORDINANCE (ADU ORDINANCE)**
JIM REPORTED THAT THE ISANTI COUNTY PLANNING COMMISSION WILL BE HOLDING A PUBLIC HEARING ON **WEDNESDAY, NOVEMBER 10, 2021 @ 6PM** IN THE COUNTY BOARD ROOM OF THE ISANTI COUNTY GOVERNMENT CENTER.

JIM WILL BE ATTENDING THE MEETING AND WOULD LIKE TO BE ABLE TO PRESENT AT THE HEARING A STATEMENT OF THE CAMBRIDGE TOWNSHIP BOARD'S POSITION ON THE ORDINANCE AS DRAFTED. AFTER SOME DISCUSSION THE FOLLOWING MOTION WAS MADE:

MOTION: THE CAMBRIDGE TOWNSHIP BOARD OPPOSES THE ACCESSORY DWELLING UNIT ORDINANCE DRAFT AS DRAFTED.

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

C. ANNUAL DEMOGRAPHIC REPORT (4/1/2020) FOR CAMBRIDGE TOWNSHIP

THE APRIL 1, 2020, COUNTS FROM THE U.S. CENSUS BUREAU FOR CAMBRIDGE

TOWNSHIP: TOTAL POPULATION:	2,495
HOUSEHOLD POPULATION:	2,481
GROUP QUARTERS POLULATION:	14
TOTAL HOUSING UNITS:	969
OCCUPIED HOUSING UNITS (HOUSEHOLDS):	923
VACANT HOUSING UNITS:	46

D. MAT FEEDBACK ABOUT ANNEXATION ISSUES – MN ASSOCIATION OF TOWNSHIPS IS ASKING FOR ANY FEEDBACK ON ANNEXATION ISSUES. MAT IS WORKING TO COLLECT VARIOUS EXAMPLES FROM TOWNSHIPS ON VARIOUS ISSUES THEY HAVE HAD WORKING THROUGH ANNEXATIONS ISSUES – THE GOOD, THE BAD, AND THE UGLY.

11. MAILINGS AND OTHER COMMUNICATIONS RECEIVED:

- A. LAKES AND PINES COMMUNITY ACTION COUNCIL INC. – BOARD AND EMPLOYEE NEWLETTER (ISSUE: OCTOBER 2021)

12. OFFICERS BUSINESS

- A. CLERK:
- i) REMINDED THE BOARD OF THE FOLLOWING WORKERS' COMP CONCERNS: 1/1/2022 – WORKERS' COMP INSURANCE INVOICE FOR 2022 IS DUE (\$4,684.00).
1/31/2022 – ANNUAL WORKERS' COMP AUDIT IS DUE.
 - ii) CLERK REVIEWED PERA ELIGIBILITY FOR MEMBERSHIP FULL OR PART-TIME EMPLOYEE – ANNUAL EARININGS IN EXCESS OF \$5,100.
- B. TREASURER: NOTHING
- C. SUPERVISORS: i) JIM – REPORTED ON COUNTY LIQUOR LICENSE CHANGES.

**13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – JIM – ADU'S ON NOVEMBER 10, 2021
SEE ABOVE 10B**

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – JIM - NOTHING FOR TOWNSHIP

15. REPORT OF NORTH TH 65 CORRIDOR COALITION – JOHN

- A. THE TOWNSHIP IS CONSIDERING WRITING A RESOLUTION FOR THE CONSTRUCTION OF A TURNING LANE ON STATE HIGHWAY 65 GOING WEST ONTO 357TH AVE NE. FOR JOHN TO PRESENT TO THE NORTH TH 65 CORRIDOR COALITION. THIS IS AN AREA OF MAJOR

CONCERN FOR PUBLIC SAFETY AS IT IS LOCATED RIGHT WHERE HIGHWAY 65 GOES FROM DOUBLE LANES DOWN TO SINGLE LANE GOING NORTH.

16. NOTICES: **DECEMBER 13, 2021 – NEXT MONTHLY BOARD MEETING @ 7PM**
17. OTHER BUSINESS: **REMINDER – DECEMBER MEETING – ROB’S ANNUAL JOB REVIEW**
18. MOTION MADE TO PAY THE BILLS AS PRESENTED FOR PAYMENT ON OCTOBER 11, 2021.
M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE
19. MOTION MADE TO ADJOURN AT 8:32PM.
M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK