

# **CAMBRIDGE TOWNSHIP MONTHLY MEETING**

## **OCTOBER 11, 2021**

**PRESENT:** BOARD SUPERVISORS: DALE B. ANDERSON CHAIRMAN, JIM FRIDSTROM & JOHN ERLANDSON SR. (CONSTITUTES A QUORUM)  
TREASURER: CAROL WILLIAMS KAHRING  
CLERK: DARRELL VOSIKA  
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

**LOCATION:** CAMBRIDGE TOWNSHIP HALL LOCATED IN THE ISANTI COUNTY HISTORICAL SOCIETY BUILDING (33525 1<sup>ST</sup> ST. NE, CAMBRIDGE).

1. CHAIRMAN DALE B. ANDERSON CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.
3. APPROVAL OF THE AGENDA  
**MOTION: TO APPROVE THE AGENDA AS PRESENTED.**  
**M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE.**  
**M = OFFICER MAKING THE MOTION**  
**S = OFFICER SECONDING THE MOTION**
4. APPROVAL OF THE **MINUTES** OF THE **SEPTEMBER 13, 2021, MONTHLY** BOARD MEETING.  
**MOTION: TO APPROVE THE SEPTEMBER 13, 2021, MINUTES AS WRITTEN.**  
**M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE**
- 4A.** APPROVAL OF THE **MINUTES** OF THE **SEPTEMBER 20, 2021, SPECIAL** BOARD MEETING.  
**MOTION: TO APPROVE THE SEPTEMBER 13, 2021, SPECIAL BOARD MEETING MINUTES AS WRITTEN.**  
**M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE**
5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.
  - A. MISC. INCOME: NONE
  - B. THE FOLLOWING FINANCIAL REPORTS:
    - CLERK'S REPORT:
      - i) BANK ACCOUNTS REPORT AS OF SEPTEMBER 30, 2021
      - ii) INTEREST & DIVIDEND REPORT (SEPTEMBER 2021)
    - TREASURER'S REPORTS:
      - i) REPORTS WILL BE MADE AVAILABLE ONCE THE TREASURER CAN MEET WITH A MINNESOTA ASSOCIATION OF TOWNSHIP'S CTAS TRAINER TO SOLVE THE CTAS COMPUTER PROGRAM GLITCH.  
PRESENTLY THE REPORTS AVAILABLE ARE AS FOLLOWS:
        - a) 9/30/2021 STATEMENT OF RECEIPTS, ACCRUED INTEREST, DISBURSEMENTS AND BALANCES (SCHEDULE 1a)

b) 10/2021 – CLAIM LIST FOR APPROVAL

- C. THE TOWNSHIP RECEIVED REPORTS FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 9/30/2021. THEY CHECK THE DEPOSIT BALANCES EVERY BUSINESS DAY AT 2PM CST AND MAKE PLEDGE CHANGES ACCORDINGLY AT THAT TIME.

D. FINANCIAL REPORTS

**MOTION: TO APPROVE REPORTS AS PRESENTED AT THE OCTOBER 11, 2021, MONTHLY TOWNSHIP BOARD MEETING.**

**M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE**

6. SCHEDULED BUSINESS:

- A. **TODD SCHWAB, CAMBRIDGE CITY UTILITIES DIRECTOR** – ASKED THAT THE DISCUSSION ON THE REVIEW OF THE 343<sup>RD</sup> AVE FUTURE ROAD PROJECT BE TABLED UNTIL THE NOVEMBER 8, 2021, MONTHLY TOWNSHIP MEETING. DALE WILL SEND HIM COPIES OF THE PROJECT WITH SOME ESTIMATED COSTS TO BE REVIEWED BY THE CITY.

7. NEW BUSINESS AT PUBLIC REQUEST:

- A. **JOE WITTROCK** - FANNY LAKE RESIDENT, CAME BEFORE THE BOARD TO PRESENT A SIGNED PETITION FOR VACATION OF A TOWN ROAD LOCATED BETWEEN WHAT IS KNOWN AS THE FANNY LAKE ROAD AND THE SHORELINE OF LAKE FANNY LOCATED IN THE EAST CAMBRIDGE LAKEVIEW ACRES PLAT. THE TOWNSHIP ACCEPTED THE PETITION AND SUPERVISOR JIM FRIDSTROM WILL CONSULT WITH THE TOWNSHIP ATTORNEY REGARDING FURTHER ACTION.

**MOTION: TO ACCEPT THE ABOVE PETITION FOR THE VACATION OF TOWN ROAD LOCATED IN THE EAST CAMBRIDGE LAKEVIEW ACRES PLAT.**

**M/S: JIM FRIDSTROM / JOHN ERLANDSON (VOTE: 3-0) TO APPROVE**

- B. **KEN NASTROM** – CAMBRIDGE RESIDENT CAME BEFORE THE BOARD TO REQUEST THE TOWN BOARD APPROVE A ROAD COUNT ON PALISADE DR. ROB WILL LOOK INTO DOING A TRAFFIC COUNT.

8. ROAD BUSINESS

- A. ROB'S REPORT:

i) **HIGHWAY 95 DETOUR WEST OF CAMBRIDGE** – THE ROAD RECEIVING THE MOST INCREASE IN TRAFFIC AS A RESULT OF THE DETOUR IS THE AIRPORT ROAD (329<sup>TH</sup> AVE NE). THE TOWNSHIP IS TO KEEP THE STATE INFORMED ON THE CONDITION OF THE TOWNSHIP ROADS THAT SEEM TO BE AFFECTED BY THE DETOUR. PAST EXPERIENCE HAS THE STATE REIMBURSING THE TOWNSHIP FOR ADDED ROAD MAINTENANCE AS A RESULT OF A STATE DETOUR. THE DETOUR RELATED TO STATE HIGHWAY 95 IS EXPECTED TO BE OPENED IN ABOUT 1.5 WEEKS.

ii) **SEWER PIPE UNDER LAVERN RD** – A SEWER PIPE UNDER LAVERN RD NE COLLAPSED AND HAS BEEN REPLACED: 33688 LAVERN RD NE  
PARCEL #030400050

THE CENTURYLINK COMMUNICATION LINE WAS CUT DURING THE REPLACEMENT (A GOPHER ONE MARKING ERROR). ROB AND THE CLERK MET WITH THE CENTURYLINK REPRESENTATIVE TO DISCUSS WHERE THE NEW LINE

WILL BE PLACED IN THE TOWNSHIP ROW. ROB STATED THAT THE PATCHING WAS COMPLETED AS OF 9/1/2021 (BOETTCHER EXCAVATING & SEPTIC LLC). THE TOWNSHIP STILL HAS AN UTILITY PERMIT OPEN FOR RUNNING THE NEW TELEPHONE LINE UNDER GROUND ACROSS A PORTION OF LAVERN ST.

iii) **343<sup>RD</sup> AVE NE** – THE TOWNSHIP IS RE-EVALUATING A FUTURE RECONSTRUCTION PROJECT FROM (OLD) MAIN ST. TO XYLITE ST NE. TODD SCHWAB, CAMBRIDGE CITY UTILITIES DIRECTOR, ATTENDED THE OCTOBER 11, 2021, TOWNSHIP MONTHLY MEETING TO DISCUSS THE PROJECT. SEE ABOVE SECTION 6A.

iv) **MINNESOTA FALL MAINTENANCE EXPO:**

OCTOBER 6<sup>TH</sup> – ROB AND DON RAMBERG ATTENDED

OCTOBER 7<sup>TH</sup> – SUPERVISOR JIM FRIDSTROM ATTENDED

ROB HAD THE OPPORTUNITY TO TALK TO THE TRAFFIC COUNTER MANUFACTURER REGARDING WHAT EQUIPMENT IS NEW OR HAS BEEN UPDATED.

v) **DIESEL FUEL TANK** – ROB AND JIM WILL PUMP THE SEDIMENT (WATER?) OUT OF THE BOTTOM OF THE TANK. BIO-DIESEL CANNOT GROW FUNGUS WITHOUT WATER.

B. **DON RAMBERG** HAS BEEN HIRED PART-TIME FOR THE SNOWPLOWING SEASON.

THE BOARD DISCUSSED THE WAGES FOR PART-TIME SNOWPLOWING EMPLOYEES. AFTER SOME DISCUSSION THE FOLLOWING MOTION WAS MADE:

**MOTION: TO INCREASE THE HOURLY RATE FOR PART-TIME PERSONEL PERFORMING SNOWPLOWING RELATED TASKS (11/1/2021 – 4/1/2021) TO \$25.00/HR.**

**M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE**

C. **CAMBRIDGE TOWNSHIP SNOWPLOWING POLICY 2021 – 2022** – AFTER REVIEWING THE 2021-2022 CAMBRIDGE TOWNSHIP SNOWPLOWING PLOICY, THE BOARD APPROVED THE FOLLOWING MOTION:

**MOTION: TO APPROVE THE 2021 – 2022 CAMBRIDGE TOWNSHIP SNOWPLOWING POLICY AND TO HAVE THE CLERK POST THE POLICY.**

**M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE**

D. **ROAD INCIDENT** ON PALISADE DRIVE (SUNDAY 10/10/2021) – THE ROAD INCIDENT CONSISTED OF DAMAGE TO THE ASPHALT PORTION OF THE TOWNSHIP ROAD AS THE RESULT OF A CRANE TRUCK CAVING IN THE EDGE OF THE ROAD AND HAVING TO BE REMOVED BY HEAVY DUTY RECOVERY TRUCKS (TWIN CITIES TRANSPORT AND RECOVERY CO.). SUPERVISOR JIM FRIDSTROM WAS CALLED TO THE SCENE AND REPORTED TO THE BOARD. THE ROAD NEEDS TO BE FIXED FOR EMERGENCY AND PUBLIC SAFETY. THE FOLLOWING ACTION WAS TAKEN BY THE BOARD:

**MOTION: TO APPROVE THE REPAIRING OF THAT PORTION OF PALISADE DRIVE THAT WAS DAMAGED AS A RESULT OF THE ROAD INCIDENT AS SOON AS POSSIBLE PROVIDED THE QUOTE DOES NOT EXCEED \$30,000.**

**M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE**

THE SITE OF THE INCIDENT WAS MARKED WITH EMERGENCY TRAFFIC CONES FOR PUBLIC SAFETY PER JIM FRIDSTROM. ROB WILL CONTACT ROAD

MAINTENANCE COMPANIES FOR THE REPAIR. JIM WILL CONTACT THE TOWNSHIP ATTORNEY REGARDING LEGAL ACTION FOR EXPENSES.

- E. **NEW HEATING UNIT IN GARAGE** – THE HEATING COMPANY WILL BE AT THE TOWNSHIP GARAGE NEXT WEEK TO INSTALL THE NEW INDEPENDENT HEATING UNIT. IT CAN ALSO SERVE AS A BACK-UP UNIT SHOULD THE MAIN UNIT FAULT.

9. OLD BUSINESS

- A. **BROADBAND** – THE TOWNSHIP BOARD HAS NOT RECEIVED ANY DIRECT COMMUNICATIONS FROM GENESIS WIRELESS INTERNET SINCE A REPRESENTATIVE TALKED TO THE BOARD. ON 10/6/2021 THERE WAS A EAST CENTRAL MN REGIONAL BROADBAND CONFERENCE IN BRAHAM. THE CLERK ATTENDED AND WAS ABLE TO TALK TO BOTH AN ISANTI COUNTY COMMISSIONER AND THE GENESIS WIRELESS INTERNET REPRESENTATIVE. THE COUNTY HAS NOT YET APPROVED THE STUDY MONEY FOR GENESIS.

10. NEW BUSINESS

- A. **AMERICAN RESCUE PLAN ACT** – ALL TOWNSHIPS HAVE BEEN ENCOURAGED BY THE MINNESOTA ASSOCIATION OF TOWNSHIPS (MAT) TO APPLY FOR THE FUNDS. THE FUNDS WILL BE DISTRIBUTED AS FOLLOWS: 50% SUMMER 2021  
50% SUMMER 2022  
CAMBRIDGE TOWNSHIP RECEIVED BY DIRECT DEPOSIT \$130,472.39 ON 8/10/2021. THESE FUNDS ARE NOW IN A SEPARATE TOWNSHIP ACCT NAMED **AMERICAN RESCUE PLAN ACT ACCT.** THERE HAS BEEN A CHANGE IN U.S. TREASURY GUIDANCE OF LOCAL FISCAL RECOVERY FUND (LFRF) REPORTING FOR NON-ENTITLEMENT UNITS OF GOVERNMENT (NEU=TWPS). NEU PROJECT & EXPENDITURE REPORT DUE DATE HAS BEEN CHANGED FROM 10/31/2021 TO 3/31/2022.

- B. **PEIP** – MINNESOTA PUBLIC INSURANCE PROGRAM (ROB'S HEALTH INSURANCE) RATES FOR 2022: INCREASE OF \$48.84/MO

	<u>2021</u>	<u>2022</u>
ADVANTAGE HSA OPTION:	\$523.80	\$572.64

11. MAILINGS AND OTHER COMMUNICATIONS RECEIVED:

- A. LETTER – THANKS FOR DONATION FOR ISANTI CO. 4-H FAIR COORDINATOR FROM BETHANY STILES, 2021 4-H COORDINATOR ISANTI CO.
- B. LAKES AND PINES COMMUNITY ACTION COUNCIL ONLINE SILENT AUCTION BIDDING: 10/15/2021 @ 10AM TO 10/17/2021 @ 7PM  
WHERE: [charityauction.bid/LakesAndPines](http://charityauction.bid/LakesAndPines)

12. OFFICERS BUSINESS

- A. CLERK: NOTHING
- B. TREASURER: NOTHING
- C. SUPERVISORS: i) JIM – THE PLANNING COMMISSION WILL BE HAVING A HEARING REGARDING ADUs (ACCESSORY DWELLING UNITS) ON 10/14/2021. JIM WILL FOLLOW-UP ON THE

SUBJECT AS THE DEFINITION OF THE USE FOR ADUs HAS EXPANDED OVER TIME.

13. REPORT OF **ISANTI COUNTY PLANNING COMMISSION – JIM** – NOTHING FOR THE TOWNSHIP
14. REPORT OF **ISANTI COUNTY BOARD OF ADJUSTMENT – JIM** REVIEWED WITH THE BOARD THE FOLLOWING CAMBRIDGE TWP CASE: DONALD & VICKY FUNFAR – MARMON ST.
15. REPORT OF **NORTH TH 65 CORRIDOR COALITION – JOHN**
  - A. THE TOWNSHIP IS CONSIDERING WRITING A RESOLUTION FOR THE CONSTRUCTION OF A TURNING LANE ON STATE HIGHWAY 65 GOING WEST ONTO 357<sup>TH</sup> AVE NE. FOR JOHN TO PRESENT TO THE NORTH TH 65 CORRIDOR COALITION. THIS IS AN AREA OF MAJOR CONCERN FOR PUBLIC SAFETY AS IT IS LOCATED RIGHT WHERE HIGHWAY 65 GOES FROM DOUBLE LANES DOWN TO SINGLE LANE GOING NORTH.
16. NOTICES: **NOVEMBER 8, 2021 – NEXT MONTHLY BOARD MEETING @ 7PM**
17. OTHER BUSINESS: NONE
18. MOTION MADE TO PAY THE BILLS AS PRESENTED FOR PAYMENT ON OCTOBER 11, 2021.  
**M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE**
19. MOTION MADE TO ADJOURN AT 8:16PM.  
**M/S: JIM FRIDSTROM /JOHN ERLANDSON SR. (VOTE: 3-0) TO ADJOURN**

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**DARRELL VOSIKA**  
**CAMBRIDGE TOWNSHIP CLERK**