

CAMBRIDGE TOWNSHIP MONTHLY MEETING
JUNE 14, 2021

PRESENT: BOARD SUPERVISORS: DALE B. ANDERSON CHAIRMAN
JIM FRIDSTROM & JOHN ERLANDSON SR. (CONSTITUTES A QUORUM)
TREASURER: CAROL WILLIAMS KAHRING
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED IN THE ISANTI COUNTY HISTORICAL BUILDING.

1. CHAIRMAN DALE B. ANDERSON CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.

3. APPROVAL OF THE AGENDA

MOTION: TO APPROVE THE AGENDA AS PRESENTED.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE.

M = OFFICER MAKING THE MOTION

S = OFFICER SECONDING THE MOTION

4. APPROVAL OF THE **MINUTES OF THE MAY 10, 2021, MONTHLY** BOARD MEETING.

MOTION: TO APPROVE THE MAY 10, 2021, MINUTES AS WRITTEN.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.

A. MISC. INCOME (MARCH):

i) PURPLE HAWK ENTERPRISES LLC (LIQUOR LICENSE FEE)	\$ 440.00
ii) CULVERT – JOHN PIERCE ON PACKARD ST.	\$ 500.00
iii) DRIVEWAY PERMIT – M. FURLONG (349 TH AVE NE)	\$ 750.00
iv) US TREASURY – REFUND	\$ 484.62

B. THE FOLLOWING FINANCIAL REPORTS:

CLERK'S REPORT:

- i) BANK ACCOUNTS REPORT AS OF MAY 31, 2021
- ii) INTEREST & DIVIDEND REPORT (MAY 2021)

TREASURER'S REPORTS:

- i) REPORTS WILL BE MADE AVAILABLE ONCE THE TREASURER CAN MEET WITH A MINNESOTA ASSOCIATION OF TOWNSHIP'S CTAS TRAINER TO SOLVE THE CTAS COMPUTER PROGRAM GLITCH.

- C. THE TOWNSHIP RECEIVED REPORTS FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 5/31/2021. THEY CHECK THE DEPOSIT BALANCES EVERY BUSINESS DAY AT 2PM CST AND MAKE PLEDGE CHANGES ACCORDINGLY AT THAT TIME.

- D. **REMINDER: CD'S COMING DUE IN JULY:**

MINNCO 7/16/2021

CAMBRIDGE STATE BANK 7/23/2021

E. FINANCIAL REPORTS

MOTION: TO APPROVE REPORTS AS PRESENTED AT THE JUNE 14, 2021, MONTHLY TOWNSHIP BOARD MEETING.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

6. SCHEDULED BUSINESS:

- A. **MERLE & LAURA MAUER** – THEY REQUESTED TO BE ON THE AGENDA BUT WERE NOT IN ATTENDANCE. THEY HAD EMAILED THE TOWNSHIP A COPY OF THE SURVEY OF THEIR PROPERTY WITH PLAT DRAWINGS. THE BOARD REVIEWED THE PLAT DRAWINGS WITH THE FOLLOWING ACTION:

MOTION: THE BOARD REVIEWED MAUER ACRES WITH NO ISSUES OR CONCERNS.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE MOTION

- B. **GENESIS WIRELESS INTERNET** – JAY MANKIE, GENESIS WIRELESS INTERNET REPRESENTATIVE, ATTENDED THE MEETING TO GIVE THE BOARD AN OVERVIEW OF THE PUBLIC/PRIVATE JOINT VENTURE THEY HAVE WITH THE CITY OF NORTH BRANCH. SOUNDS LIKE THE COUNTY IS INTERESTED IN DOING A STUDY ON THIS PROJECT. NO BOARD ACTION WAS TAKEN AT THIS TIME.

7. NEW BUSINESS AT PUBLIC REQUEST: NONE

8. ROAD BUSINESS

- A. ROB'S REPORT:

- i) **SEALTECH QUOTES** – THE TOWNSHIP RECEIVED A REVISED ESTIMATE FOR THE CRACK FILLING ON THE FOLLOWING TOWNSHIP ROADS:

VICKERS ST. 1,450LF

NAPLES ST. 3,150LF

337TH AVE 3,850LF

ROUT AND FILL NEW CRACKS & POLY FLEX PATCH EXISTING OPEN DEPRESSED CRACKS ESTIMATE = \$12,347.50

MOTION: TO ACCEPT THE ABOVE ESTIMATE OF \$12,347.50 FROM SEALTECH, INC. FOR THE CRACK FILLING & POLY FLEX PATCH TO THE ABOVE LISTED ROADS CONTINGENT UPON RECEIVING AN UPDATED LIABILITY CERTIFICATE PRIOR TO PAYMENT.

- ii) **DITCH MOWING** – SCHEDULED FOR APPROXIMATELY THE END OF JUNE

- iii) **DUST CONTROL** – POSSIBLY WEDNESDAY

- iv) **SEWER PIPE UNDER LAVERN RD** – A SEWER PIPE UNDER LAVERN RD NE COLLAPSED AND NEEDED TO BE REPLACED: 33688 LAVERN RD NE

PARCEL #030400050

THE PARCEL OWNER RECEIVED AND SIGNED AN APPLICATION FOR THE INSTALLATION OF SEWER LINE ACROSS AND UNDER TOWNSHIP ROAD. THE APPLICATION INCLUDED AN INDEMNIFICATION AND WARRANTY CLAUSE FOR THE PROTECTION OF THE TOWNSHIP.

DURING THE PROCEDURE OF REPLACING THE SEWER PIPE, A TELEPHONE LINE WAS CUT. CENTURYLINK WAS GIVEN AN APPLICATION FOR A UTILITY PERMIT FOR WORK IN THE TOWNSHIP ROW.

- v) **2021 – 2022 ROAD SALT CONTRACT** – ROB HAS ORDERED THE ROAD SALT FOR THE 2021 -2022 WINTER SEASON.

vi) **331ST AVE ADDRESS CHANGES** – ROB HAS BEEN NOTIFIED BY THE COUNTY THAT THREE (3) RESIDENCES WILL BE HAVING AN ADDRESS CHANGE. THE TOWNSHIP WILL PLACE A STICKER WITH THE NEW NUMBER ON EACH E-911 ADDRESS SIGN NUMBER UNTIL THE NEW ADDRESS IS CLARIFIED BY THE POST OFFICE.

vii) **GOPHERVILLE** – ROB REPORTED THAT THE CRACKS ARE PATCHED AND READY FOR FAHNER.

viii) **WEED INSPECTION** – ROB SPENT 3.5 HOURS TOURING THE TOWNSHIP ROADS (ROW) FOR NOXIOUS WEEDS WITH DARRICK WOTACHEK (ISANTI COUNTY WEED INSPECTOR). KNAPWEED & BUCKTHORN ARE NOXIOUS WEEDS THAT ARE OF SOME CONCERN. DARRICK DID COMMENT THAT THE TOWNSHIP DOES A GOOD JOB OF WEED CONTROL.

IN THE PAST (2018) THE TOWNSHIP HAS USED CHEMICAL APPLICATION IN THE ROW FOR NOXIOUS WEED CONTROL. AFTER SOME DISCUSSION, THE FOLLOWING MOTION WAS MADE:

MOTION: TO SPEND \$5,000 ON THE SPRAYING OF CONCERNED AREAS OF NOXIOUS WEED ROW CONCENTRATION ALONG TOWNSHIP ROADS.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

B. UPDATE ON 2021 LRIP GRANT FUNDS:

i) **343RD AVE NE** – PROJECT NOT SELECTED FOR 2020 LRIP FUNDING
ROB TO CHECK WITH DIRTWORKS COMPANIES, LLC FOR AN ESTIMATE OF THE COSTS FOR PROJECT.

ii) **NORTH PINE LAKE ROAD (FISH LAKE TWP LEAD)** – PROJECT NOT SELECTED FOR 2020 LRIP FUNDING.

C. REVIEW OF DRIVEWAY PERMIT MATERIAL COSTS - THE BOARD REVIEWED THE COSTS OF THE MATERIALS THAT ARE INCLUDED IN THE DRIVEWAY PERMIT.

	<u>11/2020</u>	<u>6/2021</u>
CULVERT + APRONS:	\$ 449.60	\$ 609.46
E-911 ADDRESS SIGN:	\$ 46.55	\$ 50.67
SWINGING MAILBOX POST:	\$ 89.33	\$ 89.33
ADMIN COST:	<u>\$ 100.00</u>	<u>\$ 100.00</u>
	TOTAL: \$ 685.33	\$ 849.46

MOTION: TO IMMEDIATELY INCREASE THE DRIVEWAY PERMIT COST TO \$850.00.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

D. NEW INSURANCE (COMMERCIAL PKG) – CAB CARDS FOR VEHICLES ARE ON ROB’S DESK
E. SHOP HEAT – JIM PRESENTED AN ESTIMATE FROM CRAIG’S HEATING & AIR, LLC, FOR THE PURCHASE AND INSTALLATION OF A HOT DAWG 150,000 BTU UNIT HEATER ON ANGLE BRACKETS. HOOK UP TO GAS LINE AT BUILDING ENTRY. VENT TO OUTSIDE WALL - INCLUDES THERMOSTAT. ALL WIRING WILL BE DONE BY OTHERS.

MOTION: TO PURCHASE A HOT DAWG 150,000 BTU UNIT HEATER FROM CRAIG’S HEATING & AIR, LLC AT A PURCHASE PRICE OF \$2,900.00

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

9. OLD BUSINESS

- A. **LOCAL BOARD OF APPEAL AND EQUALIZATION (LBAE)** – CAMBRIDGE TOWNSHIP HELD ITS LBAE MEETING ON THURSDAY APRIL 22, 2021 @ 7PM AT THE CAMBRIDGE TOWNSHIP HALL (ON THE ISANTI CO. FAIRGROUNDS). THE ASSESSOR’S OFFICE SENT THE TOWNSHIP THE FOLLOWING REPORTS/FORMS:
 - LOCAL BOARD OF APPEAL & EQUALIZATION RECORD 2021
 - LOCAL BOARD OF APPEAL & EQUALIZATION CERTIFICATION FORM 2021AFTER REVIEWING THE REPORTS, THE CLERK MADE NOTE THAT ON THE LBAE RECORD FOR 2021 THERE WERE 3 CASES THAT WERE NOT REVIEWED BY THE BOARD. THE BOARD REVIEWED THE 3 CASES AND THE FOLLOWING MOTION WAS MADE:
MOTION: TO ACCEPT THE LOCAL BOARD OF APPEAL & EQUALIZATION RECORD FOR 2021 AS SUBMITTED.
M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE
- B. **BROADBAND** – SEE 6B
- C. **CAMBRIDGE-ISANTI AREA SOFTBALL ASSOCIATION** – THE TOWNSHIP RECEIVED A COPY OF THE ASSOCIATION’S CERTIFICATE OF LIABILITY INSURANCE FOR THEIR JUNE 10-14, 2021, EVENT.

10. NEW BUSINESS

- A. **RENTAL AGREEMENT FOR THE ISANTI COUNTY HISTORICAL BUILDING**
THE TOWNSHIP NEEDS TO COMPLETE THE APPLICATION FORM.
THE LEASE AGREEMENT WITH THE ISANTI COUNTY AGRICULTURAL SOCIETY IS VALID UNTIL SEPTEMBER 30, 2021.
- B. **AMERICAN RESCUE PLAN ACT** – ALL TOWNSHIPS HAVE BEEN ENCOURAGED BY THE MINNESOTA ASSOCIATION OF TOWNSHIPS (MAT) TO APPLY FOR THE FUNDS. MAT WILL BE HAVING A NUMBER OF WEBINARS TO AID IN THE APPLICATION PROCESS.

11. MAILINGS AND OTHER COMMUNICATIONS RECEIVED

- A. **SAC’S CAFÉ** – THANK YOU CARD FOR THE 2021 DONATION
(ICCOA – ISANTI COUNTY COMMISSION ON AGING)

12. OFFICERS BUSINESS

- A. CLERK: i) MAT MEMBERSHIP CARDS WERE DISTRIBUTED TO OFFICERS.
- B. TREASURER: NOTHING
- C. SUPERVISORS: NOTHING

13. REPORT OF **ISANTI COUNTY PLANNING COMMISSION** – JIM – NOTHING TO REPORT

14. REPORT OF **ISANTI COUNTY BOARD OF ADJUSTMENT** – JIM - NOTHING TO REPORT

15. REPORT OF **NORTH TH 65 CORRIDOR COALITION** – JOHN – WAS UNABLE TO ATTEND

- 16. NOTICES: **JULY 12, 2021 @ 7PM – NEXT MONTHLY CAMBRIDGE TOWNSHIP BOARD MEETING**
LOCATION: ISANTI COUNTY HISTORICAL SOCIETY BUILDING
AUGUST 12, 2021 – DISTRICT 7 DIRECTOR MEETING

17. OTHER BUSINESS: NONE

18. MOTION MADE TO PAY THE BILLS AS PRESENTED FOR PAYMENT ON JUNE 14, 2021.

M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

19. MOTION MADE TO ADJOURN AT 8:36PM.

M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO ADJOURN

**DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK**