

CAMBRIDGE TOWNSHIP MONTHLY MEETING
MARCH 8, 2021

PRESENT: BOARD SUPERVISORS: JOHN ERLANDSON SR. CHAIRMAN
DALE B. ANDERSON & JIM FRIDSTROM (CONSTITUTES A QUORUM)
TREASURER: CAROL WILLIAMS KAHRING
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN JOHN ERLANDSON SR. CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.
3. APPROVAL OF THE AGENDA
MOTION: TO APPROVE THE AGENDA AS PRESENTED.
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE.
M = OFFICER MAKING THE MOTION
S = OFFICER SECONDING THE MOTION
4. APPROVAL OF THE **MINUTES OF THE FEBRUARY 8, 2021 MONTHLY** BOARD MEETING.
MOTION: TO APPROVE THE FEBRUARY 8, 2021 MINUTES AS WRITTEN
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE
- 4A. APPROVAL OF THE **MINUTES OF THE FEBRUARY 23, 2021 ANNUAL BOARD OF AUDIT (2020) AND BUDGET (2022) MEETING.**
MOTION: TO APPROVE THE ANNUAL BOARD OF AUDIT (2020) AND BUDGET (2022) MEETING ON FEBRUARY 23, 2021
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE
5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.
 - A. MISC. INCOME (FEBRUARY):
 - i) DRIVEWAY PERMIT – HEADWATER HOMES LLC \$ 250.00
 - ii) UTILITY PERMIT #2021-05 – MIDCO \$ 100.00
 - iii) UTILITY PERMIT #2021-03 – TLECOM CONST. \$ 100.00
 - iv) UTILITY PERMIT #2021-06 – FEDDER HOMES (ECE) \$ 100.00
 - v) UTILITY PERMIT #2021-04 – TELCOM CONST \$ 100.00
 - B. THE FOLLOWING FINANCIAL REPORTS:
CLERK’S REPORT:
 - i) BANK ACCOUNTS REPORT AS OF FEBRUARY 28, 2021
 - ii) INTEREST & DIVIDEND REPORT (FEBRUARY 2021)**TREASURER’S REPORTS:**
 - i) REPORTS WILL BE MADE AVAILABLE ONCE THE TREASURER CAN MEET WITH LUCINDA FROM MAT (CTAS TRAINER) - COVID-19 CONCERN.

C. THE TOWNSHIP RECEIVED REPORTS FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 2/26/2021. THEY CHECK THE DEPOSIT BALANCES EVERY BUSINESS DAY AT 2PM CST AND MAKE PLEDGE CHANGES ACCORDINGLY AT THAT TIME.

D. FINANCIAL REPORTS

MOTION: TO APPROVE REPORTS AS PRESENTED AT THE MARCH 8, 2021 MONTHLY TOWNSHIP BOARD MEETING.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

6. SCHEDULED BUSINESS:

A. **KEN NASTROM** – WAS WONDERING IF THE TOWNSHIP HAD SENT A LETTER INDICATING THAT KEN HAD PRESENTED HIS MEADOWOOD V PRELIMINARY PLAT FOR TOWNSHIP TO REVIEW. THE CLERK HAD SENT KEN A LETTER FROM THE BOARD ON 2/10/2021 VIA EMAIL STATING THAT HE HAD PRESENTED HIS PRELIMINARY PLAT FOR MEADOWOOD V TO THE BOARD FOR REVIEW AT THE 2/8/2021 MONTHLY BOARD MEETING.

7. NEW BUSINESS AT PUBLIC REQUEST:

A. **FRED SANDQUIST** APPEARED BEFORE THE BOARD TO REQUEST A SPECIAL USE PERMIT TO ALLOW TRUCKS TO TRANSPORT SEED TO HIS FARM SEED WAREHOUSE DURING THE TIME OF ROAD RESTRICTIONS (2021).

MOTION: TO ISSUE A 2021 SPECIAL USE PERMIT FOR THE ABOVE STATED PURPOSE.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

B. **ROGER VAVRA** WAS NOT AVAILABLE TO ATTEND IN PERSON BEFORE THE BOARD. HE DID REQUEST THE BOARD TO REVIEW HIS REQUEST FOR A SPECIAL USE PERMIT FOR THE HAULING OF GRAIN FROM HIS FARM DURING THE TIME OF ROAD RESTRICTIONS.

MOTION: TO ISSUE A 2021 SPECIAL USE PERMIT TO ROGER VAVRA FOR HAULING OF GRAIN (SEMITRAILER) ON CAMBRIDGE TOWNSHIP ROADS WITH A NUMBER OF CONDITIONS IN EFFECT (SEE SPECIAL USE PERMIT FOR LISTING OF CONDITIONS).

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

8. ROAD BUSINESS

A. ROB'S REPORT:

i) SNOWPLOWING UPDATE – GOING GOOD

ii) 2021–2022 ROAD SALT ORDERED – DONE (75 TONS ORDERED)

iii) **WESTERN STAR TRUCK** – WATER WAS OBSERVED IN THE FRONT AXLE HUB GLASS – A CRACK WAS FOUND IN THE CUP (REPLACED BY WARRANTY)

WESTERN STAR TRUCK - IT WAS ALSO OBSERVED THAT THE TRUCK LEANED (INCLINED) TO THE RIGHT SIDE (WING SIDE). CRYSTEEL SUGGESTED INSTALLING WHAT THEY REFERRED TO AS A PUCK SYSTEM TO HELP OFFSET THE WEIGHT OF THE WING THUS LEVELING THE TRUCK. THE PUCK SYSTEM CAN BE INSTALLED ON BOTH SIDES (COST = \$632.32 EA). BOARD ACTION: BOARD TOOK THE CONCERN UNDER ADVISEMENT.

iv) ROB BROUGHT A COPY OF NESSEL TOWNSHIP'S ANNUAL REPORT TO RESIDENTS FOR THE BOARD TO REVIEW (NEWSLETTER). IT IS MAILED TO EACH RESIDENCE IN NESSEL TOWNSHIP.

- B. **UPDATE ON 2021 LRIP GRANT FUNDS ON 343RD AVE NE** – DALE REPORTED THAT APPLICATANTS SHOULD HEAR BY APRIL 2021 THE STATUS OF THEIR APPLICATIONS.
- C. **GRAVEL HAULING QUOTES** – THE BOARD DECIDED TO HAVE THE CLERK PUBLISH/POST A NOTICE REQUESTING GRAVEL HAULING QUOTES BE SUBMITTED BY 8PM ON APRIL 12, 2021 (NEXT MONTHLY BOARD MEETING).
- D. **RECYCLING CLEAN-UP DAY** – THE TOWNSHIP RECEIVED AN EMAIL FROM THE ISANTI CO. ZONING DEPT. WONDERING IF THE TOWNSHIP HAS A DATE SCHEDULED YET FOR 2021. HAVING THE TRANSFER STATION SO CLOSE TO THE TOWNSHIP GARAGE, THE BOARD FEELS THAT IT WOULD BE JUST AS EASY TO HAVE RESIDENTS DROP THINGS OFF AT THE TRANSFER STATION RATHER THAN DOUBLE HANDLING THE OBJECTS.
- E. BIENNIAL TOWNSHIP **WEED TRAINING** WILL BE GOING VIRTUAL FOR 2021 – ROB WILL CONTACT DARRICK WOTACHEK, ISANTI CO. AG INSPECTOR, TO SCHEDULE A TOWNSHIP WEED TOUR THIS SUMMER.

9. OLD BUSINESS

- A. **BOARD OF APPEAL AND EQUALIZATION** – THE ISANTI COUNTY ASSESSOR’S OFFICE HAS NOTIFIED CAMBRIDGE TOWNSHIP THAT THE TOWNSHIP WILL BE HOLDING THEIR OWN BOARD OF APPEAL AND EQUALIZATION AS MEETING FOLLOWS:
DATE: THURSDAY APRIL 22, 2021 @ 7PM
LOCATION: CAMBRIDGE TOWNSHIP HALL (ON THE ISANTI CO. FAIRGROUNDS)
- B. **BROADBAND** – DALE HAS BEEN IN CONTACT WITH CENTURYLINK REGARDING FIBER OPTIC OPTIONS IN ISANTI COUNTY (ESPECIALLY WITHIN CAMBRIDGE TWP). THE QUESTION AND CONCERNS SEEM TO POINT TO EXPENSE ESPECIALLY NOT KNOWING WHAT THE STATUS IS OF FEDERAL OR STATE GRANTS. ISANTI COUNTY HAD A TOWNSHIP OFFICIALS BROADBAND INFORMATIONAL MEETING ON FEBRUARY 19, 2021 AT 2:30PM THAT WAS ATTENDED EITHER IN-PERSON OR VIA ZOOM. AGAIN, THE SAME QUESTIONS REGARDING THE HIGH EXPENSE PER TOWNSHIP WITH THE LACK OF THE STATUS OF THE FEDERAL AND STATE GRANTS WERE NOT ANSWERED.

10. NEW BUSINESS

- A. **ANNUAL CAMBRIDGE TOWNSHIP ELECTION**
 - i) **RESOLUTION #21-07: APPOINTING ELECTION JUDGES FOR 2021 TOWNSHIP ELECTION**
MOTION: TO APPROVE RESOLUTION #21-07
M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE
 - ii) REMINDER: SUPERVISORS NEED TO ATTEND THE **BOARD OF CANVASS** FOLLOWING THE ANNUAL MEETING ON 3/9/2021.
- B. **2021 ANNUAL MEETING**
 - i) THE BOARD REVIEWED THE VARIOUS REPORTS THAT WILL BE AVAILABLE TO THE CAMBRIDGE TOWNSHIP RESIDENTS AT THE ANNUAL MEETING.
 - ii) THE ISANTI CO. AUDITOR’S OFFICE SENT AN EMAIL SHARING SOME INFORMATION ABOUT THE POSSIBILITY OF A COUNTYWIDE SWITCH TO POLLPADS FOR THE 2022 ELECTIONS. A POLLPAD IS AN iPad USED TO CHECK IN REGISTERED VOTERS AND TO REGISTER NEW VOTERS. IT IS ESSENTIALLY

AN ELECTRONIC VERSION OF THE PAPER ROSTER.

THE ESTIMATED PORTION OF THE COST FOR CAMBRIDGE TOWNSHIP TO PURCHASE 5 POLLPADS IS \$3,500.

- C. **BACKUP FOR COMPUTERS** – THE CLERK INQUIRED AT ANY KEY PC ABOUT AN AUTOMATIC BACKUP SYSTEM FOR THE CLERK’S AND TREASURER’S COMPUTERS. THE SYSTEM WOULD COST \$75/YR/COMPUTER. THE BOARD APPROVED THE CLERK TO GO AHEAD WITH PURCHASING THE SYSTEM.
- D. **STORAGE CONCERN** – THE OFFICE IS BECOMING TOO SMALL FOR RECORD STORAGE. IT WAS SUGGESTED TO LOOK INTO THE PURCHASE OF A STEEL STORAGE CONTAINER. ONE OF THE SUPERVISORS WILL LOOK INTO THIS SOLUTION TO THE TOWNSHIP’S STORAGE CONCERNS.
- E. **TOWNHALL** – THE BOARD WOULD LIKE TO EXPLORE ALTERNATIVE MEETING PLACES FOR TOWNSHIP MEETINGS & POSSIBLE ELECTIONS. THE SUPERVISORS ARE CHECKING THIS OUT.

11. MAILINGS AND OTHER COMMUNICATIONS RECEIVED

12. OFFICERS BUSINESS

- A. CLERK: NONE
- B. TREASURER: i) 2020 ANNUAL REPORTING FORM DUE MARCH 31, 2021 FOR THE STATE AUDITOR’S OFFICE
- C. SUPERVISORS: JIM – THE FOLLOWING ACTION WAS TAKEN BY THE BOARD AS A RESULT OF PR CONCERNS WITH TRADEWINDS HEATING, AIR CONDITIONING, FIREPLACE.
MOTION: TO CANCEL THE HEATING SYSTEM FOR THE GARAGE
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE MOTION

13. REPORT OF **ISANTI COUNTY PLANNING COMMISSION** – JIM (NOTHING)

14. REPORT OF **ISANTI COUNTY BOARD OF ADJUSTMENT** – JIM (NOTHING) – NO AGENDA

15. REPORT OF **NORTH TH 65 CORRIDOR COALITION** – JOHN

NEXT MEETING: MARCH 25, 2021 @ 7PM – HELD IN-PERSON

16. NOTICES: **MARCH 9, 2021 – TOWNSHIP ANNUAL OFFICERS ELECTION**

POLLS OPEN: 10AM – 8PM

MARCH 9, 2021 @ 8:05PM – CAMBRIDGE TOWNSHIP ANNUAL MEETING

APRIL 12, 2021 @ 7PM – NEXT MONTHLY TOWNSHIP MEETING

APRIL 22, 2021 @ 7PM – CAMBRIDGE TOWNSHIP BOARD OF APPEAL AND EQUALIZATION MEETING

LOCATION: CAMBRIDGE TOWNSHIP HALL ON THE ISANTI CO. FAIRGROUNDS

17. OTHER BUSINESS:

- A. SCHEDULE REORGANIZATION MEETING – ON HOLD AT THIS TIME - TO BE SCHEDULED PRIOR TO APRIL 1, 2021.
- B. CHECK TOWNSHIP INSIDER FOR 2021 SPRING SHORT COURSES THAT WILL BE HELD VIRTUALLY.

18. MOTION MADE TO PAY THE BILLS AS PRESENTED FOR PAYMENT ON MARCH 8, 2021.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

19. MOTION MADE TO ADJOURN AT 8:27PM.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK