

CAMBRIDGE TOWNSHIP MONTHLY MEETING

FEBRUARY 8, 2021

PRESENT: BOARD SUPERVISORS: JOHN ERLANDSON SR. CHAIRMAN
DALE B. ANDERSON & JIM FRIDSTROM (CONSTITUTES A QUORUM)
TREASURER: CAROL WILLIAMS KAHRING
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN JOHN ERLANDSON SR. CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
COVID-19 PRECAUTIONS WERE IN EFFECT: MASKS & SOCIAL DISTANCING
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.
3. APPROVAL OF THE AGENDA
MOTION: TO APPROVE THE AGENDA AS PRESENTED.
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE.
M = OFFICER MAKING THE MOTION
S = OFFICER SECONDING THE MOTION
4. APPROVAL OF THE **MINUTES** OF THE **JANUARY 11, 2021** MONTHLY BOARD MEETING.
MOTION: TO APPROVE THE JANUARY 11, 2021 MINUTES AS WRITTEN
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE
5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.
 - A. MISC. INCOME (JANUARY):
 - i) ISANTI CO. TREASURER – 2020 YEAR END SETTLEMENT \$ 9,199.65
 - ii) 2021 FILING FEE FOR 3/9/2021 TWP ELECTION \$ 2.00
(JOHN ERLANDSON SR. – SUPERVISOR)
 - iii) 2021 FILLING FEE FOR 3/9/2021 TWP ELECTION \$ 2.00
(CAROL WILLIAMS KAHRING – TREASURER)
 - ii) UTILITY PERMITS #2021-01 & #2021-02(HEADWATER) \$ 200.00
 - B. THE FOLLOWING FINANCIAL REPORTS:
 - CLERK’S REPORT:
 - i) BANK ACCOUNTS REPORT AS OF JANUARY 31, 2021
 - ii) INTEREST & DIVIDEND REPORT (JANUARY 2021)
 - TREASURER’S REPORTS:
 - i) CASH CONTROL STATEMENT – REPORT: STATEMENT OF RECEIPTS, DISBURSEMENTS, AND BALANCES AS OF 12/31/2020 (CTAS).
OTHER REPORTS WILL BE MADE AVAILABLE ONCE THE TREASURER CAN MEET WITH LUCINDA FROM MAT (CTAS TRAINER) - COVID-19 CONCERN.
 - C. THE TOWNSHIP RECEIVED REPORTS FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 1/29/2021.

THEY CHECK THE DEPOSIT BALANCES EVERY BUSINESS DAY AT 2PM CST AND MAKE PLEDGE CHANGES ACCORDINGLY AT THAT TIME.

PLEDGE COLLATERAL RELEASE REQUEST – JOHN HAD PREVIOUSLY GONE TO FIRST BANK AND TRUST AND SIGNED OFF ON THE PLEDGED COLLATERAL RELEASE REQUEST. THE PLEDGED COLLATERAL HAS BEEN REPLACED WITH HLB – FHLB OF DES MOINES.

D. FINANCIAL REPORTS

MOTION: TO APPROVE REPORTS AS PRESENTED AT THE FEBRUARY 8, 2021 MONTHLY TOWNSHIP BOARD MEETING.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

6. SCHEDULED BUSINESS:

- A. **KEN NASTROM** – CAME BEFORE THE BOARD WITH A REVISED PRELIMINARY PLAT FOR MEADOWOOD V (14 LOTS). AFTER REVIEWING THE PRELIMINARY PLAT FOR MEADOWOOD V, THE BOARD OF SUPERVISORS WAS IN AGREEMENT WITH THE PRESENTED PLAT. THE CLERK WILL SEND KEN A LETTER FROM THE BOARD STATING THAT HE HAD PRESENTED HIS PRELIMINARY PLAT TO THE BOARD FOR REVIEW.

7. NEW BUSINESS AT PUBLIC REQUEST: NONE

8. ROAD BUSINESS

A. ROB'S REPORT

i) **SECURITY SYSTEM FOR THE TOWN GARAGE & OFFICE** – THE SYSTEM SEEMS TO BE WORKING GOOD.

ii) **SNOWPLOWING** – BEEN GOING GOOD

CONCERN: IT HAS BECOME A MAJOR PROBLEM THAT WHEN SOME RESIDENTS PLOW THEIR DRIVEWAYS, THEY ARE PUSHING THE SNOW ACROSS THE TOWNSHIP ROAD. THIS IS A SAFETY CONCERN AND THE TOWNSHIP'S ROAD ORDINANCE AND SNOWPLOWING POLICY DOES PROHIBIT SUCH ACTION. ALSO, THE PLACEMENT OF GARBAGE CONTAINERS SHOULD BE FAR ENOUGH BACK FROM THE PLOWABLE TOWNSHIP ROAD SURFACE TO NOT INTERFERE WITH THE SNOWPLOWING PROCEDURE. THE BOARD WILL BE WORKING ON DEVELOPING A PROCEDURE TO NOTIFY TOWNSHIP RESIDENTS OF THIS CONCERN FOR NEXT YEAR'S PLOWING SEASON.

CAMBRIDGE TOWNSHIP ROAD ORDINANCE 101

SECTION 17: SNOW PLOWING POLICY AND PROCEDURES

3B IT IS UNLAWFUL TO PLOW SNOW FROM DRIVEWAYS AND DEPOSIT INTO A PUBLIC ROAD OR PUBLIC ROAD RIGHT OF WAY. ACCIDENTS AND DAMAGES CAUSED BY SNOW PILES PLACED IN THE ROAD RIGHT OF WAY WILL RESULT IN LIABILITY TO THE PROPERTY OWNER. **SNOW PILES FOUND ON CAMBRIDGE TOWNSHIP RIGHT OF WAY MAY BE REMOVED AT PROPERTY OWNER'S EXPENSE.**

- B. **UPDATE ON 2021 LRIP GRANT FUNDS ON 343RD AVE NE** – THE TOWNSHIP HAS RECEIVED COMMUNICATIONS FROM THE MINNESOTA DEPARTMENT OF TRANSPORTATION REGARDING THE 2021 LRIP GRANT FUNDS. THE TOWNSHIP

WILL NEED TO SUBMIT A NEW APPLICATION WITH THE 2020 APPLICATION TEMPLATE. DALE HAS TALKED TO BOGART, PEDERSON & ASSOCIATES REGARDING REAPPLICATION (THEY DID THE ORIGINAL APPLICATION). PREPARATION OF THE LRIP GRANT APPLICATION WOULD COST \$1,500. THEY ARE PRESENTLY IN THE PROCESS OF RESUBMITTING THE APPLICATION WHICH INCLUDES THE NEED FOR NEW LETTERS OF SUPPORT (CITY OF CAMBRIDGE, ISANTI COUNTY, MNDOT & BRIAN JOHNSON, STATE REP). AS PART OF THE RESUBMITTING PROCEDURE, THE TOWNSHIP NEEDED TO APPROVE A NEW RESOLUTION ASKING FOR LRIP GRANT DOLLARS TO COMPLETE THE MUCH-NEEDED RECONSTRUCTION OF 343RD AVE NE FROM MAIN STREET TO XYLITE STREET.

RESOLUTION #21-06: CAMBRIDGE TOWNSHIP LOCAL ROAD IMPROVEMENT PROGRAM 343RD AVENUE NE

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

THE CLERK WILL SEND A COPY OF THE RESOLUTION TO:

WESLEY p. DAVIS, P.E.
PRINCIPAL ENGINEER

wdavis@bogart-pederson.com

- C. **UPDATE ON 2021 LRIP MONEY FOR TOWNSHIP'S SHARE OF NORTH PINE LAKE ROAD**
FISH LAKE TOWNSHIP IS THE MAIN REQUESTER – THEY WOULD LIKE A LETTER OF SUPPORT FROM CAMBRIDGE TOWNSHIP FOR CAMBRIDGE TOWNSHIP'S 1400' SEGMENT OF PINE LAKE ROAD.
MOTION: TO SEND TO FISH LAKE TOWNSHIP A LRIP GRANT LETTER OF SUPPORT FOR NORTH PINE LAKE ROAD.
M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE
THE CLERK WILL SEND A COPY OF THE LETTER TO ANDREA NEKOWITSCH, FISH LAKE TOWNSHIP CLERK. clerk@fishlaketownship.com

9. OLD BUSINESS

- A. **POSSIBLE OFFICE EXPANSION** – JOHN PRESENTED TO THE BOARD POSSIBLE FUTURE PLANS TO EXPAND THE OFFICE SPACE ADDITION ONTO THE GARAGE. NO ACTION WAS TAKEN BY THE BOARD AT THIS TIME.
- B. **BOARD OF APPEAL AND EQUALIZATION** – THE ISANTI COUNTY ASSESSOR'S OFFICE WAS NOTIFIED THAT CAMBRIDGE TOWNSHIP WOULD BE HOLDING THEIR OWN BOARD OF APPEAL AND EQUALIZATION.
TENTATIVE DATE: THURSDAY APRIL 22, 2021 @ 7PM
- C. **BROADBAND** – DALE HAS BEEN IN CONTACT WITH CENTURYLINK REGARDING FIBER OPTIC OPTIONS IN ISANTI COUNTY (ESPECIALLY WITHIN CAMBRIDGE TWP). THE QUESTION AND CONCERNS SEEM TO POINT TO EXPENSE ESPECIALLY NOT KNOWING WHAT THE STATUS IS OF FEDERAL OR STATE GRANTS. ISANTI COUNTY IS HAVING A TOWNSHIP OFFICIAL BROADBAND INFORMATIONAL MEETING ON FEBRUARY 19, 2021 AT 2:30PM THAT CAN BE ATTENDED EITHER IN-PERSON OR VIA ZOOM.
- D. **2021 BOUNDARY AND ANNEXATION SURVEY (BAS)** – THE TOWNSHIP HAS NO MAJOR BOUNDARY CHANGES TO REPORT.

10. NEW BUSINESS

- A. CAMBRIDGE TOWNSHIP **DONATIONS FOR 2021**
AFTER SOME DISCUSSION, THE FOLLOWING CONTRIBUTIONS TO THE COMMUNITY WERE APPROVED:

MOTION: TO APPROVE THE FOLLOWING CAMBRIDGE TOWNSHIP CONTRIBUTIONS APPROVED BY THE CAMBRIDGE TOWNSHIP RESIDENTS AT THE 2020 ANNUAL MEETING FOR FISCAL YEAR 2021:

1. SEVEN COUNTY SENIOR FEDERATION	\$ 500.00
2. ISANTI COUNTY 4-H PROGRAM	\$ 500.00
3. ISANTI CO. AGRICULTURAL SOCIETY	\$ 1,000.00
4. ISANTI CO. HISTORICAL SOCIETY	\$ 1,000.00
5. ISANTI CO. SAFETY RESCUE	\$ 1,000.00
6. ISANTI COUNTY COMMISSION ON AGING	<u>\$ 1,000.00</u>

TOTAL: \$ 5,000.00

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE
THE CHECKS WILL BE DISTRIBUTED IN MARCH 2021.

- B. **TOWNSHIP GROUP LIFE & DISABILITY PROGRAM** – THE TOWNSHIP DOES NOT WISH TO PARTICIPATE IN THE PROGRAM AT THIS TIME.

- C. **CAMBRIDGE FIRE DEPT. (CFD) TOWNSHIP MEETING:**

TUESDAY (2/16/2021) @ 6PM – NEED MASKS

LOCATION: CAMBRIDGE FIRE DEPT. (LOCATED AT CAMBRIDGE CITY HALL)

NEED RSVP: COREY BUSTROM – 763-843-6094 OR cbustrom@sherbtel.net

2021 FIRE PROTECTION FOR CAMBRIDGE TOWNSHIP = \$ 61,749.97

11. MAILINGS AND OTHER COMMUNICATIONS RECEIVED

12. OFFICERS BUSINESS

- A. CLERK: NONE
B. TREASURER: NEED TO UPDATE W-9 FILES FOR VENDORS
C. SUPERVISORS: NONE

13. REPORT OF **ISANTI COUNTY PLANNING COMMISSION** – JIM (NOTHING)

14. REPORT OF **ISANTI COUNTY BOARD OF ADJUSTMENT** – JIM (NOTHING)

15. REPORT OF **NORTH TH 65 CORRIDOR COALITION** – JOHN

NEXT MEETING: FEB 25, 2021 @ 7PM – BY WEBEX

THE BOARD AGREED TO RENEW THE 2021 MEMBERSHIP FEE OF \$100

16. NOTICES: **FEBRUARY 16, 2021 @ 6PM – CFD TOWNSHIP MEETING AT THE CFD AT CITY HALL**

NEED TO RSVP: COREY BUSTROM 763-843-6094 OR

cbustrom@sherbtel.net

FEBRUARY 19, 2021 @ 2:30PM – TOWNSHIP BROADBAND DISCUSSION

AT THE ISANTI COUNTY GOVERNMENT CENTER OR VIA ZOOM

FEBRUARY 23, 2021 @ 6PM – ANNUAL AUDIT & BUDGET MEETING

AT THE TOWNSHIP OFFICE (3568 337TH AVE NE)

MARCH 8, 2021 @ 7PM – MONTHLY TOWNSHIP MEETING

MARCH 9, 2021 – TOWNSHIP ANNUAL OFFICERS ELECTION

POLLS OPEN: 10AM – 8PM

MARCH 9, 2021 @ 8:05PM – CAMBRIDGE TOWNSHIP ANNUAL MEETING

17. OTHER BUSINESS:

- A. THE DATE FOR THE **ANNUAL AUDIT & BUDGET MEETING** WILL BE SCHEDULED FOR **FEBRUARY 23, 2021 @ 6PM**

LOCATION: CAMBRIDGE TOWNSHIP OFFICE
3568 337TH AVE NE
CAMBRIDGE, MN 55008

- B. MIDCO UTILITY PERMIT REQUEST FOR WORK ON 328TH AVE, VIRGINIA HTS, FANNY LAKE ROAD & VICKERS ST HAS BEEN RECEIVED BY THE TOWNSHIP.

18. MOTION MADE TO PAY THE BILLS AS PRESENTED FOR PAYMENT ON FEBRUARY 8, 2021.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

19. MOTION MADE TO ADJOURN AT 8:56PM.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK