

CAMBRIDGE TOWNSHIP MONTHLY MEETING

JANUARY 11, 2021

PRESENT: BOARD SUPERVISORS: JOHN ERLANDSON SR. CHAIRMAN
DALE B. ANDERSON & JIM FRIDSTROM (CONSTITUTES A QUORUM)
TREASURER: CAROL WILLIAMS KAHRING
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN JOHN ERLANDSON SR. CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
COVID-19 PRECAUTIONS WERE IN EFFECT: MASKS & SOCIAL DISTANCING (LARGE AREA)

2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.

3. APPROVAL OF THE AGENDA

MOTION: TO APPROVE THE AGENDA AS PRESENTED.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE.

M = OFFICER MAKING THE MOTION

S = OFFICER SECONDING THE MOTION

4. APPROVAL OF THE **MINUTES** OF THE **DECEMBER 14, 2020** MONTHLY BOARD MEETING.

MOTION: TO APPROVE THE DECEMBER 14, 2020 MINUTES AS WRITTEN

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.

A. MISC. INCOME (NOVEMBER):

i) ISANTI CO. TREASURER – 2020 2 ND HALF SETTLEMENT	\$ 163,318.76
ii) UTILITY PERMIT #2020-112 (HEADWATER HOMES LLC)	\$ 100.00
iii) 2-DRIVEWAY PERMITS (HEADWATER HOMES LLC)	\$ 1,000.00
(ON PALISADE DR)	
iv) ISANTI CO. – 2020 TWP PORTION BEER LICENSE(S)	\$ 75.00
v) STATE OF MN: TOWNSHIP AID = \$498.00	
MV CREDIT-AGRICULTURAL = \$2,610.46	\$ 3,108.46

B. THE FOLLOWING FINANCIAL REPORTS:

CLERK'S REPORT:

i) BANK ACCOUNTS REPORT AS OF DECEMBER 31, 2020
ii) INTEREST & DIVIDEND REPORT (DECEMBER 2020)

TREASURER'S REPORTS:

i) CASH CONTROL STATEMENT – REPORTS NOT AVAILABLE – UNABLE TO MEET WITH LUCINDA FROM MAT (CTAS TRAINER)

C. THE TOWNSHIP RECEIVED REPORTS FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 12/31/2020. THEY CHECK THE DEPOSIT BALANCES EVERY BUSINESS DAY AT 2PM CST AND MAKE PLEDGE CHANGES ACCORDINGLY AT THAT TIME.

D. FINANCIAL REPORTS

**MOTION: TO APPROVE REPORTS AS PRESENTED AT THE JANUARY 11, 2021
MONTHLY TOWNSHIP BOARD MEETING.**

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

6. SCHEDULED BUSINESS:

- A. **JIM BOHN** (DON HANSEN, SURVEYOR WAS NOT AVAILABLE) - CAME BEFORE THE BOARD WITH QUESTIONS REGARDING THE PLACEMENT OF A PRIVATE DRIVEWAY THAT WILL CROSS FAMILY-OWNED LAND AND TERMINATE AT A FUTURE RESIDENCE TO BE BUILT IN A LOCATION AT THE SOUTHERN END OF THE LAND ON FANNY LAKE (THE HOME WILL BE BUILT ON A PORTION OF THE LAND LOCATED IN ISANTI TOWNSHIP). THE PRIVATE DRIVEWAY IN QUESTION WILL COME OFF OF CAMBRIDGE TOWNSHIP'S ROAD (NAPLES STREET) THAT RUNS SOUTH OFF OF 328TH AVE NE. BECAUSE OF AN EXISTING EASEMENT, THE TOWNSHIP NEEDS TO MEASURE THAT PORTIONS OF NAPLES STREET TO VERIFY WHERE THE TOWNSHIP'S CLAIM TO NAPLES STREET ENDS. ROB WILL MEASURE AND MARK NAPLES STREET USING THE FIGURE OF 1,097 FEET (EASEMENT FIGURE) FROM THE CENTERLINE OF 328TH AVE NE.
- B. **KEN NASTROM** – CAME BEFORE THE BOARD WITH A NUMBER OF QUESTIONS RELATED TO HIS NEW DEVELOPMENT OFF HASTINGS ST (CO. RD 33).
QUESTION #1 – HIS ENGINEERED PLANS HAVE CALLED FOR CEMENT CULVERTS – COULD HE USE STEEL RATHER THAN USING CEMENT CULVERTS? CAMBRIDGE TOWNSHIP'S ROAD ORDINANCE 101 DOES NOT DIFFERENTIATE BETWEEN THE USE OF STEEL VS CEMENT CULVERTS. THE BOARD WAS OKAY WITH THE USE OF STEEL CULVERTS.
QUESTION #2 – THERE IS A LONG RUN OF UNDERGROUND CULVERT – COULD HE USE PLASTIC CULVERTS INSTEAD IN THIS SITUATION? CAMBRIDGE TOWNSHIP'S ROAD ORDINANCE DOES STATE THAT PLASTIC CULVERTS ARE NOT TO BE USED. THE REASON FOR THIS WAS IN CASE OF A POSSIBLE GRASS FIRE THE ENDS OF THE CULVERT COULD MELT OR BURN BACK. THE BOARD REVIEWED THIS SITUATION AND DETERMINED THAT BECAUSE THE CULVERT IS TO BE UNDERGROUND COMPLETELY, THAT IT COULD BE PLASTIC BUT HAD TO BE A DOUBLE WALLED PLASTIC CULVERT. BY BEING DOUBLE WALLED, THE INSIDE OF THE CULVERT WOULD BE SMOOTH AND THEREFORE LESS LIKELY TO CATCH DEBRIS.
QUESTION #3 – PREFERRED TIME BETWEEN THE 1ST & 2ND ASPHALT LIFTS ON THE THE ROAD. TENTIATIVELY THE TOWNSHIP WOULD LIKE TO SEE THE LIFTS SEPARATED BY A PERIOD OF TIME. IF THE FIRST LIFT IS IN THE SPRING, THEN THE SECOND LIFT (WEAR COAT) COULD BE IN THE FALL. IF THIS WAS A POSSIBILITY, WOULD THE TOWNSHIP CONSIDER THE SAME PROCEDURE (ESCROW ACCT) USED IN THE PAVING OF MEADOWOOD IV (SEE CAMBRIDGE TOWNSHIP MONTHLY MEETING MINUTES FOR MAY 11, 2020 AND JUNE 8, 2020)? THE ESCROW ACCOUNT WOULD BE WITH LINDBERG LAW OFFICE AND FIRST BANK AND TRUST. THE BOARD IS OPEN TO SUCH AN ARRANGEMENT.

- C. **BRIAN JOHNSON, STATE HOUSE REPRESENTATIVE** – ATTENDED THE MEETING TO UPDATE THE BOARD ON THE BROADBAND SITUATION – STATE HAS RECEIVED INCREASED FEDERAL FUNDS AND NEEDS TO ADDRESS THE GAP THAT EXISTS TO REACH UNDERSERVED AREAS.

7. NEW BUSINESS AT PUBLIC REQUEST:

- A. **CAMBRIDGE TOWNSHIP CANDIDATES FILING PERIOD FOR TOWNSHIP OFFICE AT THE MARCH 9, 2021 ANNUAL ELECTION IS AS FOLLOWS:**

DECEMBER 29TH, 2020 UNTIL 5PM ON JANUARY 12TH, 2021

1 – SUPERVISOR 3 YEAR TERM

1 – TREASURER 2 YEAR TERM

TWO TOWNSHIP RESIDENTS FILED AT THE MEETING.

JOHN ERLANDSON SR. FOR 3 YEAR SUPERVISOR CANDIDATE

CAROL WILLIAMS KAHRING FOR 2 YEAR TREASURER CANDIDATE

8. ROAD BUSINESS

- A. ROB'S REPORT

- i) **ROUTING & FILLING CRACKS ON UNIVERSITY AVE (BILLING)** – ROB HAS BEEN IN DISCUSSION WITH SEAL TECH ON THE BILLING. WAITING FOR A BILLING CLARIFICATION.

- ii) **SECURITY SYSTEM FOR THE TOWN GARAGE & OFFICE** – THE SYSTEM SEEMS TO BE WORKING GOOD.

- iii) **SNOWPLOWING** – BEEN GOING GOOD

- iv) **UTILITY PERMIT** – PROJECT IN FANNY LAKE AREA (328TH AVE) - MIDCO – HAS BEEN APPROACHED ABOUT THE TOWNSHIP REQUIRING A UTILITY PERMIT FOR THE WORK ON 328TH AVE. THEY WERE DOING. THE CONSTRUCTION COORDINATOR WITH MIDCO WAS NOTIFIED BY THE CONSTRUCTION TEAM ABOUT THE NEED FOR A UTILITY PERMIT. HE E-MAILED THE TOWNSHIP A REQUEST FOR A W-9 FORM SO THAT THE PERMIT PROCESS COULD BE STARTED. THE W-9 FORM HAS BEEN E-MAILED BACK AND THE TOWNSHIP IS WAITING FOR THE PERMIT REQUEST.

- v) **ROB'S ADDITIONAL ITEMS** – THERE WERE NONE

- B. **UPDATE ON 2020 LRIP GRANT FUNDS ON 343RD AVE NE** – THE TOWNSHIP HAS RECEIVED COMMUNICATIONS FROM THE MINNESOTA DEPARTMENT OF TRANSPORTATION REGARDING THE 2020 LRIP GRANT FUNDS. THE TOWNSHIP WILL NEED TO SUBMIT A NEW APPLICATION WITH THE 2020 APPLICATION TEMPLATE. DALE HAS TALKED TO BOGART, PEDERSON & ASSOCIATES REGARDING REAPPLICATION (THEY DID THE ORIGINAL APPLICATION). PREPARATION OF THE LRIP GRANT APPLICATION WOULD COST \$1,500. THEY ARE PRESENTLY IN THE PROCESS OF REDOING THE APPLICATION WHICH INCLUDES THE NEED FOR NEW LETTERS OF SUPPORT (CITY OF CAMBRIDGE, ISANTI COUNTY, MNDOT & BRIAN JOHNSON, STATE REP).

- C. **SPECIAL ASSESSMENT BALANCES** – THE ISANTI COUNTY AUDITOR-TREASURER'S OFFICE SENT THE TOWNSHIP A REPORT REFLECTING THE SPECIAL ASSESSMENT BALANCES AS OF 12/31/2020. THE BALANCE FOR THE TOWNSHIP = \$936.00.

- D. **2020 NOXIOUS WEED ANNUAL REPORT** – THE ANNUAL NOXIOUS WEED REPORT WAS FILLED OUT AND SIGNED BY THE CAMBRIDGE TOWNSHIP CHAIRMAN.

- E. **FEDERATED CO-OPS DIESEL FUEL CERTIFICATE** – THE CLERK HAS FILLED OUT AND RETURNED TO FEDERATED CO-OPS INC. THE FEDERAL TAX EXEMPTION CERTIFICATE FOR DIESEL FUEL USED BY LOCAL GOVERNMENT FOR YEAR JANUARY 1, 2021 THROUGH DECEMBER 31, 2021. A CERTIFICATE OF EXEMPTION (ST3) WAS ALSO INCLUDED FOR THE SALES TAX EXEMPTION FROM THE MINNESOTA DEPARTMENT OF REVENUE.

9. OLD BUSINESS

- A. **ANNEXATION ORDINANCE** – RECEIVED FROM THE CITY OF CAMBRIDGE THE CITY OF CAMBRIDGE HAD A PUBLIC HEARING ON THE PROPOSED ANNEXATION AT THEIR DECEMBER 21, 2020, CITY COUNCIL MEETING (6PM). THE REASON FOR THE PROPOSED ANNEXATION OF THIS PARCEL IS THAT IT IS COMPLETELY SURROUNDED BY THE CITY OF CAMBRIDGE MUNICIPAL BOUNDARY.
PARCEL TO BE ANNEXED: PIN: 03.021.0800 (ACREAGE = 3)
PROPERTY ADDRESS: 2288 343RD NE (CAMBRIDGE)
SUPERVISOR DALE ANDERSON ATTENDED THE HEARING ON JANUARY 8, 2021, THE TOWNSHIP WAS SERVED BY US MAIL THE **ORDER APPROVING ANNEXATION ORDINANCE** – REFERRING TO CITY OF CAMBRIDGE ORDINANCE #273. ACCORDING TO THE ORDINANCE, THE CITY OF CAMBRIDGE SHALL PAY TO CAMBRIDGE TOWNSHIP A REIMBURSEMENT OF **\$203.81 ON JULY 1 IN THE YEARS OF 2022 AND 2023** AS IS REQUIRED BY MINNESOTA STATUTES 414.036.
- B. **BOARD OF APPEAL AND EQUALIZATION** – AFTER A SHORT DISCUSSION, THE BOARD OF SUPERVISORS OF CAMBRIDGE TOWNSHIP MADE THE FOLLOWING MOTION: **MOTION: TO HOLD THEIR BOARD OF APPEAL AND EQUALIZATION FOR 2021 AT THE CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS AT 7PM ON THE DATE TO BE DETERMINED BY THE ISANTI COUNTY ZONING DEPT.**
M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE
- C. **BROADBAND** – DALE HAS BEEN IN CONTACT WITH CENTURYLINK REGARDING FIBER OPTIC OPTIONS IN ISANTI COUNTY (ESPECIALLY WITHIN CAMBRIDGE TWP). THE QUESTION AND CONCERNS SEEM TO POINT TO EXPENSE ESPECIALLY NOT KNOWING WHAT THE STATUS IS OF FEDERAL OR STATE GRANTS. ISANTI COUNTY IS HAVING A TOWNSHIP OFFICIAL BROADBAND INFORMATIONAL MEETING ON JANUARY 22, 2021 AT 2PM THAT CAN BE ATTENDED EITHER BY IN-PERSON OR VIA ZOOM. THE AGENDA IS STILL BEING FINALIZED.
PURPOSE OF MEETING: TO PROVIDE THE TOWNSHIPS WITH AN OPPORTUNITY TO CONSIDER THE PRACTICAL STEPS THAT CAN BE TAKEN TO BE WELL POSITIONED FOR A GRANT APPLICATION SOMETIME IN 2021 OR 2022.

10. NEW BUSINESS

- A. MOTION TO APPROVE THE SCHEDULE OF TOWNSHIP MONTHLY MEETINGS FOR 2021
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE
- B. REPORT OF “**OUTSTANDING INDEBTEDNESS**” HAS BEEN COMPLETED AND SENT TO THE ISANTI COUNTY AUDITOR-TREASURER’S OFFICE.

- C. RESOLUTIONS AUTHORIZING CONTRACT WITH INTERESTED OFFICER UNDER
Minn. Stat. 471.88, subd. 5
RESOLUTION: #21-01 CLERK
 #21-02 DALE (SUPERVISOR)
 #21-03 JIM (SUPERVISOR)
 #21-04 JOHN (SUPERVISOR)
RESOLUTION: #21-05 TREASURER
**MOTION: TO APPROVE RESOLUTIONS #21-01 THRU #21-05
M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE**
- D. INFORMATIONAL: THE TOWNSHIP RECEIVED A LETTER FROM THE ISANTI COUNTY
ZONING DEPT. REGARDING LOOKING INTO THE POTENTIAL SECOND DWELLING
OPPORTUNITIES FOR ITS RESIDENTS. EACH BOARD MEMBER RECEIVED A COPY AND
COULD RESPOND WITH THEIR COMMENTS TO THE ZONING DEPT VIA EMAIL.
Holly.nelson@co.isanti.mn.us
- E. INFORMATIONAL: AS OF APRIL 2020, SPRINT & T-MOBILE CAME TOGETHER AS ONE
COMPANY TO CREATE THE “NEW T-MOBILE”, A SUPERCHARGED UNCARRIER THAT WILL
DELIVER A TRANSFORMATIVE 5G NETWORK. THE TOWNSHIP WILL NEED TO CHECK
THEIR CELLPHONE TO SEE IF IT HAS THE CAPABILITIES NEEDED FOR THE NEW 5G
SYSTEM.
- F. **MINNESOTA POLLUTION CONTROL AGENCY – ENVIRONMENTAL ANALYSIS AND
OUTCOMES DIVISION**
HEARING ON PROPOSED AMENDMENTS TO RULES GOVERNING WATER QUALITY
STANDARDS.

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS RECEIVED.

12. OFFICERS BUSINESS

- A. **CLERK:** i) WORKERS’ COMP AUDIT REPORT IS DUE 1/31/2021
- B. **TREASURER:** NONE
- C. **SUPERVISORS:** NONE

13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – NOTHING FOR CAMBRIDGE TOWNSHIP (JIM)
AL

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT –NOTHING FOR CAMBRIDGE TOWNSHIP (JIM)

15. REPORT OF **THE NORTH TH 65 CORRIDOR COALITION** – NO MEETING (JOHN)

16. NOTICES: **JANUARY 22, 2021** – TOWNSHIP OFFICIAL BROADBAND INFORMATION MEETING @
2PM – DALE TO ATTEND (MAY ATTEND IN-PERSON OR VIA ZOOM)
FEBRUARY 8, 2021 @ 7PM – **NEXT MONTHLY TOWNSHIP MEETING**
MARCH 8, 2021 @ 7PM – **MONTHLY TOWNSHIP MEETING**
MARCH 9, 2021 – **TOWNSHIP ANNUAL OFFICERS ELECTION**
 POLLS OPEN: 10AM – 8PM
MARCH 9, 2021 @ 8:05PM – **CAMBRIDGE TOWNSHIP ANNUAL MEETING**

17. OTHER BUSINESS:

- A. THE DATE FOR THE ANNUAL AUDIT & BUDGET MEETING WILL BE SCHEDULED AT THE FEBRUARY 8, 2021 MONTHLY BOARD MEETING
- B. **ROAD ORDINANCE 101** – THE CLERK BROUGHT UP THE CONCERN THAT THE ROAD ORDINANCE 101 SHOULD BE REVIEWED AND UPDATED. THE BOARD SUGGESTED THAT A GROUP REVIEW THE ORDINANCE BY TAKING SMALL SECTIONS AT A TIME FOR CONSIDERATION. SUPERVISOR JIM FRIDSTROM VOLUNTEERED TO BE A MEMBER OF THAT GROUP.

18. MOTION MADE TO PAY THE BILLS AS LISTED FOR JANUARY 2021.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

19. MOTION MADE TO ADJOURN AT 8:55PM.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK