

CAMBRIDGE TOWNSHIP MONTHLY MEETING

NOVEMBER 9, 2020

PRESENT: BOARD SUPERVISORS: JOHN ERLANDSON SR. CHAIRMAN
DALE B. ANDERSON & JIM FRIDSTROM (CONSTITUTES A QUORUM)
TREASURER: CAROL WILLIAMS KAHRING
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN JOHN ERLANDSON SR. CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.

3. APPROVAL OF THE AGENDA

MOTION: TO APPROVE THE AGENDA AS PRESENTED.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE.

M = OFFICER MAKING THE MOTION

S = OFFICER SECONDING THE MOTION

4. APPROVAL OF THE **MINUTES OF THE OCTOBER 12, 2020** MONTHLY BOARD MEETING.

MOTION: TO APPROVE THE OCTOBER 12, 2020 MINUTES AS WRITTEN

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.

A. MISC. INCOME (SEPTEMBER):

i) E-911 ADDRESS SIGN (D. YOUNGMARK)	\$ 100.00
ii) SWINGING MAILBOX POST (J. ANDERSON)	\$ 100.00
iii) DRIVEWAY PERMIT – SW WOLD CONST (MEADOWOOD)	\$ 650.00
iv) DRIVEWAY PERMIT – S. HEDBERG	\$ 650.00
v) EMPLOYEE PERA REIMBURSEMENT (P. CHRISTENSON)	\$ 64.28
vi) DRIVEWAY PERMIT – J. YOUNGMARK	\$ 650.00
vii) UTILITY PERMIT #2020-111 (COUNTRY PRIDE CONST)	\$ 100.00
viii) STATE OF MN – TOWN MV CREDIT AGRIC	\$ 2,610.46

B. THE FOLLOWING FINANCIAL REPORTS:

CLERK'S REPORT:

- i) BANK ACCOUNTS REPORT AS OF OCTOBER 31, 2020
- ii) INTEREST & DIVIDEND REPORT (OCTOBER 2020)

TREASURER'S REPORTS:

- i) CASH CONTROL STATEMENT – REPORTS NOT AVAILABLE – UNABLE TO MEET WITH LUCINDA FROM MAT (CTAS TRAINER)

C. THE TOWNSHIP RECEIVED REPORTS FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 10/30/2020. THEY CHECK THE DEPOSIT BALANCES EVERY BUSINESS DAY AT 2PM CST AND MAKE PLEDGE CHANGES ACCORDINGLY AT THAT TIME.

D. FINANCIAL REPORTS

**MOTION: TO APPROVE REPORTS AS PRESENTED AT THE NOVEMBER 9, 2020
MONTHLY TOWNSHIP BOARD MEETING.**

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

6. SCHEDULED BUSINESS:

A. **LOREN DAVIS** – FROM GRANDY AREA

i) GRANDY STREETLIGHTS – APPARENTLY ECE REMOVED ALL THE LIGHTS IN GRANDY INCLUDING THE ONES ALONG COUNTY ROAD 31 EXCEPT FOR THE ONES THE TOWNSHIP PAYS FOR ALONG STATE HWY 65 (5-LITES). LOREN WAS WONDERING IF THE TOWNSHIP COULD PAY FOR ALL THE STREETLIGHTS IN GRANDY. THE BOARD EXPLAINED THAT PREVIOUSLY CAMBRIDGE TOWNSHIP DONATED MONEY TO THE GRANDY COMMITTEE FOR THE PAYMENT OF THE STREETLIGHTS ALONG HWY 65. TO PAY FOR ALL THE STREETLIGHTS WOULD BE HARD TO JUSTIFY SINCE THEN THE TOWNSHIP WOULD BE OPENING A CASE FOR OTHER PLATS (DEVELOPMENTS) TO ALSO REQUEST STREETLIGHTS BE FURNISHED BY THE TOWNSHIP. IT WAS SUGGESTED TO MR DAVIS TO CONTINUE TO RESEARCH HIS REQUEST BY APPROACHING THE COUNTY (MOST LIGHTS IN QUESTION ARE LOCATED ON COUNTY ROAD 31).

ii) GRANDY BALLFIELD – QUESTIONS REGARDING INSTALLING LIGHTS.
THE BOARD’S RESPONSE WAS TO HAVE THE PEOPLE IN CHARGE CHECK WITH THE FOLLOWING PEOPLE: - CHECK TO SEE IF THERE ARE ANY ZONING ISSUES
- TALK TO PEOPLE AROUND THE BALLFIELD THAT WOULD BE AFFECTED BY THE LIGHTS.

B. **TRADEWINDS (BRETT BERGERSON – REPRESENTATIVE)** – THE BOARD HAD ASKED A REPRESENTATIVE OF TRADEWINDS TO COME TO A MONTHLY MEETING TO DISCUSS THE BOARD’S CONCERNS OVER THE SMELL OF DIESEL EXHAUST FLUMES IN THE GARAGE. HAVING PREVIOUSLY REVIEWED THE SITUATION (GARAGE), BRETT CAME WITH A PROPOSAL TO ADDRESS THE BOARD’S CONCERNS. THE PROPOSAL HAD 4 PARTS:

- 1.) INSTALL 150,000 REZNOR HI-EFFICIENCY UNIT HEATER (\$3,456)
(WOULD SERVE AS SECONDARY HEAT SOURCE)
- 2.) REWORK GASSING TO 2PSI SYSTEM (\$775)
- 3.) INSTALL POWER DAMPER SECTION (3,612)
- 4.) REPLACE EXISTING RADIANT TUBE HEAT WITH NEW HI-EFFICIENCY REVERBERRY MODEL (\$4,356)

AFTER SOME DISCUSSION, THE FOLLOWING MOTION WAS MADE:

MOTION: TO DO STEPS #1 – 3 ABOVE AND CHECK THE TUBE SYSTEM

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

7. NEW BUSINESS AT PUBLIC REQUEST: NONE

8. ROAD BUSINESS

A. ROB’S REPORT

i) **ROUTING & FILLING CRACKS ON UNIVERSITY AVE (BILLING)** – ROB HAS BEEN IN DISCUSSION WITH SEAL TECH ON THE BILLING. WAITING FOR A BILLING CLARIFICATION.

- ii) **SECURITY SYSTEM FOR THE TOWN GARAGE & OFFICE** – JIM HAS BEEN RESEARCHING ABOUT THE VARIOUS TYPES OF SECURITY CAMERA SYSTEMS THAT COULD BE INSTALLED AT THE TOWNSHIP GARAGE & OFFICE. HE HAS ORDERED A PACKAGE OF 5 CAMERAS (BLINK TYPE) & THEY ARE PRESENTLY BACKORDERED.
- iii) **RIGHT-OF-WAY BRUSHING** – THE TOWNSHIP HAS HIRED TOM LUNDEEN WITH HIS TRACTOR AND BOOM MOWER TO BRUSH SOME OF THE OVERGROWN RIGHT-OF-WAY AREAS. PEOPLE HAVE CALLED THE TOWNSHIP WITH POSITIVE COMMENTS REGARDING THE IMPROVED ROAD SIGHT LINES AFTER THE BRUSHING.
- iv) **MACK TRUCK** – ROB AND JIM WORKED ON REPLACING THE SERPHINE AND FAN BELTS.
- v) THE RECONSTRUCTION OF THE **INTERSECTION OF COUNTY RD 14 AND 353RD AVE** LOOKS GOOD.
- vi) THE TOWNSHIP IS EXPERIENCING AN INCREASING NUMBER OF SIGNS BEING STOLEN. BOTH TRAFFIC CONTROL AND STREET NAME SIGNS. IF YOU HAVE ANY INFORMATION, PLEASE CONTACT EITHER THE TOWNSHIP GARAGE OR THE SHERIFF’S DEPT.

B. 2020 TOWNSHIP ROAD MILEAGE CERTIFICATION

2019 MILEAGE = 50.775 MILES
 2020 ADDITION = 0.241 MILES (LONDON ST NE IN MEADOWOOD IV PLAT)
2020 TOTAL: 51.016 MILES

- C. MN LEGISLATURE **PASSES BONDING BILL** – DALE WILL CHECK INTO WHAT EFFECT IT MAY HAVE ON THE TOWNSHIP’S GRANT REQUEST FOR 343RD AVE NE.

D. REVIEW DRIVEWAY PERMIT FEE

AFTER REVIEWING AN UPDATED COST LIST FOR THE ITEMS PROVIDED IN THE DRIVEWAY PERMIT, THE FOLLOWING MOTION WAS MADE:

MOTION: TO INCREASE THE DRIVEWAY PERMIT FEE TO \$750 EFFECTIVE 12/1/2020.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

OLD BUSINESS

- A. **BROADBAND UPDATE** – THERE IS A COUNTY MEETING FOR TOWNSHIPS SCHEDULED FOR NOVEMBER 10, 2020 (10AM) AT THE GOVERNMENT CENTER IN THE BOARDROOM.
 THE MEETING WILL BE BOTH FOR IN PERSON ATTENDANCE AND VIRTUALLY AVAILABLE.

10. NEW BUSINESS

- A. **GENERAL ELECTION: NOVEMBER 3, 2020** – REVIEW
 ELECTION JUDGE COSTS = \$2,308

B. MN COVID-19 RELIEF FUND (CRF)

THE CLERK GAVE A BRIEF REPORT ON THE MN COVID-19 RELIEF FUND (CRF).

- i) AMOUNT RECEIVED: \$60,350.00
- ii) MONTHLY REPORTS: SEPTEMBER’S REPORT = \$2,098.12
REMAINING BALANCE: \$58,251.88
 OCTOBER’S REPORT = \$311.88

iii) RESOLUTION: **RESOLUTION EXPENDING CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT FUNDS**

THE CLERK WILL NEED TO FILL OUT THE RESOLUTION IN ITS ENTIRETY ONCE ALL THE EXPENSES FOR THE MARCH 1, 2020 TO DECEMBER 1, 2020 HAVE BEEN IDENTIFIED.

iv) OPTION: RESOLUTION: **RESOLUTION TO TRANSFER EXCESS CAES ACT FUNDS TO ANOTHER GOVERNMENT ENTITY**

THE CLERK MADE THE BOARD AWARE OF THIS OPTION.

v) **UPCOMING DEADLINES:**

NOV. 15: TOWNS DEADLINE TO SPEND ALL CRF AID

NOV. 20: TOWNS DEADLINE TO RETURN UNSPENT FUNDS TO COUNTIES

NOV. 24: TOWNS DEADLINE TO REPORT SPENDING THROUGH NOV. 15

C. **PERA** – THE TOWNSHIP RECEIVED THE PERA PAYMENT FROM PETE.

D. **ANNEXATION ORDINANCE** – RECEIVED FROM THE CITY OF CAMBRIDGE

THE CITY OF CAMBRIDGE WILL HAVE A PUBLIC HEARING ON THE PROPOSED ANNEXATION AT THEIR DECEMBER 21, 2020, CITY COUNCIL MEETING (6PM). THE REASON FOR THE PROPOSED ANNEXATION OF THIS PARCEL IS THAT IT IS COMPLETELY SURROUNDED BY THE CITY OF CAMBRIDGE MUNICIPAL BOUNDARY.

PARCEL TO BE ANNEXED: PIN: 03.021.0800 (ACREAGE = 3)

PROPERTY ADDRESS: 2288 343RD AVE NE (CAMBRIDGE)

E. INFORMATION THE TOWNSHIP RECEIVED:

TOPIC: LAND USE OR ZONING RESTRICTIONS

RECEIVED ON FRIDAY AN EMAIL WITH THE FOLLOWING QUESTION:

I AM CONSIDERING THE PURCHASE OF TWO LAND PARCELS (#030260400 & #030261900) IN CAMBRIDGE TOWNSHIP AND NEED TO KNOW IF THERE ARE ANY RESTRICTIONS ON HAVING AND USING A PRIVATE AIRSTRIP ON THOSE TWO PARCELS?

THE PERSON WAS NOTIFIED THAT THE ISANTI COUNTY ZONING DEPT. DOES THE ZONING ISSUES FOR CAMBRIDGE TOWNSHIP.

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS RECEIVED:

A. LAKES & PINES: BOARD & EMPLOYEE NEWSLETTER (OCTOBER 2020)

12. OFFICERS BUSINESS

A. **CLERK:** i) ELAN – HOW TO HANDLE REWARDS – CLERK TO CHECK IT OUT

B. **TREASURER:** NONE

C. **SUPERVISORS:** i) JOHN STATED HIS CONCERNS REGARDING OFFICE SPACE AND POSSIBILITY OF ENLARGING THE PRESENT OFFICE.

13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – NOTHING FOR CAMBRIDGE TOWNSHIP (JIM)

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT –NOTHING FOR CAMBRIDGE TOWNSHIP (JIM)

15. REPORT OF **THE NORTH TH 65 CORRIDOR COALITION** – NOTHING TO REPORT (JOHN)

16. NOTICES: **NOVEMBER 10, 2020 @ 10AM – COUNTY MEETING WITH TOWNSHIPS**
 SUBJECT: BROADBAND UPDATE
 NOVEMBER 19 - 21, 2020 – 2020 MAT EDUCATIONAL CONFERENCE AND ANNUAL
 MEETING – TO BE HELD VIRTUALLY
 DECEMBER 14, 2020 @ 7PM – NEXT CAMBRIDGE TOWNSHIP MONTHLY MEETING
 DECEMBER 21, 2020 @ 6PM – ANNEXATION ISSUE - PUBLIC HEARING AT CAMBRIDGE
 CITY COUNCIL MEETING
17. OTHER BUSINESS: NONE
18. MOTION MADE TO PAY THE BILLS AS LISTED FOR NOVEMBER 2020.
 M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE
19. MOTION MADE AT 8:45PM TO **RECONVENE THE MONTHLY MEETING ON NOVEMBER 19,2020 @ 6PM**
 AT THE CAMBRIDGE TOWNSHIP OFFICE/GARAGE (3568 337TH AVE NE).
 M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO RECONVENE AT THE ABOVE DATE
 AND LOCATION.

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK

**CAMBRIDGE TOWNSHIP MONTHLY
CONTINUATION MEETING
MINUTES
NOVEMBER 19, 2020**

PRESENT: BOARD SUPERVISORS: JOHN ERLANDSON SR. CHAIRMAN
DALE B. ANDERSON & JIM FRIDSTROM (CONSTITUTES A QUORUM)
TREASURER: CAROL WILLIAMS KAHRING
CLERK: DARRELL VOSIKA
LOCATION: CAMBRIDGE TOWNSHIP OFFICE/GARAGE (3568 337TH AVE NE – CAMBRIDGE)

2. CHAIRMAN JOHN ERLANDSON SR. CALLED THE MONTHLY BOARD MEETING TO ORDER AT 6:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.
3. APPROVAL OF THE AGENDA
MOTION: TO APPROVE THE AGENDA AS PRESENTED.
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE.
M = OFFICER MAKING THE MOTION
S = OFFICER SECONDING THE MOTION
4. **RESOLUTION #20-25: DESIGNATING A POLLING PLACE FOR 2021**
MOTION: TO APPROVE RESOLUTION #20-25
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE
THE CLERK WILL SEND A COPY OF RESOLUTION #20-25 TO THE ISANTI COUNTY AUDITOR -
TREASURER PRIOR TO DECEMBER 31, 2020.
5. **CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY (CARES) ACT FUNDS.**
 - A. THE BOARD REVIEWED THE TOWNSHIP SPENDING OF THE CARES ACT FUNDS.
THE ORIGINAL AMOUNT THE TOWNSHIP RECEIVED WAS \$60,350.00.
THE AMOUNT THE TOWNSHIP SPENT ON COVID-19 RELATED ITEMS
WAS \$3,115.60.
 - B. THE BOARD HAD A NUMBER OF OPTIONS WITH THE REMAINING UNSPENT FUNDS
(\$57,234.40)
OPTIONS:
 - 1.) RETURN UNSPENT AMOUNT TO THE COUNTY (FOR STATE OF MN) – BY CHECK
 - 2.) THE TOWNSHIP MAY TRANSFER THE CARES ACT FUNDING ALLOCATED TO IT TO ANOTHER GOVERNMENT ENTITY OR POLITICAL SUBDIVISION OF THE STATE OF MINNESOTA.
 - 3.) THE TOWNSHIP BOARD DESIRES TO TRANSFER ITS CARES ACT FUNDING ALLOCATION TO THE CITY/COUNTY/SCHOOL.
 - 4.) A COMBINATION OF ENTITIES.

AFTER REVIEWING THE OPTIONS, THE QUESTION THAT WAS ASKED BY THE BOARD WAS IN REFERENCE TO "TRANSFERS". THE CONCERN WAS ASKED: ON TRANSFERS OF FUNDS, WHICH GOVERNMENT ENTITY IS RESPONSIBLE FOR THE PROPER USE OF THE FUNDS ACCORDING TO THE RESTRICTIONS OUTLINED IN THE TREASURY'S CORONAVIRUS RELIEF FUND GUIDANCE SET FORTH IN SECTION 601(d) OF THE SOCIAL SECURITY ACT, AS ADDED BY SECTION 5001 OF THE CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY ACT ("CARES ACT")? TO HELP ANSWER THE BOARD'S CONCERN, THE FOLLOWING QUESTION AND ANSWER WAS REVIEWED:

(FROM CORONAVIRUS RELIEF FUND FREQUENTLY ASKED QUESTIONS UPDATED AS OF SEPTEMBER 2, 2020, PAGE 13 QUESTION #12.)

IF A GOVERNMENT HAS TRANSFERRED FUNDS TO ANOTHER ENTITY, FROM WHICH ENTITY WOULD THE TREASURY DEPARTMENT SEEK TO RECOUP THE FUNDS IF THEY HAVE NOT BEEN USED IN A MANNER CONSISTENT WITH SECTION 601(d) OF THE SOCIAL SECURITY ACT?

THE TREASURY DEPARTMENT WOULD SEEK TO RECOUP THE FUNDS FROM THE GOVERNMENT THAT RECEIVED THE PAYMENT DIRECTLY FROM THE TREASURY DEPARTMENT. STATE, TERRITORIAL, LOCAL, AND TRIBAL GOVERNMENTS RECEIVING FUNDS FROM TREASURY SHOULD ENSURE THAT FUNDS TRANSFERRED TO OTHER ENTITIES, WHETHER PURSUANT TO A GRANT PROGRAM OR OTHERWISE, ARE USED IN ACCORDANCE WITH SECTION 601(d) OF THE SOCIAL SECURITY ACT AS IMPLEMENTED IN THE GUIDANCE.

AFTER SOME DISCUSSION, THE BOARD FELT THAT OPTION #1 WAS THE OPTION THAT THEY WERE MOST COMFORTABLE ACCEPTING AFTER CONSIDERING THE LIABILITY THAT WOULD BE THEIR RESPONSIBILITY ONCE THE FUNDS HAD BEEN TRANSFERRED AND OUT OF THEIR CONTROL.

RESOLUTION #20-26: RESOLUTION EXPENDING CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT FUND

(RESOLUTION #20-26 DOES NOT INCLUDE ANY TRANSFER OF FUNDS TO OTHER GOVERNMENT ENTITIES).

MOTION: TO APPROVE RESOLUTION #20-26

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

THE TREASURER WILL MAKE OUT A CHECK TO THE ISANTI COUNTY AUDITOR-TREASURER FOR THE UNSPENT COVID-19 CARES ACT FUND = \$57,234.40. THE CHECK'S DEADLINE IS NOVEMBER 20, 2020 FOR BEING SENT TO THE AUDITOR-TREASURER'S OFFICE.

6. BROADBAND MEETING AT THE GOVERNMENT CENTER ON 11/10/2020 – UPDATE

THE MEETING WAS ATTENDED BY A NUMBER OF TOWNSHIPS (SOME PRESENT AND SOME VIRTUALLY). THERE WERE A NUMBER OF SPEAKERS:

JANNA KING – CONSULTANT TO THE ISANTI COUNTY EDA – TALKED ON BACKGROUND ON APPROACH TO BROADBAND IN ISANTI COUNTY

JOE BUTTWEILER – REPRESENTATIVE FOR CONSOLIDATED TELECOMMUNICATIONS COMPANY, BRAINERD MN – TALKED ON FIBER BROADBAND

TODD HAGEN, REPRESENTATIVE FOR EHLERS (PUBLIC FINANCE ADVISORS) – TALKED

ON FINANCING THE COST OF BROADBAND
BOB RUPPE – REPRESENTATIVE FROM COURI & RUPPE, TOWNSHIP ATTORNEY,
TALKED ON LEGAL CONSIDERATIONS OF TOWNSHIP INVOLVEMENT WITH
BROADBAND

TODD HAGEN, EHLERS, GAVE EACH TOWNSHIP HANDOUTS THAT GAVE ESTIMATED TAX
IMPACTS FOR THEIR TOWNSHIP. FOR CAMBRIDGE TOWNSHIP THE ESTIMATED
BOND ISSUE AMOUNT WAS \$7.5 - \$8 MILLION. PRESENTLY THERE ARE NO
AVAILABLE FEDERAL OR STATE GRANTS.

7. ANY OTHER NEW BUSINESS – NONE
8. MOTION TO ADJOURN WAS MADE BY JIM FRIDSTROM AND SECONDED BY DALE B. ANDERSON @
6:20PM.

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK