

CAMBRIDGE TOWNSHIP MONTHLY MEETING

OCTOBER 12, 2020

PRESENT: BOARD SUPERVISORS: JOHN ERLANDSON SR. CHAIRMAN
DALE B. ANDERSON & JIM FRIDSTROM (CONSTITUTES A QUORUM)
TREASURER: CAROL WILLIAMS KAHRING
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN JOHN ERLANDSON SR. CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.

3. APPROVAL OF THE AGENDA

MOTION: TO APPROVE THE AGENDA AS PRESENTED.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE.

M = OFFICER MAKING THE MOTION

S = OFFICER SECONDING THE MOTION

4. APPROVAL OF THE **MINUTES OF THE SEPTEMBER 14, 2020** MONTHLY BOARD MEETING.

MOTION: TO APPROVE THE SEPTEMBER 14, 2020 MINUTES AS WRITTEN

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

4A. APPROVAL OF THE **ROAD REVIEW MINUTES** HELD ON SEPTEMBER 30, 2020.

MOTION: TO APPROVE THE SEPTEMBER 14, 2020 ROAD REVIEW MINUTES.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.

A. MISC. INCOME (SEPTEMBER):

- | | |
|---|--------------|
| i) MATIT – INSURANCE REFUND ON 94 FORD L8000 | \$ 492.00 |
| ii) 3-DRIVEWAY PERMITS – IN MEADOWOOD IV PLAT | \$ 1,550.00 |
| iii) STATE OF MN – CORONAVIRUS RELIEF AID (CARES) | \$ 60,350.00 |

B. THE FOLLOWING FINANCIAL REPORTS:

CLERK'S REPORT:

- i) BANK ACCOUNTS REPORT AS OF SEPTEMBER 30, 2020
- ii) INTEREST & DIVIDEND REPORT (SEPTEMBER 2020)

TREASURER'S REPORTS:

- i) CASH CONTROL STATEMENT – REPORTS NOT AVAILABLE – UNABLE TO MEET WITH LUCINDA FROM MAT (CTAS TRAINER)

C. THE TOWNSHIP RECEIVED REPORTS FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 9/30/2020. THEY CHECK THE DEPOSIT BALANCES EVERY BUSINESS DAY AT 2PM CST AND MAKE PLEDGE CHANGES ACCORDINGLY AT THAT TIME.

D. THE TOWNSHIP RECEIVED A LETTER FROM FIRST BANK AND TRUST REGARDING NEW PRODUCTS AND SERVICES. NO ACTION WAS TAKEN ON THE REQUEST.

E. FINANCIAL REPORTS

MOTION: TO APPROVE REPORTS AS PRESENTED AT THE OCTOBER 12, 2020 MONTHLY TOWNSHIP BOARD MEETING.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

6. SCHEDULED BUSINESS: NONE SCHEDULED

7. NEW BUSINESS AT PUBLIC REQUEST: NONE

8. ROAD BUSINESS

A. ROB'S REPORT

i) THE **ANNUAL ROAD REVIEW MINUTES (SEPTEMBER 30, 2020)** WERE AVAILABLE FOR THE BOARD TO REVIEW. THE MINUTES HAD BEEN APPROVED PREVIOUSLY (#4A).

ii) **UNIVERSITY AVE (SHARED ROAD WITH SPRINGVALE TOWNSHIP)** – ROB IS IN CONTACT WITH SEAL TECH REGARDING THE BILLING FOR THE ROUTING AND CRACK FILLING ON UNIVERSITY AVE – CAMBRIDGE TOWNSHIP SHARE. HE HAS NOT HEARD BACK FROM THEM.

iii) **SECURITY SYSTEM FOR THE TOWN GARAGE & OFFICE** – JIM HAS BEEN READING ABOUT THE VARIOUS TYPES OF SECURITY CAMERA SYSTEMS THAT COULD BE INSTALLED AT THE TOWNSHIP GARAGE & OFFICE. HE GAVE A REPORT ON HIS FINDING AND WILL CONTINUE TO STUDY THE POSSIBLE SYSTEMS AND THEIR ADVANTAGES/DISADVANTAGES. HE ASSURED THE BOARD THAT A SECURITY CAMERA SYSTEM COULD BE PURCHASED AND INSTALLED FOR THE \$1,000 APPROVED AT THE SEPTEMBER 14, 2020 BOARD MEETING.

iv) **MEADOWOOD IV PLAT** – THE BOARD RECEIVED AN UPDATE ON THE PLAT ROAD FROM ROB AND JIM.

a) **FORMAL REQUEST FROM DEVELOPER** – KEN NASTROM PRESENTED THE BOARD WITH A WRITTEN FORMAL REQUEST TO HAVE THE CAMBRIDGE TOWNSHIP BOARD ACCEPT THE MEADOWOOD IV PLAT ROAD (aka LONDON STREET NE) AS A LEGAL TOWNSHIP ROAD.

b) THE BOARD HAD A DISCUSSION REGARDING THE HISTORY OF THE ROAD.

c) THE FOLLOWING **RESOLUTION** WAS PRESENTED:

RESOLUTION #20-24: RESOLUTION ACCEPTING A PLATTED ROAD FOR MAINTENANCE BY THE TOWN.

THE PLATTED ROAD IS LOCATED IN THE MEADOWOOD IV PLAT TO BE KNOWN AS **LONDON STREET NE**. THE ROAD ORIGINATES AT THE INTERSECTION WITH TOWNSHIP ROAD 357TH AVE NE AND EXTENDS SOUTH TO SOUTHWEST FOR A DISTANCE OF 1,273 FT (0.241 MILES) TERMINATING AS THE CUL-DE-SAC.

M/S: DALE B. ANDERSON/JIM FRIDSTROM (VOTE: 3-0) TO APPROVE.

- d) THE CLERK GAVE A LETTER FROM THE TOWNSHIP TO THE NASTROM'S AUTHORIZING THE RELEASE OF THE ADDITIONAL FUNDS BEING HELD BY THE LINDBERG LAW OFFICE FOR THE PLAT ROAD CONSTRUCTION.
- v) **CAMBRIDGE TOWNSHIP 2020-2021 SNOW REMOVAL POLICY** – THE BOARD REVIEWED A COPY OF THE 2020-2021 SNOW REMOVAL POLICY. MAKING NO CHANGES, THE CLERK WAS INSTRUCTED TO POST THE POLICY.
- vi) **DITCH MOWING (TOWNSHIP RIGHT-OF-WAY)** – SECOND CUTTING HAS BEEN COMPLETED
- vii) THE TOWNSHIP USED THE CITY OF CAMBRIDGE'S TREE CHIPPER FOR 3DAYS PER THE AGREEMENT FOR THE TOWNSHIP GRADING SOME CITY GRAVEL ROADS.
- viii) ROB PURCHASED A NEW MOTORIZED POLE SAW FOR CUTTING TREE LIMBS.
- ix) ROB REPORTED THAT THE TOWNSHIP HAS AN AGREEMENT WITH TOM LUNDEEN FOR 40 HOURS OF RIGHT-OF-WAY BRUSHING WITH HIS TRACTOR AND BOOM HEAD ROTARY MOWER.
- x) ROB REPORTED THAT HE WOULD LIKE TO REPLACE 4 CULVERTS PRIOR TO THE GROUND FREEZE-UP.
- xi) TRADEWINDS HEATING IS COMING TO EVALUATE THE HEATING SYSTEM IN THE GARAGE.

OLD BUSINESS

- A. **BROADBAND UPDATE** – HAVE NOT HEARD ANYTHING NEW ON THE SUBJECT.

10. NEW BUSINESS

- A. **GENERAL ELECTION:** NOVEMBER 3, 2020 – VOTING 7AM – 8PM
LOCATION: TOWNHALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS.

- B. **PRIMARY ELECTION COSTS:**
ELECTION JUDGE TRAINING: \$ 432.00
PRIMARY ELECTION JUDGES: \$ 1,456.00
PRIMARY ELECTION SETUP: \$ 112.00
TOTAL: \$ 2,000.00

- C. **MN COVID-19 RELIEF FUND (CRF)**
THE CLERK GAVE A BRIEF REPORT ON THE MN COVID-19 RELIEF FUND (CRF).

- i) AMOUNT RECEIVED: \$60,350.00
- ii) MONTHLY REPORTS: SEPTEMBER'S REPORT = \$2,098.12
REMAINING BALANCE: \$58,251.88
- iii) RESOLUTION: **RESOLUTION EXPENDING CORONAVIRUS AID, RELIEF, AND ECONOMIC SECURITY (CARES) ACT FUNDS**

THE CLERK WILL NEED TO FILL OUT THE RESOLUTION IN ITS ENTIRETY ONCE ALL THE EXPENSES FOR THE MARCH 1, 2020 TO DECEMBER 1, 2020 HAVE BEEN IDENTIFIED.

- iv) OPTION: RESOLUTION: **RESOLUTION TO TRANSFER EXCESS CARES ACT FUNDS TO ANOTHER GOVERNMENT ENTITY**

THE CLERK MADE THE BOARD AWARE OF THIS OPTION.

- D. **FREECONFERENCECALL.COM** – THE BOARD IS CONSIDERING A CONTRIBUTION TO THE FREE CONFERENCECALL.COM. THE TOWNSHIP WAS ABLE TO USE THIS SYSTEM (VIA CELLPHONE) DURING THE COVID-19 PERIOD WHEN THE BOARD COULD NOT MEET IN PERSON. THE BOARD HAD APPROVED A DONATION (\$100) PREVIOUSLY, BUT THE CLERK NEEDS TO FINALIZE THE CONTRIBUTION.
- E. **PERA** – THE BOARD REVIEWED THE OMITTED DEDUCTION BILLING STATEMENT FROM THE PUBLIC EMPLOYEES RETIREMENT ASSOCIATION (PERA).
- F. **PEIP OPEN ENROLLMENT 2021** – ROB’S HEALTH INSURANCE

RENEWAL RATES FOR 2021:	<u>2020</u>	<u>2021</u>
ADVANTAGE VALUE OPTION:	\$477.04	\$523.80
(MONTHLY RATES)		

- 11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS RECEIVED: NONE
- 12. OFFICERS BUSINESS
 - A. **CLERK:** NONE
 - B. **TREASURER:** NONE
 - C. **SUPERVISORS:** NONE
- 13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – NOTHING FOR CAMBRIDGE TOWNSHIP (JIM)
- 14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT –NOTHING FOR CAMBRIDGE TOWNSHIP (JIM)
- 15. REPORT OF **THE NORTH TH 65 CORRIDOR COALITION** – (JOHN)
THE NEXT MEETING IS SCHEDULED FOR OCTOBER 22, 2020 – TO BE HELD VIRTUALLY
- 16. NOTICES: **NOVEMBER 3, 2020 @ 7AM – 8PM – MN GENERAL ELECTION**
VOTING AT THE TOWNHALL LOCATED ON THE ISANTI COUNTY FAIRGOUNDS
NOVEMBER 9, 2020 @ 7PM – NEXT CAMBRIDGE TOWNSHIP MONTHLY MEETING
- 17. OTHER BUSINESS:
 - A. THE CLERK TO PREPARE A REVIEW OF THE DRIVEWAY PERMIT CHARGE COMPARED TO THE ACTUAL COST OF MATERIALS AND TIME.
- 18. MOTION MADE TO PAY THE BILLS AS LISTED FOR OCTOBER 2020.
M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE
- 19. MOTION MADE TO ADJOURN AT 8:16 PM.
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK