

CAMBRIDGE TOWNSHIP MONTHLY MEETING
AUGUST 10, 2020

PRESENT: BOARD SUPERVISORS: JOHN ERLANDSON SR. CHAIRMAN (VIA CELLPHONE),
DALE B. ANDERSON & JIM FRIDSTROM (CONSTITUTES A QUORUM)
TREASURER: CAROL WILLIAMS KAHRING
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. VICE CHAIRMAN DALE B. ANDERSON CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM. CHAIRMAN JOHN ERLANDSON SR. WAS PRESENT VIA CELLPHONE (ON SPEAKER PHONE). BECAUSE OF MEDICAL CONCERNS ASSOCIATED WITH COVID-19, JOHN WAS NOT ABLE TO ATTEND IN PERSON.

2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.

3. APPROVAL OF THE AGENDA

MOTION: TO APPROVE THE AGENDA AS PRESENTED.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE.

M = OFFICER MAKING THE MOTION

S = OFFICER SECONDING THE MOTION

4. APPROVAL OF THE **MINUTES OF THE JULY 13, 2020 MONTHLY BOARD MEETING.**

MOTION: TO APPROVE THE JULY 13, 2020 MINUTES AS WRITTEN

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.

A. MISC. INCOME (JULY):

i) ISANTI COUNTY – 2020 1 ST HALF TAX SETTLEMENT	\$ 218,546.82
ii) DUST CONTROL – PRIVATE PAY (R. LINDGREN)	\$ 224.07
iii) DUST CONTROL – PRIVATE PAY (R. VAVRA)	\$ 349.20
iv) DUST CONTROL – PRIVATE PAY (D. LEAF)	\$ 218.25
v) DUST CONTROL – PRIVATE PAY (BRASS RAIL GRANDY)	\$ 87.30
vi) DUST CONTROL – PRIVATE PAY (M. HOCKERT)	\$ 395.76
vii) UTILITY PERMIT #2020-108 (TELCOM CONST)	\$ 100.00
viii) DUST CONTROL – PRIVATE PAY (J. ERLANDSON SR.)	\$ 194.00
ix) MINNCO – PARTIAL CD CASHED – TRANSFERRED TO CHECKING	\$ 8,581.44
x) STATE OF MINNESOTA – TOWNSHIP AID	\$ 498.00
xi) DUST CONTROL – PRIVATE PAY (GRANDY 9 GOLF)	\$ 746.39

B. THE FOLLOWING FINANCIAL REPORTS:

CLERK'S REPORT:

i) BANK ACCOUNTS REPORT AS OF JULY 31, 2020
ii) INTEREST & DIVIDEND REPORT (JULY 2020)

TREASURER'S REPORTS:

- i) CASH CONTROL STATEMENT – REPORTS NOT AVAILABLE – UNABLE TO MEET WITH LUCINDA FROM MAT (CTAS TRAINER)
- C. THE TOWNSHIP RECEIVED REPORTS FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 7/31/2020. THEY CHECK THE DEPOSIT BALANCES EVERY BUSINESS DAY AT 2PM CST AND MAKE PLEDGE CHANGES ACCORDINGLY AT THAT TIME.
- D. THE FOLLOWING CD'S WERE RENEWED:
 - MINNCO CREDIT UNION: RENEWED ON 7/16/2020
\$250,000 @ 0.600% x 12 MONTHS
MATURITY DATE: 7/16/2021
 - CAMBRIDGE STATE BANK RENEWED ON 7/23/2020
CERTIFICATE #64465 VALUE = \$52,402.30
CERTIFICATE #64466 VALUE = \$52,402.30
CERTIFICATE #64467 VALUE = \$52,402.30
CERTIFICATE #64468 VALUE = \$52,402.30
EACH CERTIFICATE @ 0.45% x 12MONTHS.
MATURITY DATE: 7/23/2021
- E. FUND TRANSFER: \$436.50 FROM THE ESCROW FUND WAS TRANSFERRED INTO THE ROAD AND BRIDGE FUND – DUST CONTROL APPLIED TO 7TH STREET (NORTH OFF OF COUNTY ROAD 6).
- F. FINANCIAL REPORTS
MOTION: TO APPROVE THE FINANCIAL REPORTS AS SUBMITTED AT THE AUGUST 10, 2020 MONTHLY TOWNSHIP BOARD MEETING.
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

6. SCHEDULED BUSINESS:

- A. **JOHN CARLSON** – THE TOWNSHIP HIRED AUCTIONEER JOHN CARLSON TO SELL THE '94 FORD L8000 TRUCK & PLOW/SANDER VIA AN ONLINE AUCTION SERVICE. THE TRUCK SOLD FOR \$15,100 MINUS \$1,510 (COMMISSION) = \$13,590 (NET). JOHN PRESENTED THE TOWNSHIP WITH A CHECK. THE TOWNSHIP HAS APPRECIATED THE GOOD SERVICE AND SALES KNOWLEDGE THAT JOHN HAS PROVIDED THE TOWNSHIP WITH OVER THE YEARS. JOHN WILL BE SENDING THE TOWNSHIP A DIGITAL COPY OF THE TRUCK TITLE TRANSFER.

7. NEW BUSINESS AT PUBLIC REQUEST: NONE

8. ROAD BUSINESS

- A. ROB'S REPORT
 - i) THE ANNUAL ROAD REVIEW TOUR DATE WILL BE SCHEDULED LATER THIS SUMMER/FALL ONCE THE COVID-19 RESTRICTIONS ARE LIFTED.
 - ii) **UNIVERSITY AVE (NORTH OFF OF MOON LAKE DR)** – SHARED ROAD WITH SPRINGVALE TOWNSHIP.
 - a) CRACK FILLING – CAMBRIDGE TOWNSHIP TALKED WITH SEALTECH REGARDING THE ROUTING OF CRACKS PRIOR TO FILLING THEM. THE AGREEMENT WAS THAT SEALTECH WILL ROUTE THE CRACKS

ON CAMBRIDGE TOWNSHIP'S SIDE OF THE ROAD (22 CRACKS) PRIOR TO FILLING THE CRACKS. THE COST WAS ESTIMATED TO BE ABOUT \$100 EXTRA. THE ESTIMATE FOR THE CRACK FILLING WAS 50% OF \$3,080 (4,400LF) FOR CAMBRIDGE TOWNSHIP'S SHARE.

b) CHIP SEALING – THE BOARD DOES NOT FEEL A NEED FOR THIS PROJECT AT THIS TIME - NO ACTION TAKEN ON THE REQUEST FROM SPRINGVALE TOWNSHIP.

iii) **337TH AVE NE (ROAD BY THE TOWNSHIP GARAGE)** – ROB WILL BE STARTING IN ABOUT A WEEK DEPENDING ON THE WEATHER TO DO THE SOUTH SIDE OF 337TH AVE ACROSS THE POND LIKE THE NORTH SIDE WAS PREVIOUSLY DONE.

RE-ENFORCE THE SLOPES OF THE ROAD ACROSS THE POND – TO PURCHASE SOME RECYCLE AND ROCK AND USE A BACK-HOE TO PACK THE ROCK AGAINST THE RECYCLE TO RE-ENFORCE THE SLOPES FROM THE WATER WAVE ACTION.

iv) **COUNTY ROAD 14 & 353RD AVE NE** – ROB HAS BEEN DISCUSSING WITH THE ISANTI COUNTY ASSISTANT HWY ENGINEER ABOUT THE SAFETY CONCERNS AT THE TRIANGLE INTERSECTION OF UNIVERSITY AVE (CO. ROAD 14) & 353RD AVE NE. THE TOWNSHIP WOULD LIKE TO SEE THE TRIANGLE OF ROADS REMOVED AND HAVE THE INTERSECTION RECONSTRUCTED WITH MORE OF A “T” INTERSECTION RESULTING IN BETTER SIGHT LINES (SAFETY CONCERN). SPRINGVALE TOWNSHIP WOULD ALSO NEED TO BE CONSULTED ON THIS PROJECT. BECAUSE OF THE COVID-19 RESTRICTIONS, ROB HAS BEEN UNABLE TO MEET WITH THE ISANTI COUNTY HIGHWAY DEPT. OR SPRINGVALE TOWNSHIP.

v) **TIRE CONCERNS:**

a) **CAT GRADER** – ROB NOTICED A BULGE IN THE LEFT REAR TIRE. AFTER SOME DISCUSSION THE BOARD DECIDED TO PURCHASE THE FOLLOWING:

- 4 – NEW TIRES FOR THE REAR OF THE GRADER
- 2 – BEST TIRES FROM THE REAR WILL BE MOVED TO THE FRONT

- 1 - 3RD BEST TIRE WILL BE KEPT FOR A SPARE

ROB HAD BROUGHT TO THE MEETING QUOTES FROM TWO TIRE

COMPANIES: A-1 TIRE SERVICE INC. \$4,719.89

ROYAL TIRE INC. \$5,625.00

THE ROYAL TIRES CONSIDERING THE WEIGHT OF THE PACKER ON THE CAT GRADER REAR TIRES SEEM TO BE BETTER FOR DURABILITY. ALSO PAST RELATIONSHIP HISTORY WITH ROYAL TIRES HAS BEEN VERY POSITIVE.

JD LOADER – TO FIX ONE OF THE TIRES & GIVE THE TOWNSHIP A SPARE TO USE WHILE THE TIRE IS BEING FIXED.

ESTIMATE COST TO FIX THE TIRE WAS \$300 - \$500.

MOTION: TO PURCHASE 4 TIRES FROM ROYAL TIRE INC. AT A COST OF \$5,625.00 AND TO FIX THE JD LOADER TIRE.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) APPROVED

9. OLD BUSINESS

- A. **MEADOWOOD IV PLAT** – DARRICK WOTACHEK, ISANTI COUNTY WETLAND SPECIALIST, SENT KEN NASTROM A LETTER REQUIRING A FORMAL COMPREHENSIVE WETLAND DELINEATION FOR THE ENTIRE PLAT OF MEADOWOOD IV.
- B. **LEASE ON NORTHERN TOWNSHIP LAND** – AT THE SIGNING OF THE LEASE (7/8/2019), THE TERM OF LEASE WAS CHANGED TO READ 7/1/2019 – 11/2024.
CLARIFICATION: THE ANNUAL LEASE PAYMENT WILL BE DUE ON JULY 1 OF THE LEASE YEAR.

10. NEW BUSINESS

- A. **UNEMPLOYMENT INSURANCE** – THE TOWNSHIP RECEIVED A LETTER FROM THE MINNESOTA UNEMPLOYMENT INSURANCE DEPT. CONFIRMING THAT THEY HAVE TEMPORARILY SUSPENDED FUTURE BILLING NOTICES FOR ALL REIMBURSING EMPLOYERS FOR **ANY UNEMPLOYMENT BENEFITS PAID CHARGES INCURRED DURING THE FIRST OR SECOND QUARTERS OF 2020.**
- B. **2021 TOWN AID CERTIFICATION UPDATE** – CAMBRIDGE TOWNSHIP’S CERTIFIED 2021 TOWN AID = \$ 1,038.00.
- C. **2020 PRIMARY ELECTION:** AUGUST 11, 2020 – VOTING IS 7AM – 8PM
- D. **BROADBAND** – THE CLERK EMAILED JULIA LINES, ISANTI COUNTY ADMINISTRATOR, FOR ANY UPDATE ON THE BROADBAND PROJECT. SHE RETURNED THE EMAIL STATING THAT THE COUNTY BOARD IS DISCUSSING THE ENGINEERING STUDY AND POTENTIAL NEXT STEPS ON THE AFTERNOON OF AUGUST 10TH. AUGUST 10TH IS THE SAME DAY AS OUR BOARD MEETING – WE DID NOT HEAR ANYTHING AND OUR COMMISSIONER WAS NOT AVAILABLE AT THE MEETING.
BOARD MEMBERS ARE FOLLOWING THE TRENDS AS NEW APPROACHES TO THE BROADBAND PROBLEMS ARE BEING STUDIED.
- E. **URGENT NOTICE FROM MDA (MN DEPARTMENT OF AGRICULTURE)** – ADVISING THE PUBLIC TO BE CAUTIOUS OF UNSOLICITED SEED PACKAGES BEING MAILED TO THEM FROM CHINA. PLEASE REPORT TO DARRICK WOTACHEK, ISANTI COUNTY AGRICULTURAL INSPECTOR, IMMEDIATELY IF YOU SHOULD RECEIVE A PACKAGE. (DARRICK WOTACHEK – (763) 689-5165)
- F. **ISANTI COUNTY ELECTION EQUIPMENT PLAN REQUEST** – THE ISANTI COUNTY AUDITOR-TREASURER HAS REQUESTED THAT THE TOWNSHIP APPROVE AN AMENDED ISANTI COUNTY ELECTION EQUIPMENT PLAN. MINNESOTA STATUES REQUIRE MUNICIPALITIES TO APPROVE THE USE OF AN ELECTRONIC VOTING SYSTEM. APPROVAL NEEDS TO BE RETURNED TO THE ISANTI COUNTY AUDITOR-TREASURER BY 9/1/2020.
MOTION: TO APPROVE THE AMENDED (REVISED: 8/5/2020) COPY OF THE ISANTI COUNTY ELECTION EQUIPMENT PLAN.
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE
- G. **DISTRICT 7 MEETING @ 7PM** – AUGUST 13, 2020
MAY ATTEND VIA **ZOOM** OR VIA **PHONE**.

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS

12. OFFICERS BUSINESS

- A. **CLERK:** NONE
- B. **TREASURER:** NONE
- C. **SUPERVISORS:** NONE

13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – NOTHING FOR CAMBRIDGE TOWNSHIP

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT –NOTHING FOR CAMBRIDGE TOWNSHIP

15. REPORT OF **THE NORTH TH 65 CORRIDOR COALITION** – JOHN – THE JUNE 25, 2020 MEETING WAS CANCELLED AND RESCHEDULED FOR THURSDAY, JULY 23, 2020 @ 7PM (VIRTUAL MEETING). JOHN WAS UNABLE TO GET CONNECTED VIRTUALLY TO THE MEETING.

16. NOTICES: **JULY 30, 2020 (THURSDAY) @ 7PM – ISANTI COUNTY TOWNSHIP OFFICERS MEETING WAS CANCELLED.**

AUGUST 11, 2020 @ 7AM – 8PM – MN PRIMARY ELECTION

VOTING AT THE TOWNHALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

AUGUST 13, 2020 - DISTRICT 7 MAT DIRECTOR MEETING & ELECTION

VIA ZOOM OR PHONE

REGISTRATION @ 7PM

MEETING @ 7:30PM

ELECTION @ 8:00PM

LOCATION: SILVER CREEK TOWN HALL

SILVER CREEK TOWNSHIP, WRIGHT COUNTY

SEPTEMBER 14, 2020 @ 7PM – NEXT MONTHLY TOWNSHIP BOARD MEETING

NOVEMBER 3, 2020 @ 7AM – 8PM – MN GENERAL ELECTION

VOTING AT THE TOWNHALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

17. OTHER BUSINESS: NONE

18. MOTION MADE TO PAY THE BILLS AS LISTED FOR AUGUST 2020.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

19. MOTION MADE TO ADJOURN AT 7:56 PM.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK