

CAMBRIDGE TOWNSHIP MONTHLY MEETING

JULY 13, 2020

PRESENT: BOARD SUPERVISORS: JOHN ERLANDSON SR. CHAIRMAN, DALE B. ANDERSON & JIM FRIDSTROM (CONSTITUTES A QUORUM)
TREASURER: CAROL WILLIAMS KAHRING
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN JOHN ERLANDSON SR. CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM. THE BOARD MET IN THE LARGE ROOM OF THE TOWNHALL BUILDING BECAUSE OF COVID-19 CONCERNS
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.
3. APPROVAL OF THE AGENDA
MOTION: TO APPROVE THE AGENDA WITH THE ADDITION OF DUKE WEISBROD UNDER SECTION 7A
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE.
M = OFFICER MAKING THE MOTION
S = OFFICER SECONDING THE MOTION
4. APPROVAL OF THE **MINUTES** OF THE **JUNE 8, 2020** MONTHLY BOARD MEETING.
MOTION: TO APPROVE THE JUNE 8, 2020 MINUTES AS WRITTEN
M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE
5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.
 - A. MISC. INCOME (MAY):

i) UTILITY PERMIT #2020-107 – TELCOM CONST.	\$ 100.00
ii) MAILBOX POST + 911 SIGN – A. LAWSON	\$ 150.00
iii) MAILBOX POST + 911 SIGN – E. HUNT	\$ 150.00
iv) DRIVEWAY PERMIT – N V NAILS CORP	\$ 650.00
v) DRIVEWAY PERMIT – CALIBER HOMES INC.	\$ 650.00
vi) FISH LAKE TOWNSHIP – SALE OF SHOULDER MACHINE	\$ 4,000.00
vii) STATE OF MN – PNP REIMBURSEMENT	\$ 2,436.60
viii) DRIVEWAY PERMIT – A. SWANSON	\$ 650.00
ix) CITY OF CAMBRIDGE – ANNEXATION/SHARE OF TAXES	\$ 187.50
 - B. THE FOLLOWING FINANCIAL REPORTS:
 - CLERK’S REPORT:
 - i) BANK ACCOUNTS REPORT AS OF JUNE 30, 2020
 - ii) INTEREST & DIVIDEND REPORT (JUNE 2020)
 - TREASURER’S REPORTS:
 - i) CASH CONTROL STATEMENT – REPORTS NOT AVAILABLE – UNABLE TO MEET WITH LUCINDA FROM MAT (CTAS TRAINER)

- B. **HASTINGS ADDITION (aka EDBLAD PLAT)** – SUPERVISOR JIM FRIDSTROM PRESENTED A REVIEW OF THE PLAT TO THE BOARD. THE PLAT’S DRIVEWAY DOES NOT EXIT ONTO A TOWNSHIP ROAD. AFTER REVIEWING THE PLAT, THE TOWNSHIP BOARD HAD NO CONCERNS REGARDING THE PLAT’S RELATIONSHIP TO TOWNSHIP ROADS AND DOES NOT SEEM TO HAVE ANY IMPACT ON CAMBRIDGE TOWNSHIP’S DAILY OPERATIONS. THE CLERK WILL SEND A MEMO TO TRINA BERGLOFF, ISANTI COUNTY ZONING ADMINISTRATOR, NOTIFYING HER THAT THE TOWNSHIP BOARD HAD REVIEWED THE PLAT.

8. ROAD BUSINESS

A. ROB’S REPORT

i) NEW TRUCK STATUS – THE TOWNSHIP HAS THE 2020 WESTERN STAR TRUCK IN ITS POSSESSION.

94 FORD L8000 TRUCK STATUS – JOHN CARLSON IS SELLING IT THRU AN ONLINE AUCTION SITE.

ii) THE ANNUAL ROAD REVIEW TOUR DATE WILL BE SCHEDULED LATER THIS SUMMER/FALL ONCE THE COVID-19 RESTRICTIONS ARE LIFTED.

iii) **DUST CONTROL** HAS BEEN APPLIED TO THE BOARD SELECTED GRAVEL ROADS. THE TOWNSHIP DOES HAVE AN ESCROW FUND THAT CAN BE USED FOR THE APPLICATION OF DUST CONTROL ON A SECTION OF 7TH STREET (NORTH OFF OF CO. RD 6). PER CTAS ACCOUNTING PROTOCOL, THE BOARD NEEDS TO APPROVE THE TRANSFER OF FUNDS FROM THE ESCROW FUND TO THE ROAD & BRIDGE FUND.

MOTION: TO TRANSFER \$436.50 FROM THE ESCROW FUND (#801) INTO THE ROAD & BRIDGE FUND (#201) (TRANSFER REFERENCE #2020-101).

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

iv) **WEED SPRAYING?** ROB WOULD PREFER TO AGAIN HIRE THOMAS LUNDEEN TO DO SOME DITCH BRUSHING WITH HIS TRACTOR & HYDRAULIC BRUSH CUTTING EXTENSION ARM.

MOTION: TO HIRE DITCH BRUSH CUTTER FOR 40HRS INSTEAD OF WEED SPRAYING FOR 2020.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

v) **UNIVERSITY AVE (SHARED ROAD WITH SPRINGVALE TOWNSHIP)**

SPRINGVALE TOWNSHIP REQUESTED THE FOLLOWING: CRACK FILLING & CHIP SEAL

a) CRACK FILLING –THE COST WOULD BE 50% OF \$3,080 (4,400LF) CAMBRIDGE TOWNSHIP WOULD LIKE TO HAVE THEIR HALF OF THE CRACKS ROUTED OUT. JIM WILL CALL AND TALK TO STEVE LINDNER, SPRINGVALE TWSP CHAIRMAN, REGARDING THE ROUTING REQUIREMENT.

MOTION: TO APPROVE THE CRACK FILLING ON UNIVERSITY AVE WITH THE ADDITION OF THE ROUTING REQUIREMENT.

M/S: DALE B. ANDERSON/JIM FRIDSTROM 3-0 APPROVED

b) CHIP SEAL – CAMBRIDGE TOWNSHIP’S SHARE WOULD BE \$10,434.60 + STRIPPING. THE TOWNSHIP DOES NOT WISH

TO DO THIS AT THIS TIME. JIM WILL TALK TO STEVE LINDNER REGARDING THE CHIP SEAL.

- vi) **337TH AVE NE (ROAD BY THE TOWNSHIP GARAGE)** – ROB WOULD LIKE TO DO THE SOUTH SIDE OF 337TH AVE ACROSS THE POND LIKE THE NORTH SIDE WAS DONE.

RE-ENFORCE THE SLOPES OF THE ROAD ACROSS THE POND – TO PURCHASE SOME RECYCLE AND ROCK AND USE A BACK-HOE TO PACK THE ROCK AGAINST THE RECYCLE TO RE-ENFORCE THE SLOPES FROM THE WATER WAVE ACTION.

THE NORTH SIDE COST APPROXIMATELY \$5,000 AND THE SOUTH SIDE IS ESTIMATED AT BETWEEN \$3,500 & \$4,000.

MOTION: TO REPAIR THE SOUTH SIDE OF 337TH AVE ACROSS THE POND AT AN EXPENSE NOT TO EXCEED \$4,000.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE ALSO, ON 337TH AVE (SECTION ACROSS THE POND)

THERE IS A SECTION OF PAVEMENT (APPROXIMATELY 360') THAT IS 6" LOWER THAN THE REST OF THE ROAD. THIS IS THE AREA WHERE THE ROAD FLOODED OUT LAST SPRING. ROB RECEIVED 2 QUOTES FOR THE APPLICATION (2-LIFTS) OF ASPHALT TO RAISE THE ROAD APPROXIMATELY 6" IN THAT AREA.

QUOTES:	KNIFE RIVER	\$23,758.00
	PREFERRED PAVING	\$25,500.00

AFTER SOME DISCUSSION, THE BOARD DECIDED TO PUT THIS PROJECT ON HOLD.

- vii) **COUNTY ROAD 14 & 353RD AVE NE** – ROB HAS BEEN DISCUSSING WITH THE ISANTI COUNTY ASSISTANT HWY ENGINEER ABOUT THE SAFETY CONCERNS AT THE TRIANGLE INTERSECTION OF UNIVERSITY AVE (CO. ROAD 14) & 353RD AVE NE. THE TOWNSHIP WOULD LIKE TO SEE THE TRIANGLE OF ROADS REMOVED AND HAVE THE INTERSECTION RECONSTRUCTED WITH MORE OF A "T" INTERSECTION RESULTING IN BETTER SIGHT LINES (SAFETY CONCERN). SPRINGVALE TOWNSHIP WOULD ALSO NEED TO BE CONSULTED ON THIS PROJECT. BECAUSE OF THE COVID-19 RESTRICTIONS, ROB HAS BEEN UNABLE TO MEET WITH THE ISANTI COUNTY HIGHWAY DEPT. OR SPRINGVALE TOWNSHIP.

- viii) **ROAD SALT ORDER 2020-2021** – ROB HAS PLACED AN ORDER FOR 75 TONS OF UNTREATED SALT.

- ix) **DITCH MOWING** – COMPLETED

- x) **CENTRAL AVE (WEST OF 357TH AVE)** – ROB AND PETER RECONSTRUCTED THE CUL-DE-SAC.

- xi) **MnDOT** – BOTH THE NEW WESTERN STAR TRUCK AND THE MACK TRUCK WERE TAKEN FOR ANNUAL MnDOT MAINTENANCE INSPECTION. THE MACK TRUCK HAD A LEAK IN THE AIR BRAKE COMPRESSOR – THAT WAS REPAIRED.

9. OLD BUSINESS

- A. **MEADOWOOD IV PLAT** – LETTER WAS SENT TO KEN & RAMONA NASTROM EXPLAINING

WHAT INFORMATION THE TOWNSHIP NEEDED PRIOR TO GIVING A LETTER OF AUTHORIZATION FOR THE RELEASE OF A PORTION OF THE PAVING FUNDS BEING HELD AT THE LINDBERG LAW OFFICE TRUST ACCOUNT (TO PAY FOR THE 1ST LIFT).

- B. **LAWSUIT** – THE TOWNSHIP WAS SERVED (11/26/2019) A SUMMONS THAT THE TOWNSHIP WAS INCLUDED IN A TITLE ACTION TO CORRECT AN AMBIGUOUS LEGAL DESCRIPTION OF THE PLAINTIFF’S PROPERTY. THE TOWNSHIP HAS NOW RECEIVED A NOTICE STATING THAT THE PREVIOUSLY SCHEDULED HEARING HAS BEEN RESCHEDULED FOR JUNE 22, 2020 (DEFAULT HEARING) AT 10:30AM AT THE ISANTI COUNTY GOVERNMENT CENTER. THE TOWNSHIP RECEIVED NOTICE DATED JUNE 25, 2020 THAT THERE IS NO AWARD OF COSTS AND DISBURSEMENTS TO ANY OF THE PARTIES HERETO.

10. NEW BUSINESS

- A. **UNEMPLOYMENT INSURANCE** – THE TOWNSHIP RECEIVED FROM THE MINNESOTA UNEMPLOYMENT INSURANCE THE NOTICE OF UNEMPLOYMENT BENEFITS PAID AND REIMBURSABLE BILL: QUARTER 2, 2020. THE AMOUNT DUE ON 8/31/2020 IS \$701.63.
- B. **MATIT’S CONSOLIDATED COVERAGE INSURANCE** – THE CLERK HAS NOTIFIED THE INSURANCE COMPANY THAT THE NEW 2020 WESTERN STAR TRUCK HAS BEEN DELIVERED TO THE TOWNSHIP.
- C. **2020 ELECTIONS: PRIMARY (AUGUST) AND GENERAL (NOVEMBER)**
RESOLUTION #20-21: RESOLUTION APPOINTING ELECTION JUDGES FOR THE 2020 PRIMARY AND GENERAL ELECTION
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE
GOVERNMENT’S CORONAVIRUS AID, RELIEF AND ECONOMIC SECURITY ACT (CARES ACT) – PROVIDES THE TOWNSHIP (LOCAL GOVERNMENT) WITH COVID-19 RESPONSE FUNDS. THE FUNDS ARE FOR NECESSARY EXPENDITURES INCURRED DUE TO THE COVID-19 PUBLIC HEALTH EMERGENCY. THE EXPENDITURES ARE TO HAVE INCURRED BETWEEN MARCH 1, 2020, AND ENDS ON DECEMBER 30, 2020 (MINNESOTA IMPOSED AN END DATE OF NOVEMBER 15, 2020). THE CLERK IS LOOKING INTO 2020 ELECTION EXPENDITURES THAT MAY BE RELATED TO COVID-19 (BUYING PPE) AND THE COST IS COVERED BY THE CARES ACT.
- D. **BROADBAND** – ON JUNE 16, 2020, THE COUNTY HELD AN EDA MEETING WITH TOWNSHIP OFFICERS. PRESENTLY THE TOWNSHIP IS WAITING FOR THE ENGINEER ON THE PROJECT TO PROJECT SOME COST FIGURES.

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS

12. OFFICERS BUSINESS

- A. **CLERK:** NONE
- B. **TREASURER:** NONE
- C. **SUPERVISORS:** NONE

13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – NOTHING

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT –NOTHING

15. REPORT OF **THE NORTH TH 65 CORRIDOR COALITION** – JOHN – THE JUNE 25, 2020 MEETING WAS CANCELLED AND RESCHEDULED FOR THURSDAY, JULY 23, 2020 @ 7PM (VIRTUAL MEETING).
16. NOTICES: **AUGUST 10, 2020 @ 7PM** – NEXT MONTHLY TOWNSHIP BOARD MEETING
 AUGUST 13, 2020 - DISTRICT 7 MAT DIRECTOR MEETING
 REGISTRATION @ 7PM
 MEETING @ 7:30PM
 ELECTION @ 8:00PM
 LOCATION: SILVER CREEK TOWN HALL
 SILVER CREEK TOWNSHIP, WRIGHT COUNTY
17. OTHER BUSINESS: NONE
18. MOTION MADE TO PAY THE BILLS AS LISTED FOR JULY 2020.
 M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE
19. MOTION MADE TO ADJOURN AT 8:35 PM.
 M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK