

**CAMBRIDGE TOWNSHIP MONTHLY MEETING**  
**JUNE 8, 2020**

**PRESENT:** BOARD SUPERVISORS: JOHN ERLANDSON SR. CHAIRMAN, DALE B. ANDERSON  
JIM FRIDSTROM (EXCUSED) - (2 SUPERVISORS CONSTITUTES A QUORUM)  
TREASURER: CAROL WILLIAMS KAHRING  
CLERK: DARRELL VOSIKA  
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

**LOCATION:** CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN JOHN ERLANDSON SR. CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM. THE BOARD MET IN THE LARGE ROOM OF THE TOWNHALL BUILDING BECAUSE OF COVID-19 CONCERNS
  2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.
  3. APPROVAL OF THE AGENDA  
**MOTION: TO APPROVE THE AGENDA WITH THE ADDITION OF DUKE WEISBROD UNDER SECTION 7A**  
**M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 2-0) TO APPROVE.**  
**M = OFFICER MAKING THE MOTION**  
**S = OFFICER SECONDING THE MOTION**
  4. APPROVAL OF THE **MINUTES** OF THE **MAY 11, 2020** MONTHLY BOARD MEETING.  
**MOTION: TO APPROVE THE MAY 11, 2020 MINUTES AS WRITTEN**  
**M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 2-0) TO APPROVE**
  - 4A. APPROVAL OF THE MINUTES OF THE **JUNE 2, 2020** SPECIAL BOARD MEETING VIA TELECONFERENCE.  
**MOTION: TO APPROVE THE MINUTES OF THE JUNE 2, 2020 SPECIAL BOARD MEETING VIA TELECONFERENCE.**  
**M/S: JOHN ERLANDSON SR. / DALE B. ANDERSON (VOTE: 2-0) TO APPROVE**
- \*\*SUPERVISOR JIM FRIDSTROM JOINED THE MEETING VIA TELECONFERENCE TO GIVE HIS REPORTS
13. REPORT OF **ISANTI COUNTY PLANNING COMMISSION** – NO MEETING SCHEDULED FOR JUNE 11, 2020
  14. REPORT OF **ISANTI COUNTY BOARD OF ADJUSTMENT** – CAMBRIDGE TOWNSHIP HAS 2 CASES FOR THE JUNE 11, 2020 MEETING. TIMOTHY & RITA HUGHES – REGARDING KENNEL FACILITY SETBACKS  
JOSEPH & JOANN LONG – TO INSTILL A BUILDING ENTITLEMENT ON A PARCEL CREATED AFTER THE LOT OF RECORD DATE OF FEBRUARY 10, 1982.  
JIM STATED THAT HE HAD TALKED TO BOTH PARTIES AND REVIEWED THEIR REQUESTS. THE TOWNSHIP HAS NO CONCERNS ON NEITHER OF THE REQUESTS AND THERE IS NO IMPACT ON CAMBRIDGE TOWNSHIP'S DAILY OPERATIONS.

THE CLERK WILL SEND AN EMAIL TO TRINA BERGLOFF, ISANTI COUNTY ZONING ADMINISTRATOR, NOTIFYING HER THAT JIM WAS ABLE TO PRESENT VIA TELECONFERENCE FOR REVIEW THE TWO (2) REQUESTS THAT ARE ON THE AGENDA FOR THE ISANTI COUNTY BOARD OF ADJUSTMENT MEETING FOR 6/11/2020.

\*\* SUPERVISOR JIM SIGNED OFF OF THE TELECONFERENCE

5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.

A. MISC. INCOME (MAY):

i) FEDERATED CO-OPS – PATRONAGE 2020	\$ 361.85
ii) UTILITY PERMIT #2020-104	\$ 100.00
iii) PURPLE HAWK – LIQUOR LICENSE 20% TWSP FEE	\$ 366.60
iv) UTILITY PERMIT #2020-105 – TELECOM CONST.	\$ 100.00
v) UTILITY PERMIT #2020-106 – ECE	\$ 100.00

B. THE FOLLOWING FINANCIAL REPORTS:

CLERK'S REPORT:

- i) BANK ACCOUNTS REPORT AS OF MAY 31, 2020
- ii) INTEREST & DIVIDEND REPORT (MAY 2020)

TREASURER'S REPORTS:

- i) CASH CONTROL STATEMENT – REPORTS NOT AVAILABLE – UNABLE TO MEET WITH LUCINDA FROM MAT (CTAS TRAINER)

C. THE TOWNSHIP RECEIVED REPORTS FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 5/31/2020. THEY CHECK THE DEPOSIT BALANCES EVERY BUSINESS DAY AT 2PM CST AND MAKE PLEDGE CHANGES ACCORDINGLY AT THAT TIME.

- D. THE FOLLOWING CD'S ARE COMING DUE:
- |                      |           |
|----------------------|-----------|
| MINNCO CREDIT UNION  | 7/8/2020  |
| CAMBRIDGE STATE BANK | 7/23/2020 |

AFTER SOME DISCUSSION, THE FOLLOWING MOTION WAS MADE:

**MOTION: TO TAKE \$250,000 FROM THE CD THAT IS AT MINNCO CREDIT UNION AND REINVEST IT INTO A CD AT EITHER MINNCO CREDIT UNION OR FIRST BANK AND TRUST DEPENDING ON THE BEST RATE OF INTEREST AVAILABLE AT THAT TIME AND TRANSFER THE REMAINDER OF THE CD MONEY INTO THE CHECKING ACCOUNT AT FIREST BANK AND TRUST.**

**M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 2-0) TO APPROVE SUPERVISOR JOHN ERLANDSON SR. WILL HANDLE THE CD RENEWAL/TRANSFER.**

E. TREASURER'S REPORTS

**MOTION: TO APPROVE THE FINANCIAL REPORTS AS SUBMITTED AT THE JUNE 8, 2020 MONTHLY TOWNSHIP MEETING.**

**M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 2-0) TO APPROVE**

6. SCHEDULED BUSINESS:

- A. **MEADOWOOD IV PLAT** – JOHN SIGNED OFF ON THE PLAT (NOT THE ROAD) MOTION FROM THE MAY 11, 2020 MONTHLY TOWNSHIP MEETING.

**MOTION: THE FINAL PLAT BEING THE SAME AS THE PRELIMINARY PLAT, THE MONEY IS DEPOSITED AND THE ROAD IS BUILT TO THE TOWNSHIP'S STANDARDS OR THE TOWNSHIP WILL ADJUST THE ROAD TO MEET OUR**

**STANDARDS USING THE EXTRA MONEY DEPOSITED IN THE LINDBERG LAW OFFICE TRUST ACCOUNT BEFORE ACCEPTING THE ROAD. THE TOWNSHIP WILL SIGN OFF ON THE PLAT AND NOT ON THE ROAD YET.**

**M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE**

ROB STATED THAT 90% OF THE ROAD PASSED THE ROLL TEST. THE TOWNSHIP WOULD LIKE TO SEE THE PAVING DONE WITH 2" FIRST LIFT PUT ON FOLLOWED BY A 1.5" SECOND LIFT DONE IN THE FALL.

THE BOARD RECOMMENDED THAT A LETTER BE SENT TO KEN NASTROM WITH THE FOLLOWING TERMS: 1) THE TOWNSHIP WOULD LIKE TO SEE THE SECOND LIFT BE APPLIED IN FALL (SEPTEMBER/OCTOBER).

2) THE MONEY PRESENTLY DEPOSITED (1.5 X'S THE QUOTE) FOR THE PAVING. WHEN KEN NASTROM RECEIVES THE BILLING FOR THE FIRST LIFT, THE TOWNSHIP WILL GIVE A LETTER OF AUTHORIZATION FOR KEN TO REMOVE THAT AMOUNT NEEDED TO PAY KNIFE RIVER FOR THE FIRST LIFT FROM THE FUNDS BEING HELD AT FIRST BANK & TRUST AND THE LINDBERG LAW OFFICE TRUST ACCOUNT.

**7. NEW BUSINESS AT PUBLIC REQUEST:**

A. **DUKE WEISBROD & BRAD RIECHEL** REPRESENTING THE CAMBRIDGE-ISANTI AREA SOFTBALL ASSOCIATION – CAME BEFORE THE BOARD TO ASK FOR A 45 MINUTE EXTENSION FOR THE JUNE 27, 2020 (SATURDAY) SOFTBALL 25<sup>TH</sup> ANNUAL CLASSIC GAMES. THE EXTENSION WOULD BE A ONE-TIME GRANT FOR THE 25<sup>TH</sup> ANNUAL CLASSIC THAT WOULD EXTEND THE TIME TO 11PM.

**MOTION: TO GRANT A ONE-TIME EXTENSION OF 45 MINUTES TO THE 25TH ANNUAL CAMBRIDGE-ISANTI AREA SOFTBALL ASSOCIATION CLASSIC ON JUNE 27, 2020 (UNTIL 11PM).**

**M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 2-0) TO APPROVE**

THE BOARD DID NOT WISH TO GRANT ANY TIME EXTENSIONS FOR REGULAR LEAGUE TIMES DURING THE WEEK.

**8. ROAD BUSINESS**

A. **ROB'S REPORT**

- i) NEW TRUCK STATUS – SHOULD BE READY IN APPROXIMATELY MID JUNE
- ii) THE ANNUAL ROAD REVIEW TOUR DATE WILL BE SCHEDULED LATER THIS SUMMER ONCE THE COVID-19 RESTRICTIONS ARE LIFTED.
- iii) SALE OF THE SHOULDERING MACHINE – FISH LAKE TOWNSHIP HAS SENT THE TOWNSHIP A CHECK FOR \$4,000 (PAYMENT).
- (iv) **DUST CONTROL** ON GRAVEL ROADS – ROB RESCHEDULED THE APPLICATION FOR THURSDAY (6/11/2020).
- v) **337<sup>TH</sup> AVE NE (ROAD BY THE TOWNSHIP GARAGE)** – THE PUMPING OF SOME OF THE WATER FROM THE POND HAS BEEN EITHER DELAYED OR TERMINATED AS A RESULT OF THE WETLAND REGULATORY AUTHORITY. PRIOR TO GETTING A PERMIT THERE NEEDS TO BE A FROG COUNT, FISH COUNT AND WEED ID. ROB WILL START PHASE 2 ON JUNE 9<sup>TH</sup>.

PHASE 2

RE-ENFORCE THE SLOPES OF THE ROAD ACROSS THE POND – TO PURCHASE SOME RECYCLE AND ROCK AND USE A BACK-HOE TO PACK THE ROCK AGAINST THE RECYCLE TO RE-ENFORCE THE SLOPES FROM THE WATER WAVE ACTION.

THE TOWNSHIP RECEIVED FROM DARRICK WOTACHEK, ISANTI COUNTY WETLAND SPECIALIST, A COPY OF LOCAL GOVERNMENT ROAD WETLAND REPLACEMENT PLAN SPRING 2020 CONSTRUCTION SEASON UPDATE.

THIS MEMO HAS TO DO WITH SOME MISCONCEPTIONS ABOUT WHEN A WETLAND PERMIT FROM THE COUNTY IS AND IS NOT NECESSARY AND DARRICK WANTED TO UPDATE THE TOWNSHIP ABOUT PROPER PROCEDURES FOR TOWNSHIP ROAD PROJECTS.

- vi) **COUNTY ROAD 14 & 353<sup>RD</sup> AVE NE** – ROB HAS BEEN DISCUSSING WITH THE ISANTI COUNTY ASSISTANT HWY ENGINEER ABOUT THE SAFETY CONCERNS AT THE TRIANGLE INTERSECTION OF UNIVERSITY AVE (CO. ROAD 14) & 353<sup>RD</sup> AVE NE. THE TOWNSHIP WOULD LIKE TO SEE THE TRIANGLE OF ROADS REMOVED AND HAVE THE INTERSECTION RECONSTRUCTED WITH MORE OF A “T” INTERSECTION RESULTING IN BETTER SIGHT LINES (SAFETY CONCERN). SPRINGVALE TOWNSHIP WOULD ALSO NEED TO BE CONSULTED ON THIS PROJECT. BECAUSE OF THE COVID-19 RESTRICTIONS, ROB HAS BEEN UNABLE TO MEET WITH THE ISANTI COUNTY HIGHWAY DEPT. OR SPRINGVALE TOWNSHIP.
  - vii) **361<sup>ST</sup> AVE NE (BY THE GRANDY NINE GOLF COURSE)** – ROB HAD ESTIMATES FOR THE WORK THAT NEEDS TO BE DONE AT THE CURVE IN THE ROAD LEADING INTO THE GOLF COURSE.
    - a) ELECTRIC POLE (ECE) NEEDS TO BE MOVED ABOUT 10’ NORTH  
ECE HAS AGREED TO MOVE IT AT NO CHARGE.
    - b) TREE REMOVAL:
      - HAAVEN STUMP REMOVAL: \$ 10,100
    - c) EXCAVATING QUOTES:
      - DIRT WORKS: \$ 14.000
- THE BOARD DECIDED TO REVIEW THIS PROJECT IN 2021 BECAUSE OF THE COST.

9. OLD BUSINESS

- A. **CAMBRIDGE AREA PICKLEBALL ASSOCIATION FUNDRAISING** – THEY HAVE REACHED THE FUNDRAISING GOAL AND AS A RESULT THE CAMBRIDGE STREET IMPROVEMENT PROJECT INCLUDES THE CONSTRUCTION OF FOUR (4) MORE COURTS TO BE BUILT LATER THIS SUMMER.
- B. **2020 CENSUS** – THE INITIAL BOUNDARY VALIDATION PROGRAM (BVP) WAS COMPLETED BY THE CLERK.
- C. **LAWSUIT** – THE TOWNSHIP WAS SERVED (11/26/2020) A SUMMONS THAT THE TOWNSHIP WAS INCLUDED IN A TITLE ACTION TO CORRECT AN AMBIGUOUS LEGAL DESCRIPTION OF THE PLAINTIFF’S PROPERTY.  
4/3/2020 – **IT WAS HEREBY ORDERED:**  
**THERE SHALL BE NO AWARD OF COST, DISBURSEMENTS OR FEES IN FAVOR OF PLAINTIFF, BNSF, OR ROBERSON.**

THEN THE TOWNSHIP RECEIVED A NOTICE DATED 5/28/2019 FOR A RESCHEDULED OF PREVIOUSLY SCHEDULED HEARING – SETTING DEFAULT HEARING DATE FOR JUNE 22, 2020 AT 10:30AM AND PRE-TRIAL FOR 10:45AM. IN RESPONSE TO THE CURRENT PANDEMIC, THE FOLLOWING INFORMATION WILL BE NEEDED TO ATTEND THE HEARING VIA TELECONFERENCE:

CALL: 952-529-7777

ACCESS CODE: 2050221523#

10. NEW BUSINESS

- A. **PRESIDENTIAL PRIMARY ELECTION REIMBURSEMENT** – THE CLERK SENT THE ISANTI COUNTY AUDITOR-TREASURER AN APPLICATION FOR REIMBURSEMENT FOR EXPENSES INCURRED IN ADMINISTERING THE 2020 PRESIDENTIAL NOMINATION PRIMARY IN THE AMOUNT OF \$2,436.60. THE TOWNSHIP HAS RECEIVED BACK COMMUNICATIONS FROM THE SECRETARY OF STATE’S OFFICE STATING IN ORDER TO REIMBURSE YOUR (TOWNSHIP’S) COST, WE WILL NEED THE TOWNSHIP TO REGISTER IN THE STATE’S *SWIFT’S* SYSTEM OR COMPLETE THE W-9 FORM AND RETURN IT AND THE SECRETARY’S FISCAL STAFF WILL SETUP AN ACCOUNT FOR THE TOWNSHIP. THE W-9 WAS SENT BY THE CLERK MONDAY (JUNE 8, 2020) AFTERNOON VIA EMAIL.
- B. **MINNESOTA STATE DEMOGRAPHER REPORT** – 2019 POPULATION & HOUSEHOLD ESTIMATES: APRIL 1, 2019 POPULATION ESTIMATE = 2,415  
APRIL 1, 2019 HOUSEHOLD ESTIMATE = 887
- C. **MATIT’S CONSOLIDATED COVERAGE INSURANCE RENEWAL**  
TERM: JULY 1, 2020 – JULY 1, 2021  
PREMIUM: \$5,584.00  
PREMIUM DUE: 7/1/2020 (CHECK IS WRITTEN)  
ONCE THE TOWNSHIP TAKES POSSESSION OF THE NEW TRUCK, THE CLERK WILL NOTIFY MATIT AND THE INSURANCE POLICY WILL BE ADJUSTED. ROB IS ALSO UPDATING THE TOWNSHIP’S INVENTORY LIST OF EQUIPMENT & TOOLS.
- D. **ELECTIONS:** PRIMARY (AUGUST) AND GENERAL (NOVEMBER)  
THE CLERK IS WORKING WITH THE AUDITOR’S OFFICE ON WHAT EQUIPMENT THE TOWNSHIP WILL NEED REGARDING THE COVID-19 CONCERNS.

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS

12. OFFICERS BUSINESS

- A. **CLERK:** PASSED OUT THE MAT OFFICIAL MEMBERSHIP CARDS TO EACH OF THE OFFICERS PRESENT.
- B. **TREASURER:** NONE
- C. **SUPERVISORS:** NONE

13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – SEE REPORT AT BEGINNING OF MINUTES

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – SEE REPORT AT BEGINNING OF MINUTES

15. REPORT OF **THE NORTH TH 65 CORRIDOR COALITION** – JOHN – NEXT MEETING IS JUNE 25, 2020

16. NOTICES:     **JULY 13, 2020 @ 7PM – NEXT MONTHLY TOWNSHIP BOARD MEETING**  
                  **AUGUST 13, 2020 - DISTRICT 7 MAT DIRECTOR MEETING**  
                  **REGISTRATION @ 7PM**  
                  **MEETING @ 7:30PM**  
                  **ELECTION @ 8:00PM**  
                  **LOCATION:     SILVER CREEK TOWN HALL**  
                                  **SILVER CREEK TOWNSHIP, WRIGHT COUNTY**
17. OTHER BUSINESS:     ROB BROUGHT UP NOW THAT THE NEW TRUCK IS ALMOST HERE ABOUT  
SELLING THE 94 FORD L8000 TRUCK, PLOW AND SANDER. AFTER SOME  
DISCUSSION, THE BOARD DECIDED TO USE JOHN CARLSON’S ONLINE  
AUCTION SERVICE.  
                  **MOTION: TO SELL THE 94 FORD L8000 TRUCK, PLOW & SANDER THRU**  
                                  **JOHN CARLSON’S ONLINE AUCTION SERVICE.**  
                  **M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 2-0) TO APPROVE**
18. MOTION MADE TO PAY THE BILLS AS LISTED FOR JUNE 2020.  
                  **M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 2-0) TO APPROVE**
19. MOTION MADE TO ADJOURN AT 8:21 PM.  
                  **M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 2-0) TO ADJOURN**

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**DARRELL VOSIKA**  
**CAMBRIDGE TOWNSHIP CLERK**