

**CAMBRIDGE TOWNSHIP MONTHLY MEETING  
DECEMBER 9, 2019**

**PRESENT:** BOARD SUPERVISORS: JIM FRIDSTROM CHAIRMAN, JOHN ERLANDSON SR., AND DALE B. ANDERSON (CONSTITUTES A QUORUM)  
TREASURER: CAROL WILLIAMS KAHRING  
CLERK: DARRELL VOSIKA  
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

**LOCATION:** CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN JIM FRIDSTROM CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.

3. APPROVAL OF THE AGENDA

**MOTION: TO APPROVE THE AGENDA AS PRESENTED**

**M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE.**

**M = OFFICER MAKING THE MOTION**

**S = OFFICER SECONDING THE MOTION**

17. OTHER BUSINESS:

- A. **ROB'S JOB REVIEW** – THE BOARD DISCUSSED THE FINE JOB ROB IS DOING WITH MANAGING THE ROADS. DURING THE 2019 FISCAL YEAR, A NUMBER OF ROAD PROJECTS WERE COMPLETED. ROB'S CHARACTER CAN BE SEEN THRU THE DEDICATION HE SHOWS IN KEEPING THE TOWNSHIP EQUIPMENT IN EXCELLENT CONDITION WHILE ADDRESSING THE PUBLIC CONCERNS REGARDING THE ROADS.

**MOTION: TO INCREASE ROB'S BASE WAGE FOR 2020 BY \$0.75 PER HOUR + PAYING THE ADDITIONAL INCREASE IN HIS HEALTH INSURANCE POLICY FROM PEIP.**

**M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3.0) TO APPROVE**

- B. **FULL TIME EMPLOYEE COMPENSATION POLICY** – AFTER SOME DISCUSSION, THE CLERK WILL WRITE A POLICY TO BE REVIEWED AT THE JANUARY BOARD MEETING.

4. APPROVAL OF THE **MINUTES OF THE NOVEMBER 12, 2019** MONTHLY BOARD MEETING.

**MOTION: TO APPROVE THE NOVEMBER 12, 2019 MINUTES AS WRITTEN**

**M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE**

5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.

A. MISC. INCOME:

- |   |           |
|---|-----------|
| i) DRIVEWAY AT SOLAR FARM ON NAPLES (MONEYGRAM)                   | \$ 100.00 |
| ii) DRIVEWAY PERMIT ON 349 <sup>TH</sup> AVE (HEIDERSCHIED CONST) | \$ 650.00 |

B. THE FOLLOWING FINANCIAL REPORTS:

CLERK'S REPORT:

- i) BANK ACCOUNTS REPORT AS OF NOVEMBER 30, 2019

TREASURER'S REPORTS:

- i) CASH CONTROL STATEMENT – FOR 11/1/2019 – 11/30/2019
- C. THE TOWNSHIP RECEIVED A REPORT FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 11/30/2019.
- D. TREASURER'S REPORTS
  - MOTION: TO APPROVE THE FINANCIAL REPORTS AS SUBMITTED**
  - M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE**
- E. **INFORMATION:** 2019 2<sup>ND</sup> HALF TAX SETTLEMENT CHECK = \$157,953.38.  
IT WAS DIRECT DEPOSITED (EFT) BY THE ISANTI CO. AUDITOR'S OFFICE ON 12/3/19 AND IT IS NOT REFLECTED IN THE NOVEMBER BANK ACCT BALANCES.
- F. THE CLERK REVIEWED WITH THE BOARD THE VARIOUS TOWNSHIP INVESTMENTS THAT WILL BE COMING DUE IN 2020.

6. SCHEDULED BUSINESS: NONE

7. NEW BUSINESS AT PUBLIC REQUEST: NONE

8. ROAD BUSINESS

A. ROB'S REPORT

- i) SNOWPLOWING AND SANDING HAS BEEN GOING OKAY.
- ii) HIGH WATER ON 337<sup>TH</sup> AVE STATUS – AFTER SOME DISCUSSION THE BOARD DECIDED TO LEAVE THE ROAD CLOSED OVER THE LAKE AREA. PRESENTLY THAT PORTION OF 337<sup>TH</sup> AVE IS BARRICADED.  
ROB MET WITH DIRT WORKS ABOUT RAISING THAT PORTION OF 337<sup>TH</sup> AVE. THAT GOES THRU THE LAKE AREA. THERE NEEDS TO BE MORE RESEARCH BEFORE THAT COULD BE A POSSIBILITY.
- iii) NEW TRUCK STATUS – IT HAS ARRIVED AND THE SALES DEPT. WILL BE SENDING IT TO CRYSTEEL TO BE INSTALLED WITH THE PROPER EQUIPMENT (HYDRAULICS, BOX, PLOW, WING, SANDER, ETC.).
- iv) **GRAVEL** – THE BOARD DID RECEIVE A QUOTE FROM HASS CONSTRUCTION FOR 5,500 YDS OF CLASS 1 GRAVEL @ \$4.45 PER YD FROM THE HASS PIT aka WAHLSTROM/HASS PIT.

B. **CULVERT ON HUPP ST (PRIVATE DRIVEWAY)** – A RESIDENCE ON HUPP ST NEEDS TO HAVE THE CULVERT ON THEIR PRIVATE DRIVEWAY REPLACED. THE CULVERT IS ESSENTIAL TO KEEPING THE WATER MOVING AND NOT OVER-FLOWING ONTO THE TOWNSHIP ROAD. THE RESIDENT HAS AGREED TO HAVE THE CULVERT REPLACED AND THE EXPENSE ASSESSED TO THEIR PROPERTY TAX. THE TOWNSHIP BOARD HAS AGREED ON THE TERMS OF INTEREST = 2% AND THE TERM OF REPAYMENT TO BE 10 YEARS. THE TOWNSHIP HAS COMPLETED THE PROJECT OF REPLACING THE CULVERT AND THE BOARD HAS APPROVED THE FOLLOWING COST TO BE ASSESSED TO THE PROPERTY OWNERS:

- \$400.00 – COST OF CULVERT
- \$345.00 – COST OF INSTALLATION (BACKHOE – 3 HRS)
- \$150.00 - TOWNSHIP EMPLOYEE'S TIME (3 HRS)
- \$100.00 – COST FOR 10 YDS OF GRAVEL
- \$ 50.00 – GRADING OUT THE GRAVEL
- \$1,045.00 – TOTAL COST TO BE ASSESSED

THE CLERK PREPARED THE FOLLOWING DOCUMENTS TO BE SENT TO THE ISANTI COUNTY AUDITOR'S OFFICE:

- 1) PETITION AND WAIVER AGREEMENT (SIGNED BY BOTH THE LAND OWNERS AND THE TOWNSHIP)
- 2) RESOLUTION #19-20 ADOPTING ASSESSMENT
- 3) CERTIFICATION OF ASSESSMENT
- 4) CERTIFICATION OF EXPENSES (AMOUNT = \$1,045.00)

**MOTION: TO SEND THE ABOVE ASSESSMENT BILLING TO THE ISANTI COUNTY AUDITOR'S OFFICE.**

**M/S: DALE B. ANDERSON/JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE**  
THE CLERK WILL SEND THE DOCUMENTS AS DESCRIBED ABOVE TO THE ISANTI COUNTY AUDITOR'S OFFICE.

- C. **SNOWMOBILE ON FANNY LAKE ROAD** – THE CLERK SENT A COPY OF THE LETTER REGARDING THE PERSONAL PROPERTY STORED ON THE TOWNSHIP ROAD RIGHT-OF-WAY. JIM (CHAIRMAN) AND ROB (EMPLOYEE) HAD TALKED TO THE RESIDENTS REGARDING THE PLOWING OF SNOW IN THAT AREA IN RELATIONSHIP TO THEIR RAMP LOCATION AS SUGGESTED BY THE TOWNSHIP'S INSURANCE COMPANY.
- D. **2019 ANNUAL TOWNSHIP NOXIOUS WEED CONTROL REPORT** – THE BOARD REVIEWED THE 2019 ANNUAL TOWNSHIP NOXIOUS WEED CONTROL REPORT. THE CLERK WILL GET THE ANNUAL DITCH MOWING COSTS ADDED TO THE REPORT AND RETURN THE REPORT TO DARRICK WOTACHEK, COUNTY AGRICULTURE INSPECTOR (CAI), PRIOR TO THE DEADLINE OF DECEMBER 20, 2019.
- E. **WETLAND PERMIT RECEIVED** (357<sup>TH</sup> AVE WEST OF HASTINGS ST.) – THE TOWNSHIP RECEIVED A COPY OF THE WETLAND PERMIT ONCE ISANTI COUNTY ZONING RECEIVED THE FINAL WETLAND PERMIT PAYMENT.
- F. **FISH LAKE TOWNSHIP** – THE TOWNSHIP RECEIVED A LETTER FROM THE FISH LAKE TOWNSHIP SUPERVISORS STATING THAT THEY WOULD LIKE TO PROPOSE A DISCUSSION OF A JOINT PAVING PROJECT OF 329<sup>TH</sup> AVE NE/N PINE LAKE RD/ ZODIAC ST. NE **WITHOUT GRANT AID.** CAMBRIDGE TOWNSHIP BOARD MEMBER JIM FRIDSTROM WAS APPOINTED TO ATTEND SUCH MEETING WHEN A DATE HAS BEEN SELECTED. THE CLERK WILL NOTIFY FISH LAKE TOWNSHIP WITH JIM'S COMMUNICATION INFORMATION.
- G. **UTILITY PERMIT #2019-129** – THE TOWNSHIP HAD RECEIVED NOTICE THAT THE UTILITY WORK AT 33698 HUPP ST NE HAD BEEN COMPLETED. ROB HAD CHECKED IT OUT AND A FINAL REVIEW NOTICE WILL BE SENT TO THE COMPANY THAT HAD DONE THE WORK.
- H. **343<sup>RD</sup> AVE NE** (MN DOT LOCAL ROAD IMPROVEMENT PROGRAM FUNDING GRANT) THE BOARD WOULD LIKE TO INVITE BOTH THE STATE REPRESENTATIVE (BRIAN JOHNSON) AND STATE SENATOR (MARK W. KORAN) TO THE JANUARY 13, 2020 BOARD MEETING TO DISCUSS POSSIBLE ENDORSEMENT OF THE FUNDING GRANT FOR 343<sup>RD</sup> AVE NE.

9. OLD BUSINESS

- A. **MOTOR HOME IN GRANDY** – THE MOTOR HOME IS PARKED WHERE THE TOWNSHIP NORMALLY PILES PLOWED SNOW. JIM INFORMED THE BOARD THAT THE MOTOR HOME IN GRANDY HAS BEEN MOVED.

10. NEW BUSINESS

A. **2020 MEETING & ELECTION DATES**

**MOTION: TO APPROVE THE 2020 MEETING & ELECTION DATES**

**M/S: JOHN ERLANDSON SR./DALE B. ANDERSON (VOTE: 3-0) TO APPROVE**

B. **LAWSUIT** – THE TOWNSHIP WAS SERVED (11/26/2019) A SUMMONS THAT THE TOWNSHIP WAS INCLUDED IN A TITLE ACTION TO CORRECT AN AMBIGUOUS LEGAL DESCRIPTION OF THE PLAINTIFF’S PROPERTY. DALE CALLED THE ATTORNEY’S OFFICE TO CLARIFY THAT THE TOWNSHIP DOES NOT CLAIM ANY INTEREST IN THE REAL PROPERTY. IF THE TOWNSHIP DOES NOT FILE OR SERVE AN ANSWER OR OTHERWISE OBJECT TO THE COMPLAINT, THEY WILL NOT REQUEST ANY MONETARY RELIEF AGAINST THE TOWNSHIP.

C. **MATIT WORKER’S COMPENSATION POLICY BILLING** – DUE JANUARY 1, 2020  
FOR FISCAL YEAR 2020 = \$4,972.00

D. **MATIT WORKER’S COMP AUDIT - DUE JANUARY 31, 2020**

E. **TOWNSHIP ANNUAL OFFICER ELECTION FILING PERIOD** – THE LEGAL NOTICE HAS BEEN SENT TO THE ISANTI-CHISAGO COUNTY STAR TO BE IN THE DECEMBER 12<sup>TH</sup> & 19<sup>TH</sup>, 2019 EDITIONS.

THE FILING PERIOD IS DECEMBER 31, 2019 THRU 5PM ON JANUARY 14<sup>TH</sup>, 2020.

THE CLERK WILL BE IN THE TOWNSHIP OFFICE ON JANUARY 14, 2020 FROM 1 – 5PM.

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS - NONE

12. OFFICERS BUSINESS

A. **CLERK:** i) CORRECTION: IN THE TOWNSHIP ROAD ORDINANCE 101, THE PARKING SECTION IS #8 AND NOT #9 AS REPORTED LAST MONTH.  
ii) THE TOWNSHIP IS HAVING PRINTER PROBLEMS  
**MOTION: TO PURCHASE A NEW PRINTER (NOT TO EXCEED: \$200)**  
**M/S: DALE B. ANDERSON/JOHN ERLANDSON SR. (VOTE: 3-0)**  
**TO APPROVE**

B. **TREASURER:** NONE

C. **SUPERVISORS:** NONE

13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – JIM FRIDSTROM – NOTHING TO REPORT FOR CAMBRIDGE TOWNSHIP

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – JIM FRIDSTROM – NOTHING TO REPORT FOR CAMBRIDGE TOWNSHIP

15. REPORT OF **THE NORTH TH 65 CORRIDOR COALITION** – JOHN – NO MEETING

16. NOTICES: **DECEMBER 31, 2019 – JANUARY 14, 2020 5PM** – FILING PERIOD FOR TOWNSHIP OFFICE (1-SUPERVISOR (3YR TERM) & 1-CLERK (2YR TERM))  
**JANUARY 14, 2020 @ 7PM** – NEXT CAMBRIDGE TOWNSHIP MONTHLY BOARD MEETING  
**MARCH 3, 2020 – PRESIDENTIAL NOMINATION PRIMARY DAY**  
**MARCH 10, 2020 – TOWNSHIP ELECTION DAY (VOTING: 10AM – 8PM)**  
**MARCH 10, 2020 @ 8:05PM** – TOWNSHIP ANNUAL MEETING

17. OTHER BUSINESS: MOVED AGENDA ITEM #17 TO JUST AFTER AGENDA ITEM #3

18. MOTION MADE TO PAY THE BILLS AS LISTED.

**M/S: JOHN ERLANDSON SR./DALE B. ANDERSON (VOTE: 3-0) TO APPROVE**

19. MOTION MADE TO ADJOURN AT 8:25 PM.

**M/S: DALE B. ANDERSON/JOHN ERLANDSON SR. (VOTE: 3-0) TO ADJOURN**

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**DARRELL VOSIKA  
CAMBRIDGE TOWNSHIP CLERK**