

# **CAMBRIDGE TOWNSHIP MONTHLY MEETING**

**NOVEMBER 12, 2019**

**(NOTE: MEETING WAS HELD ON TUESDAY)**

**PRESENT:** BOARD SUPERVISORS: JIM FRIDSTROM CHAIRMAN, JOHN ERLANDSON SR., AND DALE B. ANDERSON (CONSTITUTES A QUORUM)  
TREASURER: CAROL WILLIAMS KAHRING  
CLERK: DARRELL VOSIKA  
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)  
**LOCATION:** CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN JIM FRIDSTROM CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.

3. APPROVAL OF THE AGENDA

**MOTION: TO APPROVE THE AGENDA AS PRESENTED**

**M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE.**

**M = OFFICER MAKING THE MOTION**

**S = OFFICER SECONDING THE MOTION**

4. APPROVAL OF THE **MINUTES** OF THE **OCTOBER 14, 2019** MONTHLY BOARD MEETING.  
**M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE**

5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.

A. MISC. INCOME:

- |   |             |
|---|-------------|
| i) MMB.ACH STATE OF MN (MV CREDIT-AGRICULTURAL    | \$ 2,482.58 |
| ii) CULVERT – NASTROM (MEADOWOOD IV (CK#9465)     | \$ 400.00   |
| iii) TELCOM – UTILITY PERMIT #2019129 (CK#340067) | \$ 100.00   |

B. THE FOLLOWING FINANCIAL REPORTS:

CLERK'S REPORT:

- i) BANK ACCOUNTS REPORT AS OF OCTOBER 31, 2019

TREASURER'S REPORTS:

- i) CASH CONTROL STATEMENT – FOR 10/1/2019 – 10/31/2019

C. THE TOWNSHIP RECEIVED A REPORT FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 10/31/2019.

D. TREASURER'S REPORTS

**MOTION: TO APPROVE THE TREASURER'S REPORTS AS SUBMITTED**

**M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE**

6. SCHEDULED BUSINESS

A. **TRINA BERGLOFF**, ISANTI COUNTY ZONING ADMINISTRATOR, WAS ASKED TO ATTEND THE NOVEMBER MONTHLY BOARD MEETING TO DISCUSS THE LENGTHLY PAPER

APPLICATION PROCEDURE AND COST PAID FOR WITH TAXPAYERS FUNDS FOR WETLAND PERMITS WHEN PERTAINING TO TOWNSHIP ROADS.

7. NEW BUSINESS AT PUBLIC REQUEST.

- A. **PAUL NYMAN** – TURNED IN 34 (PAIR OF FRONT CLAWS) GOPHERS FOR BOUNTY THAT HE STATED WERE TRAPPED IN CAMBRIDGE TOWNSHIP (HAD A STATEMENT FROM THE LANDOWNER IN CAMBRIDGE TOWNSHIP). THE CLERK WILL SEND HIM A CHECK FOR \$68.00 (34 GOPHERS x \$2.00 BOUNTY PER GOPHER).  
PAUL NYMAN  
2849 381<sup>ST</sup> AVE NE  
STANCHFIELD, MN 55080

8. ROAD BUSINESS

- A. **ROB'S REPORT**
- i) SANDED & SALTED PORTIONS OF THE TOWNSHIP ROADS LAST SATURDAY & SUNDAY.
  - ii) **CULVERT REPLACEMENTS:**
    - ON 361<sup>ST</sup> AVE – WEST OF POLK ST & 361<sup>ST</sup> AVE INTERSECTION.
  - iii) **361<sup>ST</sup> AVE** – HAULED LOADS OF DIRT TO FIX THE CURVE JUST WEST OF DONALD LEAFS (BETWEEN NAPLES ST & HWY 65).
  - iv) **337<sup>TH</sup> AVE** – WATER IS HIGH ON BOTH SIDES OF THE LAKE THAT 337<sup>TH</sup> AVE PASSES THRU. FOR PUBLIC SAFETY ROB PUT OUT WARNING REFLECTORS ALONG BOTH SIDES OF 337<sup>TH</sup> AVE WHERE THE WATER IS HIGH NEXT TO THE ROAD. THE ROAD WILL BE CLOSED IF THE WATER BECOMES A PUBLIC SAFETY CONCERN.
- B. **CULVERT ON HUPP ST (PRIVATE DRIVEWAY)** – A RESIDENCE ON HUPP ST NEEDS TO HAVE THE CULVERT ON THEIR PRIVATE DRIVEWAY REPLACED. THE CULVERT IS ESSENTIAL TO KEEPING THE WATER MOVING AND NOT OVER-FLOWING ONTO THE TOWNSHIP ROAD. THE RESIDENT HAS AGREED TO HAVE THE CULVERT REPLACED AND THE EXPENSE ASSESSED TO THEIR PROPERTY TAX. THE TOWNSHIP BOARD HAS AGREED ON THE TERMS OF INTEREST = 2% AND THE TERM OF REPAYMENT TO BE 10 YEARS. THE TOWNSHIP HAS COMPLETED THE PROJECT OF REPLACING THE CULVERT AND THE BOARD HAS APPROVED THE FOLLOWING COST TO BE ASSESSED TO THE PROPERTY OWNERS:
- \$400.00 – COST OF CULVERT
  - \$345.00 – COST OF INSTALLATION (BACKHOE – 3 HRS)
  - \$150.00 - TOWNSHIP EMPLOYEE'S TIME (3 HRS)
  - \$100.00 – COST FOR 10 YDS OF GRAVEL
  - \$ 50.00 – GRADING OUT THE GRAVEL
  - \$1,045.00 – TOTAL COST TO BE ASSESSED
- THE CLERK WILL PREPARE THE FORMS NECESSARY FOR THE COST TO BE ASSESSED ONTO THE PROPERTY OWNERS PROPERTY TAX STATEMENT AND THE BOARD WILL REVIEW THEM AT THE DECEMBER 9, 2019 MONTHLY BOARD MEETING PRIOR TO SENDING THEM TO THE ISANTI CO. AUDITOR'S OFFICE.

9. OLD BUSINESS

- A. **MOTOR HOME IN GRANDY** – THE MOTOR HOME IS PARKED WHERE THE TOWNSHIP NORMALLY PILES PLOWED SNOW. JIM WILL LOOK INTO THE SITUATION.

- B. **BEET JUICE** – THE TOWNSHIP PERSONEL THAT ATTENDED THE 2019 MINNESOTA MAINTENANC EXPO IN OCTOBER HAD THE OPPORTUNITY TO TALK TO A REPRESENTATIVE FOR A BEET JUICE SOLUTION THAT CAN BE MIXED WITH ROAD SALT. THE REPRESENTATIVE AGREED TO COME TO THE TOWN GARAGE AND GIVE AN INFORMATIVE PRESENTATION ON BEET JUICE.  
HIGH POINTS OF PRESENTATION: THE BEET JUICE CAUSES THE SALT:
- TO WORK AT A LOWER TEMPERATURE
  - TO BETTER ADHERE TO THE ROAD
  - TO BE USED IN LESS QUANTITY (LESS VOLUME OF SALT APPLIED)
- THE BEET JUICE:
- CAN BE MIXED WITH SAND & SALT
- MIXING (APPROXIMATELY):
- MIX 1 TANK (200GAL) TO 75 TONS OF SALT (TANK OF SOLN = \$600)
- THE BOARD WOULD LIKE TO RESEARCH THE USE OF BEET JUICE THIS WINTER.

10. NEW BUSINESS

- A. **FEDERAL TAX EXEMPTION CERTIFICATE** – THE TOWNSHIP RECEIVED THE FORM TO BE FILLED OUT AND RETURNED TO FEDERATED CO-OPS, Inc. THE FEDERAL TAX EXEMPTION CERTIFICATE IS FOR FUEL USED BY STATE AND LOCAL GOVERNMENTS FOR THE YEAR JANUARY 1, 2020 THROUGH DECEMBER 31, 2020. THE CLERK WILL FILL OUT THE FORMS AND RETURN THEM TO FEDERATED CO-OPS PRIOR TO JANUARY 1, 2020.
- B. **FEDERATED CO-OPS, Inc. – 2019 COMMERCIAL PROPANE LOCK-IN PRICE**  
PRICE = \$1.199/GAL (VALID THRU APRIL 15, 2020)
- C. **MINNESOTA FALL 2019 MINNESOTA JOB VACANCY SURVEY** – THE JOB SURVEY WAS FILLED OUT BY THE CLERK (NO JOB VACANCIES) AND RETURNED TO:  
DEPT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT  
LABOR MARKET INFORMATION OFFICE  
1<sup>ST</sup> NATIONAL BANK BLDG.  
332 MINNESOTA ST STE E200  
ST PAUL, MN 55101-9868
- D. REMINDER: ROB’S REVIEW IS DUE TO BE DONE AT THE DECEMBER 9, 2019 MONTHLY BOARD MEETING.
- E. **LEASE FOR CAMBRIDGE TOWNSHIP HALL ON THE ISANTI COUNTY FAIRGROUNDS**  
THE TOWNSHIP RECEIVED A COPY OF THE LEASE AGREEMENT THAT COVERS THE TIME PERIOD: OCTOBER 1, 2019 THRU SEPTEMBER 30, 2020. THE AGREED UPON TOTAL LEASE PAYMENT = \$3,600.  
**MOTION: TO APPROVE THE LEASE AGREEMENT FOR THE CAMBRIDGE TOWNSHIP HALL ON THE ISANTI COUNTY FAIRGROUNDS WITH THE ISANTI COUNTY AGRICULTURAL SOCIETY, INC. FOR THE TIME PERIOD OF OCTOBER 1, 2019 THRU SEPTEMBER 30, 2020 AT AN ANNUAL LEASE PAYMENT OF \$3,600 DUE ON JANUARY 15, 2020.**  
**M/S: JOHN ERLANDSON SR / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE**  
THE LEASE WAS SIGNED BY THE CHAIRMAN AND THE CLERK AND WILL BE MAILED TO THE ISANTI COUNTY AGRICULTURAL SOCIETY, INC.

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS

- i) RECEIVED A THANK YOU NOTE FROM DICK WELCH REGARDING HIS PICKLE BALL PRESENTATION AT LAST MONTH'S MEETING.
- ii) RECEIVED A COPY OF THE ISANTI COUNTY HISTORICAL SOCIETY NEWSLETTER.
- iii) RECEIVED A COPY OF THE LAKES & PINES CAC INC. NEWSLETTER

12. OFFICERS BUSINESS

- A. **CLERK:** i) THE CLERK RECEIVED A LETTER FROM MAT ASKING FOR INPUT ON MAT'S EDUCATIONAL PROGRAMS THROUGH THE MINNESOTA TOWNSHIP ASSOCIATION (MAT). THEY WOULD LIKE US TO LET THEM KNOW WHAT WE AS TOWNSHIP OFFICERS WOULD LIKE TO SEE AS EDUCATIONAL TOPICS. THEY ARE CONSIDERING USING WEBINARS ALONG WITH THE OTHER PROGRAMS (e.g. SHORT COURSES) THEY ARE PRESENTLY USING.
- B. **TREASURER:** NONE
- C. **SUPERVISORS:** NONE

13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – JIM FRIDSTROM – NOTHING TO REPORT

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – JIM FRIDSTROM – GAVE BRIEF REPORT

15. REPORT OF **THE NORTH TH 65 CORRIDOR COALITION** – JOHN – NOTHING TO REPORT

16. NOTICES: **NOVEMBER 22-23, 2019** – 2019 MAT ANNUAL CONFERENCE (MANKATO CIVIC CENTER)  
**DECEMBER 9, 2019 @ 7PM** – NEXT CAMBRIDGE TOWNSHIP MONTHLY BOARD MEETING

17. OTHER BUSINESS

A. **SNOWMOBILE DAMAGE INCIDENT** – 3903 FANNY LAKE ROAD NE

MATIT CLAIM #19BA00035

THE TOWNSHIP RECEIVED A LETTER FROM MATIT (MINNESOTA ASSOCIATION OF TOWNSHIPS INSURANCE & BOND TRUST) NOTIFYING THAT AFTER THEY INVESTIGATED THE INCIDENT, THEY FOUND THAT THE TOWNSHIP WAS NOT NEGLIGENT.

THE SNOWMOBILE IS PARKED ON THE TOWNSHIP RIGHT-OF-WAY ON THE FANNY LAKE ROAD. CAMBRIDGE TOWNSHIP ROAD ORDINANCE 101 DOES ADDRESS SUCH SITUATIONS IN SECTION 9 – PARKING REGULATIONS.

1. OVERNIGHT PARKING SHALL BE PROHIBITED ON ALL TOWN ROADS AND EASEMENTS, AND ALL PARKING SHALL BE PROHIBITED ON OTHER DESIGNATED ROADS.

2. VEHICLES LEFT ON CAMBRIDGE TOWNSHIP ROADS IN VIOLATION OF THIS ORDINANCE ARE SUBJECT TO TOWING VEHICLES AND STORAGE WILL BE AT THE OWNERS EXPENSE.

3. PERSONAL PROPERTY LEFT ON A TOWNSHIP ROAD RIGHT-OF-WAY FOR MORE THEN 24 HOURS SHALL BE DEEMED ABANDONED AND MAY BE REMOVED AND DESTROYED AT THE OWNER'S EXPENSE.

THE BOARD INSTRUCTED THE CLERK TO SEND A LETTER TO THE SNOWMOBILE OWNER(S) ADVISING THEM OF THE REGULATIONS STATED IN THE ROAD ORDINANCE. THE SNOWMOBILE WILL NEED TO BE REMOVED OR PUSHED

FURTHER BACK OUT OF THE RIGHT-OF-WAY TO ENABLE THE SNOWPLOWING TO BE COMPLETED EFFICIENTLY (WITHOUT HAVING TO PULL OUT AND AROUND THE SNOWMOBILE). THIS WOULD INCLUDE ANY OTHER OBJECTS THAT MAY BE IN THE RIGHT-OF-WAY AREA.

18. MOTION MADE TO PAY THE BILLS AS LISTED.

**M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE**

19. MOTION MADE TO ADJOURN AT 7:40 PM.

**M/S: JOHN ERLANDSON SR./DALE B. ANDERSON (VOTE: 3-0) TO ADJOURN**

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**DARRELL VOSIKA  
CAMBRIDGE TOWNSHIP CLERK**