

CAMBRIDGE TOWNSHIP MONTHLY MEETING

OCTOBER 14, 2019

PRESENT: BOARD SUPERVISORS: JIM FRIDSTROM CHAIRMAN, JOHN ERLANDSON SR., AND DALE B. ANDERSON (CONSTITUTES A QUORUM)
TREASURER: CAROL WILLIAMS KAHRING
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN JIM FRIDSTROM CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.
3. APPROVAL OF THE AGENDA
MOTION: TO APPROVE THE AGENDA WITH AGENDA ITEMS #6 & #7 BEING MOVED TO FOLLOW AGENDA ITEM #4.
M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE.
M = OFFICER MAKING THE MOTION
S = OFFICER SECONDING THE MOTION
4. APPROVAL OF THE **MINUTES** OF THE **SEPTEMBER 9, 2019 MONTHLY** BOARD MEETING.
M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE
6. SCHEDULED BUSINESS
 - A. **DICK WELCH** – TOWNSHIP RESIDENT AND A REPRESENTATIVE FOR THE **CAMBRIDGE AREA PICKLEBALL ASSOCIATION PLAYERS.** DICK CAME BEFORE THE BOARD TO ENLIGHTEN THEM ON THE LOCAL GROWING INTEREST AND THE ADVANTAGES OF EXERCISE FOR SENIORS AND OTHERS THAT ARE PARTAKING IN PICKLEBALL. THE PICKLEBALL COMMITTEE AND THE CITY OF CAMBRIDGE ARE NEGOTIATING AN AGREEMENT TO ESTABLISH A NUMBER OF OUTSIDE PICKLEBALL COURTS. THE COST WOULD BE SOMEWHERE IN THE AREA OF \$80,000 WITH THE CITY COVERING APPROXIMATELY 75% AND THE PICKLEBALL ASSOCIATION 25%. A FORMAL DONATION REQUEST WILL BE MADE AT THE CAMBRIDGE TOWNSHIP ANNUAL MEETING ON MARCH 10, 2020.
7. NEW BUSINESS AT PUBLIC REQUEST.
 - A. **MIKE FURLONG** – 1475 349TH AVE NE, CAMBRIDGE
MIKE CAME BEFORE THE BOARD SEEKING APPROVAL OF HIS PRELIMINARY PLAT. THE PLAT CONSISTS OF 2 LOTS. LOT #1 IS 2.06 ACRES AND LOT #2 IS APPROXIMATELY 17.34 ACRES. THE DRIVEWAY FOR LOT #1 WILL INTERSECT DIRECTLY ONTO 349TH AVE NE. AFTER REVIEWING THE PRELIMINARY PLAT, THE BOARD TOOK THE FOLLOWING ACTION:
MOTION: IF THE PRELIMINARY PLAT ADHERES TO THE ISANTI COUNTY PLANNING STANDARDS AND THE DEVELOPERS ADHERE TO THE CONDITIONS OF THE CAMBRIDGE TOWNSHIP DRIVEWAY PERMIT,

THE BOARD HAS NO OBJECTIONS TO THE APPROVAL OF THE PRELIMINARY PLAT.

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE
THE CLERK WILL SEND A LETTER TO ISANTI COUNTY ZONING AND TO MR FURLONG ADDRESSING THE FACT THAT THE BOARD HAS REVIEWED AND HAD NO OBJECTIONS TO THE APPROVAL OF THE PRELIMINARY PLAT.

- B. **JASON PEARSON** – REPRESENTATIVE FOR FAHRNER ASPHALTING. JASON CAME BEFORE THE BOARD TO THANK THE TOWNSHIP FOR THE WORK THEY GAVE TO FAHRNER ASPHALTING DURING THE 2019 CONSTRUCTION YEAR. HE ALSO WANTED TO UPDATE THE TOWNSHIP ON THE MICROSURFACING THAT WAS DONE ON 357TH AVE NE (WEST OF HWY 65). THEY WILL CONTINUE TO MONITOR THE SITE REGARDING THE RUTTING AREAS THAT WERE REPAIRED. A TRUE PICTURE WILL BE AFTER THE AREA OF REPAIR HAS GONE THRU A WINTER.

5. FINANCIAL REPORTS WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.

A. MISC. INCOME:

- i) CENTER POINT ENERGY – UTILITY PERMIT #2019127 \$ 100.00
- ii) MONEY GRAM (DAMAGE TO FANNY LAKE ROAD) \$ 100.00
- iii) EAST CENTRAL ENERGY – UTILITY PERMIT #2019128 \$ 100.00

B. THE FOLLOWING FINANCIAL REPORTS:

CLERK’S REPORT:

- i) BANK ACCOUNTS REPORT AS OF SEPTEMBER 30, 2019

TREASURER’S REPORTS:

- i) CASH CONTROL STATEMENT – FOR 9/1/2019 – 9/30/2019

TRANSFER OF FUNDS TO BALANCE FUND ACCOUNTS:

MOTION: TO TRANSFER \$80,000 FROM THE GENERAL (REVENUE) FUND #100 TO THE CAPITAL IMPROVEMENT FUND (PAVED ROAD FUND) #401

&

TO TRANSFER \$120,000 FROM THE ROAD AND BRIDGE FUND #201 TO THE CAPITAL IMPROVEMENT FUND (PAVED ROAD FUND) #401

CASH CONTROL STATEMENT FOR 9/1/2019 – 9/30/2019 SHOWING TRANSFERS

<u>FUND</u>	<u>ENDING BALANCE</u>	<u>TRANSFER</u>	<u>NEW BALANCE</u>
GENERAL	\$133,397.89	-\$ 80,000.00 (DEBIT)	\$53,397.89
R&B	\$209,586.85	-\$120,000.00 (DEBIT)	\$ 89,586.85
PAVED RD	<u>-\$135,743.98</u>	+\$200,000.00 (CREDIT)	<u>\$ 64,256.02</u>
TOTAL:	\$207,240.76		\$207,240.76

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

- C. THE TOWNSHIP RECEIVED A REPORT FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 9/30/2019.

D. TREASURER’S REPORTS

MOTION: TO APPROVE THE TREASURER’S REPORTS AS SUBMITTED

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

8. ROAD BUSINESS

- A. ROB’S REPORT

- i) **2019 MINNESOTA FALL MAINTENANCE EXPO** – ROB, JIM AND PETE ATTENDED THE EXPO. THEY ATTENDED THE CULVERT LECTURE CLASS. JIM HAD THE OPPORTUNITY TO TALK TO A REPRESENTATIVE OF A COMPANY THAT HAS A PRODUCT USING BEET JUICE FOR DEICING TREATMENTS ON ROADS. THE REPRESENTATIVE HAS AGREED TO COME TO THE TOWNSHIP GARAGE AND GIVE A TALK ON THE PRODUCT.
- ii) **DUST CONTROL** – THE BRIDGE IS CLOSED IN STANCHFIELD TOWNSHIP ON 373RD AVE NE. AS A RESULT, TRAFFIC IS USING 373RD AVE TO THE EAST AND THEN SOUTH ONTO ZEST ST TO GAIN ACCESS TO CO. ROAD 6. THE TRAFFIC NUMBER IS QUITE HIGH AND THE ROAD IS TOO HARD TO KEEP REASONABLY PASSABLE. ROB HAD 15 LOADS OF GRAVEL SPREAD ON THE TWO ROADS IN CAMBRIDGE TOWNSHIP AND HASS CONSTRUCTION ARRANGED TO HAVE DUST CONTROL (CALCIUM CHLORIDE) SPREAD ON THE ROAD.
- iii) **357TH AVE (WEST OF HASTINGS ST.)** – TO BUILD UP THE ROAD IN ONE AREA, ROB HAD 51 LOADS OF FILL AND 5 BELLY DUMPS OF GRAVEL SPREAD ON THE ROAD.
- iv) **GRANDY PINES AREA** – AS A RESULT OF ALL THE RAIN, THE WET GROUND AND THE HIGH WINDS HAVE CAUSED A NUMBER OF TREES TO FALL ALONG THE ROAD. THE TOWNSHIP HAS WORKED WITH FISH LAKE TOWNSHIP USING THEIR CHIPPER HERE AND ALSO ALONG 357TH AVE.
- v) **337TH AVE NE** - ROB IS WATCHING THAT PART OF THE ROAD THAT GOES THRU BLOMGREN LAKE. THE WATER IS GETTING QUITE HIGH AND THE TOWNSHIP MAY HAVE TO CLOSE THAT PORTION OF 337TH AVE. NE.
- vi) **CULVERT INSTALLATIONS:** THE TOWNSHIP HAS INSTALLED CULVERTS IN THE FOLLOWING LOCATIONS:
 1. 357TH AVE NE (WEST OF HASTINGS ST)
 2. 357TH AVE NE (EAST OF CO. RD 14)
- vii) **MEADWOOD IV (NASTROM PLAT)** – A CULVERT HAS BEEN INSTALLED ACROSS THE DRIVEWAY ROAD TO RELIEVE THE PRESSURE OF DITCH WATER ON THE ROAD BY ALLOWING A PATH OF WATER MOVEMENT TO THE SWAMP AREA.

- B. **SNOWMOBILE DAMAGE INCIDENT** – 3903 FANNY LAKE ROAD NE
 MATIT CLAIM #19BA00035
 THE TOWNSHIP RECEIVED A LETTER FROM MATIT (MINNESOTA ASSOCIATION OF TOWNSHIPS INSURANCE & BOND TRUST) NOTIFYING THAT AFTER THEY INVESTIGATED THE INCIDENT, THEY FOUND THAT THE TOWNSHIP WAS NOT NEGLIGENT.
- C. **2019 TOWNSHIP ROAD MILEAGE CERTIFICATION** – THE 2019 TOWNSHIP ROAD MILEAGE CERTIFICATION FORM WAS FILLED OUT AND SIGNED BY THE CLERK AFTER THE BOARD APPROVED IT.
MOTION: TO APPROVE THE 2019 TOWNSHIP ROAD MILEAGE CERTIFICATION AT 50.775 MILES.
M/S: JOHN ERLANDSON SR. / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE THE TOWNSHIP REPORTED THE 2019 MILEAGE AS 50.775 MILES (NO CHANGE FOR THE 2018 REPORT). THE FORM WILL BE RETURNED TO THE ISANTI CO. HIGHWAY DEPT. PRIOR TO NOVEMBER 7, 2019.
- D. **POLK ST (PRIVATE DRIVEWAY OFF OF CO. RD 14) AND POST OFFICE CONCERNS** – JIM

REPORTED THAT HE HAD A CONVERSATION WITH THE POSTMASTER REGARDING THAT PART OF POLK ST NE THAT IS A PRIVATE DRIVEWAY AND NOT A TOWNSHIP ROAD. UNTIL IT IS BROUGHT UP TO TOWNSHIP STANDARDS AND ACCEPTED BY THE TOWNSHIP AS A TOWNSHIP ROAD, THAT PRIVATE DRIVEWAY CANNOT BE SERVICED (GRADED/SNOWPLOWED) BY THE TOWNSHIP.

- E. **CULVERT ON HUPP ST (PRIVATE DRIVEWAY)** – A RESIDENCE ON HUPP ST NEEDS TO HAVE THE CULVERT ON THEIR PRIVATE DRIVEWAY REPLACED. THE CULVERT IS ESSENTIAL TO KEEPING THE WATER MOVING AND NOT OVER-FLOWING ONTO THE TOWNSHIP ROAD. THE RESIDENT HAS AGREED TO HAVE THE CULVERT REPLACED AND THE EXPENSE ASSESSED TO THEIR PROPERTY TAX. THE TOWNSHIP BOARD HAS AGREED ON THE TERMS OF INTEREST = 2% AND THE TERM OF REPAYMENT TO BE 10 YEARS. THE CLERK WILL WRITE UP AN AGREEMENT FOR THE COST OF THE CULVERT/INSTALLATION REIMBURSEMENT FROM THE PROPERTY OWNERS TO THE TOWNSHIP. JIM AND ROB WILL THEN DELIVER THE AGREEMENT TO THE PROPERTY OWNERS FOR SIGNATURE.

9. OLD BUSINESS

- A. INFORMATION – **BOARD OF APPEAL AND EQUALIZATION CERTIFICATION** OF AT LEAST ONE BOARD SUPERVISOR FOR THE 2020 BOARD OF APPEAL AND EQUALIZATION WILL BE NEEDED PRIOR TO APRIL 2020 MEETING DATE (PREFERABLY PRIOR TO FEBRUARY 2020).

10. NEW BUSINESS

- A. **CAMBRIDGE TOWNSHIP'S POLLING PLACE FOR 2020**
THE BOARD REVIEWED AND APPROVED **RESOLUTION #19-19** DESIGNATING THE FOLLOWING LOCATION AS THE CAMBRIDGE TOWNSHIP POLLING PLACE FOR 2020:
CAMBRIDGE TOWNSHIP HALL
(LOCATED ON THE ISANTI COUNTY FAIRGROUNDS)
3101 HIGHWAY 95
CAMBRIDGE, MN 55008
MOTION: TO APPROVE CAMBRIDGE TOWNSHIP RESOLUTION #19-19
M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE
- B. **FISH LAKE TOWNSHIP** – THE BOARD RECEIVED AN EMAIL FROM THE FISH LAKE TWSP CLERK ASKING IF THE TOWNSHIP HAD AN INTEREST IN POSSIBLY PURCHASING A MUNICIPAL ASSET MANAGEMENT SOFTWARE PROGRAM FROM PubWorks Municipal Software. PRESENTLY THE TOWNSHIP IS WORKING ON INSTALLING THE CTAS PROGRAM FROM THE MINNESOTA STATE AUDITOR'S OFFICE AND DOES NOT HAVE ANY INTEREST OR TIME TO PURSUE ANOTHER COMPUTER PROGRAM.
- C. **HEALTH INSURANCE (FULLTIME EMPLOYEE)** – THE TOWNSHIP HAS RECEIVED THE NEW 2020 HEALTH INSURANCE MONTHLY RATES FOR THEIR FULLTIME EMPLOYEE.
- | | <u>2019</u> | <u>2020</u> |
|-------------------------------|-------------|-------------|
| ADVANTAGE HSA OPTION (SINGLE) | \$ 447.44 | \$477.04 |
- MOTION: TO APPROVE THE 2020 MONTHLY RATE OF \$477.04 FOR HEALTH INSURANCE (SINGLE) FOR THE 2020 FISCAL YEAR.**
M/S: JOHN ERLANDSON SR. / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE
- D. **REMINDER:** ROB'S JOB REVIEW IS DUE AT THE DECEMBER 9TH, 2019 MONTHLY MEETING.

E. **ELECTIONS FOR 2020:**

MARCH 3, 2020	PRESIDENTIAL PRIMARY (<u>NEW ELECTION</u>)
MARCH 10, 2020	TOWNSHIP ANNUAL ELECTION & ANNUAL MEETING
AUGUST 11, 2020	STATE PRIMARY ELECTION
NOVEMBER 3, 2020	GENERAL ELECTION

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS

A. MINNESOTA POLLUTION CONTROL AGENCY – NOTICE OF PROPOSED AMENDMENTS TO RULES GOVERNING WATER QUALITY STANDARDS – CLASS 2 AND CLASS 7 USE DESIGNATIONS, *MINNESOTA RULES* CHAPTER 7050

12. OFFICERS BUSINESS

- A. **CLERK:** i) THE CLERK COULD NOT FIND A PRIOR MEETING MINUTES OR RESOLUTION THAT DECLARED 326TH LANE ON FANNY LAKE AS A TOWNSHIP ROAD.
ii) **SNOWPLOWING POLICY** – THE BOARD APPROVED THE 2019-2020 SNOWPLOWING POLICY TO BE THE SAME AS THE PREVIOUS POLICY. THE CLERK WILL POST IN THE 3 OFFICIAL POSTING PLACES IN THE TOWNSHIP AND ON THE CAMBRIDGE TOWNSHIP WEB PAGE: www.cambridgetownship.us
MOTION: APPROVE 2019-2020 SNOWPLOWING POLICY
M/S: DALE B. ANDERSON/JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE
- B. **TREASURER:** NONE
- C. **SUPERVISORS:** NONE

13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – JIM FRIDSTROM – NOTHING TO REPORT

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – JIM FRIDSTROM – REPORTED ON APPROVAL OF GARAGE ON FANNY LAKE ROAD HELPED TO REMOVE VEHICLES OFF OF ROAD & ROW.

15. REPORT OF **THE NORTH TH 65 CORRIDOR COALITION** – JOHN – GAVE COPY OF REPORT

16. NOTICES: **NOVEMBER 12, 2019 (TUESDAY) @ 7P** – CAMBRIDGE TOWNSHIP MONTHLY BOARD MEETING **MOVED TO TUESDAY** BECAUSE OF VETERANS DAY.
NOVEMBER 22-23, 2019 – 2019 MAT ANNUAL CONFERENCE (MANKATO)

17. OTHER BUSINESS: NONE

18. MOTION MADE TO PAY THE BILLS AS LISTED.

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

19. MOTION MADE TO ADJOURN AT 8:30 PM.

M/S: JOHN ERLANDSON SR./DALE B. ANDERSON (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK