

CAMBRIDGE TOWNSHIP MONTHLY MEETING

AUGUST 12, 2019

PRESENT: BOARD SUPERVISORS: JIM FRIDSTROM CHAIRMAN, JOHN ERLANDSON SR., AND DALE B. ANDERSON (CONSTITUTES A QUORUM)
TREASURER: CAROL WILLIAMS KAHRING
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN JIM FRIDSTROM CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.
3. APPROVAL OF THE AGENDA
MOTION: TO APPROVE THE AGENDA AS PRESENTED.
M/S: JOHN ERLANDSON SR. / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE.
M = OFFICER MAKING THE MOTION
S = OFFICER SECONDING THE MOTION
4. APPROVAL OF THE **MINUTES OF THE JULY 8, 2019 MONTHLY** BOARD MEETING.
M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE
5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.
 - A. MISC. INCOME:

i) ISANTI CO. TREASURER – 1 ST HALF TAX SETTLEMENT	\$ 219,024.39
ii) STATE OF MINNESOTA (TOWNSHIP AID = \$432.50 & PERA RATE AID = \$117.50)	\$ 550.00
iii) SWINGING MAILBOX POST - LODIN	\$ 80.00
iv) DUST CONTROL (PRIVATE PAY) – LINDGREN	\$ 190.00
v) DUST CONTROL (PRIVATE PAY) – SANDQUIST	\$ 228.00
vi) DUST CONTROL (PRIVATE PAY) – VAVRA	\$ 314.00
vii) NORTH LAND LEASE PAYMENT (2019) – KAHRING	\$ 500.00
viii) CITY OF CAMBRIDGE – ANNEXATION SHARE OF TAXES	\$ 187.95
ix) UTILITY PERMIT – CENTURYLINK #2019124	\$ 100.00
x) UTILITY PERMIT – TELCOM #2019126	\$ 100.00
xi) DUST CONTROL (PRIVATE PAY) – GRANDY NINE GOLF COURSE	\$ 679.00
xii) UTILITY PERMIT – CENTURYLINK #2019124	\$ 100.00
xiii) UTILITY PERMIT – CENTURYLINK #2019106	\$ 100.00
xiv) DUST CONTROL (PRIVATE PAY) – LEAF	\$ 188.00
xv) UTILITY PERMITS – CENTURYLINK #2019113, 125, 122 & 121	\$ 400.00
xvi) UTILITY PERMITS – CENTURYLINK #2019111, 110, 109 & 115	\$ 400.00
 - B. THE FOLLOWING FINANCIAL REPORTS:
 - CLERK'S REPORT:
 - i) BANK ACCOUNTS REPORT AS OF JULY 31, 2019

TREASURER'S REPORTS:

i) CASH CONTROL STATEMENT – FOR JUNE & JULY 2019

- C. THE TOWNSHIP RECEIVED A REPORT FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS DATED 7/31/2019.
- D. THE CD'S AT CAMBRIDGE STATE BANK HAD A MATURITY DATE OF 7/23/2019. PRESENTLY THE INTEREST RATE IS 0.65%. SUPERVISOR JOHN RENEWED THE 4 CD'S PRESENTLY AT CAMBRIDGE STATE BANK FOR A 1 YEAR TERM WITH AN INCREASE IN THE INTEREST RATE TO 2%. THE MATURITY DATE ON THE NEW CERTIFICATES IS JULY 23, 2020.
- E. **ESCROW FUND** – THE MINNESOTA ASSOCIATION OF TOWNSHIPS RECOMMENDS THAT THE TOWNSHIP SET UP A SEPARATE FUND FOR ESCROW ACCOUNTS WHEN USING THE CTAS ACCOUNTING SYSTEM – A EASIER WAY TO KEEP TRACK OF INTEREST.

MOTION: TO ESTABLISH AN ESCROW FUND WITH THE FUND #801.

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

NOW THAT THE ESCROW FUND HAS BEEN ESTABLISHED, THE BOARD NEEDS TO TRANSFER THE MONIES IN THE ESCROW ACCOUNT INTO THE ESCROW FUND. THE MONIES IN THE ESCROW ACCOUNT ARE ROAD & BRIDGE MONIES.

MOTION: TO TRANSFER \$6,932.61 FROM THE ESCROW ACCOUNT (R & B FUND) INTO THE ESCROW FUND (#801).

M/S: JOHN ERLANDSON SR. / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

THE FUND TRANSFER WAS RECORDED ON THE #2019100 FUND TRANSFER FORM AND A COPY IS BOTH IN THE CLERK'S MONTHLY MINUTES AND IN A FUND TRANSFER BOOK.

F. TREASURER'S REPORTS

MOTION: TO APPROVE THE TREASURER'S REPORTS AS SUBMITTED

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

6. SCHEDULED BUSINESS:

- A. **ISANTI COUNTY SHERIFF'S DEPARTMENT** – DEPUTY DAVE MATCHINSKY HAS BEEN ASSIGNED TO CAMBRIDGE TOWNSHIP. HE GAVE THE BOARD A REVIEW OF THE LIST OF CALLS INVOLVING THE TOWNSHIP. THE TOWN BOARD DID HAVE A COUPLE OF CONCERNS THAT THEY WANTED TO MAKE NOTED TO THE SHERIFF'S DEPT.
1. SUPERVISOR DALE: WHETHER THE CITY OF CAMBRIDGE HAS A NOISE ORDINANCE FOR THE SANDQUIST PARK. PRESENTLY THE TOWNSHIP DOES NOT HAVE ONE.
 2. SUPERVISOR JOHN: PARKING NEAR THE AREA OF THE FANNY LAKE LANDING BY HWY 95 – CONCERN WITH NO TICKETING.
- B. **SHAWN AND SARA PARKER** – CAME TO THE BOARD WITH A CONCERN REGARDING XYLITE ST (TOWNSHIP ROAD) THAT GOES BY THEIR RESIDENCE AND DEADENDS A SHORT DISTANCE TO THE NORTH. THERE IS TRAFFIC THAT USES THAT ROAD ONLY TO DISCOVER THAT IT IS A DEADEND ROAD. THE TOWNSHIP WILL HAVE ROB REVIEW THE LOCATION OF THE "DEADEND" SIGN THAT IS LOCATED AT THE BEGINNING OF THE ROAD.
- C. **JASON & PANGIE NASCENE** – CAME TO THE BOARD WITH A ROAD CONCERN (35001 POLK ST NE). PRESENTLY THE ROAD THAT THEIR RESIDENCE IS LOCATED ON IS NOT A TOWNSHIP ROAD BUT A PRIVATE DRIVEWAY. THEY WERE WONDERING WHAT NEEDS TO BE DONE TO GET THE TOWNSHIP TO TAKE OVER THE ROAD MAINTENANCE. ACCORDING TO JASON, THEY WERE NEVER TOLD THAT THE

ROAD IN QUESTION WAS NOT A TOWNSHIP ROAD WHEN THEY RECENTLY PURCHASED THE PROPERTY. FOR INFORMATIONAL PURPOSE THE BOARD DID EXPLAIN WHAT WOULD NEED TO BE DONE TO MAKE THE ROAD ACCEPTED BY THE TOWNSHIP.

7. NEW BUSINESS AT PUBLIC REQUEST: NONE

8. ROAD BUSINESS

A. ROB'S REPORT

- i) **CELLPHONE** – ROB WAS WONDERING WHAT THE BOARD WOULD LIKE FOR HIM TO DO REGARDING THE NEW CELLPHONE LAW THAT RECENTLY TOOK EFFECT. AFTER REVIEWING A NUMBER OF THE ELECTRONIC OPTIONS, THE BOARD RECOMMENDED THAT HE TRY THE METHOD OF PULLING OVER AND THEN ANSWERING ANY CALLS. HE SHOULD REPORT BACK HOW THIS IS WORKING NEXT MONTH.
- ii) **PETER CHRISTENSON** WAS INTRODUCED TO THE BOARD. PETER HAS BEEN A PART-TIME EMPLOYEE OF THE TOWNSHIP.
- iii) **WATER IN THE GARAGE ISSUE** – ROB RENTED A SKIDSTEER AND REGRADED THE SLOPE OF GROUND NEXT TO THE BUILDING SO WATER WILL RUN AWAY FROM THE BUILDING.
- iv) **CULVERT WORK:**
 - SKOGMAN LAKE ROAD** – CLEANED OUT THE CULVERT AND PUT IN NEW CULVERT EXTENSIONS AND APRONS ON THE CULVERT BY THE NORTHERN COUNTY LINE.
 - GOPHERVILLE** – CLEANED OUT A CULVERT, FIXED THE CULVERT'S BENT ENDS AND CLEANED THE DITCH AREA BY THE CULVERT.
 - FANNY LAKE ROAD** – REPLACED A NEW CULVERT
- v) **GRANDY NINE GOLF COURSE ROAD** – IN JULY THERE WAS A LOT OF WASHOUTS AND A LARGE ONE NEEDED FIXING ON THE COURSE ROAD.
- vi) **357TH AVE WEST OFF OF HASTING ST.** – POSSIBLE CULVERT REPLACEMENT AND BUILD UP OF THE ROAD. JIM WILL CHECK WITH THE ADJOINING LANDOWNERS FOR APPROVAL.
- vii) **TREE TRIMMING** – THE FOLLOWING WORK WAS QUOTED FROM HAAVEN STUMP REMOVAL AT A COST OF \$1,800:
 - 1. STUB OFF BOXELDER TREES TO DITCH LINE ON DURANT ST (CHIP BRUSH)
 - 2. TRIM MAPLE TREES ON 361ST AVE NE (CHIP BRUSH)
 - 3. STUB OFF ELM ON 343RD AVE NE

MOTION: TO APPROVE THE ABOVE TREE TRIMMING FOR \$1,800.

M/S: JOHN ERLANDSON SR. / DALE B. ANDERSON (VOTE: 3-0) APPROVED

B. **MN DOT LOCAL ROAD IMPROVEMENT PROGRAM FUNDING (GRANT)**

- i) **343RD AVE NE** – DALE REPORTED THAT THE GRANT WAS NOT ACCEPTED AND THE TOWNSHIP WILL NOT HAVE TO REAPPLY.

C. **2019 PROPOSED ROAD PROJECTS**

- (i) **361ST AVE NE** – MUSKRATS DAMAGE BY BISMARK'S FIELD – HAS BEEN COMPLETED.

- (ii) **328TH AVE NE** – ROB MAY PUT COUNTERS OUT LATER.
- D. **SKOGMAN LAKE ROAD** – ROB HAS PUT UP THE ADVISORY SPEED LIMIT SIGNS THIS SUMMER.
- E. **SNOWMOBILE DAMAGE CLAIM (MATIT CLAIM #19BA00035)** – THE TOWNSHIP RECEIVED A REPAIR ORDER DATED 8/7/2019 FOR THE CLAIMED DAMAGE DONE BY TOWNSHIP EQUIPMENT (JD LOADER) WHILE PLOWING SNOW. DAMAGE WAS TO A RESIDENT’S 1989 YAMAHA SNOWMOBILE THAT WAS PARKED NEAR THE ROAD. THE CLAIM WILL BE TURNED OVER TO THE MATIT INSURANCE. (3903 FANNY LAKE ROAD NE)
- F. **FANNY LAKE ROAD SPEED LIMIT** – JOHN REPORTED THAT THERE IS MUCH CONCERN AMONG THE RESIDENTS ABOUT THE INCREASE SPEED OF VEHICLES ON FANNY LAKE ROAD. THEY WOULD LIKE TO SEE A POSTED SPEED LIMIT. THE ROAD IN QUESTION IS BUILT UP WITH VISIBLE DWELLING HOUSES SITUATED AT INTERVALS AVERAGING LESS THAN 300 FEET OR LESS FOR A QUARTER MILE OR MORE. THIS AREA DOES MEET THE DEFINITION OF A “RURAL RESIDENTIAL DISTRICT” AS DEFINED IN MINN. STAT 169.11, subd. 69a. WHEREAS, MINN. STAT. 169.14, subd. 2(a) ESTABLISHED A 35 M.P.H. SPEED LIMIT ON TOWN ROADS IN RURAL RESIDENTIAL DISTRICTS THE TOWNSHIP BOARD WOULD LIKE TO POST 35 M.P.H REGULATORY SPEED LIMIT SIGNS ON THE FANNY LAKE ROAD. THE SIGN(S) WOULD BE POSTED ON THE IN COMING SIDE (WEST) OF THE ROAD.
MOTION: TO POST THE FANNY LAKE ROAD WITH 35 M.P.H. REGULATORY SPEED LIMIT SIGN(S) ON THE INCOMING SIDE OF THE ROAD.
M/S: JOHN ERLANDSON SR. / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE THE CLERK WILL WRITE UP A RESOLUTION TO BE PRESENTED AT THE NEXT MONTHLY BOARD MEETING.

9. OLD BUSINESS - NONE

10. OTHER NEW BUSINESS

- A. **ORDER APPROVING CAMBRIDGE CITY’S ANNEXATION ORDINANCE 699** BY THE MINNESOTA OFFICE OF ADMINISTRATIVE HEARINGS. THE ANNEXATION ORDER WAS SIGNED BY JESSICA A. PALMER-DENIG, ADMINISTRATIVE LAW JUDGE. THE ORDINANCE DEALS WITH THE ANNEXATION BY THE CITY OF CAMBRIDGE OF PROPERTIES IN THE TOWNSHIP OF CAMBRIDGE. THE SAID PROPERTIES ARE UNINCORPORATED AND COMPLETELY SURROUNDED BY CORPORATE BOUNDARIES OF THE CITY OF CAMBRIDGE.
PARCELS: 03.033.0700
03.034.3900
PURSUANT TO MINN. STAT 414.036 (2018), THE CITY OF CAMBRIDGE WILL REIMBURSE CAMBRIDGE TOWNSHIP \$500 EACH OF THREE (3) YEARS AS STATED IN ORDINANCE #699: JULY 1 IN THE YEARS 2021, 2022 & 2023.
- B. **MAT DISTRICT 7 MEETING** – THE CLERK ATTENDED THE MEETING ON 8/8/2019 AT THE BIG LAKE TOWNSHIP HALL AND GAVE THE BOARD A SHORT REPORT ON THE TOPICS DISCUSSED.
- C. **MINNESOTA DEPT. OF REVENUE** – THE CLERK RECEIVED THE 2020 CAMBRIDGE TOWNSHIP TOWN AID NOTICE. THE 2020 CERTIFIED TOWN AID FOR CAMBRIDGE TOWNSHIP WILL BE \$996.00.

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS

A. LAKES AND PINES CAC INC. – MORA, MN

12. OFFICERS BUSINESS

A. **CLERK:**

i) THE CLERK RECEIVED A REQUEST FROM THE AUDITOR’S OFFICE FOR AN ESTIMATE OF THE COSTS FOR THE 2020 PRESIDENTIAL PRIMARY ELECTION TO BE HELD IN MARCH 2020. FOR CAMBRIDGE TOWNSHIP THE ESTIMATE WAS \$1,488.

B. **TREASURER:**

i) THE TREASURER FILED A NUMBER OF FEDERAL AND STATE FINANCIAL REPORTS.

C. **SUPERVISORS:**

i) JOHN – A REQUEST FOR GRAVEL FOR 326TH LANE NE

13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – JIM FRIDSTROM – NOTHING TO REPORT

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – JIM FRIDSTROM – NOTHING TO REPORT

15. REPORT OF **THE NORTH TH 65 CORRIDOR COALITION** – JOHN – LAST MEETING WAS CANCELLED

16. NOTICES: **TOWNSHIP LEGAL SEMINAR (COURI & RUPPE LAW OFFICE)**

SEPTEMBER 7, 2019 (9A – 4P) – RUTLEDGE CITY HALL (PINE CO.)

SEPTEMBER 9, 2019 @ 7P – NEXT CAMBRIDGE TOWNSHIP MONTHLY MEETING

17. OTHER BUSINESS: ROB REPORTED THE FOLLOWING ITEMS WERE PURCHASED AT THE LEAF CONSTRUCTION AUCTION ON 8/10/2019:

1. LASER	\$ 275.00
2. TRANSIT LEGS	\$ 30.00
3. VANGUARD PUMP	\$ 700.00
4. COMMISSION	\$ <u>30.15</u>
TOTAL:	\$1,035.15

18. MOTION MADE TO PAY THE BILLS AS LISTED.

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

19. MOTION MADE TO ADJOURN AT 8:50 PM.

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK