

**CAMBRIDGE TOWNSHIP MONTHLY MEETING**  
**JULY 8, 2019**

**PRESENT:** BOARD SUPERVISORS: JIM FRIDSTROM CHAIRMAN, JOHN ERLANDSON SR., AND DALE B. ANDERSON  
TREASURER: CAROL WILLIAMS KAHRING  
CLERK: DARRELL VOSIKA  
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

**LOCATION:** CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN JIM FRIDSTROM CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.
3. APPROVAL OF THE AGENDA  
**MOTION: TO APPROVE THE AGENDA AS PRESENTED.**  
**M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE.**
4. APPROVAL OF THE **MINUTES** OF THE **JUNE 10, 2019** MONTHLY BOARD MEETING.  
**M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE**
5. **FINANCIAL REPORTS** WERE PREPARED BY CAROL WILLIAMS KAHRING, TOWNSHIP TREASURER AND DARRELL VOSIKA, TOWNSHIP CLERK.
  - A. MISC. INCOME:
    - i) 8-UTILITY PERMITS (\$100.00 EACH) \$ 800.00  
(#2019104, 2019105, 2019106, 2019107, 2019108, 2019117, 2019118 & 2019119)
    - ii) UTILITY PERMIT (#2019123) – TELCOM CONST. \$ 100.00
    - iii) UTILITY PERMIT (#2019114) – CENTURYLINK \$ 100.00
    - iv) DUST CONTROL (PRIVATE PAY) – HOCKERT \$ 342.00
    - v) DUST CONTROL (PRIVATE PAY) – ERLANDSON \$ 200.00
  - B. THE FOLLOWING FINANCIAL REPORTS:  
CLERK’S REPORT:
    - i) BANK ACCOUNTS REPORT AS OF JUNE 30, 2019  
TREASURER’S REPORTS:  
TABLED UNTIL THE AUGUST 12, 2019 MEETING
    - i) STATEMENT OF RECEIPTS, DISBURSEMENTS & BALANCES
    - ii) CASH CONTROL STATEMENT

**\*\*NOTE:** THE TOWNSHIP DID RECEIVE THE 2019 1<sup>ST</sup> HALF TAX SETTLEMENT ON JULY 5, 2019 – THE AMOUNT IS NOT REFLECTED IN THE BANK ACCOUNT TOTALS FOR JUNE 30, 2019.  
(2019 1<sup>ST</sup> HALF TAX SETTLEMENT = \$219,024.39)
  - C. THE TOWNSHIP HAD NOT PRIOR TO THE TOWNSHIP’S JULY MEETING RECEIVED A REPORT FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS. LAST REPORT AVAILABLE WAS DATED 5/31/2019.

- D. AS OF 7/1/2019 THE OLD ROUTING NUMBER FOR THE PEOPLES BANK & COMMERCE IS NOW INVALID.
- E. THE CD'S AT CAMBRIDGE STATE BANK HAVE A MATURITY DATE OF 7/23/2019. PRESENTLY THE INTEREST RATE IS 0.65%. JOHN REPORTED THAT THE CAMBRIDGE STATE BANK WOULD INCREASE THE INTEREST RATE TO 2% FOR A 1 YEAR RENEWAL EXTENSION.  
**MOTION: TO RENEW THE 4 INDIVIDUAL CD'S AT CAMBRIDGE STATE BANK EACH AT AN INTEREST RATE OF 2% (ANNUAL PERCENTAGE YIELD = 2.02%) FOR A 12 MONTH TERM (MATURITY DATE: JULY 23, 2020).**  
**M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE**
- F. **ESCROW FUND** – THE MINNESOTA ASSOCIATION OF TOWNSHIPS RECOMMENDS THAT THE TOWNSHIP SET UP A SEPARATE FUND FOR ESCROW ACCOUNTS – A EASIER WAY TO KEEP TRACK OF INTEREST. JOHN AND THE CLERK WILL SET UP A SEPARATE ACCOUNT (SAVINGS) AT FIRST BANK AND TRUST THAT WILL BE USED ONLY FOR ESCROW MONIES. ON THE BANK STATEMENTS IT WILL BE LISTED AS AN ESCROW SAVINGS ACCOUNT AND ON THE FUND STATEMENT IT WILL BE A SEPARATE FUND (ESCROW FUND).
- G. **TREASURER'S REPORTS**  
 THE MOTION TO APPROVE THE TREASURER'S REPORTS WILL BE TABLED UNTIL THE AUGUST 12, 2019 WHEN ALL REPORTS ARE AVAILABLE FOR THE BOARD TO REVIEW.

6. SCHEDULED BUSINESS:

- A. **SCOTT LAROWE PRELIMINARY PLAT (FANNIE LAKE VIEW)** - THE TOWNSHIP RECEIVED AN EMAIL FROM KYLE RODDY, PLS\* - SURVEY GROUP LEAD, WITH A PRELIMINARY PLAT FOR SCOTT LAROWE ATTACHED. HE WAS SCHEDULED TO GO BEFORE THE ISANTI COUNTY PLANNING COMMISSION ON JULY 11, 2019. THE BOARD REVIEWED THE PRELIMINARY PLAT FOR SCOTT LAROWE THAT IS LOCATED IN THE TOWNSHIP. THE PRELIMINARY PLAT CONSISTS OF TWO (2) LOTS (LOT #1 = 13.6 ACRES & LOT #2 = 4.9 ACRES). AFTER REVIEWING THE PRELIMINARY PLAT, THE TOWNSHIP BOARD TOOK THE FOLLING ACTION:  
**MOTION: IF THE PRELIMINARY PLAT ADHERES TO THE ISANTI COUNTY PLANNING STANDARDS AND THE DEVELOPERS ADHERE TO THE CONDITIONS OF THE CAMBRIDGE TOWNSHIP DRIVEWAY PERMIT, THE BOARD HAS NO OBJECTIONS TO THE APPROVAL OF THE PRELIMINARY PLAT.**  
**MOTION MADE: SUPERVISOR DALE B. ANDERSON**  
**MOTION SECOND: SUPERVISOR JOHN ERLANDSON SR.**  
**VOTE: 3-0 TO APPROVE**  
 THE CLERK WILL NOTIFY THE ISANTI COUNTY ZONING DEPARTMENT THAT THE TOWNSHIP HAS REVIEWED AND APPROVED THE PRELIMINARY PLAT FANNIE LAKE VIEW.
- B. **CAMBRIDGE-ISANTI AREA SOFTBALL ASSOCIATION** – DUKE WEISBROD CAME BEFORE THE TOWN BOARD TO REQUEST APPROVAL OF THE FOLLOWING TWO RESOLUTIONS:  
 I) NORTH AMERICAN SOFTBALL CHAMPIONSHIPS (AUGUST 23-25, 2019)  
 LOCATION: SANDQUIST PARK SOFTBALL FIELDS  
 SECURITY: PROVIDED BY THE CAMBRIDGE AMERICAN LEGION  
**RESOLUTION #19-16: NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CAMBRIDGE TOWNSHIP BOARD OF SUPERVISORS THAT**

IT SUPPORTS THE GRANTING OF A **TEMPORARY LIQUOR LICENSE** FOR THE CAMBRIDGE-ISANTI AREA SOFTBALL ASSOCIATION.

II) **SOFTBALL SUNDAY (SEPTEMBER 15, 2019)**

LOCATION: SANDQUIST PARK SOFTBALL FIELDS

SECURITY: PROVIDED BY THE CAMBRIDGE AMERICAN LEGION

**RESOLUTION #19-17: NOW, THEREFORE,** BE IT HEREBY RESOLVED BY THE **CAMBRIDGE TOWNSHIP BOARD OF SUPERVISORS** THAT IT SUPPORTS THE GRANTING OF A **TEMPORARY LIQUOR LICENSE** FOR THE CAMBRIDGE-ISANTI AREA SOFTBALL ASSOCIATION.

**MOTION: TO APPROVE RESOLUTIONS #19-16 & #19-17**

**M/S: JOHN ERLANDSON SR. / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE**

7. NEW BUSINESS AT PUBLIC REQUEST:

- A. **DAN ELGIN** – CAME BEFORE THE BOARD TO QUESTION IF THE TOWNSHIP COULD DO ANYTHING TO PREVENT THE CITY OF CAMBRIDGE FROM ANNEXING HIS PROPERTY LOCATED AT 32978 FLANDERS ST NE. HIS PROPERTY IS COMPLETELY SURROUNDED BY LAND WITHIN THE MUNICIPAL LIMITS (CITY OF CAMBRIDGE). SEE MINNESOTA STATUTE 414.033 – ANNEXATION BY ORDINANCE THE BOARD FELT THAT THERE REALLY WASN'T ANY COURSE OF ACTION THAT COULD BE TAKEN TO PREVENT THE ANNEXATION.
- B. **KEVIN GROSS** – THE TOWNSHIP RECEIVED AN EMAIL FROM MR GROSS ASKING IF THE TOWNSHIP HAD AN ORDINANCE OR REGULATIONS AS TO HOW MANY VEHICLES OR TARP SHEDS SOMEONE CAN HAVE ON A ONE ACRE PROPERTY. THIS WOULD BE A COUNTY ZONING ISSUE AND ISANTI COUNTY ZONING SHOULD BE CONTACTED.
- C. **CAR PARKING PROBLEM** - THERE HAS BEEN SOME CONCERN REGARDING THE NUMBER OF CARS PARKING ALONG ROCHESTER ST IN THE TOWNSHIP (WOODCREST PARK). JIM CONTACTED THE PERSON AND HE AGREED TO KEEP THE CARS PARKED OFF OF THE ROAD.
- D. **FRED SANDQUIST** – CAME BEFORE THE BOARD WITH A REQUEST TO HAVE SOME TREE BRANCHES ALONG 361<sup>ST</sup> AVE NE TRIMMED. ROB WILL LOOK INTO THE CONCERN.

8. ROAD BUSINESS

- A. ROB'S REPORT
  - i) **DUST CONTROL FOR 2019** – ROB REPORTED THAT THEY HAVE COMPLETED THE APPLICATIONS. ON **349<sup>TH</sup> AVE** THERE WAS SOME DRY SPOTS (SPRAYER NOZZLE MALFUNCTION) AND THEY WILL COME BACK LATER IN THE SUMMER AND RESPRAY AT NO COST.
  - ii) **CELLPHONE** – ROB WAS WONDERING WHAT OPTIONS ARE AVAILABLE FOR CELLPHONE USE WITH THE NEW HANDS-FREE LAW TAKING EFFECT AS OF AUGUST 1, 2019. ROB NEEDS TO HAVE OPTIONS CHECKED OUT.
  - iii) **SCRUB SEAL** – THE ROADS INVOLVED HAVE BEEN FINISHED. NEED TO

EVALUATE THE PROCEDURE IN ABOUT 1 YEAR AFTER THE ROAD HAS BEEN THRU A WINTER. THE CONCERN & FOCUS IS ON THE CONDITION OF THE LONGITUDINAL CRACKS.

iv) **DITCH MOWING** - THERE WAS SOME CONCERNS REGARDING THE DITCH MOWING – TRAVIS OF TS DIRTWORKS WILL COME OUT AND EVALUATE THE SITUATION – HE WILL READJUST ANY COST CHANGES WITH THE FALL CUTTING EXPENSE.

- B. **MN DOT LOCAL ROAD IMPROVEMENT PROGRAM FUNDING (GRANT)**
  - i) **343<sup>RD</sup> AVE NE** – DALE REPORTED NO NEW INFORMATION AVAILABLE
- C. **2019 PROPOSED ROAD PROJECTS**
  - (i) **361<sup>ST</sup> AVE NE** – MUSKRATS DAMAGE BY BISMARK’S FIELD  
**STATUS:** ABOUT 1/3 OF THE PROJECT REMAINS TO BE COMPLETED IN 2019. PRESENTLY THE TOWNSHIP IS WAITING FOR GOPHER ONE TO LOCATE THE UTILITIES.
  - (ii) **328<sup>TH</sup> AVE NE** – ROB DID HAVE THE COUNTERS OUT.
- D. **SKOGMAN LAKE ROAD** – ROB WILL BE PUTTING UP ADVISORY SPEED LIMIT SIGNS THIS SUMMER. THE SIGNS HAVE BEEN ORDERED.
- E. **UTILITY PERMITS** – THE TOWNSHIP HAS RECEIVED 26 UTILITY PERMIT REQUESTS
- F. **LRIP – NORTH PINE LAKE ROAD** – FISH LAKE TOWNSHIP HAS THE LEAD STATUS – THEY WERE NOT ABLE TO MAKE THE DEADLINES FOR THE APPLICATION REQUIREMENT DUE TO THE TIME CONSTRAINTS OF THEIR BOARD MEETINGS. THIS FUNDING IS AVAILABLE EVERY TWO YEARS SO THEY CAN PURSUE IT AGAIN ON THE NEXT GO ROUND. THEIR ENGINEER WILL KEEP US UPDATED AND BRING IT BACK AROUND IN 2021.
- G. **5 YEAR PLAN** – JOHN REVIEWED THE 5 YEAR PLAN WITH THE BOARD.
- H. **JULY WEED OF THE MONTH: CUTLEAF TEASEL** – FROM DARICK WOTACHEK, WETLAND SPECIALIST/WATER PLANNER/COUNTY AG. INSPECTOR  
THE TOWNSHIP ALSO RECEIVED A MEMO ON WILD PARSNIPS AND ITS CAUSE OF PHYTOPHOTODERMATITIS.

## 9. OLD BUSINESS

- A. **LEASE** ON NORTHERN TOWNSHIP LAND – THE CLERK HAD RECEIVED A COPY OF THE LEASE FROM THE TOWNSHIP ATTORNEY. ROBERT KAHRING AND HIS WIFE WERE AT THE MEETING AND REVIEWED THE LEASE PRIOR TO SIGNING THE LEASE. THE FOLLOWING AMENDMENTS WERE MADE TO THE LEASE:
  - 1) UNDER AGREEMENT: #2 TERM OF LEASE - THE TERM OF LEASE WAS CHANGED TO 7/1/2019 – 11/2024 (PAGE 2).
  - 2) UNDER AGREEMENT: OMIT #11 – RENTER’S INSURANCE (PAGE 4).
  - 3) UNDER AGREEMENT: OMIT #20 – OPTION OF THE LESSOR TO TERMINATE LEASE (PAGE 5).**MOTION: APPROVAL OF THE LEASE WITH AMENDMENTS**  
**M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) APPROVED**  
THE LEASE WAS SIGNED BY CHAIRMAN JIM FRIDSTROM (ATTEST: DARRELL VOSIKA-TOWNSHIP CLERK) AND THE TENANTS ROBERT KAHRING AND CAROL WILLIAMS KAHRING.
- B. **MATIT** – THE CLERK ATTENDED THE MAT SUMMER SHORT COURSE (6/17/2019) AND HAD THE OPPORTUNITY TO TALK TO JON MOCOL, MANAGER OF MAT AGENCY

OPERATIONS REGARDING THE SNOW DAMAGE TO A TRANSFORMER THAT ECE CLAIMED WAS THE FAULT OF THE TOWNSHIP. THE MAT INSURANCE DEPT. DENIED THE CLAIM. THERE IS WHAT THEY CALL SNOW AND ICE IMMUNITY. THE TRANSFORMER WAS NOT HIT BY THE PLOW BUT WAS PROBABLY PUSHED BY SNOW BEING PLOWED. ECE AND THE TOWNSHIP WORKED OUT A COMPROMISE.

10. OTHER NEW BUSINESS

- A. **ORDERLY ANNEXATION RESOLUTION** WAS RECEIVED FROM THE CITY OF CAMBRIDGE. THE ORDINANCE DEALING WITH THE ANNEXATION PROPERTIES WILL BE CONSIDERED AT THEIR JULY 15, 2019 CITY COUNCIL MEETING. THE SAID PROPERTIES ARE UNINCORPORATED AND COMPLETELY SURROUNDED BY CORPORATE BOUNDARIES OF THE CITY OF CAMBRIDGE.

PARCELS: 03.033.0700  
03.034.3900

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS WERE REVIEWED.

- A. SENIOR LIVING HELP – REQUEST THAT THE ORGANIZATION BE ADDED TO THE TOWNSHIP WEBSITE. THE BOARD FELT THAT THE WEBSITE SHOULD HAVE NARROW PARAMETERS REGARDING THE INFORMATION THAT CAN BE POSTED.

12. OFFICERS BUSINESS

- A. **CLERK:** NONE  
B. **TREASURER:** NONE  
C. **SUPERVISORS:** NONE

13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – JIM FRIDSTROM – NOTHING TO REPORT

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – JIM FRIDSTROM – NOTHING TO REPORT

15. REPORT OF **THE NORTH TH 65 CORRIDOR COALITION** – JOHN - NOTHING TO REPORT

16. NOTICES: **TOWNSHIP LEGAL SEMINAR** (COURI & RUPPE LAW OFFICE)  
**SEPTEMBER 7, 2019 (9A – 4P)** – RUTLEDGE CITY HALL (PINE CO.)  
**AUGUST 12, 2019 @ 7P** – NEXT CAMBRIDGE TOWNSHIP MONTHLY MEETING

17. OTHER BUSINESS: NONE

18. MOTION MADE TO PAY THE BILLS AS LISTED.

**M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE**

19. MOTION MADE TO ADJOURN AT 8:45PM.

**M/S: JOHN ERLANDSON SR. / DALE B. ANDERSON (VOTE: 3-0) TO ADJOURN**

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**DARRELL VOSIKA**  
**CAMBRIDGE TOWNSHIP CLERK**