

CAMBRIDGE TOWNSHIP MONTHLY MEETING

FEBRUARY 11, 2019

PRESENT: BOARD SUPERVISORS: DALE B. ANDERSON CHAIRMAN, JOHN ERLANDSON SR., AND JIM FRIDSTROM
TREASURER: CAROL WILLIAMS
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN DALE B. ANDERSON CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.
3. APPROVAL OF THE AGENDA
MOTION: TO APPROVE THE AGENDA AS PRESENTED
M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE.
4. APPROVAL OF THE **MINUTES** OF THE **JANUARY 14, 2019** MONTHLY BOARD MEETING.
M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE
5. **TREASURER'S REPORT** WAS PREPARED BY CAROL WILLIAMS, TOWNSHIP TREASURER
 - A. MISC. INCOME:

i) ISANTI CO. TREASURER – 2018 BEER LICENSES	\$ 481.00
ii) ISANTI CO. TREASURER – 2018 YR END SETTLEMENT	\$ 9,340.11
iii) 2019 FILING FEES FOR TWP ELECTION (2x\$2.00)	\$ 4.00
iv) UNITED STATES TREASURY (OVER-PAYMENT)	\$ 4.13
 - B. THE FOLLOWING FINANCIAL REPORTS:
 - i) BANK ACCOUNTS REPORT AS OF JANUARY 31, 2019 – CLERK'S REPORT.
 - ii) CASH CONTROL STATEMENT: 1/1/2019 – 1/31/2019 - TREASURER'S REPORT.
 - C. THE BOARD RECEIVED A REPORT FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS (1/31/2019).
 - D. INVESTMENTS: JOHN AND THE CLERK PURCHASED A CD FROM FIRST BANK & TRUST ON 1/18/2019 (2.1% FOR 12MO WITH MATURITY DATE: 1/18/2020).
 - E. FIRST BANK & TRUST – NEW ROUTING NUMBER (MID-2019 THE OLD ROUTING NUMBER WILL NOT BE VALID). THE TOWNSHIP WILL NEED NEW CHECKS.
 - F. NEW CHECK SIGNATURE CARDS ARE STILL NEEDED TO BE SIGNED BY 1 OFFICER & 2 DEPUTIES.
 - G. TREASURER'S REPORTS
MOTION: TO APPROVE THE TREASURER'S REPORTS AS PRESENTED.
M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE
6. SCHEDULED BUSINESS:
 - A. FOLLOW-UP ON SHORT TERM RESIDENTIAL RENTALS OF LESS THAN 30 DAYS – THE COUNTY BOARD WILL BE MEETING ON 2/14/2019 WITH THE SHORT-TERM RESIDENTIAL RENTALS OF LESS THAN 30 DAYS ON THE AGENDA.

- B. **FAHRNER ASPHALT SEALERS** – JASON PEARSON, FAHRNER REPRESENTATIVE WAS AVAILABLE TO DISCUSS THE SCRUB SEAL PROCESS VS THE CHIP SEAL PROCESS.

7. NEW BUSINESS AT PUBLIC REQUEST:

- A. **FRED SANDQUIST** APPEARED BEFORE THE BOARD TO REQUEST A SPECIAL USE PERMIT TO ALLOW TRUCKS TO TRANSPORT SEED TO HIS FARM SEED WAREHOUSE DURING THE TIME OF ROAD RESTRICTIONS.
MOTION: TO ISSUE A SPECIAL USE PERMIT FOR THE ABOVE STATED PURPOSE.
M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

8. ROAD BUSINESS

- A. **ROB'S REPORT**
 - i) **SNOWPLOWING REPORT** – IT HAS BEEN A BATTLE WITH THE ICE AND SNOW.
 - ii) **ROAD SALT** – THE TOWNSHIP HAS ORDERED AND RECEIVED 3 SHIPMENTS OF ROAD SALT THIS WINTER.
 - iii) **94 FORD L8000 TRUCK** – JIM HAS BEEN RESEARCHING THE NON-SHIFTING PROBLEM THAT THE TOWNSHIP HAS BEEN HAVING WITH THE 94 FORD. HE HAS CONSULTED WITH AN ALLISON TRANSMISSION COMPANY REPRESENTATIVE REGARDING THE PROBLEM. HE WILL BE TAKING A PORTION OF THE TRANSMISSION SHIFTING MECHANISM TO BE TESTED AND IF IT TESTS BAD THE REPLACEMENT COST WOULD BE ABOUT \$3,500. THE TEST IS FREE AND WHAT THE BOARD DECIDES TO DO WILL DEPEND ON THE TEST RESULTS.
 - iv) **VEIT DISPOSAL SYSTEMS** HAS REQUESTED INFORMATION ABOUT THE TOWNSHIP ROADS REGARDING ROAD RESTRICTIONS IN THE SPRING. THE CLERK WILL SEND VEIT THE TOWNSHIP E-MAIL & TELEPHONE NUMBER.
- B. **MN DOT LOCAL ROAD IMPROVEMENT PROGRAM FUNDING (GRANT)**
 - i) **343RD AVE NE** – DALE REPORTED THAT THE APPLICATION IS IN PROCESS. THE TOWNSHIP HAS RECEIVED LETTERS OF SUPPORT FROM THE CITY OF CAMBRIDGE, ISANTI COUNTY COMMISSIONERS & MnDOT MAINTENANCE STAFF IN CAMBRIDGE ON THIS PROJECT. AFTER SOME DISCUSSION ON THE GEOMETRIC DESIGN OF THE ROAD, THE BOARD WOULD LIKE TO REQUEST THAT A RESUBMITTED DRAFT BE AVAILABLE TO BE REVIEWED AT THE MARCH MONTHLY MEETING.
- C. **2018 PROPOSED ROAD PROJECTS**
 - (i) **361ST AVE NE** – MUSKRATS DAMAGE BY BISMARK'S FIELD
STATUS: ABOUT ¼ OF THE PROJECT REMAINS TO BE COMPLETED IN 2019.
 - (ii) **328TH AVE NE** – NEED TO GET MORE TRAFFIC COUNTS SOME TIME THIS NEXT SPRING OR SUMMER (2019).
- D. **FAHRNER ASPHALT** – THE TOWNSHIP HAD RECEIVED 2 OPTIONS FOR ASPHALT SEALERS ON 3 OF THEIR ROADS:
 - 337TH AVE NE (XYLITE TO STARK RD)
 - NAPLES ST NE (337TH AVE TO 345TH AVE)
 - VICKERS ST NE (STARK RD TO 333RD AVE)

OPTIONS: SCRUB SEAL = \$126,003.00 + \$5,500 STRIPING
CHIP SEAL = \$ 91,142.17 + \$5,500 STRIPING

AFTER SOME DISCUSSION, THE BOARD DECIDED TO DO THE SCRUB SEAL OPTION ON ALL THREE ROADS CONTINGENT UPON RECEIVING POSITIVE FEEDBACK FROM A NUMBER OF REFERENCES.

MOTION: TO ACCEPT QUOTES FOR SCRUB SEAL ON THE ABOVE 3 TOWNSHIP ROADS + STRIPING CONTINGENT UPON RECEIVING POSITIVE FEEDBACK FROM A NUMBER OF REFERENCES.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

- E. **SKOGMAN LAKE ROAD SPEED STUDY-** A REPRESENTATIVE FROM MnDOT IN MILACA MET WITH ROB ON SKOGMAN LAKE ROAD. A FINAL REPORT WAS RECEIVED WITH THE RECOMMENDATION TO USE ADVISORY SIGNS (CURVE WARNING & SPEED). THE BOARD WILL EVALUATE THE ROAD ON THEIR ANNUAL SPRING ROAD REVIEW.

9. OLD BUSINESS

- A. **TOWNSHIP ELECTION (MARCH 12, 2019)** – RESOLUTION #19-06 APPOINTING THE ELECTION JUDGES FOR THE 2019 CAMBRIDGE TOWNSHIP ANNUAL OFFICERS ELECTION.
MOTION: APPROVE CAMBRIDGE TOWNSHIP RESOLUTION #19-06
M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE
- B. **GENERAL ELECTION (2018)** – THE BREAKDOWN OF CAMBRIDGE-ISANTI SCHOOL DISTRICT 911'S SHARE OF THE EXPENSES FOR CAMBRIDGE TOWNSHIP'S GENERAL ELECTION EXPENSES WERE 8.75%. THE BOARD DECIDED TO NOT RECOVER THE EXPENSE FROM THE SCHOOL DISTRICT AS THE ADDED EXPENSE FROM THE DISTRICT WAS MINIMAL.

10. OTHER NEW BUSINESS

- A. **GRANDY LIGHTS ON HWY 65** – THE TOWNSHIP HAS BEEN CONTRIBUTING \$500 PER YEAR FOR THE STREET LIGHTS ALONG STATE HIGHWAY 65. THIS AMOUNT IS APPROVED EACH YEAR BY THE RESIDENTS AT THE ANNUAL MEETING. THE BOARD HAS INSTRUCTED THE CLERK TO ARRANGE WITH EAST CENTRAL ENERGY TO HAVE THE BILL FOR THE FIVE STREET LIGHTS ALONG HIGHWAY 65 IN GRANDY SENT TO THE TOWNSHIP FOR PAYMENT.
MOTION: THE TOWNSHIP TO PAY FOR FIVE (5) OF THE STREET LIGHTS ALONG HIGHWAY 65 IN GRANDY.
M/S: JOHN ERLANDSON SR./ JIM FRIDSTROM (VOTE: 3-0) TO APPROVE
- B. **DONATIONS** – THE BOARD HAS APPROVED THE ANNUAL DONATION FOR THE ISANTI COUNTY SAFETY/RESCUE FOR 2019 TO BE RELEASED. A CHECK FOR \$1,000 WILL BE SENT IN MARCH.
- C. **CERTIFICATE OF APPOINTMENT – DEPUTY TOWN TREASURER**
CAROL HAS APPOINTED RAMONA NASTROM TO BE HER DEPUY TREASURER.
MOTION: TO ACCEPT THE APPOINTMENT OF RAMONA NASTROM AS CAMBRIDGE TOWNSHIP DEPUTY CLERK UNDER CAROL WILLIAMS
M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE
- D. **ECE BUSINESS MEMBER** – THE TOWNSHIP RECEIVED A NOTICE REGARDING AN INCREASE (ADJUSTMENT) IN ELECTRIC RATE.
- E. THE TOWNSHIP RECEIVED A NOTICE THAT THE U.S. CENSUS BUREAU IS NOW CONDUCTING THE BOUNDARY AND ANNEXATION SURVEY (BAS). THE NOTICE WAS ADDRESSED TO JOHN. THE CLERK WILL SEND A COPY TO JOHN.
- F. THE TOWNSHIP HAD RECEIVED A REQUEST FOR INFORMATION ON A PARCEL OF

LAND IN CAMBRIDGE TOWNSHIP (VAVRA). THE TOWNSHIP HAS RESPONDED WITH AN EMAIL STATING THAT THE TOWNSHIP DOES NOT HAVE ANY RECORDS RELATED TO THE LAND IN QUESTION.

G.	REVIEW CAMBRIDGE FIRE DEPT. BILLING FOR 2019 FIRE PROTECTION	
	2019 ANNUAL FIRE OPERATING CHARGE	\$ 43,864.00
	2019 ANNUAL CAPITAL OUTLAY CONTRIBUTION	\$ 15,736.00
	2019 FIRE DEPT ADMINISTRATIVE FEE	\$ 978.00
	2018 SETTLEMENT OPERATING COST	\$ 1,038.06 (CREDIT)
	2018 SETTEMENT FULL-TIME POSITION	\$ <u>65.21 (CREDIT)</u>
	TOTAL:	\$ 59,474.73

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS RECEIVED.

12. OFFICERS BUSINESS

- A. **CLERK:** i) 2018 FINANCIAL REPORT TO THE STATE AUDITOR IS DUE APRIL 1, 2019.
- B. **TREASURER:** NONE
- C. **SUPERVISORS:** NONE

13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – JIM FRIDSTROM REPORTED

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – JIM FRIDSTROM - NOTHING FOR TOWNSHIP

15. REPORT OF **THE NORTH TH65 CORRIDOR COALITION** – JOHN – NEXT MEETING SCHEDULED FOR FEBRUARY 28, 2019

16. NOTICES: **FEBRUARY 20 & 21, 2019** – LEGISLATIVE MEETING & ROUND TABLE BREAKFAST (L & R)
FEBRUARY 26, 2019 - @ 6PM CAMBRIDGE FIRE DEPT. MEETING
MARCH 11, 2019 @ 7PM THE MARCH MONTHLY CAMBRIDGE TOWNSHIP MEETING
MARCH 12, 2019 – TOWNSHIP ANNUAL ELECTION – 10AM – 8PM @ TOWNHALL
MARCH 12, 2019 @ 8:05PM – TOWNSHIP ANNUAL MEETING @ TOWNHALL
MARCH 29, 2019 @ 1:30 – 3:30PM – BI-ANNUAL NOXIOUS WEED TRAINING SEMINAR – HELD AT THE ISANTI COUNTY BOARD ROOM
PLEASE **RSVP TO DARRICK OR MICHELLE COOP BY MARCH 1, 2019
darrick.wotachek@co.isanti.mn.us
michelle.coop@co.isanti.mn.us
APRIL 18, 2019 @ 7P (TENTATIVELY) CAMBRIDGE TOWNSHIP BOARD OF REVIEW @ THE TOWNHALL

17. OTHER BUSINESS:

- A. DATE FOR ANNUAL TOWNSHIP AUDIT MEETING (2018) & PROPOSED 2020 BUDGET MEETING: 2/25/2019 @ 7PM.
LOCATION: CAMBRIDGE TOWNSHIP OFFICE
3568 337TH AVE NE
CAMBRIDGE, MN 55008

18. MOTION MADE TO PAY THE BILLS AS LISTED.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

19. MOTION MADE TO ADJOURN AT 8:50PM.

M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO ADJOURN

**DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK**