

CAMBRIDGE TOWNSHIP MONTHLY MEETING
JANUARY 14, 2019

PRESENT: BOARD SUPERVISORS: DALE B. ANDERSON CHAIRMAN, JOHN ERLANDSON SR., AND JIM FRIDSTROM
TREASURER: CAROL WILLIAMS (EXCUSED)
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN DALE B. ANDERSON CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.

3. APPROVAL OF THE AGENDA

MOTION: TO APPROVE THE AGENDA AS PRESENTED

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE.

4. APPROVAL OF THE **MINUTES** OF THE **DECEMBER 10, 2018** MONTHLY BOARD MEETING.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

5. **TREASURER'S REPORT** WAS PREPARED BY CAROL WILLIAMS, TOWNSHIP TREASURER

A. MISC. INCOME:

i) STATE OF MN	TOWN AID	\$ 481.00
	TOWN AID	\$ 39.00
	MV CREDIT AGRIC	\$ 2,538.95
	PERA RATE AID	<u>\$ 117.50</u>
	TOTAL:	\$ 3,176.45

B. THE FOLLOWING REPORTS:

i) BANK ACCOUNTS REPORT – CLERK'S REPORT.

ii) CASH CONTROL STATEMENT: 12/1/2018 – 12/31/2018 - TREASURER'S REPORT.

- C. THE BOARD RECEIVED A REPORT FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS (12/31/2018).

- D. INVESTMENTS: REPORT ON INVESTMENT INTEREST RATES – THE CLERK GAVE A SUMMARY REPORT ON THE CD INVESTMENTS AT MINNCO & CAMBRIDGE STATE BANK.
JOHN TO LOOK INTO FIRST BANK & TRUST FOR A CD.

- E. FIRST BANK & TRUST – NEW ROUTING NUMBER (MID-2019 THE OLD ROUTING NUMBER WILL NOT BE VALID). THE TOWNSHIP WILL NEED NEW CHECKS.

- F. NEW CHECK SIGNATURE CARDS WERE SIGNED.

G. TREASURER'S REPORTS

MOTION: TO APPROVE THE TREASURER'S REPORTS AS PRESENTED.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

6. SCHEDULED BUSINESS:

- A. **FAHRNER ASPHALT SEALERS** – JASON PEARSON, FAHRNER REPRESENTATIVE, WAS IN ATTENDANCE TO PRESENT TO THE BOARD 2 OPTIONS FOR THE ASPHALT SURFACE

TREATMENT ON 3 TOWNSHIP ROADS. HE EXPLAINED THE 2 OPTIONS AND ADVANTAGES OF EACH.

OPTION #1 – SCRUB SEAL (\$3/SQ YD)

OPTION #2 – CHIP SEAL (\$2/SQ YD)

ROADS TO BE CONSIDERED: 337TH AVE. NE

NAPLES ST. NE

VICKERS ST. NE

- B. **KEN NASTROM** – CAME BEFORE THE BOARD TO PRESENT A CHANGE IN THE MEADOWOOD IV PLAT. PREVIOUSLY THE BOARD RECOMMENDED THAT THEY WOULD LIKE TO SEE THE ROAD INTO THE PLAT BE LINED UP ACROSS FROM LONDON TRAIL (PRIVATE ROAD) ON 357TH AVE NE. THE NEXT DRAFTING SHOWED THE ROAD AS THE BOARD RECOMMENDED; HOWEVER, AS A RESULT OF WETLANDS THE ROAD NEEDED TO BE RETURNED TO ITS ORIGINAL LOCATION ON THE PLAT. KEN CAME BEFORE THE BOARD TO GET THE APPROVAL OF THE BOARD FOR A DRAFT DRAWING SHOWING THAT THE PLAT ROAD WAS RETURNED TO ITS ORIGINAL LOCATION.
- MOTION: APPROVE THE DRAFT DRAWING OF THE PLAT ROAD AS PRESENTED**
M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE
THE CLERK WILL SEND A LETTER TO ZONING WITH THE TOWNSHIP'S APPROVAL.
- C. FOLLOW-UP ON **SHORT TERM RESIDENTIAL RENTALS OF LESS THAN 30DAYS** – THE COUNTY BOARD AND PLANNING COMMISSION HAVE SCHEDULED A WORK MEETING FOR JANUARY 17 AT 6PM – NO PUBLIC INPUT. THEN IT WILL BE ON THE AGENDA FOR THE FEBRUARY PLANNING COMMISSION MEETING.
- D. DALE B. ANDERSON, CAMBRIDGE TOWNSHIP CHAIRMAN, HAS SIGNED THE PERA REQUEST FOR FRED SANDQUIST.

7. NEW BUSINESS AT PUBLIC REQUEST:

- A. **ISANTI COUNTY PARKS DEPARTMENT** – BARRY WENDORF, ISANTI COUNTY PARKS DIRECTOR, HAS REQUESTED THE ASSISTANCE OF CAMBRIDGE TOWNSHIP IN KEEPING THE STANCHFIELD LAKE ACCESS PLOWED OUT DURING THE WINTER. THE PARK DEPT. KEEPS IT PLOWED OUT BUT OCCASIONALLY THE STAFF IS UNABLE TO PLOW THE PARKING AREA AND ACCESS ROAD IN A TIMELY MANNER. IT IS UNDERSTOOD THAT THIS WOULD BE ON AN "AS NEEDED" BASIS AND WOULD BE A SECONDARY PRIORITY FROM TOWNSHIP ROADS.
- MOTION: TO APPROVE THE REQUEST FROM THE ISANTI COUNTY PARKS DEPT.**
M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

8. ROAD BUSINESS

- A. ROB'S REPORT
- i) **SNOWPLOWING REPORT** – IT HAS BEEN A BATTLE WITH THE RAIN AND ICE.
 - ii) **JD LOADER SERVICE** – THE SERVICE HAS BEEN COMPLETED AND THE LOADER IS DEEMED IN GOOD CONDITION.
 - iii) **FLANDERS ST.** – THERE IS A LARGE OAK LIMB AND OTHER TREES THAT NEED TO BE REMOVED. ROB RECEIVED A QUOTE OF \$400 FROM HAAVEN STUMP REMOVAL INC. AND PERMISSION FROM LORETTA OLSON TO REMOVE THE TREES. HAAVEN'S LIABILITY INSURANCE IS GOOD UNTIL 4/30/2019. THE BOARD APPROVED THE PROJECT.

- B. **MN DOT LOCAL ROAD IMPROVEMENT PROGRAM FUNDING (GRANT)**
 - i) **343RD AVE NE** – DALE REPORTED THAT THE APPLICATION IS IN THE PROCESS. A PRELIMINARY REPORT HAS THE ROAD WITH A 28' PAVED TOP, 2 - 12' LANES STRIPED AND 5' SHOULDERS.
- C. **2018 PROPOSED ROAD PROJECTS**
 - (i) **361ST AVE NE** – MUSKRATS DAMAGE BY BISMARCK'S FIELD
STATUS: ABOUT ¼ OF THE PROJECT REMAINS TO BE COMPLETED IN 2019.
 - (ii) **328TH AVE NE** – NEED TO GET MORE TRAFFIC COUNTS SOME TIME THIS NEXT SPRING OR SUMMER (2019).
- D. **SKOGMAN LAKE ROAD SPEED STUDY-** A REPRESENTATIVE FROM MnDOT IN MILACA MET WITH ROB ON SKOGMAN LAKE ROAD. A FINAL REPORT WILL BE COMING.
- E. **PART-TIME EMPLOYEE WAGES** – THE BOARD REVIEWED THE WAGE HISTORY FOR PART-TIME EMPLOYEES.
MOTION: TO KEEP THE PART-TIME EMPLOYEE WAGE AT \$23.00/HOUR.
M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

9. OLD BUSINESS

- A. **TOWNSHIP FILING PERIOD** FOR THE MARCH TOWNSHIP ELECTION IS 1/1/2019 UNTIL 5PM ON 1/15/2019. CANDIDATES NEED TO FILL OUT THE FOLLOWING:
 1. AFFIDAVIT OF CANDIDACY FORM
 2. CAMPAIGN FINANCIAL REPORT CERTIFICATION OF FILING
 3. FEE OF \$2.00

DALE B. ANDERSON FILED FOR THE OFFICE OF SUPERVISOR.
CAROL WILLIAMS HAS PREVIOUSLY FILED FOR THE OFFICE OF TREASURER.
- B. **TOWNSHIP ELECTION** (MARCH 12, 2019) - THE BOARD FELT THAT ORDERING 100 BALLOTS WOULD BE SUFFICIENT FOR THE ELECTION.
- C. **MINNESOTA POLLUTION CONTROL AGENCY** – THE TOWNSHIP RECEIVED A COPY OF THE LETTER SENT TO CAMBRIDGE CITY NOTIFYING THEM THAT THE BIOSOLIDS LAND SITES SUBMITTED TO THE MPCA HAVE BEEN APPROVED FOR THIS PURPOSE (BY PERMIT). TWO SITES ARE IN CAMBRIDGE TOWNSHIP.
 - SITE PS-3; 40.3 ACRES IN THE SW ¼ OF SECTION 22
 - SITE PS-4; 11.8 ACRES IN THE SW ¼ OF SECTION 22
- D. **ORDER VACATING A TOWN ROAD (PORTION OF PALISADE DR.)** – THE TOWNSHIP RECEIVED FROM THE TOWNSHIP ATTORNEY THE ORIGINAL ORDER VACATING A TOWN ROAD THAT WAS RECENTLY RECORDED ON DECEMBER 20, 2018.

10. OTHER NEW BUSINESS

- A. **GRANDY LIGHTS ON HWY 65** – THE TOWNSHIP HAS BEEN CONTRIBUTING \$500 PER YEAR FOR THE STREET LIGHTS ALONG STATE HIGHWAY 65. THIS AMOUNT IS APPROVED BY THE RESIDENTS AT THE ANNUAL MEETING EACH YEAR. PREVIOUSLY THE YEARLY AMOUNT HAS BEEN PAID TO THE GRANDY COMMUNITY AND THEY PAY FOR THE LIGHTS ALONG WITH OTHER STREET LIGHTS IN GRANDY. THE TOWNSHIP WOULD LIKE TO HAVE THE BILL FOR THE 4 OR 5 LIGHTS ALONG STATE HIGHWAY 65 SENT TO THE TOWNSHIP MONTHLY. THE CLERK WILL CHECK WITH EAST CENTRAL ENERGY REGARDING THE ANNUAL COST FOR 4 OR 5 OF THE STREET LIGHTS ALONG STATE HIGHWAY 65. JIM WILL CHECK TO SEE HOW MANY OF THE LIGHTS (4 OR 5) ARE ALONG HWY 65.

- B. **REPORT OF OUTSTANDING INDEBTEDNESS** – THE FORM WILL BE COMPLETED AND RETURNED TO THE AUDITOR-TREASURER BY THE DUE DATE OF FEBRUARY 1, 2019.
- C. **LOCAL BOARD OF REVIEW** – PRESENTLY THE TOWNSHIP IS TENTATIVELY SCHEDULED FOR 7PM ON THURSDAY APRIL 18,2019 AT THE CAMBRIDGE TOWNSHIP TOWN HALL.
- D. **2019 MONTHLY BOARD MEETING DATES**

MOTION: TO APPROVE THE 2019 MONTHLY BOARD MEETING DATES

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE
THE CLERK WILL SEND A COPY OF THE DATES TO KEN HARDER AT THE FAIRGROUNDS.

- E. **AWARDING OF 2019 DONATIONS** – AT THE MARCH 13, 2018 ANNUAL CAMBRIDGE TOWNSHIP MEETING, THE ELECTORS PASSED THE FOLLOWING MOTION REGARDING THE 2019 DONATIONS:

MOTION: TO CAP THE DONATIONS FOR THE YEAR 2019 AT UP TO \$7,000 AND TO HAVE THE CAMBRIDGE TOWNSHIP BOARD DECIDE WHICH ORGANIZATIONS AND HOW MUCH EACH SHOULD RECEIVE.

M/S: JIM FRIDSTROM / JENNY SAYAVONG – THE TOWNSHIP RESIDENTS IN ATTENDANCE VOTED TO ACCEPT THE MOTION.

****NOTE: THE DONATIONS APPROVED BY THE ELECTORS AT THE ANNUAL MEETING (2018) ARE FOR THE BUDGET YEAR 2019 AND ARE ADVISORY TO THE TOWNSHIP BOARD. THE BOARD DECIDED ON THE FOLLOWING 2019 DONATION DISTRIBUTION:**

<u>SEVEN COUNTY SENIOR FEDERATION</u>	\$ 500.00
<u>ISANTI COUNTY 4-H PROGRAM</u>	\$ 500.00
<u>ISANTI COUNTY AGRICULTURAL SOCIETY</u>	\$ 1,000.00
<u>ISANTI COUNTY HISTORICAL SOCIETY</u>	\$ 1,000.00
<u>ISANTI COUNTY SAFETY/RESCUE</u>	TBD
<u>ISANTI COUNTY COMMISSION ON AGING</u>	\$ 500.00
<u>5TH/6TH GRAD CONSERVATION FIELD DAY</u>	<u>\$ 700.00</u>
TOTAL:	\$ 4,200.00 + TBD

MOTION: TO ISSUE A 2019 DONATION CHECK TO THE ABOVE ORGANIZATIONS FOR THE AMOUNTS SPECIFIED.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE
THE DONATION CHECKS WILL BE ISSUED AT THE FEBRUARY 11, 2019 MONTHLY TOWNSHIP BOARD MEETING.

- F. **CONFLICT OF INTEREST** – RESOLUTIONS AUTHORIZING CONTRACT WITH INTERESTED OFFICER UNDER Minn. Stat. 471.88, subd. 5.

- RESOLUTION #19-01 - DARRELL VOSIKA, TOWNSHIP CLERK
- RESOLUTION #19-02 - DALE B. ANDERSON, TOWNSHIP SUPERVISOR
- RESOLUTION #19-03 - JAMES FRIDSTROM, TOWNSHIP SUPERVISOR
- RESOLUTION #19-04 - JOHN ERLANDSON SR., TOWNSHIP SUPERVISOR
- RESOLUTION #19-05 - CAROL WILLIAMS, TOWNSHIP TREASURER

MOTION: TO APPROVE CAMBRIDGE TOWNSHIP RESOLUTIONS #19-01 THRU #19-05.

M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS RECEIVED.

12. OFFICERS BUSINESS

- A. **CLERK:** i) **WORKERS' COMPENSATION AUDIT REPORT DUE 1/31/2019**
ii) **CTAS 2019 IS AVAILABLE**
- B. **TREASURER:** i) THE BOARD APPROVED THE TREASURER'S REQUEST TO BE ABLE TO HIRE RAMONA FOR ABOUT 10HRS TO HELP WITH THE W-2 FORMS FOR THE TOWNSHIP.
- C. **SUPERVISORS:** NONE

13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – JIM FRIDSTROM REPORTED

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – JIM FRIDSTROM - NOTHING FOR TOWNSHIP

15. REPORT OF **THE NORTH TH65 CORRIDOR COALITION** – JOHN – NO MEETING SCHEDULED FOR DECEMBER NEXT REGULARLY SCHEDULED MEETING IS JANUARY 31, 2019

16. NOTICES: **JANUARY 1-15, 2019** – FILING PERIOD FOR TOWN MARCH ELECTION CANDIDATES (FILING CLOSSES AT 5PM ON 1/15/2019)
JANUARY 24, 2019 (THURSDAY) @ 7PM 1ST QUARTER ISANTI COUNTY TOWNSHIP OFFICERS ASSOCIATION MEETING AT THE ISANTI COUNTY GOVERNMENT CENTER (BOARD ROOM)
JANUARY 31, 2019 – THE NORTH TH65 CORRIDOR COALITION @7PM GOV. CENTER
FEBRUARY 11, 2019 @ 7PM NEXT MONTHLY CAMBRIDGE TOWNSHIP MEETING
FEBRUARY 20 & 21, 2019 – LEGISLATIVE MEETING & ROUND TABLE BREAKFAST (L & R)
MARCH 11, 2019 @ 7PM THE MARCH MONTHLY CAMBRIDGE TOWNSHIP MEETING
MARCH 12, 2019 – TOWNSHIP ANNUAL ELECTION – 10AM – 8PM @ TOWNHALL
MARCH 12, 2019 @ 8:05PM – TOWNSHIP ANNUAL MEETING @ TOWNHALL
MARCH 29, 2019 @ 1:30 – 3:30PM – BI-ANNUAL NOXIOUS WEED TRAINING SEMINAR – HELD AT THE ISANTI COUNTY BOARD ROOM
PLEASE **RSVP TO DARRICK OR MICHELLE COOP BY MARCH 1, 2019
darrick.wotachek@co.isanti.mn.us
michelle.coop@co.isanti.mn.us
APRIL 18, 2019 @ 7P (TENTATIVELY) CAMBRIDGE TOWNSHIP BOARD OF REVIEW @ THE TOWNHALL

17. OTHER BUSINESS: NONE

18. MOTION MADE TO PAY THE BILLS AS LISTED PLUS INCLUDE THE BOGART, PEDERSON & ASSOCIATES PAYMENT.

M/S: JIM FRIDSTROM/JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

19. MOTION MADE TO ADJOURN AT 9:20PM.

M/S: JIM FRIDSTROM/JOHN ERLANDSON SR. (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK