

CAMBRIDGE TOWNSHIP MONTHLY MEETING

NOVEMBER 13, 2018

(NOTE: MEETING WAS ON TUESDAY NOVEMBER 13, 2018)
(NORMAL MEETING DATE ON MONDAY WAS VETERANS DAY)

PRESENT: BOARD SUPERVISORS: DALE B. ANDERSON CHAIRMAN, JOHN ERLANDSON SR., AND JIM FRIDSTROM
TREASURER: CAROL WILLIAMS
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)
LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN DALE B. ANDERSON CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.
3. APPROVAL OF THE AGENDA
MOTION: TO APPROVE THE AGENDA
M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE.
4. APPROVAL OF THE **MINUTES** OF THE **OCTOBER 8, 2018** MONTHLY BOARD MEETING.
M/S: JOHN ERLANDSON SR. /JIM FRIDSTROM (VOTE: 3-0) TO APPROVE
- 4A. APPROVAL OF THE MINUTES OF THE OCTOBER 8, 2018 SPECIAL TOWN MEETING.
M/S: JIM FRIDSTROM/JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE
5. **TREASURER'S REPORT** WAS PREPARED BY CAROL WILLIAMS, TOWNSHIP TREASURER
 - A. MISC. INCOME:
 - i) DUST CONTROL (VAVRA) \$ 313.96
 - ii) STATE OF MN – MVCREDIT AGRIC \$ 2,538.96
 - iii) SWINGING MAIL BOX POST (ROMSTAD) \$ 100.00
 - B. THE FOLLOWING REPORTS: 10/1/2018 – 10/31/2018
 - i) BANK ACCOUNTS REPORT – THE CLERK PRESENTED A REPORT.
 - ii) CASH CONTROL STATEMENT – THE TREASURER PRESENTED THIS REPORT.
 - C. THE BOARD RECEIVED A REPORT FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS (10/31/2018).
 - D. INVESTMENTS: DALE RECEIVED A PROPOSAL FROM FIRST BANK AND TRUST OF CAMBRIDGE FOR THE BOARD TO TAKE INTO CONSIDERATION.
 1. OPEN A NEW MONEY MARKET ACCOUNT AT A RATE OF 1.25%
 2. SET UP A SWEEP ACCOUNT TO MOVE A SET AMOUNT INTO THE MONEY MARKET ACCOUNT.
 3. SET UP A REVERSE SWEEP SO FUNDS WOULD AUTOMATICALLY SWEEP FROM THE MONEY MARKET ACCOUNT TO THE CHECKING ACCOUNT. THE BOARD RECOMMENDED THAT THE TOWNSHIP OPEN A NEW MONEY MARKET ACCOUNT

ALONG WITH THE PRESENT CHECKING ACCOUNT WITH BOTH A SWEEP ACCOUNT FEATURE AND A REVERSE SWEEP FEATURE.

MOTION: TO OPEN A NEW MONEY MARKET ACCOUNT TO GO ALONG WITH THE PRESENT CHECKING ACCOUNT AND ADD THE SWEEP AND REVERSE SWEEP FEATURES.

M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

E. A REQUEST OF NEWLY ELECTED TREASURER CAROL WILLIAMS.

A LETTER WAS SIGNED BY CHAIRMAN DALE B. ANDERSON REGARDING THE CHANGING OF THE NAME ON ALL CORRESPONDENCES TO THE TREASURER OF CAMBRIDGE TOWNSHIP TO C. WILLIAMS. NEW TREASURER CAROL WILLIAMS HAS THE AUTHORITY TO DO ALL BUSINESS TRANSACTIONS FOR CAMBRIDGE TOWNSHIP AS NEWLY ELECTED TREASURER (MARCH 2018).

PLEASE REMOVE R. NASTROM (FORMER TREASURER-RETIRED)

F. TREASURER'S REPORTS

MOTION: TO APPROVE THE TREASURER'S REPORT AS PRESENTED.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

6. SCHEDULED BUSINESS:

A. **RDO EQUIPMENT CO. (JOHN DEERE CO.)** – CHRIS MULLEN, RDO REPRESENTATIVE, CAME BEFORE THE BOARD TO PRESENT AN INVESTMENT PROPOSAL (QUOTE) SHOWING WHAT THE TRADE-IN VALUE OF THE TOWNSHIP'S 2004 JD LOADER 544J WOULD BE TOWARDS THE PURCHASE OF A 2019 JD LOADER 544L. AFTER REVIEWING THE FIGURES THE BOARD FELT THAT IT WOULD BE MORE PERTINENT AT THIS POINT TO HAVE THE PRESENT JD LOADER GET A TUNE UP CHECK WITH OIL/FLUIDS ANALYZED. THE BOARD REQUESTED THAT THE RDO REPRESENTATIVE GET BACK TO THE TOWNSHIP WITH A QUOTE FOR THIS COURSE OF ACTION.

PALLET FORKS FOR THE JD LOADER – RDO EQUIPMENT CO. HAD A USED PALLET FORK ATTACHMENT FOR \$3,250.

MOTION: TO PURCHASE THE USED PALLET FORKS FOR \$3,250 FROM RDO EQUIP. CO.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

B. **KEN NASTROM** – CAME BEFORE THE BOARD WITH A CONCEPT PLAN FOR A PLATTED DEVELOPMENT. THE BOARD REVIEWED THE PLAT PLANS.

i) MEADOWOOD IV – OFF OF 357TH AVE

THE TOWNSHIP WAS OKAY WITH A 100' CUL-DE-SAC DIAMETER

THE PUBLIC ROAD IS 66' R/W

PREVIOUSLY THE TOWNSHIP HAD REVIEWED THE PLAT ROAD AND WOULD LIKE TO SEE THE ROAD ALIGNED WITH LONDON TRAIL ROAD ACROSS 357TH AVE TO THE NORTH. THIS CHANGE HAS BEEN MADE.

CONCERN: MR JEFF WICKLUND ATTENDED THE MEETING TO EXPRESS A CONCERN HE HAD REGARDING THE FACT THAT THE PUBLIC ROAD IN THE PLAT WAS DIRECTLY ACROSS 357TH AVE FROM LONDON TRAIL WHICH IS A PRIVATE DRIVEWAY. THE BOARD DIRECTED HIS CONCERN TO BE ADDRESSED WHEN THE PLAT WILL BE HEARD AT THE PLANNING COMMISSION MEETING THAT WILL BE HELD IN DECEMBER

MOTION: TO APPROVE THE MEADOWOOD IV PRELIMINARY PLAT DRAWING SHOWING THE PUBLIC ROAD.

M/S: JIM FRIDSTROM/JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

MR NASTROM REQUESTED THAT THE TOWN BOARD SEND A LETTER TO THE ISANTI COUNTY ZONING DEPARTMENT RELATING THE ACTION THAT WAS TAKEN AT THE MEETING.

- C. **TOWNSHIP ROAD VACATION** – MR NASTROM HAS REQUESTED THAT A PORTION OF PALISADE DRIVE BE VACATED. AT THE DECEMBER 10, 2018 MONTHLY BOARD MEETING THE TOWNSHIP WILL MEET AND ACT UPON RESOLUTION 18-23 (RESOLUTION AUTHORIZING THE CAMBRIDGE TOWNSHIP BOARD TO INITIATE THE VACATION OF A TOWN ROAD). FOR THE PURPOSE OF THIS ORDER, THE MEETING ON DECEMBER 10, 2018 AT 7PM AT THE CAMBRIDGE TOWNSHIP HALL SHALL BE REFERRED TO AS THE “HEARING”.
- D. FOLLOW-UP ON **SHORT TERM RESIDENTIAL RENTALS OF LESS THAN 30DAYS** – AT THE LAST ISANTI COUNTY PLANNING COMMISSION MEETING (11/8/2018) THE BOARD TABLED THE SHORT TERM RENTAL PART OF THE AGENDA WHEN IT WAS 9:05PM AND THERE WERE TOO MANY PEOPLE IN ATTENDANCE. THEY THOUGHT THAT IT WOULD TAKE TOO LONG TO CONTINUE. THE BOARD TABLED THE PUBLIC HEARING TO CONSIDER AMENDING THE ISANTI COUNTY ZONING ORDINANCE AS IT RELATES TO SHORT TERM RENTALS AND BED AND BREAKFASTS TO A FUTURE ISANTI COUNTY PLANNING COMMISSION MEETING. IT SHOULD BE FIRST ON THE AGENDA OF THE ISANTI COUNTY PLANNING COMMISSION MEETING SCHEDULED FOR **THURSDAY DECEMBER 13, 2018 AT 7PM,** IN THE COUNTY BOARD ROOM OF THE ISANTI COUNTY GOVERNMENT CENTER, 555 – 18TH AVE SW, CAMBRIDGE, MN 55008.

7. NEW BUSINESS AT PUBLIC REQUEST:

- A. **LUKE BLEESS** – GOPHER BOUNTY (TURNED IN 22 PAIR OF GOPHER FRONT CLAWS @ \$2 PER PAIR = \$44). THE TOWNSHIP WILL MAIL HIM A CHECK:
LUKE BLEESS
33945 UNIVERSITY AVE NE
CAMBRIDGE, MN 55008
- B. **HASS CONSTRUCTION** – STEVE HASS CAME BEFORE THE BOARD WITH A GRAVEL QUOTE FOR THE BOARD TO CONSIDER.
QUOTE: 5,500 YDS @ \$4.45/YD = \$ 24,475.00 – THE BOARD HAS REQUESTED IN THE PAST THAT THE GRAVEL BE FROM THE HASS PIT
(aka WAHLSTROM/HASS PIT).
MOTION: TO PURCHASE 5,500 YDS OF CLASS 1 GRAVEL FROM HASS CONST AT THE PRICE OF \$4.45/YD.
M/S: JIM FRIDSTROM/JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

8. ROAD BUSINESS

- A. ROB’S REPORT
 - i) **SKOGMAN LAKE ROAD** – ROB REPORTED THAT HE HAS RECEIVED A NUMBER OF CONCERNS REGARDING THE TRAFFIC SPEED ON SKOGMAN LAKE ROAD. THERE ARE APPROXIMATELY 13 RESIDENCES NORTH OF 331ST AVE. THEY WOULD LIKE TO SEE THE TRAFFIC SPEED REDUCED (35MPH). THE BOARD REQUESTED THAT ROB MEASURE THE DISTANCE BETWEEN DRIVEWAYS AND REPORT BACK TO THE BOARD IN OCTOBER. ROB SUPPLIED THE BOARD WITH THE FOLLOWING INFORMATION:

331ST AVE TO 337TH AVE – 4,000 FT WITH 14 DRIVEWAYS + 4 TWP ROADS. AVERAGE DRIVEWAY DISTANCE = 286 FT

THE BOARD REQUESTED THAT THE TOWNSHIP DRAFT A LETTER TO FISH LAKE TOWNSHIP EXPLORING THE PROCEDURE THEY USED FOR THE 30MPH SPEED SIGNS ON THEIR PORTION OF SKOGMAN LAKE ROAD. THE CLERK RECEIVED A COMMUNICATION FROM FISH LAKE TOWNSHIP AND THEY DID NOT COMPLETE AN OFFICIAL SPEED STUDY BUT RELIED ON INFORMATION RELATED TO THE EXISTING ROAD GEOMETRICS, ADT (TRAFFIC EXERCISE THEY WENT THROUGH WITH MnDOT), AND PLANNED IMPROVEMENTS THAT WOULD BE APPROVED AS PART OF THE STATE AID REVIEW PROCESS (FROM THE ENGINEERS OF THE PROJECT – BOLTON-MENK).

FURTHER REVIEW IN DECEMBER.

ii) **TREE TRIMMING/BRUSH REMOVAL** – HAS BEEN COMPLETED

iii) **SNOWPLOWING** – THE TOWNSHIP HAS STARTED SNOWPLOWING AND SANDING OF THE ROADS.

PETER CHRISTIANSON – HAS BEEN HIRED ON AS A PART-TIME SNOWPLOWING EMPLOYEE.

2018-2019 SNOW REMOVAL POLICY FOR CAMBRIDGE TOWNSHIP – THEY APPROVED THE POLICY WITH NO CHANGES FROM LAST YEAR. THE CLERK WILL POST THE POLICY AT THE 3 OFFICIAL TOWNSHIP POSTING PLACES AND WILL ALSO POST A COPY ON THE TOWNSHIP WEBSITE:

www.cambridgetownship.us

B. MN DOT LOCAL ROAD IMPROVEMENT PROGRAM FUNDING

i) **343RD AVE NE** – TO RECONSTRUCT AND REPAVE THAT PORTION OF 343RD AVE BETWEEN XYLITE STREET AND OLD MAIN STREET. GOVERNMENT UNITS BESIDES CAMBRIDGE TOWNSHIP THAT COULD HAVE A STAKE IN THE PROJECT ARE THE STATE (MNDOT), CAMBRIDGE CITY & THE RAILROAD. DALE TALKED WITH BOGART, PEDERSON & ASSOCIATES, INC. (LAND SURVEYING, CIVIL ENGINEERING & MAPPING COMPANY OUT OF BIG LAKE, MN) ABOUT THE APPLICATION FOR LOCAL ROAD IMPROVEMENT PROGRAM FUNDING (LRIP). THE TOWNSHIP RECEIVED AN ESTIMATED ENGINEERING COSTS PROPOSAL FROM BOGART, PEDERSON & ASSOCIATES, INC. THE QUESTION THAT STILL NEEDS TO BE ANSWERED IS WHETHER OR NOT THE FUNDS THAT WILL BE GRANTED FOR PROJECTS IN 2019-2020 ARE ON A LIST OF PREVIOUS APPLICATIONS THAT WERE NOT ACCEPTED OR WILL THERE BE NEW PROJECT APPLICATIONS ACCEPTED. **STILL WAITING ON MONEY DECISION.**

ii) **FISH LAKE TWP GRANT APPLICATION** – STATUS – DENIED IN 2019

C. 2018 PROPOSED ROAD PROJECTS

(i) **361ST AVE NE** – MUSKRATS DAMAGE BY BISMARK'S FIELD

STATUS: AS A RESULT OF WEATHER AND TIME CONSTRAINTS (WINTER), THE CONTRACTOR DOES NOT HAVE ENOUGH TIME TO COMPLETE THE ROAD PROJECT. ROB WAS INSTRUCTED BY THE ISANTI COUNTY ZONING DEPARTMENT TO COMPLETE A PORTION OF THE PROJECT THIS YEAR

(2018) AND THEN WRITE A LETTER TO ISANTI COUNTY ZONING TO EXPLAIN THAT THE PROJECT WILL BE COMPLETED IN 2019.

(ii) **328TH AVE NE** – NEED TO GET MORE TRAFFIC COUNTS SOME TIME THIS NEXT SPRING. ROB HAD TO ORDER A NEW BATTERY FOR THE COUNTER PLUS HE AS BEEN VERY BUSY WITH OTHER ROAD PROJECTS.

- D. **ANNUAL WEED INSPECTION REPORT** – DARRICK WOTACHECK, ISANTI COUNTY AG INSPECTOR, REQUESTED THAT THE TOWNSHIP'S LOCAL WEED INSPECTOR FILL OUT THE ANNUAL TOWNSHIP NOXIOUS WEED REPORT AND RETURN TO HIM BY 11/19/2018. THE BOARD ASSISTED IN FILLING OUT THE REPORT AND THE CLERK WILL EMAIL THE REPORT TO DARRICK PRIOR 11/19/2018.
- E. **DNR & LAKE ACCESS CONCERN** – DALE TO FOLLOW-UP
- F. **TANKER HAULING ON SKOGMAN LAKE ROAD** – ROB WILL PERIODICALLY CHECK FOR ANY ROAD DAMAGE AS THE TANKERS TURN INTO FIELD ACCESS ROADS.

9. OLD BUSINESS

- A. **BOARD SUPERVISORS SIGNATURES** – CLAIM FORMS WERE SIGNED BY ALL 3 SUPERVISORS.
- B. **GENERAL ELECTION INFORMATION** – THE BOARD DECIDED THAT THE TOWNSHIP WOULD NOT BILL THE C-I SCHOOL DISTRICT 911 FOR THEIR PERCENTAGE OF ANY GENERAL ELECTION SHARED COSTS.
- C. **TOWNSHIP ELECTION INFORMATION** – THE CLERK REMINDED THE BOARD THAT IN DECEMBER THE ELECTION PROCEDURES FOR THE MARCH ANNUAL TOWNSHIP ELECTION START.

10. OTHER NEW BUSINESS

- A. **2018 ISANTI COUNTY PLAT BOOKS** ARE AVAILABE FROM THE EXTENSION OFFICE AT THE ISANTI COUNTY GOVERNMENT CENTER FOR A COST OF \$35 EACH. THE BOARD RECOMMENDED THAT THE CLERK PURCHASE 5 COPIES FOR THE TOWNSHIP.
- B. **2018-2019 LEASE AGREEMENT FOR THE USE OF A BUILDING AT THE ISANTI COUNTY FAIRGROUNDS (CAMBRIDGE TOWNSHIP HALL)**
MOTION: TO APPROVE THE 1 YEAR LEASE FOR THE USE OF THE CAMBRIDGE TOWNSHIP HALL BUILDING ON THE ISANTI COUNTY FAIRGROUNDS.
M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS RECEIVED.

12. OFFICERS BUSINESS

- A. **CLERK:** NONE
- B. **TREASURER:** NONE
- C. **SUPERVISORS:** NONE

13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – JIM FRIDSTROM REPORTED

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – JIM FRIDSTROM REPORTED

15. REPORT OF **THE NORTH TH65 CORRIDOR COALITION** – JOHN – NEXT REGULARLY SCHEDULED MEETING FALLS ON THANKGIVING DAY?

16. NOTICES: **NOVEMBER 15, 16 & 17, 2018** – 2018 EDUCATIONAL CONFERENCE & ANNUAL MEETING-DULUTH ENTERTAINMENT CONVENTION CENTER
DECEMBER 10, 2018 – NEXT CAMBRIDGE TOWNSHIP MONTHLY MEETING
DECEMBER 13, 2018 @ 7PM – ISANTI COUNTY PLANNING COMMISSION MEETING AT THE ISANTI COUNTY GOVERNMENT CENTER – COUNTY BOARD ROOM
PUBLIC HEARING TO CONSIDER AMENDING THE ISANTI COUNTY ZONING ORDINANCE AS IT RELATES TO SHORT TERM RENTALS AND BED AND BREAKFASTS.

17. OTHER BUSINESS:

A. ROB’S JOB REVIEW WILL BE AT THE DECEMBER 10, 2018 MONTHLY MEETING..

18. MOTION MADE TO PAY THE BILLS AS LISTED

M/S: JIM FRIDSTROM/JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

19. MOTION MADE TO ADJOURN AT 9:00PM.

M/S: JIM FRIDSTROM/JOHN ERLANDSON SR. (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK