

CAMBRIDGE TOWNSHIP MONTHLY MEETING

OCTOBER 8, 2018

NOTE: 6:30PM – PRIOR TO THE MONTHLY BOARD MEETING THERE WAS A SPECIAL MEETING CALLED FOR THE PURPOSE OF DETERMINING WHETHER TO VACATE A CERTAIN TOWNSHIP ROAD.

PRESENT: BOARD SUPERVISORS: DALE B. ANDERSON CHAIRMAN, JOHN ERLANDSON SR., AND JIM FRIDSTROM
TREASURER: CAROL WILLIAMS
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)
LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN DALE B. ANDERSON CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.
3. APPROVAL OF THE AGENDA
MOTION: TO APPROVE THE AGENDA
M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE.
4. APPROVAL OF THE **MINUTES** OF THE **SEPTEMBER 10, 2018** MONTHLY BOARD MEETING.
M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE
- 4A. APPROVAL OF THE MINUTES OF THE SEPTEMBER 10, 2018 OPEN FORUM SESSION ON THE SUBJECT OF SHORT TERM RESIDENTIAL RENTALS OF LESS THAN 30 DAYS.
5. **TREASURER’S REPORT** WAS PREPARED BY CAROL WILLIAMS, TOWNSHIP TREASURER
 - A. MISC. INCOME: NONE
 - B. THE FOLLOWING REPORTS: 9/1/2018 – 9/30/2018
 - i) BANK ACCOUNTS REPORT – THE CLERK PRESENTED A REPORT.
 - ii) CASH CONTROL STATEMENT – THE TREASURER PRESENTED THIS REPORT.
 - C. THE BOARD RECEIVED A REPORT FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS (9/30/2018).
 - D. INVESTMENTS: THE BOARD RECOMMENDED THAT WITH INTEREST RATES INCREASING THAT THE TOWNSHIP SHOULD REMAIN STATUS QUO WITH ITS CD’S AT THIS TIME.
MOTION: APPROVAL OF THE FINANCIAL REPORTS AS PRESENTED.
M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE
6. SCHEDULED BUSINESS:
 - A. **RESOLUTION #18-23 – RESOLUTION AUTHORIZING THE CAMBRIDGE TOWN BOARD TO INITIATE THE VACATION OF A TOWN ROAD.**
THE BOARD REVIEWED THE ACTION TAKEN AT THE SPECIAL TOWN MEETING AND CONFIRMED THE ACTION THAT WAS TAKEN BY THE BOARD.
MOTION: TO APPROVE CAMBRIDGE TOWNSHIP RESOLUTION #18-23
M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

FURTHER ACTION IN THE VACATION PROCEDURE FOR THE TOWNSHIP ROAD WILL BE TAKEN AT THE NOVEMBER 13, 2018 CAMBRIDGE TOWNSHIP MONTHLY MEETING.

- B. **FOLLOW-UP ON THE SUBJECT OF SHORT TERM RESIDENTIAL RENTALS OF LESS THAN 30 DAYS** - ON OCTOBER 8, 2018, TRINA BERGLOFF, ISANTI COUNTY ZONING ADMINISTRATOR, ISSUED A CANCELLATION NOTICE OF AGENDA ITEM #4 FOR THE OCTOBER 11, 2018 ISANTI COUNTY PLANNING COMMISSION MEETING. ITEM #4 – PUBLIC HEARING TO AMEND THE ISANTI COUNTY ZONING ORDINANCES AS IT RELATES TO SHORT TERM RENTALS.

BOARD ACTION: WAITING TO SEE HOW THE COUNTY ACTS ON THIS TOPIC. IN THE MEANTIME THE BOARD WOULD LIKE TO SEND A LETTER TO TRINA BERGLOFF, ISANTI COUNTY ADMINISTRATOR, WITH A RECOMMENDATION TO CONSIDER A 250 FOOT SET BACK (HOUSE TO HOUSE – CLOSEST POINTS OF BOTH HOUSES).

MOTION: HAVE THE CLERK DRAFT A LETTER TO TRINA BERGLOFF, ISANTI COUNTY ADMINISTRATOR, AND COPY TO THE ISANTI COUNTY COMMISSIONERS.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

- C. **JASON PEARSON – FAHRNER ASPHALT REPRESENTATIVE** – ATTENDED THE MEETING TO NOTIFY THE BOARD THAT FAHRNER ASPHALT WILL NOT BE ABLE TO DO THE MICROSURFACE PROJECT ON 357TH AVE NE AS A RESULT OF THE WEATHER (LOW TEMPERATURE). THIS PROJECT WILL NEED TO BE DELAYED UNTIL 2019 BUT THEY WILL HONOR THE 2018 QUOTED PRICE.

2018 QUOTE: MICROSURFACE 357TH AVE (FROM HWY 65 1,330 FT TO 35 MPH SIGN). THOROUGHLY SWEEP ASPHALT WITH SELF PROPELLED BROOM. APPLY MICROSURFACE ACCORDING TO ISSA GUIDELINES. PRICE = \$3,230.00

THEY WOULD ALSO DO THE CENTERLINE AND FOGLINE STRIPING: 357TH AVE (HWY 65 TO HASTINGS ST) IN 2019. PRICE = \$3,230.00

THEY WILL TRY TO DO THE CENTERLINE OF PALISADE DRIVE (FROM GRAVEL – TO HWY 65) IN 2018 IF THE WEATHER PERMITS (SAFETY ISSUE). PRICE = \$1,040.00

- D. **KEN NASTROM** – CAME BEFORE THE BOARD WITH 2 CONCEPT PLANS FOR PLATTED DEVELOPMENTS. THE BOARD REVIEWED THE PLOT PLANS.

i) MEADOWOOD III – THE PRIVATE ROAD IS EXTENDED TO APPROXIMATELY 1,000' AND HAS RECEIVED A VARIANCE WITH A CHANGE IN THE NUMBER OF LOTS.

THE BOARD WAS OKAY WITH THE CHANGES.

ii) MEADOWOOD IV – OFF OF 357TH AVE

THE TOWNSHIP WAS OKAY WITH A 100' CUL-DE-SAC DIAMETER

THE PRIVATE ROAD IS 66' R/W

TOWNSHIP WOULD LIKE TO SEE THE PLOT ROAD ALIGNED WITH LONDON TRAIL ROAD ACROSS 357TH AVE TO THE NORTH.

JIM IS ON THE ISANTI COUNTY VARIANCE COMMITTEE AND WILL

EXPRESS ANY TOWNSHIP CONCERNS AT THE VARIANCE MEETING.

7. NEW BUSINESS AT PUBLIC REQUEST:

- A. **TASHA JENSEN** – GOPHER BOUNTY (TURNED IN 30 PAIR OF GOPHER FRONT CLAWS @ \$2 PER PAIR)

8. ROAD BUSINESS

A. ROB'S REPORT

- i) **DITCH MOWING** – SECOND MOWING HAS BEEN COMPLETED
- ii) **SKOGMAN LAKE ROAD** – ROB REPORTED THAT HE HAS RECEIVED A NUMBER OF CONCERNS REGARDING THE TRAFFIC SPEED ON SKOGMAN LAKE ROAD. THERE ARE APPROXIMATELY 13 RESIDENCES NORTH OF 331ST AVE. THEY WOULD LIKE TO SEE THE TRAFFIC SPEED REDUCED (35MPH). THE BOARD REQUESTED THAT ROB MEASURE THE DISTANCE BETWEEN DRIVEWAYS AND REPORT BACK TO THE BOARD IN OCTOBER. ROB SUPPLIED THE BOARD WITH THE FOLLOWING INFORMATION;
331ST AVE TO 337TH AVE – 4,000 FT WITH 14 DRIVEWAYS + 4 TWP ROADS. AVERAGE DRIVEWAY DISTANCE = 286 FT
THE BOARD REQUESTED THAT THE TOWNSHIP DRAFT A LETTER TO FISH LAKE TOWNSHIP EXPLORING THE PROCEDURE THEY USED FOR THE 30MPH SPEED SIGNS ON THEIR PORTION OF SKOGMAN LAKE ROAD.
JEFFERSON ST. (NORTH OFF OF MOON LAKE DRIVE) – THE SPEED LIMIT SIGNS AND CAUTION SIGNS HAVE BEEN ORDERED.
- iii) **LONDON TRAIL CUL-DE-SAC RESURFACING** – PREFER PAVING & READY-MIX, INC., HAS COMPLETED THE CUL-DE-SAC RESURFACING AND THE CONCRETE CURB
- iv) **TREE TRIMMING/BRUSH REMOVAL** – THE TOWNSHIP IS IN THE PROCESS OF GETTING PERMISSION TO TRIM SOME WILLOW TREES ON SKOGMAN LAKE ROAD (DARYL WISTROM) AND POPLAR TREE(S) ON LEVER ST NE.
- v) **2018–2019 ROAD SALT STATUS** – THE TOWNSHIP WILL RECEIVE 25TONS OF ROAD SALT AT THE BEGINNING AND ANOTHER 25TONS OF ROAD SALT LATER IN THE WINTER FOR A TOTAL OF 50TONS.
- vi) **MISC. ROAD WORK**
BUFFALO TRAIL – BY THE LAKE – CULVERT CLEANED AND REMOVED 10 LOADS OF DIRT TO LOWER THE CULVERT.
HUPP ST – BY THE PUMPKIN PATCH – DID SOME DITCH WORK

B. MN DOT LOCAL ROAD IMPROVEMENT PROGRAM FUNDING

- i) **343RD AVE NE** – TO RECONSTRUCT AND REPAVE THAT PORTION OF 343RD AVE BETWEEN XYLITE STREET AND OLD MAIN STREET. GOVERNMENT UNITS BESIDES CAMBRIDGE TOWNSHIP THAT COULD HAVE A STAKE IN THE PROJECT ARE THE STATE (MNDOT), CAMBRIDGE CITY & THE RAILROAD. DALE TALKED WITH BOGART, PEDERSON & ASSOCIATES, INC. (LAND SURVEYING, CIVIL ENGINEERING & MAPPING COMPANY OUT OF BIG LAKE, MN) ABOUT THE APPLICATION FOR LOCAL ROAD IMPROVEMENT PROGRAM FUNDING (LRIP). THE TOWNSHIP RECEIVED AN ESTIMATED ENGINEERING COSTS PROPOSAL FROM BOGART, PEDERSON & ASSOCIATES, INC. THE QUESTION THAT STILL NEEDS TO BE ANSWERED IS WHETHER OR NOT THE FUNDS THAT WILL BE GRANTED FOR PROJECTS IN 2019-2020 ARE ON A LIST OF PREVIOUS APPLICATIONS THAT WERE NOT ACCEPTED OR WILL THERE BE NEW PROJECT APPLICATIONS ACCEPTED.
- ii) **FISH LAKE TWP GRANT APPLICATION** – STATUS – NOTHING NEW

C. **2018 PROPOSED ROAD PROJECTS**

(i) **361ST AVE NE** – MUSKRATS DAMAGE BY BISMARK’S FIELD

STATUS: AS A RESULT OF WEATHER AND TIME RESTRAINTS (WINTER), THE CONTRACTOR DOES NOT HAVE ENOUGH TIME TO COMPLETE THE ROAD PROJECT. ROB WAS INSTRUCTED BY THE ISANTI COUNTY ZONING DEPARTMENT TO COMPLETE A PORTION OF THE PROJECT THIS YEAR (2018) AND THEN WRITE A LETTER TO ISANTI COUNTY ZONING TO EXPLAIN THAT THE PROJECT WILL BE COMPLETED IN 2019.

(ii) **328TH AVE NE** – NEED TO GET MORE TRAFFIC COUNTS SOME TIME THIS SUMMER. ROB HAD TO ORDER A NEW BATTERY FOR THE COUNTER PLUS HE AS BEEN VERY BUSY WITH OTHER ROAD PROJECTS.

D. **MINNESOTA FALL MAINTENANCE EXPO (OCT 3 & 4, 2018) IN ST CLOUD** – ROB, JIM AND DAN ATTENDED THE MAINTENANCE EXPO FOR 1 DAY (THURSDAY, OCT 4, 2018). A TREE PRUNING CLASS WAS ONE OF THE EDUCATIONAL/SAFETY CLASSES THEY ATTENDED..

9. OLD BUSINESS

A. **BOARD SUPERVISORS SIGNATURES** – CLAIM FORMS WERE SIGNED BY ALL 3 SUPERVISORS.

10. OTHER NEW BUSINESS

A. **3-PARCELS OF LAND THE COUNTY WOULD LIKE TO TRANSFER TO THE TOWNSHIP.**

#03.005.0300 & #03.005.1700 – BY STANCHFIELD LAKE

#03.042.0110 – BJORK-HJELTMAN’S ADDITION

THE CLERK HAD SENT A LETTER (DATED 9/26/2018) TO KEVIN VANHOOSER, ISANTI COUNTY ADMINISTRATOR, INFORMING THE COUNTY THAT CAMBRIDGE TOWNSHIP DOES NOT WISH TO APPROVE THE TRANSFER OF OWNERSHIP OF THE ABOVE LISTED PROPERTIES TO CAMBRIDGE TOWNSHIP.

B. **FEDERATED CO-OPS** – 2018 COMMERCIAL LOCK-IN PRICE FOR PROPANE WILL BE \$1.399 PER GALLON (PRICE GOOD: 9/13/2018 THRU 4/15/2019).

C. **ISANTI COUNTY HIGHWAY DEPARTMENT** – 2018 TOWNSHIP ROAD MILEAGE CERTIFICATION IS DUE NO LATER THAN 11/7/2018.

2018 ROAD MILEAGE = 50.775 MILES (SAME AS 2017)

D. **PEIP** (ROB’S HEALTH INSURANCE RENEWAL INFORMATION) -FOR THE SAME PROGRAM AS IN 2018, THE 2019 ADVANTAGE HSA OPTION (SINGLE) WILL INCREASE BY \$13.46/MONTH.

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS RECEIVED.

A. **J. RETTENMAIER USA LP (FORMERLY SUNOPTA INGREDIENTS)** – THE TOWNSHIP RECEIVED A LETTER FROM THEM NOTIFYING THEM THAT THE J. RETTENMAIER USA LP COMPANY WILL CONTINUE TO APPLY BIOSOLIDS IN CAMBRIDGE TOWNSHIP DURING THE NEW CROP YEAR WHICH RUNS FROM SEPTEMBER 1, 2018 TO AUGUST 31, 2019. PROGRAM IS PERMITTED BY MPCA – PERMIT #MNG 960021.

12. OFFICERS BUSINESS

- A. **CLERK:**
 - i) **L & R UPDATE:** MAIN POINTS WERE RESOLUTIONS ON ANNEXATION, WEED CONTROL IN RIGHT-AWAY (MOWING) & POSSIBLE SOCIAL SECURITY MN STATE TAX EXEMPTION.
 - ii) **TELCOM UTILITY PERMIT REQUEST** – CHECK RETURNED TO TELCOM AS A RESULT OF THE REQUEST BEING DONE ON A COUNTY RD.
 - iii) **GENERAL ELECTION UPDATE** – NOV 6, 2018
- B. **TREASURER:**
 - i) RAMONA NASTROM (FORMER TREASURER) WILL BE WORKING WITH CAROL ON PERA/IRS QUESTIONS
- C. **SUPERVISORS:** NONE

13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – JIM FRIDSTROM REPORTED AND NOTED THAT THE TOPIC ON SHORT TERM RENTALS WAS CANCELLED FOR THE OCTOBER 11, 2018 MEETING.

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – JIM FRIDSTROM NOTHING FOR TOWNSHIP

15. REPORT OF **THE NORTH TH65 CORRIDOR COALITION** – JOHN – MEETING ON 9/27/2018 CANCELLED

16. NOTICES: **OCTOBER 25, 2018 @ 5:15P** – SAFETY/RESCUE MEETING AT THE S/R BUILDING
OCTOBER 25, 2018 @ 7P – ISANTI COUNTY TOWNSHIP OFFICERS ASSOCIATION MEETING AT THE ISANTI COUNTY GOVERNMENT CENTER.
NOVEMBER 6, 2018 – GENERAL ELECTION
NOVEMBER 13 (TUESDAY), 2018 @ 7P – NEXT CAMBRIDGE TOWNSHIP MONTHLY MEETING
*****NOTE DATE: MONDAY IS VETERANS DAY (FEDERAL HOLIDAY)*****
NOVEMBER 15, 16 & 17, 2018 – 2018 EDUCATIONAL CONFERENCE & ANNUAL MEETING-DULUTH ENTERTAINMENT CONVENTION CENTER

17. OTHER BUSINESS: KEN NASTROM WOULD LIKE THE TOWNSHIP TO DRAFT A LETTER STATING THAT THE TOWNSHIP IS OKAY WITH THE MEADOWOOD III CONCEPT PLAN. JIM WILL ALSO BE AT THE MEETING ON NOVEMBER 8, 2018.

18. MOTION MADE TO PAY THE BILLS AS LISTED
M/S: JOHN ERLANDSON SR./JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

19. MOTION MADE TO ADJOURN AT 8:40PM.
M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK