

CAMBRIDGE TOWNSHIP MONTHLY MEETING
JUNE 11, 2018

PRESENT: BOARD SUPERVISORS: DALE B. ANDERSON CHAIRMAN, JOHN ERLANDSON SR., AND JIM FRIDSTROM
TREASURER: CAROL WILLIAMS
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN DALE B. ANDERSON CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.

3. APPROVAL OF THE AGENDA

MOTION: TO APPROVE THE AGENDA AS PRESENTED

M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE.

4. APPROVAL OF THE **MINUTES** OF THE **MAY 14, 2018** MONTHLY BOARD MEETING.

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

5. **TREASURER'S REPORT** WAS PREPARED BY CAROL WILLIAMS, TOWNSHIP TREASURER

A. MISC. INCOME:

| | |
|-------------------------------|-----------|
| i) DRIVEWAY PERMIT (GULDSETH) | \$ 650.00 |
| ii) DRIVEWAY PERMIT (HEDBERG) | \$ 400.00 |

B. THE FOLLOWING REPORTS: 5/1/2018 – 5/31/2018

i) BANK ACCOUNTS REPORT – THE CLERK PRESENTED A REPORT.
ii) CASH CONTROL STATEMENT – THE TREASURER PRESENTED A REPORT.

C. THE BOARD RECEIVED A REPORT FROM FIRST BANK & TRUST SHOWING A COLLATERAL INSURANCE AMOUNT GREATER THAN THE UNINSURED SAVINGS (5/31/2018).

D. CAMBRIDGE STATE BANK – JOHN REPORTED THAT THE BANK IS CHECKING ON THE NEW CD RATES.

MOTION: APPROVAL OF THE FINANCIAL REPORTS AS PRESENTED.

M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

6. SCHEDULED BUSINESS:

A. **PURPLE HAWK ENTERPRISES LLC (DBA HAWKS NEST)** – TROY ERICKSON WAS PRESENT TO REQUEST THE CAMBRIDGE TOWNSHIP BOARD OF SUPERVISORS TO APPROVE RESOLUTION #18-14 WHICH SUPPORTS THE GRANTING OF AN **ON SALE & SUNDAY LIQUOR LICENSE**.

RESOLUTION #18-14: NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CAMBRIDGE TOWNSHIP BOARD OF SUPERVISORS THAT IT SUPPORTS THE GRANTING OF AN ON SALE & SUNDAY LIQUOR LICENSE FOR PURPLE HAWK ENTERPRISES LLC (DBA HAWKS NEST).

MOTION: TO APPROVE RESOLUTION #18-14

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

A FEE OF 20% (\$440.00) OF THE COUNTY LICENSE FEE WAS CHARGED PER MN STATUE.

- B. DAN & SHERYL ANDERSON** – CAME BEFORE THE BOARD WITH THEIR CONCERNS REGARDING A NUISANCE PROPERTY AND EXCESSIVE SPEED/NOISE OF TRAFFIC ON MARMON STREET. REGARDING THE NUISANCE PROPERTY, THE BOARD RECOMMENDED THAT THEY REFER THE CONCERN TO THE ISANTI COUNTY ZONING DEPT. AS FOR THE INCREASE IN TRAFFIC SPEED/NOISE CONTRIBUTED BY THE BOAT LANDING AT THE END OF MARMON STREET, THE TOWNSHIP WILL TAKE INTO CONSIDERATION THE COMMENTS EXPRESSED AND REVIEW WHAT ACTION WOULD BE OF BENEFIT IN DECREASING THE TRAFFIC CONCERNS. A CONSULTATION WITH THE DNR MAY BE OF BENEFIT BECAUSE OF THE BOAT LANDING (PARKING CONCERNS).

7. NEW BUSINESS AT PUBLIC REQUEST:

- A. CAMBRIDGE-ISANTI AREA SOFTBALL ASSOCIATION LETTER (5/14/2018)** – NO ONE FROM THE C-I AREA SOFTBALL ASSOCIATION WAS AVAILABLE FOR COMMENT. EACH BOARD RECEIVED A COPY OF A LETTER FROM THE CAMBRIDGE-ISANTI AREA SOFTBALL ASSOCIATION ASKING THE TOWNSHIP IF THEY WOULD CONSIDER EXTENDING THE LIGHT CURFEW TILL 10:30 PM ON MONDAY THRU THURSDAYS. THE BOARD REVIEWED THE REQUEST AND AFTER SOME DISCUSSION THEY DECIDED NOT TO TAKE ANY ACTION AT THIS TIME.

8. ROAD BUSINESS

A. ROB'S REPORT

- i) **DUST CONTROL APPLICATION** – DONE ON 5/31/2018
- ii) **GARBAGE ON ROADS** – THE TOWNSHIP IS SEEING AN INCREASE IN THE DUMPING OF GARBAGE ON TOWNSHIP ROADS. ROB REPORTS THAT THE TOWNSHIP PICKED UP 3 TRUCK LOADS (FORD F450) OF GARBAGE LAST WEEK.
- iii) **FORD F450 TRUCK** – WARRANTY WORK (5/21/2018) – FIXED TRANSMISSION LEAK.
- iv) **SPRAY PATCHING & CRACK SEALING**
ROB NARROWED DOWN THE COMBINATION EXPENSE FOR SPRAY PATCHING AND CRACK SEALING TO APPROXIMATELY \$11,100. THE BOARD WAS OKAY WITH THE ADDED EXPENSE ALLOWED. PREVIOUSLY THE BOARD HAD APPROVED AN AMOUNT OF \$5,000 EACH WITH A NOT TO EXCEED COMBINATION TOTAL FOR BOTH COMPANIES OF \$11,000.
SEAL TECH INC. – FOR SPRAY PATCHING TOWNSHIP ROADS
PREFER SEAL COATING INC. - CRACK SEALING TOWNSHIP ROADS
- v) **DITCH MOWING** – TO START AROUND THE 3RD WEEK IN JUNE.
NOTE: NEED TO CUT THE WEEDS TO IMPROVE SIGHT DISTANCE AT THE INTERSECTION OF LONDON TRAIL & COUNTY ROAD 6.
- vi) **WEED SPRAYING** – ROB AND DARRICK WOTACHEK, ISANTI COUNTY WETLAND SPECIALIST/WATER PLANNER/CAI & WEED INSPECTOR, DID A WEED TOUR OF CAMBRIDGE TOWNSHIP. THE TOWNSHIP HAS SCHEDULED CENTRAL APPLICATORS TO SPRAY FOR NOXIOUS WEEDS IN THE TOWNSHIP RIGHT-OF-WAYS. THEY ARE SCHEDULED FOR THE BEGINNING

OF JULY. THE CLERK WILL PUBLISH/POST A PUBLIC NOTICE FOR THE TOWNSHIP RESIDENTS.

vii) **GRAVELING OF TOWNSHIP ROADS** – HAS BEEN STARTED.

viii) **INFORMATION:** TRICITY PAVING IS NOW OWNED BY KNIFE RIVER CORP.

B. UTILITY PERMITS:

i) **CNS (COOPERATIVE NETWORK SERVICES, LLC)** – WAITING FOR THEIR APPLICATION FEE AND A HARD COPY OF THE PERMIT TO ARRIVE.

C. MnDOT LOCAL ROAD IMPROVEMENT PROGRAM FUNDING

ii) **343RD AVE NE** – TO RECONSTRUCT AND REPAVE THAT PORTION OF 343RD AVE BETWEEN XYLITE STREET AND OLD MAIN STREET. GOVERNMENT UNITS BESIDES CAMBRIDGE TOWNSHIP THAT COULD HAVE A STAKE IN THE PROJECT ARE THE STATE (MnDOT), CAMBRIDGE CITY & THE RAILROAD. IN ADVANCE PREPARATION FOR A POSSIBLE APPLICATION, THE BOARD IS WAITING TO HEAR IF THE 2018 LEGISLATURE INCLUDED THE FUNDING FOR SUCH PROJECTS IN THE BONDING BILL. IN THE MEAN TIME THE BOARD WOULD LIKE ROB TO GET SOME ROAD TRAFFIC COUNTS.

D. 2018 PROPOSED ROAD PROJECTS – PRELIMINARY DISCUSSION

(i) **361ST AVE NE** – MUSKRATS DAMAGE BY BISMARK'S FIELD

STATUS: READY TO START –THE WETLAND PERMIT (\$242) CHECK WAS ISSUED AT THE MAY MEETING.

(ii) **328TH AVE NE** – ROB WAS INSTRUCTED TO GET MORE TRAFFIC COUNTS THIS SUMMER.

(iii) **FANNY LAKE ROAD** – APPROXIMATELY THE FIRST 1,000 FEET OF FANNY LAKE ROAD OFF OF HIGHWAY 95 IS IN NEED OF REPAIR (ALLIGATOR CRACKING – THE CRACKING PATTERNS CAUSED ARE EXTREMELY DISTINCTIVE AND RESEMBLE THE SCALES ON A REPTILE'S BACK). THE AREA IN QUESTION WOULD NEED TO BE RECLAIMED – FABRIC LAYED – GRAVEL APPLIED & REPAVED. ROB CONTACTED THE DNR FOR THEIR INPUT ON THE SITUATION AS THEY HAVE THE HWY 95 BOAT LANDING IN THAT AREA. HE HAS NOT RECEIVED ANY COMMUNICATIONS BACK.

(iv) **BUFFALO TRAIL** – NEED TO REPLACE CULVERT

9. OLD BUSINESS

A. **CENSUS 2020** – JOHN WILL FOLLOW-UP ON THIS PROJECT.

10. OTHER NEW BUSINESS

A. **ANNEXATION – CITY OF CAMBRIDGE** – THE TOWNSHIP RECEIVED A COPY OF CHIEF ADMINISTRATIVE LAW JUDGE TAMMY L. PUST'S **ORDER APPROVING ANNEXATION ORDINANCE** REGARDING THE 2 PROERTIES WEST OF CAMBRIDGE ON HIGHWAY 95.

NOTE: PURSUANT TO MINN. STAT 414.036 (2016), THE CITY WILL REIMBURSE THE TOWNSHIP EACH YEAR FOR 2 YEARS AS STATED IN ORDINANCE NUMBER 663. DATED 5/16/2018

B. **CAMBRIDGE CITY'S AUTHORIZED AGREEMENT FOR THE DIVISION OF MAINTENANCE**

RESPONSIBILITIES FOR BOUNDARY LINE ROADS – THE TOWNSHIP RECEIVED A COPY OF THE AGREEMENT TO REVIEW. THE BOARD HAS ASKED THAT THE CITY RECHECK THE FOOTAGE INVOLVED. ANY ACTION ON THE AGREEMENT WAS TABLED UNTIL THE JUNE 11, 2018 MONTHLY MEETING. TODD SCHWAB, CITY OF CAMBRIDGE UTILITIES DIRECTOR, WAS IN ATTENDANCE TO ANSWER ANY QUESTIONS REGARDING THE BOUNDARY ROAD AGREEMENT. THE TOWNSHIP WOULD LIKE TO HAVE MORE TIME TO REVIEW THE FOOTAGE CHANGES ON THE AGREEMENT. NO ACTION WAS TAKEN AT THIS TIME ON THE AGREEMENT.

C. **STATE DEMOGRAPHER ANNUAL REPORT:**

| | <u>POPULATION ESTIMATE</u> | <u>HOUSEHOLD ESTIMATE</u> |
|----------|----------------------------|---------------------------|
| 4/1/2017 | 2,409 | 879 |
| 4/1/2016 | 2,381 | 869 |

D. **STATUTORY CONFLICTS OF INTEREST** – CONTRACTING WITH YOUR OWN TOWN.

A RESOLUTION AUTHORIZING A CONTRACT WITH EACH TOWNSHIP OFFICER UNDER MINN. STAT. 471.88, subd. 5 WAS APPROVED AND AN AFFIDAVIT OF OFFICIAL INTEREST IN CLAIM (MINN. STAT. 471.89, subd.3) WILL NEED TO BE FILED AT THE TIME OF CLAIM PAYMENT.

MOTION: TO APPROVE THE FOLLOWING RESOLUTIONS:

RESOLUTION #18-15 – TOWNSHIP CLERK (DARRELL)

RESOLUTION #18-16 – TOWNSHIP SUPERVISOR (DALE)

RESOLUTION #18-17 – TOWNSHIP SUPERVISOR (JIM)

RESOLUTION #18-18 – TOWNSHIP SUPERVISOR (JOHN)

RESOLUTION #18-19 – TOWNSHIP TREASURER (CAROL)

M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

E. **ELECTION UPDATE** – THE CLERK IS IN THE PROCESS OF SCHEDULING ELECTION JUDGE TRAINING FOR THE PRIMARY AND GENERAL ELECTIONS IN 2018.

F. **BUILDING PERMITS** – THE TOWNSHIP RECEIVED A LISTING OF THE ISANTI COUNTY BUILDING PERMITS ISSUED FOR MARCH, APRIL AND MAY OF 2018.

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS RECEIVED.

12. OFFICERS BUSINESS

A. **CLERK:**

i) MINNESOTA ASSOCIATION OF TOWNSHIPS MEMBERSHIP CARDS WERE DISTRIBUTED TO THE ELECTED TOWNSHIP OFFICERS.

B. **TREASURER:**

i) WITH THE RETIREMENT OF THE TREASURER, CAROL, NEWLY ELECTED TREASURER, WILL NEED TO NOTIFY FEDERAL, STATE & PERA AND OTHER ORGANIZATIONS ABOUT THE CHANGE OF TOWNSHIP ELECTED OFFICER.

C. **SUPERVISORS:** NONE

13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – JIM FRIDSTROM – NOTHING FOR TWP

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – JIM FRIDSTROM – MEET ON THURSDAY

15. REPORT OF **THE NORTH TH65 CORRIDOR COALITION** – JOHN – CANCELED 5/25/2018

NEXT MEETING: 7/26/2018

16. NOTICES: **JUNE 14, 2018** – TOWNSHIP LEGAL SEMINAR – COURI & RUPPE LAW OFFICE
 9A – 4P ALBERTVILLE CITY HALL
 JUNE 18, 2018 – SUMMER SPECIALIZED TRAINING
 1P – 5:30P AT THE HOLIDAY INN, ST CLOUD
 JULY 9, 2018 – NEXT CAMBRIDGE TOWNSHIP MONTHLY MEETING @ 7PM
17. OTHER BUSINESS: NONE
18. MOTION MADE TO PAY THE BILLS AS LISTED
 M/S: JIM FRIDSTROM / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE
19. MOTION MADE TO ADJOURN AT 8:30PM.
 M/S: JOHN ERLANDSON SR. / JIM FRIDSTROM (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK