

CAMBRIDGE TOWNSHIP MONTHLY MEETING

MARCH 12, 2018

PRESENT: BOARD SUPERVISORS: JOHN ERLANDSON SR., CHAIRMAN, DALE B. ANDERSON AND JIM FRIDSTROM
TREASURER: CAROL WILLIAMS, DEPUTY TREASURER
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)
EXCUSED: RAMONA NASTROM, TREASURER

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN JOHN ERLANDSON SR. CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.
3. APPROVAL OF THE AGENDA
MOTION: TO APPROVE THE AGENDA AS PRESENTED
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE.
4. APPROVAL OF THE **MINUTES OF THE FEBRUARY 12, 2018 MONTHLY** BOARD MEETING.
M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE
- 4A. APPROVAL OF THE **MINUTES OF THE FEBRUARY 20, 2018 ANNUAL AUDIT AND BUDGET** MEETING.
M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE
5. **TREASURER'S REPORT** WAS PRESENTED BY CAROL WILLIAMS, DEPUTY TREASURER
 - A. MISC. INCOME:
 - i) E-911 ADDRESS SIGN (JEREMY ROCK) \$ 50.00
 - B. THE FOLLOWING REPORTS:
 - i) BANK ACCOUNTS REPORT AS OF FEBRUARY 28, 2018 – THE CLERK PRESENTED A REPORT.
 - ii) FUNDS SUMMARY REPORT – THE DEPUTY TREASURER PRESENTED A REPORT.
 - C. THE CLERK REPORTED THAT A REQUEST FORM FOR THE AUTHORIZATION FOR ACCEPTANCE OF ACH PAYMENT HAS BEEN FILED WITH THE ISANTI COUNTY AUDITOR-TREASURER. CHECKS FROM THE COUNTY WILL BE AUTOMATICALLY DEPOSITED INTO THE TOWNSHIP CHECKING ACCOUNT.
MOTION: APPROVAL OF THE FINANCIAL REPORTS AS PRESENTED.
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE
6. SCHEDULED BUSINESS:
 - A. **ROGER VAVRA** – CAME BEFORE THE BOARD TO REQUEST A **SPECIAL USE PERMIT FOR USE DURING ROAD POSTINGS** IN 2018.
MOTION: TO ISSUE A SPECIAL PERMIT FOR USE DURING ROAD POSTINGS TO ROGER VAVRA FOR THE YEAR 2018.
M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

- B. **VERN JOHNSON** – CAME BEFORE THE BOARD TO GIVE AN OVERVIEW OF HIS DESIRE TO BUILD A GARAGE WITH A SEPARATE DRIVEWAY ONTO A TOWNSHIP ROAD. THE LOT IN QUESTION IS AN INDIVIDUAL PARCEL. ROB HAD MET MR JOHNSON AT THE SITE AND REVIEWED WITH HIM THE DETAILS. AFTER SOME DISCUSSION, THE BOARD WAS OKAY WITH HIS REQUEST AND MR JOHNSON WILL NOW NEED TO APPLY FOR A BUILDING PERMIT WITH ZONING.
- C. **HAZEL ERIKSON** – REPRESENTATIVE OF THE FANNY LAKE IMPROVEMENT DISTRICT. HAZEL CAME BEFORE THE BOARD ASKING FOR A DONATION (FINANCIAL ASSISTANCE) OF APPROXIMATELY \$2,000 TO REPLACE 50% OF THE DNR GRANT MONEY THAT PREVIOUSLY HAD BEEN AVAILABLE TO FIGHT THE INVASIVE AQUATIC WEED (CURLY LEAF PONDWEED – CLPW). THE DNR IS NOT OFFERING ANY SUCH GRANTS IN 2018. THERE WERE SOME CONCERNS EXPRESSED REGARDING HOW THE TOWNSHIP WOULD HANDLE THE SITUATION IF OTHER LAKES IN THE TOWNSHIP HAD THIS OR SIMILAR CONCERNS. THE TOWNSHIP DOES NOT HAVE THIS INCLUDED IN THEIR 2018 BUDGET AND THE DNR MAY HAVE THE GRANT AVAILABLE IN 2019. THE BOARD WILL TAKE THIS UNDER FUTURE CONSIDERATION.
- D. **SHERYL ANDERSON** – CAME BEFORE THE BOARD REQUESTING INFORMATION REGARDING THE POSSIBILITY OF NATURAL GAS BEING SUPPLIED TO THE HOMES ON THE EAST SIDE OF SKOGMAN LAKE. AFTER SOME DISCUSSION, THE BOARD EXPLAINED THAT THEY DO NOT HAVE ANY AUTHORITY ON HIS REQUEST. IT WOULD BE BEST FOR THE RESIDENTS THAT HAVE AN INTEREST IN THIS TO CONTACT THE NATURAL GAS COMPANY DIRECTLY.

7. NEW BUSINESS AT PUBLIC REQUEST: NONE

8. ROAD BUSINESS

A. ROB'S REPORT

- i) **ANNUAL ROAD REVIEW NOTES (APRIL 15, 2017)** – DALE WILL REVIEW THE TRAFFIC SIGN REPORT FROM THE CONSULTANTS REGARDING THE SIGNS THAT WERE IDENTIFIED DURING THE ANNUAL ROAD REVIEW AS EITHER SIGNS TO BE ADDED OR REMOVED. ROB HAS THE LISTING OF CONSULTANT RECOMMENDED SIGN OPTIONS NOW LOADED ONTO HIS MICROSOFT SURFACE PRO PAD. THE ORIGINAL PROGRAM WAS INTENDED FOR A I-PAD (APPLE). ROB WILL TRY AND SEE HOW IT WORKS ON HIS COMPUTER PAD.
- ii) **SNOWPLOWING** – HAS BEEN GOING GOOD
- iii) **HIGHWAY 65 DETOUR** – THE CLERK RECEIVED FROM MnDOT A COPY OF A DETOUR AGREEMENT BETWEEN MnDOT AND CAMBRIDGE TOWNSHIP. THE AGREEMENT WILL PAY \$2,541.90 TO CAMBRIDGE TOWNSHIP FOR ADDITIONAL ROAD MAINTENANCE TO THE ROADS USED BY THE MnDOT DETOUR. THE TOWNSHIP NEEDS TO APPROVE **RESOLUTION #18-02** THAT STATED THAT CAMBRIDGE TOWNSHIP HAS ENTERED INTO MnDOT AGREEMENT NO. 103720 WITH THE STATE OF MINNESOTA, DEPARTMENT OF TRANSPORTATION FOR REIMBURSEMENT FOR ADDITIONAL ROAD MAINTENANCE COSTS.

**MOTION: TO APPROVE CAMBRIDGE TOWNSHIP RESOLUTION #18-02
M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE**

- iv) **WEED SPRAYING** – ROB TALKED WITH CENTRAL APPLICATORS ABOUT SPRAYING FOR THE TOWNSHIP. THEY ARE TENTATIVELY SCHEDULED FOR THE WEEK OF JULY 4TH 2018.
- v) **E-911 ADDRESS SIGN** – THE SIGN AT 33273 FLANDERS STREET WAS REPORTED BY THE OWNER OF THE PROPERTY AS NOT BEING INSTALLED. IT WAS A RENTAL PROPERTY AND THE OWNER WANTED THE SIGN INSTALLED. IT WAS LATER DISCOVERED THAT THE SIGN HAD BEEN DAMAGED AND REMOVED AS A RESULT OF AN ACCIDENT AND NOT REPORTED TO THE TOWNSHIP. A NEW SIGN WILL BE ORDERED AND INSTALLED.
- vi) **CULVERTS** – FOR CONVENIENCE PURPOSES, ROB WOULD LIKE THE TOWNSHIP TO PURCHASE AND STORE A SMALL SUPPLY OF STANDARD DRIVEWAY SIZED CULVERTS & APRONS AT THE GARAGE.

MOTION: TOWNSHIP TO PURCHASE A SMALL QUANTITY OF CULVERTS & APRONS TO BE STORED AT THE GARAGE.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

- B. **UTILITY PERMITS** – A DRAFT COPY OF THE UTILITY PERMIT FOR CAMBRIDGE TOWNSHIP WAS REVIEWED BY THE BOARD. RECOMMENDED CHANGES WERE AS FOLLOWS:
 - i) ADD REQUIREMENT FOR UTILITY PERMIT

BOND = \$10,000

- ii) CHANGE FEE TO \$100

AFTER CHANGES ARE MADE, SEND A COPY TO THE TOWNSHIP ATTORNEY FOR ANY RECOMMENDATIONS.

- C. **MnDOT LOCAL ROAD IMPROVEMENT PROGRAM FUNDING**

- i) **NORTH PINE LAKE ROAD** (aka 329TH AVE NE) GRANT APPLICATION STATUS: FISH LAKE TOWNSHIP **DID NOT** GET THE GRANT FOR FISCAL YEAR 2018.
- ii) **343RD AVE NE** – TO RECONSTRUCT AND REPAVE THAT PORTION OF 343RD AVE BETWEEN XYLITE STREET AND OLD MAIN STREET. GOVERNMENT UNITS BESIDES CAMBRIDGE TOWNSHIP THAT COULD HAVE A STAKE IN THE PROJECT ARE THE STATE (MnDOT), CAMBRIDGE CITY & THE RAILROAD. DALE TALKED WITH LYNDA WOULFE, CITY OF CAMBRIDGE ADMINISTRATOR, FOR THE CITY'S VIEW OF THE PROJECT. LYNDA WILL INFORM THE CITY COUNCIL OF THE POSSIBILITY OF THE PROJECT. THE TOWNSHIP IS VIEWING THE PROJECT AS A 2019 GRANT APPLICATION POSSIBILITY.

STATUS: NOTHING NEW

- D. **2018 PROPOSED ROAD PROJECTS (POSSIBLE)** – PRELIMINARY DISCUSSION

- (i) **361ST AVE NE** – MUSKRATS DAMAGE BY BISMARCK'S FIELD

STATUS: BOARD APPROVED TO MOVE FORWARD WITH THE PROJECT.

- (ii) **328TH AVE NE** – ROB WAS INSTRUCTED TO GET MORE TRAFFIC COUNTS THIS SUMMER.

- (iii) **FANNY LAKE ROAD** – APPROXIMATELY THE FIRST 1,000 FEET OF FANNY LAKE ROAD OFF OF HIGHWAY 95 IS IN NEED OF REPAIR (ALLIGATOR CRACKING – THE CRACKING PATTERNS CAUSED ARE

EXTREMELY DISTINCTIVE AND RESEMBLE THE SCALES ON A REPTILE'S BACK). THE AREA IN QUESTION WOULD NEED TO BE RECLAIMED – FABRIC LAYED – GRAVEL APPLIED & REPAVED. THE BOARD RECOMMENDED THAT ROB GET A BALLPARK ESTIMATE ON THE PROJECT. THE ESTIMATE WAS VALUED AT \$65,999. THE BOARD WILL REVIEW THE SITUATION ON THE SPRING ROAD TOUR
(iv) **ANNUAL ROAD REVIEW** – TENTATIVE DATE 4/21/2018

8A. GRAVEL HAULING & ROAD MAINTENANCE EQUIPMENT QUOTES

- A. **GRAVEL HAULING QUOTES:** KEITH HASS CONSTRUCTION \$ 5.45/YD
BJORKLUND COMPANIES \$ 6.00/YD

MOTION: TO ACCEPT HASS CONSTRUCTION'S QUOTE OF \$5.45/YD FOR GRAVEL HAULING IN FISCAL YEAR 2018.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

- B. **ROAD MAINTENANCE EQUIPMENT QUOTES:**
KEITH HASS CONSTRUCTION & LEAF CONSTRUCTION BOTH GAVE THE BOARD A LIST OF QUALIFIED EQUIPMENT WITH QUOTED RATES.
MOTION: TO ACCEPT BOTH HASS CONSTRUCTION & LEAF CONSTRUCTION QUOTES FOR ROAD MAINTENANCE EQUIPMENT RATES.
M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

9. OLD BUSINESS

- A. **CENSUS 2020** – THE CHAIRMAN WILL FOLLOW-UP ON THIS PROJECT.
- B. **ISANTI COUNTY ASSESSOR'S OFFICE** – RECEIVED A COPY OF THE RESIDENTIAL PROPERTY EVALUATION RATIOS/ ADJUSTMENTS FOR 2019
- C. **EMPLOYEE PAYROLL CHANGE** – ROB WILL BE ISSUED A WORK CHECK EVERY 2 WEEKS THAT WILL INCLUDE ALL HIS HOURS DURING THE TIME. SOME CHANGES THAT ARE NECESSARY FOR THIS TO TAKE PLACE ARE AS FOLLOWS:
- i) THE 2 WEEK (14 DAY) PERIOD WILL HAVE THE FIRST DAY OF THE PAY PERIOD BE ON A SUNDAY AND THE LAST DAY OF THE PERIOD WILL BE ON A SATURDAY.
 - ii) ALL HOURS WILL BE COMBINED FOR THE TOTAL 14 DAYS AND NOT JUST DIVIDED INTO TWO 7 DAY PERIODS.
- THE BOARD AGREED WITH THE CHANGES.

10. OTHER NEW BUSINESS

- A. **BUILDING PERMITS (FEBRUARY 2018)** – THE TOWNSHIP RECEIVED FROM THE ISANTI COUNTY ZONING DEPARTMENT A LISTING OF ALL NEW HOME BUILDING PERMITS ISSUED FOR ISANTI COUNTY IN FEBRUARY 2018. THERE WAS NONE FOR CAMBRIDGE TOWNSHIP.
- B. **CITY OF CAMBRIDGE** – THE CLERK RECEIVED TWO COPIES OF THE ANNEXATION BY ORDINANCE FOR 2 PROPERTIES WEST OF CAMBRIDGE ON HIGHWAY 95. (#03.031.2400 & #03.031.0300) DALE REVIEWED THE LEGAL DESCRIPTIONS ON BOTH COPIES. ONE COPY HAD A MORE DETAILED DESCRIPTION OF THE LEGAL BOUNDARIES.

- C. NEW E-MAIL ADDRESS FOR CAMBRIDGE TOWNSHIP
cambridgetownship@gmail.com
- D. **VETERANS DAY** – THE HOLIDAY FALLS ON THE TOWNSHIP’S MONTHLY MEETING DATE. THE TOWNSHIP WILL HAVE TO CHANGE THE NOVEMBER MONTHLY MEETING DATE TO TUESDAY, NOVEMBER 13, 2018 AT 7PM.
- E. THE BOARD WOULD LIKE TO ADD TO THE AGENDA FOR THE 2018 ANNUAL MEETING A REQUEST TO HAVE THE ELECTORS AUTHORIZE THE TOWNSHIP BOARD TO SET UP AN EXPENSE ACCOUNT TO BE USED FOR THE EXPENSES OCCURRED FOR THE RECOGNITION OF SERVICE TO THE TOWNSHIP. THE SUGGESTED AMOUNT WOULD BE \$125.

MOTION: TO ADD TO THE AGENDA FOR THE 2018 ANNUAL MEETING A REQUEST TO HAVE AN EXPENSE ACCOUNT FOR THE COSTS OCCURRED FOR THE RECOGNITION OF SERVICE TO THE TOWNSHIP.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS RECEIVED – THE TOWNSHIP RECEIVED THANK YOU CARDS FROM SAFETY/RESCUE & THE HISTORICAL SOCIETY FOR 2018 DONATIONS RECEIVED FROM THE TOWNSHIP.

12. OFFICERS BUSINESS

- A. **CLERK:** i) THE CLERK HAS PURCHASED A NEW COMPUTER
- B. **TREASURER:** NONE
- C. **SUPERVISORS:** NONE

13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – JIM FRIDSTROM – NOTHING FOR TWP

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – JIM FRIDSTROM – NOTHING FOR TWP

15. REPORT OF **THE NORTH TH65 CORRIDOR COALITION** – JOHN – MEETS 3/22/2018

16. NOTICES: **MARCH 13, 2018** – ANNUAL CAMBRIDGE TOWNSHIP OFFICERS ELECTION

VOTING: 10AM – 8PM

MARCH 13, 2018 @ 8:05PM – CAMBRIDGE TOWNSHIP ANNUAL MEETING

MARCH 27, 2018 (TUESDAY) – MAT SPRING SHORT COURSE IN ST CLOUD AT THE HOLIDAY INN.

MARCH 27, 2018 @ 6PM – TOWNSHIP REORGANIZATION MEETING

LOCATION: CAMBRIDGE TOWNSHIP OFFICE
3568 337TH AVE NE CAMBRIDGE

APRIL 3, 2018 – ISANTI COUNTY GEOLOGIC ATLAS WORKSHOP AT CAMBRIDGE CITY HALL (1PM – 3PM) - RSVP

APRIL 9, 2018 @ 7PM – NEXT MONTHLY TOWNSHIP MEETING

APRIL 19, 2018 @ 7PM – BOARD OF APPEAL & EQUALIZATION

(aka BOARD OF REVIEW)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGOUNDS

APRIL 19, 2018 – TOWN LAW REVIEW (aka LEGAL SHORT COURSE) - BURNSVILLE

17. OTHER BUSINESS

- A. THE BOARD REVIEWED THE AGENDA FOR THE 2018 ANNUAL TOWNSHIP MEETING
- B. THE DATE OF THE REORGANIZATION MEETING WILL BE **MARCH 27, 2018 AT 6PM**
AT THE CAMBRIDGE TOWNSHIP OFFICE: 3568 337TH AVE NE
CAMBRIDGE, MN 55008

18. MOTION MADE TO PAY THE BILLS AS LISTED

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

19. MOTION MADE TO ADJOURN AT 9:15PM.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK