

# **CAMBRIDGE TOWNSHIP MONTHLY MEETING**

## **FEBRUARY 12, 2018**

**PRESENT:** BOARD SUPERVISORS: JOHN ERLANDSON SR., CHAIRMAN, DALE B. ANDERSON AND JIM FRIDSTROM  
TREASURER: CAROL WILLIAMS, DEPUTY TREASURER  
CLERK: DARRELL VOSIKA  
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)  
EXCUSED: RAMONA NASTROM, TREASURER

**LOCATION:** CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN JOHN ERLANDSON SR. CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.
3. APPROVAL OF THE AGENDA

**MOTION: TO APPROVE THE AGENDA AS PRESENTED**  
**M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE.**

4. APPROVAL OF THE **MINUTES OF THE JANUARY 8, 2018 MONTHLY** BOARD MEETING.  
**M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE**

5. **TREASURER'S REPORT** WAS PRESENTED BY CAROL WILLIAMS, DEPUTY TREASURER

A. MISC. INCOME:

- |   |             |
|---|-------------|
| i) 3 E-911 ADDRESS SIGNS (\$50 EA)<br>(JENSON, HASSER & CARPENTER)                        | \$ 150.00   |
| ii) ISANTI CO. TREASURER (2017 YR END SETTLEMENT)<br>(COLLECTIONS: 11/21/17 – 12/31/2017) | \$ 5,901.83 |

B. THE FOLLOWING REPORTS:

- i) BANK ACCOUNTS REPORT AS OF JANUARY 31, 2018 – THE REPORT WILL BE PREPARED AND PRESENTED AT THE 2/20/2018 TOWNSHIP AUDIT MEETING.
- ii) FUNDS SUMMARY REPORT – THE TREASURER IS CURRENTLY CHANGING THE TOWNSHIP FINANCIAL REPORTS FROM QUICK BOOKS TO CTAS.

- C. THE CLERK REPORTS THAT THE CAMBRIDGE TOWNSHIP SAVINGS ACCOUNT (#611225) HAS BEEN CLOSED EFFECTIVE 1/22/2018. THE BALANCE IN THE ACCOUNT WAS TRANSFERRED TO THE TOWNSHIP CHECKING ACCOUNT.

**MOTION: TO WAIVE THE APPROVAL OF THE TREASURER'S REPORTS UNTIL THE ABOVE REPORTS ARE AVAILABLE IN THE CTAS ACCOUNTING SYSTEM.**

**M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE**

6. SCHEDULED BUSINESS: NONE

7. NEW BUSINESS AT PUBLIC REQUEST: NONE

A. **BRIAN JOHNSON, STATE REPRESENTATIVE** – WAS AVAILABLE FOR QUESTIONS/CONCERNS

- B. FRED SANDQUIST - CAME BEFORE THE BOARD FOR A SPECIAL USE PERMIT FOR USE DURING ROAD POSTINGS. THE PERMIT ALLOWS TRUCKS TO TRANSPORT SEED FROM STATE HWY #65, EAST ON BATAAN ST. NE, THEN CONTINUE EAST ON 361<sup>ST</sup> AVE TO NAPLES ST. NE, THEN SOUTH TO FRED SANDQUIST'S SEED SHED.**  
**MOTION: TO APPROVE THE SPECIAL USE PERMIT FOR USE DURING ROAD POSTINGS.**  
**M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE**

8. ROAD BUSINESS

A. ROB'S REPORT

- i) **ANNUAL ROAD REVIEW NOTES (APRIL 15, 2017)** – DALE WILL REVIEW THE TRAFFIC SIGN REPORT FROM THE CONSULTANTS REGARDING THE SIGNS THAT WERE IDENTIFIED DURING THE ANNUAL ROAD REVIEW AS EITHER SIGNS TO BE ADDED OR REMOVED. THIS IS SCHEDULED TO BE REVIEWED LATER IN MARCH.
- ii) **SNOWPLOWING** – HAS BEEN GOING GOOD
- iii) **HIGHWAY 65 DETOUR** – ROB HAS SENT A BILLING TO MnDOT REGARDING THE EXTRA EXPENSE SPENT ON THE GRAVEL TOWNSHIP ROADS AS A RESULT OF THE DETOUR. ROB RECEIVED A RESPONSE FROM BRIAN (MDOT) REQUESTING MORE DETAIL (NEED COST SLIPS FOR VAVRA/SANDQUIST CHLORIDE APPLICATIONS AND A MORE DETAILED REPORT OF THE COST OF THE GRADING OF THE INVOLVED GRAVEL ROADS).
- iv) **WEED SPRAYING** – ROB TALKED WITH DARRICK WOTACHEK, ISANTI COUNTY WEED INSPECTOR, ABOUT IF THE TOWNSHIP SHOULD SPRAY AND WHAT IS THE BEST TIME TO SPRAY? HIS RESPONSE WAS AROUND JULY 4<sup>TH</sup>. THE NEXT QUESTION WAS SHOULD THE TOWNSHIP SPRAY? AFTER SOME DISCUSSION, THE FOLLOWING MOTION WAS MADE:  
**MOTION: TO SPRAY FOR NOXIOUS WEEDS AROUND THE RECOMMENDED TIME PERIOD FOR AN AMOUNT NOT TO EXCEED \$4,500.**

**M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE**

B. **UTILITY PERMITS** – THE BOARD WILL CONTINUE TO BE WORKING ON A RIGHT OF WAY UTILITY PERMIT POLICY.

C. **MnDOT LOCAL ROAD IMPROVEMENT PROGRAM FUNDING**

- i) **NORTH PINE LAKE ROAD** (aka 329<sup>TH</sup> AVE NE) GRANT APPLICATION. THE TOWNSHIPS WILL NEED TO WAIT TO SEE IF THE APPLICATION WAS ACCEPTED FOR 2018. THE TOWNSHIPS INVOLVED ARE FISH LAKE TOWNSHIP (LEAD GRANT APPLICATION), NORTH BRANCH TOWNSHIP AND CAMBRIDGE TOWNSHIP.
- ii) **343<sup>RD</sup> AVE NE** – TO RECONSTRUCT AND REPAVE THAT PORTION OF 343<sup>RD</sup> AVE BETWEEN XYLITE STREET AND OLD MAIN STREET. GOVERNMENT UNITS BESIDES CAMBRIDGE TOWNSHIP THAT COULD HAVE A STAKE IN THE PROJECT ARE THE STATE (MnDOT), CAMBRIDGE CITY & THE RAILROAD. DALE TALKED WITH LYNDA WOULFE, CITY OF CAMBRIDGE ADMINISTRATOR, FOR THE CITY'S VIEW OF THE PROJECT. LYNDA WILL INFORM THE CITY COUNCIL OF THE POSSIBILITY OF THE PROJECT.

THE TOWNSHIP IS VIEWING THE PROJECT AS A 2019 GRANT APPLICATION POSSIBILITY.

- D. **2018 PROPOSED ROAD PROJECTS (POSSIBLE) – PRELIMINARY DISCUSSION**
- (i) **361<sup>ST</sup> AVE NE** – MUSKRATS DAMAGE BY BISMARK’S FIELD (SOUTH SIDE OF GRAVEL ROAD). ON NORTH SIDE (BISMARK’S FIELD SIDE) NEED TO TALK TO BRAD ABOUT POSSIBLE DITCH. THE BOARD GAVE PERMISSION FOR ROB TO START WORKING ON THE LOGISTICS OF THE PROJECT. ROB REPORTED:
    - 1) A WETLAND PERMIT WILL BE NEEDED – HE WILL KNOW MORE BY THE MARCH BOARD MEETING.
    - 2) BRAD BISMARK IS OKAY WITH THE DITCH TO THE NORTH (BY HIS FIELD).
    - 3) CULVERTS WILL NEED TO BE EVALUATED
    - 4) BRAD WOULD LIKE A DRIVEWAY FOR HIS FIELD
    - 5) PROJECT ESTIMATE: \$18-20,000
  - (ii) **328<sup>TH</sup> AVE NE** – ROB GOT A BALLPARK ESTIMATE FOR THE PAVING OF 328<sup>TH</sup> AVE. IT INCLUDED A 24’ TOP, 3.5” ASPHALT & 2FT SHOULDERS. THIS WOULD INCLUDE REPLACING A PORTION OF THE ALREADY PAVED PORTION OF 328<sup>TH</sup> AVE THAT EXTENDS TO STATE HIGHWAY 95. THE BALLPARK ESTIMATE WAS VALUED AT \$208,000. NO FURTHER ACTION WAS TAKEN BY THE BOARD.
  - (iii) **FANNY LAKE ROAD** – APPROXIMATELY THE FIRST 1,000 FEET OF FANNY LAKE ROAD OFF OF HIGHWAY 95 IS IN NEED OF REPAIR (ALLIGATOR CRACKING – THE CRACKING PATTERNS CAUSED ARE EXTREMELY DISTINCTIVE AND RESEMBLE THE SCALES ON A REPTILE’S BACK). THE AREA IN QUESTION WOULD NEED TO BE RECLAIMED – FABRIC LAYED – GRAVEL APPLIED & REPAVED. THE BOARD RECOMMENDED THAT ROB GET A BALLPARK ESTIMATE ON THE PROJECT. THE ESTIMATE WAS VALUED AT \$65,999. THE BOARD WILL REVIEW THE SITUATION ON THE SPRING ROAD TOUR.
- E. **VEIT DISPOSAL SYSTEMS** – THE TOWNSHIP RECEIVED A REQUEST FOR INFORMATION REGARDING ROAD RESTRICTIONS. ROB HAD SENT THEM A MAP OF THE TOWNSHIP LAST YEAR. THE BOARD TURNED THE REQUEST OVER TO ROB.
- F. **CERTIFICATES OF LIABILITY** – THE TOWNSHIP WILL TRY AND NOTIFY THE VENDORS OF MATIT’S REQUIREMENT (\$1.5 MILLION PER OCCURRENCE).
- G. **GRAVEL HAULING & ROAD MAINTENANCE EQUIPMENT QUOTES** WILL BE PUBLISHED AND POSTED FOR REVIEW AT THE MARCH 12, 2018 BOARD MEETING.

9. OLD BUSINESS

- A. **CENSUS 2020** – THE CHAIRMAN WILL FOLLOW-UP ON THIS PROJECT.
- B. **WORKERS’ COMP AUDIT** – HAS BEEN MAILED TO MATIT
- C. **REPORT OF OUTSTANDING INDEBTEDNESS** – HAS BEEN MAILED TO THE ISANTI COUNTY AUDITOR-TREASURER’S OFFICE
- D. **DONATION CHECKS FOR 2018** – WERE ISSUED AMONG TODAY’S CHECKS
- E. **TOWNSHIP WEBSITE** – THE CLERK IS WORKING WITH GARY LARSON TO UPDATE THE TOWNSHIP’S WEBSITE.

10. OTHER NEW BUSINESS

- A. **BUILDING PERMITS (JANUARY 2018)** – THE TOWNSHIP RECEIVED FROM THE ISANTI COUNTY ZONING DEPARTMENT A LISTING OF ALL NEW HOME BUILDING PERMITS ISSUED FOR ISANTI COUNTY IN JANUARY 2018. THERE WERE NONE FOR CAMBRIDGE TOWNSHIP.
- B. **GRANDY LIGHTS** – THE TOWNSHIP NEEDS TO WRITE A POLICY REGARDING PAYING FOR THE LIGHTS ALONG STATE HWY 65 IN GRANDY.
- C. **ELECTRIC RATES** - THE TOWNSHIP RECEIVED A NOTICE FROM ECE REGARDING THE INCREASE IN ELECTRIC RATES.
- D. **ISANTI COUNTY ASSESSOR** – THE TOWNSHIP RECEIVED A LETTER REGARDING THE TENTATIVE DATE THAT THEY HAVE SCHEDULED THE **CAMBRIDGE TOWNSHIP LOCAL BOARD OF REVIEW AND EQUALIZATION.**

DATE: APRIL 19, 2018  
TIME: 7PM  
LOCATION: CAMBRIDGE TOWNSHIP HALL  
(ON THE ISANTI COUNTY FAIRGROUNDS)  
3101 HWY 95  
CAMBRIDGE, MN 55008

THE CLERK SENT MICHELLE MOEN, ISANTI COUNTY ASSESSOR A LETTER INFORMING THE ASSESSOR’S DEPT. THAT CAMBRIDGE TOWNSHIP WILL BE CONDUCTING THEIR OWN LOCAL BOARD OF APPEAL AND EQUALIZATION FOR 2018 AT THE ABOVE LOCATION.

- E. **CITY OF CAMBRIDGE** – RECEIVED COPY OF ANNEXATION BY ORDINANCE FOR TWO (2) PROPERTIES WEST OF CAMBRIDGE ON HIGHWAY 95.  
(#03.031.2400 & #03.031.0300)
- F. **FIRE CONTRACT** WITH CITY OF CAMBRIDGE FIRE DEPT. – RECEIVED A COPY OF THE FIRE CONTRACT FOR 2018 INCLUDING THE 2017 SETTLEMENT PORTION.
- G. **DARRICK WOTACHEK** (ISANTI CO) – SENT A COPY OF THE LOCAL WEED INSPECTOR’S GUIDE FOR COMMON REED GRASS.
- H. **ISANTI CO. TOWNSHIP OFFICERS QUARTERLY ASSOCIATION MEETING** – THE MEETING WAS HELD ON JANUARY 25, 2018 AND WAS ATTENDED BY JIM FRIDSTROM AND THE CLERK. THE BOARD DISCUSSED A SHORT REVIEW OF THE AGENDA.
- I. **APPROVAL OF ELECTION JUDGES FOR ANNUAL TOWNSHIP OFFICERS ELECTION RESOLUTION #18-01** – RESOLUTION APPOINTING ELECTION JUDGES FOR THE 2018 CAMBRIDGE TOWNSHIP ANNUAL OFFICERS ELECTION.

THE ELECTION JUDGES: SANDRA HINRICHS, HEAD JUDGE  
MIKE MILLER  
JOHN BACKE

**MOTION: TO APPROVE RESOLUTION #18-01**  
**M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE**

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS RECEIVED – NONE

12. OFFICERS BUSINESS

A. **CLERK:**

i) THE CLERK WILL NEED TO UPDATE HIS **COMPUTER**  
PRIOR TO INSTALLING CTAS.

B. **TREASURER:** NONE

C. **SUPERVISORS:** NONE

13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – JIM FRIDSTROM – NOTHING FOR TWP

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – JIM FRIDSTROM – NOTHING FOR TWP

15. REPORT OF **THE NORTH TH65 CORRIDOR COALITION** – JOHN – GAVE THE BOARD A COPY OF THE  
NORTH TH 65 CORRIDOR COALITION CURRENT MISSION STATEMENT.

16. NOTICES: **FEBRUARY 27, 2018 @ 6PM** – FIRE CONTRACT UPDATE AT THE CAMBRIDGE FIRE  
HALL

**MARCH 12, 2018 @ 7PM** – CAMBRIDGE TOWNSHIP MONTHLY BOARD MEETING

**MARCH 13, 2018** – ANNUAL CAMBRIDGE TOWNSHIP OFFICERS ELECTION

VOTING: 10AM – 8PM

**MARCH 13, 2018 @ 8:05PM** – CAMBRIDGE TOWNSHIP ANNUAL MEETING

**MARCH 27, 2018 (TUESDAY)** – MAT SPRING SHORT COURSE IN ST CLOUD AT THE  
HOLIDAY INN.

**APRIL 19, 2018 @ 7PM – BOARD OF APPEAL & EQUALIZATION**

(aka BOARD OF REVIEW)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY  
FAIRGOUNDS

17. OTHER BUSINESS

A. SET DATE FOR TOWNSHIP ANNUAL AUDIT (FISCAL YR 2017) & REVIEW OF 2019 PROPOSED  
BUDGET TO BE PRESENTED AT THE MARCH 13, 2018 ANNUAL MEETING.

**DATE: FEBRUARY 20, 2018**

**TIME: 6:30PM**

**LOCATION: CAMBRIDGE TOWNSHIP OFFICE**

**3568 337<sup>TH</sup> AVE**

**CAMBRIDGE 55008**

18. MOTION MADE TO PAY THE BILLS

**M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE**

19. MOTION MADE TO ADJOURN AT 8:40PM.

**M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO ADJOURN**

---

**DARRELL VOSIKA**  
**CAMBRIDGE TOWNSHIP CLERK**