

**CAMBRIDGE TOWNSHIP MONTHLY MEETING
AUGUST 14, 2017**

PRESENT: BOARD SUPERVISORS: JOHN ERLANDSON SR., CHAIRMAN, DALE B. ANDERSON AND JIM FRIDSTROM
TREASURER: RAMONA NASTROM
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)
LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN JOHN ERLANDSON SR. CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.

3. APPROVAL OF THE AGENDA

MOTION: TO APPROVE THE AGENDA AS PRESENTED

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE.

4. APPROVAL OF THE **MINUTES** OF THE **JULY 10, 2017** MONTHLY BOARD MEETING.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

5. **TREASURER'S REPORT** WAS PRESENTED BY RAMONA NASTROM

A. MISC. INCOME:

i) MATIT – WORKERS' COMP PROGRAM DIVIDEND	\$ 6,530.00
ii) DUST CONTROL (PRIVATE PAY) - LEAF	\$ 180.48
iii) MMB.ACH TOWNSHIP AID	\$503.50
PERA RATE ADJ	\$117.50
	\$ 621.00
iv) DRIVEWAY PERMIT (TODD HANSEN)	\$ 200.00

B. THE FOLLOWING REPORTS WERE DISTRIBUTED TO THE BOARD:

- i) BANK ACCOUNTS REPORT AS OF JULY 31, 2017
- ii) FUNDS SUMMARY REPORT (JANUARY THRU JULY 2017)

MOTION: TO APPROVE THE ABOVE REPORTS AS PRESENTED.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE REPORTS

6. SCHEDULED BUSINESS:

A. **C-I AREA SOFTBALL ASSOCIATION** – REQUEST THAT A CAMBRIDGE TOWNSHIP RESOLUTION BE PASSED BY THE BOARD OF SUPERVISORS THAT IT SUPPORTS THE GRANTING OF A TEMPORARY 3.2 MALT LIQUOR LICENSE TO THE C-I AREA SOFTBALL ASSOCIATION FOR THE DATES AUGUST 25–27, 2017. THE EVENT IS FOR THE NORTH AMERICAN SOFTBALL CHAMPIONSHIPS THAT WILL BE HELD AT THE SANDQUIST PARK SOFTBALL FIELDS. THE BEER SALES TIMES: FRIDAY 8/25: 5P – 9:30P, SATURDAY 8/26: 9A – 9:30P AND SUNDAY 8/27: 9A – 4P.

**RESOLUTION: #17-14: NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE
CAMBRIDGE TOWNSHIP BOARD OF SUPERVISORS THAT IT**

SUPPORTS THE GRANTING OF A TEMPORARY 3.2 MALT LIQUOR LICENSE FOR THE C-I AREA SOFTBALL ASSOCIATION.

MOTION: TO APPROVE CAMBRIDGE TOWNSHIP RESOLUTION #17-14

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

- B. SEWER CONSTRUCTION UNDER TOWNSHIP ROAD REQUEST** – THE BOARD HEARD A REQUEST FROM JOHN FOLEY AND BARRY CLOUGH (REPRESENTED BY AUDREY CLOUGH) TO APPLY FOR PERMISSION TO RUN A SEWER LINE ACROSS AND UNDER THE TOWNSHIP ROAD (337TH AVE NE – BAYVIEW ADDITION). AFTER SOME DISCUSSION OF TERMS THE APPLICANTS AGREED TO SIGN THE CAMBRIDGE TOWNSHIP APPLICATION FORM FOR INSTALLATION OF A SEWER LINE ACROSS AND UNDER A TOWNSHIP ROAD. BESIDES A DESCRIPTION OF THE INSTALLATION, THE AGREEMENT ALSO INCLUDES AN INDEMNIFICATION CLAUSE AND A 2-YEAR WARRANTY CLAUSE.

MOTION: TO APPROVE THE ABOVE REQUEST FOR THE INSTALLATION OF A SEWER LINE ACROSS AND UNDER A TOWNSHIP ROAD. THE WARRANTY PERIOD SHALL BE INCREASED TO 2 YEARS AS AGREED UPON WITH THE APPLICANTS.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

THE CLERK WILL EITHER GIVE A COPY OF THE SIGNED APPROVAL AGREEMENT TO THE APPLICANTS OR WILL DELIVER A COPY TO THE ISANTI COUNTY ZONING DEPT.

- C. PRELIMINARY PLAT (DOMINO RIDGE)** – SCOTT HEDBERG WAS IN ATTENDANCE TO ANSWER ANY QUESTIONS FOR THE BOARD. DON HANSEN, SURVEYOR, HAD SENT COPIES OF THE PLAT PRIOR TO THE MEETING (DON WAS NOT IN ATTENDANCE).

MOTION: TO APPROVE PRELIMINARY PLAT ENTITLED DOMINO RIDGE.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

THE CLERK WILL SEND A LETTER TO THE ISANTI COUNTY ZONING OFFICE LETTING THEM KNOW THAT THE CAMBRIDGE TOWNSHIP BOARD HAD REVIEWED AND APPROVED THE PRELIMINARY PLAT ENTITLED DOMINO RIDGE.

- D. DARRICK WOTACHEK** – ISANTI COUNTY WETLAND SPECIALIST/WATER PLANNER/CAI DISCUSSION OF NOXIOUS WEED POLICY – EMPHASIZE ON BROADLEAFS. HE WOULD LIKE TO TRY TO HAVE THE TOWNSHIP PIGGYBACK ONTO THE COUNTY SPRAYING CONTRACT THIS FALL IN PROBLEM AREAS.

MOTION: NOT TO EXCEED \$2,000 THIS YEAR FOR SPRAYING PROBLEM AREAS IN CAMBRIDGE TOWNSHIP.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

7. NEW BUSINESS AT PUBLIC REQUEST:

- A. THE TOWNSHIP DID RECEIVE AN EMAIL FROM A RESIDENT WONDERING IF A WEB SITE COULD BE ADDED TO THE TOWNSHIP WEB SITE RESOURCE LINKS. PRESENTLY THE TOWNSHIP DOES NOT HAVE THE ABILITY TO ADD SITES TO THEIR WEB SITE LINKS WITHOUT GOING THRU THE PERSON WHO DESIGNED THE TOWNSHIP WEB PAGE. THE TOWNSHIP NEEDS TO WORK ON THIS SITUATION WHILE ALSO DEVELOPING A POLICY REGARDING WHAT KINDS OF ITEMS SHOULD QUALIFY FOR BEING ADDED TO THE WEB SITE.**

8. ROAD BUSINESS

- A. ROB'S REPORT**

- i) **FIRE EXTINGUISHER (20# HI FLO)** – THE NORTHLAND FIRE PROTECTION COMPANY HAS RECOMMENDED THAT THE TOWNSHIP INSTALL A HIGH PRESSURE EXTINGUISHER (20# HI FLO) BY THE DIESEL FUEL TANK. BECAUSE OF SECURITY CONCERNS THE TOWNSHIP WILL INSTALL A HIGH PRESSURE EXTINGUISHER IN THE OFFICE/GARAGE TO BE BROUGHT OUT WHEN REFUELING. THE HI FLOW FIRE EXTINGUISHER HAS BEEN RECEIVED AND ROB WILL BUILD A HOLDING RACK FOR THE EXTINGUISHER.
- ii) **ANNUAL ROAD REVIEW NOTES (APRIL 15, 2017)** – DALE WILL REVIEW THE TRAFFIC SIGN REPORT FROM THE CONSULTANTS REGARDING THE SIGNS THAT WERE IDENTIFIED DURING THE ANNUAL ROAD REVIEW AS EITHER SIGNS TO BE ADDED OR REMOVED. ROB WILL SEND A COPY OF THE TRAFFIC SIGN REPORT TO DALE.
- iii) **CRACK SEALING STATUS** – STILL ON THE SCHEDULE TO BE DONE BY PREFER SEAL COATING INC. OUT OF HARRIS, MN. TENTATIVELY SCHEDULED TO START ON WEDNESDAY (8/16) – DELAY = EQUIPMENT MALFUNCTION.
- iv) **CULVERT REPAIR** – THE CULVERT AT THE INTERSECTION OF VICKERS ST. AND COUNTY ROAD 2 HAD TO BE REPLACED. ROB HAS BEEN KEEPING A RECORD OF THE COSTS AND ITS TOTAL HAS EXCEEDED \$3,000.
- v) **HIGHWAY 65 RECONSTRUCTION EFFECT OF TOWNSHIP ROADS** – ROB HAS TALKED TO MNDOT REGARDING THE EXTRA GRADING OF CERTAIN TOWNSHIP ROADS (eg. NAPLES ST) AS A RESULT OF THE HWY 65 RECONSTRUCTION DETOUR. MNDOT INSTRUCTED HIM TO KEEP TRACK OF THE EXTRA COSTS FOR MAINTENANCE AND TO SEND A BILL TO THE STATE HIGHWAY DEPT.
- vi) **RESTRIPING OF 339TH AVE (WEST RIVER SIDE RD)** – THE STRIPING COMPANY SIR LINES-A-LOT HAD COME BACK TO REDO THE AIRPORT RD BECAUSE OF THE MALFUNCTIONING OF THE SPRAYER NOZZLES. AFTER THEY WERE FINISHED THEY HAD SOME EXTRA PAINT AND ROB HAD THEM RESTRIPE 339TH AVE AT A COST OF \$500.
- vii) **ROAD COUNTERS** – THE COUNTERS (2) WERE PUT OUT ON 328TH AVE IN BETWEEN HWY 95 AND FLANDERS ST. THE 3 DAY COUNT (FRI. – SUN) AVERAGED 110 CARS PER DAY. THE SATURDAY COUNT AVERAGED 125 CARS FOR THAT DAY.

B. ROAD RECONSTRUCTION UPDATES

- i) **357TH AVE EAST OFF COUNTY ROAD 14** STATUS – COMPLETED
- ii) **TUNELL ROAD (331ST AVE)** STATUS – WILL BE REPAVING AS WEATHER PERMITS. ROB HAD THE CLERK TYPE UP A LETTER NOTIFYING THE RESIDENTS IN THE AREA OF A TENTATIVE SCHEDULE FOR THE RECONSTRUCTION PROJECT.

C. 5 YEAR PLAN – NO NEW UPDATE

D. **STATE OF MN 2017-2018 ROAD SALT CONTRACT** –THE TOWNSHIP’S ORDER FOR THE 2017-2018 UNTREATED ROAD SALT SUPPLY HAS BEEN CONFIRMED. THE TOWNSHIP HAS 25 TONS ON ORDER.

E. **CULVERTS** – THE COUNTY HAS AGREED TO REFUND THE COST OF THE CULVERT THAT WAS REPLACED AT THE INTERSECTION OF COUNTY ROAD 2 AND TOWNSHIP ROAD (VICKERS STREET).

- F. **CAMBRIDGE CITY GRADING** – ROB HAS BEEN GRADING A NUMBER OF CAMBRIDGE CITY GRAVEL ROADS WHEN NOTIFIED BY THE CITY. ROB IS KEEPING A RECORD OF THE TIME GRADING THEIR ROADS AND THE SETTLE-UP WILL BE AT THE END OF THE YEAR.
- G. **UTILITY PERMITS** – THE BOARD WILL BE WORKING ON A ROW UTILITY PERMIT POLICY TO BE REVIEWED AT THE SEPTEMBER 11, 2017 MONTHLY TOWNSHIP MEETING.

9. OLD BUSINESS

- A. **CENSUS 2020** – THE CLERK WILL REVIEW THE CENSUS 2020 MAILINGS THAT WERE ADDRESSED TO THE TOWNSHIP CHAIRMAN AND REPORT BACK TO THE BOARD AT THE SEPTEMBER BOARD MEETING.
- B. **PARTIAL VACATION OF 341ST AVE NE** – THE TOWNSHIP ATTORNEY SENT A COPY OF THE **ORDER VACATING A TOWN ROAD** THAT WAS SIGNED AT THE JUNE 12, 2017 TOWNSHIP BOARD MEETING. WE ARE WAITING FOR THE ATTORNEY TO SEND THE TOWNSHIP A COPY OF THE FINAL LEGAL PACKET OF THE VACATION PROCEDURE.
- C. **GRANDY LIGHTS ON HIGHWAY 65** – THE TOWNSHIP HAS BEEN RECEIVING COPIES OF MONTHLY BILLINGS FOR THE LIGHTS ALONG HIGHWAY 65. THE TOWNSHIP BY HISTORY DOES REIMBURSE A PORTION OF THE COSTS OF THE GRANDY VILLAGE LIGHT BILL.

10. OTHER NEW BUSINESS

- A. **MIDCO** – RESOLUTION REQUEST – AT THE BOARD MEETING THE SUBJECT OF THE MIDCO RESOLUTION REQUEST WAS DISCUSSED. THE BOARD FELT THAT IN THE BEST INTEREST OF THE TOWNSHIP THEY SHOULD NOT PASS THE RESOLUTION REQUEST FROM MIDCO. INSTEAD THE BOARD FELT THAT ANY INSTALLATIONS IN TOWNSHIP RIGHT-OF-WAYS (ROW) SHOULD BE GOVERNED BY THE TOWNSHIP’S ROW POLICY/PERMIT PROCEDURES.
- B. **BUILDING PERMITS (JUNE 2017)** – THE TOWNSHIP RECEIVED FROM THE ISANTI COUNTY ZONING DEPARTMENT A LISTING OF ALL NEW HOME BUILDING PERMITS ISSUED FOR ISANTI COUNTY IN JULY 2017.
- C. **DRAKE PUP TRAILER** – THE TRAILER WAS SOLD AT PUBLIC ON-LINE AUCTION SERVICE (Bid-2-Buy.com) THRU CARLSON AUCTION COMPANY. THE SELLING PRICE WAS \$7,000 MINUS SELLING COMMISSIONS ACCORDING TO CONTRACT.
- D. **SPECIAL ASSESSMENT FEES** – THE SPECIAL ASSESSMENT FEES FROM THE ISANTI COUNTY AUDITOR-TREASURER’S OFFICE ARE AS FOLLOWS:

NEW SPECIAL ASSESSMENT	\$5.00 PER PARCEL
ANNUAL MAINTENANCE FEE	\$1.00 PER PARCEL
SPECIAL ASSESSMENT ABATED	\$10.00 PER SPECIAL ASSESSMENT
- E. **MINNESOTA REVENUE DEPT.** – CAMBRIDGE TOWNSHIP **2018 TOWN AID** = \$962.00
- F. **DONATION ACCEPTANCE RESOLUTION** – THE TOWNSHIP RECEIVED A DONATION OF \$125.00 FROM THE C-I AREA SOFTBALL ASSOCIATION WITH THE CONDITIONS THAT IT BE USED TOWARDS THE CAMBRIDGE TOWNSHIP PARKS OR THE BALLFIELD IN GRANDY. ACCORDING TO MINNESOTA STATUTES SECTION 465.03 THE TOWNSHIP MUST APPROVE A RESOLUTION ACCEPTING DONATIONS.
RESOLUTION #17-13: RESOLUTION ACCEPTING DONATION FROM C-I AREA

SOFTBALL ASSOCIATION

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

- G. MNDOT ACCEPTING APPLICATIONS FOR LOCAL ROAD IMPROVEMENT PROGRAM FUNDING – THE DEADLINE FOR TOWNSHIP IS DECEMBER 1, 2017.
- H. ISANTI COUNTY TOWNSHIP OFFICERS ASSOCIATION MEETING (7/27/2017)
AT THE DISTRICT 7 MEETING (8/30/2017) EACH TOWNSHIP WILL RECEIVE A COPY OF NEW MINNESOTA LAW BOOK.

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS RECEIVED.

12. OFFICERS BUSINESS

- A. **CLERK:** NONE
- B. **TREASURER:** NONE
- C. **SUPERVISORS:** NONE

13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – JIM FRIDSTROM - NOTHING FOR TWP

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – RAMONA NASTROM – NOTHING FOR TWP

15. REPORT OF **THE NORTH TH65 CORRIDOR COALITION** – JOHN – DID NOT MEET

16 NOTICES: **AUGUST 30, 2017 – MAT DISTRICT 7 MEETING AT THE ANOKA RAMSEY COMMUNITY COLLEGE (CAMBRIDGE CAMPUS)**

REGISTRATION: 7PM

MEETING: 7:30PM

ELECTION: 8:00PM

NOTE: 6:00 – 6:30PM OPPORTUNITY TO MEET WITH THE MAT STAFF FOR QUESTIONS PRIOR TO THE DISTRICT MEETING.

BRING YOUR LEGAL QUESTIONS.

SEPTEMBER 11, 2017 – 7PM NEXT CAMBRIDGE TOWNSHIP MONTHLY BOARD MEETING

OCTOBER 27, 2017 – ISANTI COUNTY TOWNSHIP OFFICERS MEETING

NOVEMBER 16, 17 & 18, 2017 – MAT 2017 EDUCATIONAL CONFERENCE & ANNUAL MEETING -MAYO CIVIC CENTER ROCHESTER, MN

17. OTHER BUSINESS – NONE

18. MOTION MADE TO PAY THE BILLS

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

19. MOTION MADE TO ADJOURN AT 9:10PM.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK

JOHN ERLANDSON SR.
CAMBRIDGE TOWNSHIP CHAIRMAN