

**CAMBRIDGE TOWNSHIP MONTHLY MEETING
JUNE 12, 2017**

PRESENT: BOARD SUPERVISORS: DALE B. ANDERSON, VICE CHAIRMAN & JIM FRIDSTROM
EXCUSED: JOHN ERLANDSON SR., CHAIRMAN
TREASURER: RAMONA NASTROM
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)
LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. VICE CHAIRMAN DALE B. ANDERSON CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.
3. APPROVAL OF THE AGENDA
MOTION: TO APPROVE THE AGENDA AS PRESENTED
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO APPROVE.
4. APPROVAL OF THE **MINUTES** OF THE **MAY 8, 2017** MONTHLY BOARD MEETING.
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO APPROVE
- 4A. APPROVAL OF THE MINUTES OF THE **MAY 8, 2017** HEARING MINUTES.
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO APPROVE
- 4B. APPROVAL OF THE MINUTES OF THE **MAY 16, 2017** SPECIAL BOARD MEETING.
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO APPROVE
5. **TREASURER'S REPORT** WAS PRESENTED BY RAMONA NASTROM
 - A. MISC. INCOME:
 - i) DRIVEWAY PERMIT (TOM STOLSKY) \$ 200.00
 - ii) DRIVEWAY PERMIT (DANIEL J. TAYLOR) \$ 650.00
 - iii) DRIVEWAY PERMIT (JAMES O'BRIEN) \$ 80.00
 - B. THE FOLLOWING REPORTS WERE DISTRIBUTED TO THE BOARD:
 - i) BANK ACCOUNTS REPORT AS OF MAY 31, 2017
 - ii) FUNDS SUMMARY REPORT (JANUARY THRU MAY 2017)**MOTION: TO APPROVE THE ABOVE REPORTS AS PRESENTED.**
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO APPROVE REPORTS
6. SCHEDULED BUSINESS:
 - A. **CLARK JOSLIN** – REPRESENTING THE **ISANTI COUNTY HISTORICAL SOCIETY**, WAS PRESENT REQUESTING THE APPROVAL OF A RESOLUTION FOR A **1 TO 4 DAY TEMPORARY LIQUOR LICENSE** (DATE: AUGUST 18, 2017 – THE NIGHT BEFORE THE ALL CAMBRIDGE-ISANTI SCHOOL REUNION). PURSUANT TO ISANTI COUNTY ORDINANCE 86/7-1a, THE COUNTY OF ISANTI CANNOT ISSUE SAID LICENSE WITHOUT FIRST

RECEIVING A RESOLUTION OF THE TOWN BOARD EXPRESSING ITS SUPPORT OF THE GRANTING OF THE LICENSE.

RESOLUTION #17-12: NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CAMBRIDGE TOWNSHIP BOARD OF SUPERVISORS THAT IT SUPPORTS THE GRANTING OF A 1-4 DAY TEMPORARY LIQUOR LICENSE FOR THE ISANTI COUNTY HISTORICAL SOCIETY.

MOTION: TO APPROVE CAMBRIDGE TOWNSHIP RESOLUTION #17-12 CONTINGENT UPON RECEIVING A COPY OF INSURANCE PRIOR TO THE EVENT.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO APPROVE

7. NEW BUSINESS AT PUBLIC REQUEST: NONE

8. ROAD BUSINESS

A. ROB'S REPORT

- i) **DUST CONTROL** STATUS – IT HAS BEEN COMPLETED AS OF LAST TUESDAY
- ii) **SANDQUIST PARK** – THE CITY HAS INSTALLED A DRIVEWAY BY THE BASEBALL FIELDS AND ONE BY THE DOG PARK. THE CITY OF CAMBRIDGE STILL NEEDS TO INSTALL APRONS ON BOTH DRIVEWAY CULVERTS.
- iii) **FIRE EXTINGUISHER (20# HI FLO)** – THE NORTHLAND FIRE PROTECTION COMPANY HAS RECOMMENDED THAT THE TOWNSHIP INSTALL A HIGH PRESSURE EXTINGUISHER (20# HI FLO) BY THE DIESEL FUEL TANK. BECAUSE OF SECURITY CONCERNS THE TOWNSHIP WILL INSTALL A HIGH PRESSURE EXTINGUISHER IN THE OFFICE/GARGAGE TO BE BROUGHT OUT WHEN REFUELING. THE HI FLOW FIRE EXTINGUISHER HAS BEEN ORDERED. THE FIRE EXTINGUISHER IS SCHEDULED TO BE DELIVERED IN JUNE.
- iv) **ANNUAL ROAD REVIEW NOTES (APRIL 15, 2017)** – DALE WILL REVIEW THE TRAFFIC SIGN REPORT FROM THE CONSULTANTS REGARDING THE SIGNS THAT WERE IDENTIFIED DURING THE ANNUAL ROAD REVIEW AS EITHER SIGNS TO BE ADDED OR REMOVED. ROB WILL SEND A COPY OF THE TRAFFIC SIGN REPORT TO DALE.
- v) **GRAVELING** STATUS – FOUR (4) ROADS HAVE BEEN DONE
- vi) **CRACK SEALING** STATUS – STILL ON THE SCHEDULE TO BE DONE BY PREFER SEAL COATING INC. OUT OF HARRIS, MN.
- vii) **PUP (DRAK)** – THE TOWNSHIP HAS RECEIVED A NUMBER OF INQUIRIES ABOUT PURCHASING THE PUP TRAILER. ROB WILL GET SOME IDEAS REGARDING THE MARKET VALUE OF THE PUP FOR OUR JULY MEETING.

B. ROAD RECONSTRUCTION UPDATES

- i) **357TH AVE EAST OFF COUNTY ROAD 14** STATUS – THE TREES HAVE BEEN REMOVED.
- ii) **TUNELL ROAD (331ST AVE)** STATUS – THE INSLOPE WORK NEEDS TO BE DONE. LEAF CONSTRUCTION WILL DO THE WORK AT A HOURLY RATE.

BIDS WERE OPENED AT 8PM

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|----------------|---------------|
| VALLEY PAVING | \$ 196,372.50 |
| KNIFE RIVER | \$ 172,854.00 |
| HARDRIVES, INC | \$ 207,715.78 |

MOTION: TO ACCEPT THE BID OF \$ 172,854.00 FROM KNIFE RIVER CORP. – NORTH CENTRAL FOR THE RECLAIM & REPAVING OF 331ST AVE NE.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO APPROVE
THE PROJECT IS TO START IN AUGUST AND BE COMPLETE BY 9/1/2017.

- iii) **UNIVERSITY AVE (SHARED ROAD)** – SPRINGVALE TOWNSHIP HAS BEEN NOTIFIED OF THE WORK DONE TO UNIVERSITY AVE (CRACK SEALING).
- iv) **SPRAY PATCHING** – THE TOWNSHIP RECEIVED AN ESTIMATE FOR THE SPRAY PATCHING OF 5 DAMAGED ASPHALT SECTIONS ON TOWNSHIP PAVED ROADS. THE ESTIMATE WAS FOR \$5,165.00. THE WORK IS SCHEDULED TO START JUNE 13 WEATHER PERMITTING.

- C. **5 YEAR PLAN** – NO NEW UPDATE (JOHN EXCUSED)
- D. **STATE OF MN 2017-2018 ROAD SALT CONTRACT** – ORDER FORM AND NOTICE WILL BE PROVIDED SOMETIME IN THE FUTURE. STILL WORKING ON THE COMMUNICATIONS WITH THE MN STATE ACQUISITION SUPERVISOR CHRIS MARQUETTE ((651) 201-2436). THE TOWNSHIP'S CALLS ARE NOT BEING RETURNED.
- E. **CULVERTS** – THERE IS A QUESTION ON WHO'S CULVERT IS IT?
TOWNSHIP ROADS THAT INTERSECT WITH COUNTY ROADS
TOWNSHIP ROADS THAT INTERSECT WITH STATE HIGHWAYS
PRIVATE DRIVEWAYS THAT INTERSECT WITH TOWNSHIP ROADS
WHO IS RESPONSIBLE FOR THE CULVERT UNDER THE TOWNSHIP ROAD OR THE PRIVATE DRIVEWAY? THE BOARD NEEDS TO RESEARCH THIS QUESTION AND MAY NEED TO CLARIFY WITH TOWNSHIP POLICY.
- F. **CAMBRIDGE CITY** – ROB HAS RECEIVED AN INQUIRY REGARDING THE GRADING OF A NUMBER OF CAMBRIDGE CITY ROADS (RAILROAD AVE & THE ROAD BY THE OLD WORLD ON WHEELS BUILDING). ROB WILL TRY TO WORK ON A PRICE. THE CITY OF CAMBRIDGE WOULD ALSO LIKE TO POST AN INFORMATIONAL SIGN (BLUE SIGN) FOR SANDQUIST PARK ON NAPLES AND 337TH AVE.
- G. **NOXIOUS WEED UPDATE** – RECEIVED AN E-MAIL FROM DARRICK WOTACHEK, WETLAND SPECIALIST/WATER PLANNER/CAI, REGARDING NOXIOUS WEEDS ON TOWNSHIP ROADS. HE IS IN THE PROCESS OF FINALIZING A SPRAYING APPLICATION SOON WITH CENTRAL APPLICATIONS. IN THE MEAN TIME HE WOULD LIKE US TO ADVISE OUR MOWER OPERATOR TO MOW UPLAND/DRIER AREAS OF NOXIOUS WEEDS ON TOWNSHIP ROADS DURING THE NEXT DRY SPELL AS WEEDS WILL BE GROWING FASTER NOW WITH ALL THE RAIN. ONLY KNOWN AREAS OF INFESTATIONS SHOULD BE MOWED. HE WILL CONTACT US WHEN THAT CONTRACT IS FINAL AND WE HAVE AN APPROXIMATE DATE WHEN IT WILL BE DONE.
- H. **CHRIS EKLUND** – WOULD LIKE TO RECONSTRUCT (INCREASE) THE WIDTH OF HIS DRIVEWAY (OFF OF HUPP ST SOUTH OF COUNTY ROAD 2). HE WILL NEED TO GET PERMISSION FROM NEIGHBORING LANDOWNERS.

9. OLD BUSINESS

- A. **GRANDY LIGHTS ON HIGHWAY 65** – DENNIS GOLDEN HAS BEEN NOTIFIED BY THE TOWNSHIP CLERK THAT HIS AUTHORIZATION IS NEEDED BEFORE EAST CENTRAL

ENERGY OF BRAHAM WILL RELEASE ANY BILLING INFORMATION TO THE TOWNSHIP REGARDING THE COST OF THE LIGHTS ALONG HIGHWAY 65.

- B. **MATIT INSURANCE** – THE MATIT CONSOLIDATED COVERAGE (COMMERCIAL PKG) WAS PAID IN JUNE. THERE WERE NO CHANGES IN COVERAGE REPORTED BY ANY OF THE TOWNSHIP OFFICIALS.
- C. **MARK ANDERSON** – HAD WRITTEN COMMUNICATIONS WITH THE TOWNSHIP REGARDING A PARCEL OF LAND IN CAMBRIDGE TOWNSHIP THAT HAD AN INCREASED PROPERTY EVALUATION. MARK DID NOT ATTEND THE CAMBRIDGE TOWNSHIP BOARD OF APPEAL AND EQUALIZATION MEETING THAT WAS HELD IN APRIL, 2017. THE BOARD IS GOVERNED BY THE DEPARTMENT OF REVENUE REGULATIONS AND CANNOT MAKE ANY CHANGES ONCE THEY HAVE ADJOURNED FOR THE YEAR.
- D. **ADDRESS SIGNS (E-911)** - RECEIVED A CALL FROM ZONING (TERRY LAKIN) THAT AN ADDRESS SIGN ON ROCHESTER ST IN WOODCREST NEEDS TO BE REPLACED. THE RESIDENCE HAS A NEW ADDRESS AND THE OLD SIGN WAS REMOVED. A NEW SIGN WILL HAVE TO BE ORDERED.
- E. **CERTIFICATES OF LIABILITY INSURANCE** – OUR INSURANCE CONTRACT WITH MAT REQUIRES THAT THE TOWNSHIP MUST RECEIVE CERTIFICATES OF INSURANCE FROM CONTRACTORS SHOWING COVERAGE OF **AT LEAST \$1.5 MILLION**. THIS IS AN INSURANCE CONTRACT REQUIREMENT AND NOT A REQUIREMENT IMPOSED BY A MN STATE STATUE. WHILE IT MAY SEEM LIKE A BURDEN ON A CONTRACTOR TO GET MORE INSURANCE, REMEMBER THAT THE BOARD'S OBLIGATIONS ARE TO THE TAXPAYERS – NOT THE CONTRACTOR – AND THE ADDED INSURANCE PROTECTS TAXPAYERS. THE TOWNSHIP'S "TORT-CAP LIMIT" IS \$1.5 MILLION. THIS CAN BE REACHED AS AN EXAMPLE BY A \$1 MILLION LIABILITY POLICY AND A \$1 MILLION UMBRELLA POLICY.
MOTION: TO MAKE CONTRACTORS AWARE THAT THE LIABILITY INSURANCE POLICIES WILL NOW NEED TO COVER \$1.5 MILLION BEING THAT IT IS A REQUIREMENT FOR THE TOWNSHIP'S INSURANCE (MAT).
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO APPROVE
- F. **PARTIAL VACATION OF 341ST AVE NE** – THE TOWNSHIP ATTORNEY SENT A COPY OF THE ORDER VACATING A TOWN ROAD TO BE SIGNED BY THE CHAIRMAN AT THE JUNE 12, 2017 TOWNSHIP BOARD MEETING.

10. OTHER NEW BUSINESS

- A. **STATE DEMOGRAPHIC CENTER** – 2016 REPORT:
APRIL 1, 2016 CAMBRIDGE TOWNSHIP POPULATION ESTIMATE IS 2,381
APRIL 1, 2016 CAMBRIDGE TOWNSHIP HOUSEHOLD ESTIMATE IS 869
- B. **RAIL ROAD GRADE CROSSING SAFETY PROGRAM** – MNDOT IS REQUESTING LOCAL PARTICIPATION IN IDENTIFYING POTENTIAL RAILROAD GRADE CROSSING SAFETY PROJECTS FOR INCLUSION INTO THE STATE TRANSPORTATION IMPROVEMENT PROGRAM. THE DEADLINE FOR SUBMITTAL IS 7/9/2017.
- C. **LEGAL SEMINAR: JUNE 8, 2017** – THE CLERK ATTENDED AND BROUGHT BACK INFORMATION ON CEMETERIES.
- D. **MIDCO** – RESOLUTION REQUEST – TABLED UNTIL THE JULY 10, 2017 BOARD MEETING.

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS RECEIVED.
12. OFFICERS BUSINESS
- A. **CLERK:**
- i) **MAT ID CARDS** - DISTRIBUTED
- ii) **BUILDING PERMITS** – RECEIVED AN E-MAIL FROM ZONING LISTING THE BUILDING PERMITS FOR NEW HOMES ISSUED FOR MAY 2017. THERE WERE NONE FOR CAMBRIDGE TOWNSHIP.
- B. **TREASURER:** NONE
- C. **SUPERVISORS:** NONE
13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – JIM FRIDSTROM - NOTHING FOR TWP
14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – RAMONA NASTROM – NOTHING FOR TWP
15. REPORT OF **THE NORTH TH65 CORRIDOR COALITION** – JOHN WAS EXCUSED
16. NOTICES: **JUNE 19, 2017 – 2017 SUMMER SHORT COURSE AT ST CLOUD**
 JULY 10, 2017 – NEXT MONTHLY CAMBRIDGE TOWNSHIP BOARD MEETING
 JULY 27, 2017 – ISANTI COUNTY TOWNSHIP OFFICERS MEETING
 AUGUST 30, 2017 – MAT DISTRICT 7 MEETING AT THE ANOKA RAMSEY COMMUNITY COLLEGE
 DIRECTOR ELECTION: FILING DATES: 6/1/2017 – 7/1/2017
 OCTOBER 27, 2017 – ISANTI COUNTY TOWNSHIP OFFICERS MEETING
17. OTHER BUSINESS - NONE
18. MOTION MADE TO PAY THE BILLS
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO APPROVE
19. MOTION MADE TO ADJOURN AT 9:05PM.
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 2-0) TO ADJOURN

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK

DALE B. ANDERSON
CAMBRIDGE TOWNSHIP VICE CHAIRMAN