

CAMBRIDGE TOWNSHIP MONTHLY MEETING
APRIL 10, 2017

PRESENT: BOARD SUPERVISORS: JIM FRIDSTROM, CHAIRMAN, JOHN ERLANDSON SR. & DALE B. ANDERSON
TREASURER: RAMONA NASTROM
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN JOHN ERLANDSON SR. CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM

2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.

3. APPROVAL OF THE AGENDA

MOTION: TO APPROVE THE AGENDA AS PRESENTED

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE.

4. APPROVAL OF THE **MINUTES OF THE MARCH 13, 2017 MONTHLY** BOARD MEETING.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

4A. APPROVAL OF THE MINUTES OF THE **MARCH 28, 2017 ANNUAL REORGANIZATION MEETING.**

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

5. **TREASURER'S REPORT** WAS PRESENTED BY RAMONA NASTROM

A. MISC. INCOME:

i) DEAN YERIGAN (DRIVEWAY PERMIT) \$ 520.00

ii) KRIS KNUTSON (DRIVEWAY PERMIT) \$ 170.00

B. THE FOLLOWING REPORTS WERE DISTRIBUTED TO THE BOARD:

i) BANK ACCOUNTS REPORT AS OF MARCH 31, 2017

ii) FUNDS SUMMARY REPORT (JANUARY THRU MARCH 2017)

MOTION: TO APPROVE THE ABOVE REPORTS AS PRESENTED.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE REPORTS

6. SCHEDULED BUSINESS: NONE SCHEDULED

7. NEW BUSINESS AT PUBLIC REQUEST:

A. **ISANTI COUNTY AGRICULTURAL SOCIETY** –JOLENE HASSELFELDT, OFFICE ADMINISTRATOR, WAS PRESENT REQUESTING THE APPROVAL OF A RESOLUTION OF THE TOWN BOARD EXPRESSING ITS SUPPORT OF THE GRANTING OF AN **ON SALE 3.2 PERCENT MALT LIQUOR LICENSE** FOR THE ISANTI COUNTY AGRICULTURAL SOCIETY. **CAMBRIDGE TOWNSHIP RESOLUTION #17-05: THE CAMBRIDGE TOWNSHIP BOARD OF SUPERVISORS SUPPORTS THE GRANTING OF AN ON SALE 3.2 PERCENT MALT LIQUOR LICENSE FOR THE ISANTI COUNTY AGRICULTURAL SOCIETY.**

MOTION: TO APPROVE RESOLUTION #17-05

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

- B. **ISANTI COUNTY SHERIFF'S DEPT.** – DEPUTY CHAD MEYER WAS PRESENT REPRESENTING THE ISANTI COUNTY SHERIFF'S DEPT. HE PRESENTED THE SHERIFF'S INFORMATION UPDATE FOR THE TOWNSHIP.

7A. **CERTIFICATE OF INSURANCE** – SHOULD HAVE ENOUGH COVERAGE TO COVER THE TOWNSHIP'S LIABILITY – \$1.5 MILLION PER OCCURRENCE. THE CLERK WILL CLARIFY THIS WITH THE MATIT'S ATTORNEY.

8. ROAD BUSINESS

A. ROB'S REPORT

- i) **PORTABLE (TEMPORARY) TRAFFIC SIGNS** – STORED NEXT TO SALT SHED
- ii) **DIESEL FUEL TANK** – PURCHASED 4 x 1 GALLON DIESEL FUEL TREATMENT SOLUTION TO TREAT THE DIESEL FUEL FOR ALGAE GROWTH (FROM WATER IN TANK). ONE GALLON TREATS 2,000 GALLONS OF DIESEL FUEL. HELPS TO PROTECT THE TANK FROM RUSTING ON THE BOTTOM.
- iii) **COUNTY PAVING (2017)** – ROB RECEIVED NOTICE OF THE ISANTI COUNTY ROADS THAT ARE GOING TO BE OVERLAYED THIS YEAR. HE WOULD LIKE TO HAVE TOWNSHIP ROAD APPROACHES THAT INTERESECT WITH THE ROADS BEING OVERLAYED EXTENDED AT AN ESTIMATED COST TO THE TOWNSHIP OF ABOUT \$3,600. HE FIGURES THAT IT WOULD BE AN EXTRA 300 FEET @ 3" ASPHALT = 300 TONS.
- iv) **TREE ON NAPLES ST ROW** – ROB TALKED TO THE OWNER REGARDING THE REMOVAL OF THE TREE IN THE ROAD ROW AND THE OWNER WILL GET BACK TO HIM. THE OWNER HAD REMOVED A NUMBER OF TREES PREVIOUSLY IN THE ROAD ROW AND THIS WAS THE LAST ONE REMAINING.
- v) **SANDQUIST PARK** – THE CITY WOULD LIKE TO INSTALL A DRIVEWAY APPROACH OFF OF NAPLES ST. BY THE BASEBALL FIELDS GARAGE. THE DRIVEWAY WOULD NOT NEED A CULVERT, ADDRESS SIGN OR MAIL BOX. THE BOARD IS OKAY WITH THE DRIVEWAY BUT WOULD LIKE TO SEE MORE THAN A 2' ASPHALT APPROACH.
**MOTION: TO APPROVE THE DRIVEWAY INSTALLATION
CONTINGENT UPON THE ASPHALT APRON EXTENDING
33' (FEET) FROM THE NAPLES STREET CENTERLINE.**
M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE
- vi) **FIRE EXTINGUISHER** – THE NORTHLAND FIRE PROTECTION COMPANY RECOMMENDED THAT THE TOWNSHIP INSTALL A HIGH PRESSURE EXTINGUISHER (20# HI FLO) BY THE DIESEL FUEL TANK. BECAUSE OF SECURITY CONCERNS THE TOWNSHIP WILL INSTALL A HIGH PRESSURE EXTINGUISHER IN THE SHED TO BE BROUGHT OUT WHEN REFUELING.
- vii) **EGT CERTIFIED TESTING** – INDEPENDENT STATE CERTIFIED AGGREGATE TESTER HAS A MOBILE TESTING UNIT AND LIVES IN MORA, MN AND WILL TRAVEL IN THE 5 COUNTY AREA. COST OF TESTING GRAVEL IS \$70.00 PER TEST. EARL MOLIN (320-733-4696)

B. ROAD RECONSTRUCTION UPDATES

i) **357TH AVE EAST OFF COUNTY ROAD 14** - ROB HAS MET WITH THE OWNERS AND HAS AN ESTIMATE OF APPROXIMATELY \$35,000 (HIGH SIDE) TO COMPLETE THE PROJECT.

THERE ARE APPROXIMATELY 56 TREES THAT NEED TO BE REMOVED
CULVERT PRICE: FROM CONTECH CONSTRUCTION PRODUCTS INC.

65'- 54" CAS PIPE CULVERT, ALUMINIZED 2 GAUGE	\$ 3,360.50
1 - 54" ALUMINIZED 24" WIDE CONNECTING BAND	\$ 103.60
2 - 54" GALVANIZED END SECTIONS	<u>\$ 1,300.00</u>

TOTAL: \$ 4,764.10

MOTION: TO PURCHASE THE ABOVE 54" CULVERT

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) APPROVED

ii) **TUNELL ROAD (331ST AVE)** – REVIEWING THE PROJECT

PUT THE PROJECT OUT FOR BIDS AS SOON AS TIME PERMITS

iii) **E-911 ADDRESS SIGNS** – ALL THE SIGNS HAVE BEEN INSTALLED. THERE ARE FOUR NEW SIGNS ON ORDER.

C. **5 YEAR PLAN** – JOHN – NO NEW UPDATE

THE TOWNSHIP DID RECEIVE FROM THE CATERPILLAR COMPANY AN OWNERSHIP ANALYSIS OF OUR CAT140H MOTOR GRADER (MARCH 2017)

PURCHASE PRICE (1999)	\$ 166,355.00
REPAIRS/PM – DOCUMENTED	<u>\$ 18,965.39</u>
TOTAL OWNERSHIP	\$ 185,320.39

OWNERSHIP YEARS = 18

OWNERSHIP HOURS = 6,388

COST/YR \$ 10,295.58

COST/HR \$ 29.01

NEW CAT MOTOR GRADER = \$288,000

TOWNSHIP CAT140H (1999): OUTRIGHT=\$110,000 OR TRADE VALUE = \$85,000

D. **DITCH MOWING QUOTES:**

TS DIRT WORKS, LLC: \$26.50 PER SWATH MILE (WITH THEIR TRACTOR & 8' MOWER)

\$75.00 PER HOUR EXTRA MOWING

KEITH HASS CONSTRUCTION: \$24.00 PER SWATH MILE (THEIR JD TRACTOR & 9' MOWER)

MOTION: TO ACCEPT THE QUOTE FOR DITCH MOWING FROM TS DIRT WORKS, LLC.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (3-0) TO APPROVE

E. **TREE REMOVAL QUOTES:**

357TH AVE NW:	KNUDSON TREE EXPERTS INC	\$ 5,800.0
	HAAVEN STUMP REMOVAL	\$ 8,055.00
	CENTER CITY, MN	

331ST AVE NE:	KNUDSON TREE EXPERTS INC.	\$ 2,875.00
	HAAVEN STUMP REMOVAL	\$ 4,000.00
	GRIND STUMP SO. SIDE RD	\$ 175.00

MOTION: TO ACCEPT THE QUOTES FROM KNUDSON TREE EXPERTS, INC. CONTINGENT UPON THEM PROVIDING THE TOWNSHIP WITH A VALID ACTIVE COPY OF THEIR LIABILITY INSURANCE WITHIN 15 DAYS OF THIS MOTION.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

F. **STATE OF MN 2017-2018 ROAD SALT CONTRACT** – ORDER FORM AND NOTICE WILL BE PROVIDED IN ABOUT A WEEK.

G. **RICK'S LAWN CARE QUOTE:** THE TOWNSHIP RECEIVED A QUOTE FROM RICK'S LAWN CARE FOR DOING THE MOWING AROUND THE GARAGE/OFFICE AREA. THEY WILL BE CHARGING THE SAME AS LAST YEAR (\$60.50/WEEK).

INFORMATION: RICK'S LAWN CARE
3062 379TH AVE NE
STANCHFIELD, MN 55080
PHONE: 763-742-9854
Rickslawncare4@yahoo.com

MOTION: TO APPROVE THE QUOTE FROM RICK'S LAWN CARE FOR THE 2017 LAWN MOWING SEASON CONTINGENT UPON RECEIVING A COPY OF HIS INSURANCE.

M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

9. OLD BUSINESS

- A. **341ST AVE NE – PARTIAL ROAD VACATION:**
RESOLUTION #17-03 – AUTHORIZING THE CAMBRIDGE TOWNSHIP BOARD TO INITIATE THE PARTIAL VACATION OF TOWNSHIP ROAD 341ST AVE NE. THE RESOLUTION WAS APPROVED BY THE ELECTORS AT THE CAMBRIDGE TOWNSHIP ANNUAL MEETING ON MARCH 14, 2017. JIM HAVING TALKED TO MR DAVID LARSON AND MR LARSON AGREEING WITH THE VACATION PLAN, JIM WILL CONTACT THE TOWNSHIP ATTORNEY TO CONTINUE WITH THE VACATING ROAD PROCEDURE. THE CLERK WILL PROVIDE JIM WITH A PACKET OF INFORMATION FOR THE ATTORNEY.
- B. **FIRE CONTRACT WITH THE CITY OF CAMBRIDGE** – A SIGNED COPY OF THE 2017-2019 FIRE CONTRACT HAS BEEN RETURNED TO THE TOWNSHIP.
- C. **MINNCO BANK ACCTS** – LAST MONTH THE BOARD WANTED A LIST OF TOWNSHIP OFFICIALS WHO ARE AUTHORIZED TO MANAGE THE ACCOUNTS. THE CLERK LOOKED BACK AT THE RESOLUTIONS THAT THE BOARD APPROVED TO FIND THIS INFORMATION.
RESOLUTION #15-01A: AUTHORIZES RAMONA NASTROM (TREASURER) AND JOHN ERLANDSON SR. (SUPERVISOR) TO BE SIGNERS FOR THE TOWNSHIP ACCOUNTS AT THE MINNCO CREDIT UNION IN CAMBRIDGE, MN.

10. OTHER NEW BUSINESS

- A. **RESOLUTION #17-04:** RESOLUTION ESTABLISHING A POLICY FOR THE COMPENSATION AND REIMBURSEMENT OF TOWN OFFICERS.
THE RESOLUTION #17-04 WAS APPROVED AT THE MARCH 28, 2017 REORGANIZATION MEETING AND NEEDED TO BE SIGNED.

10A. 8PM – REVIEW OF THE QUOTE(S) RECEIVED FOR THE HOURLY RATES FOR ROAD MAINTENANCE EQUIPMENT FOR THE 2017 CONSTRUCTION YEAR.

QUOTE: LEAF CONSTRUCTION, INC. – SEE LISTING FOR EQUIPMENT QUOTES
MOTION: TO APPROVE THE LEAF CONSTRUCTION HOURLY RATES FOR THE ROAD MAINTENANCE EQUIPMENT FOR THE 2017 CONSTRUCTION YEAR.
M/S: JIM FRIDSTROM / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS RECEIVED.

12. OFFICERS BUSINESS

A. **CLERK:**

- i) **STATE AUDITOR’S REPORT** WAS SENT IN MARCH 30, 2017
 - ii) A NEW LAPTOP COMPUTER HAS BEEN PURCHASED (CTAS)
 - iii) 2017 MN BUSINESS ASSISTANCE FORM – FOR AWARDED BUSINESS SUBSIDIES – CAMBRIDGE TOWNSHIP DOES NOT AWARD BUSINESS SUBSIDIES
 - iv) **MATIT** IS SCHEDULED TO ISSUE WORKERS’ COMP DIVIDEND CHECKS AGAIN THIS YEAR (END OF JULY).
 - v) **SCHOLARSHIPS** – BOTH **MAT** & **MBA** WILL BE GIVING SCHOLARSHIPS – SEE THEIR WEBSITES FOR APPLICATIONS
- B. **TREASURER:**
- i) STILL WORKING ON A PLAN FOR PAYING ROB AT LEAST TWICE A MONTH – LEAVE IT STATUS QUO AT THE PRESENT

C. **SUPERVISORS:** NONE

13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – JIM FRIDSTROM - NOTHING FOR TWP

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – RAMONA NASTROM – NOTHING FOR TWP

15. REPORT OF **THE NORTH TH65 CORRIDOR COALITION** – JOHN SUMMARIZED

16. NOTICES: **APRIL 15, 2017 – 8AM START OF THE ANNUAL CAMBRIDGE TOWNSHIP ROAD REVIEW (START AT THE TOWNSHIP GARAGE AT 3568 337TH AVE NE)**
 APRIL 20, 2017 – 2017 LEGAL SHORT COURSE – ROCKWOODS, OTSEGO
 APRIL 20, 2017 – CAMBRIDGE TOWNSHIP BOARD OF APPEAL AND EQUALIZATION AT THE TOWNHALL (ISANTI CO. FAIRGROUNDS) @ 7PM
 MAY 8, 2017 @ 7PM – NEXT MONTHLY CAMBRIDGE TOWNSHIP MEETING

17. OTHER BUSINESS

- A. THE BOARD ISSUED THANK YOU CARDS TO A NUMBER OF PEOPLE WHO PARTICIPATED IN THE ANNUAL TOWNSHIP MEETING ON MARCH 14, 2017.
- B. **GRANDY LIGHTS (ALONG HIGHWAY 65)** – THE CLERK IS TO WRITE UP A RESOLUTION STATING THE TOWNSHIP STATUS ON THESE LIGHTS.

18. MOTION MADE TO PAY THE BILLS

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO APPROVE

19. MOTION MADE TO ADJOURN AT 9:15PM.

M/S: DALE B. ANDERSON / JIM FRIDSTROM (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK

JOHN ERLANDSON SR.
CAMBRIDGE TOWNSHIP CHAIRMAN