

**CAMBRIDGE TOWNSHIP MONTHLY MEETING
MARCH 13, 2017**

PRESENT: BOARD SUPERVISORS: JIM FRIDSTROM, CHAIRMAN, JOHN ERLANDSON SR. & DALE B. ANDERSON
TREASURER: RAMONA NASTROM
CLERK: DARRELL VOSIKA
ROAD MAINTENANCE SUPERVISOR: ROB ANDERSON (EMPLOYEE)

LOCATION: CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

1. CHAIRMAN JIM FRIDSTROM CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM
2. THE PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.

3. APPROVAL OF THE AGENDA

MOTION: TO APPROVE THE AGENDA AS PRESENTED

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE.

4. APPROVAL OF THE **MINUTES** OF THE **FEBRUARY 13, 2017** MONTHLY BOARD MEETING.

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

- 4A. APPROVAL OF THE MINUTES OF THE FEBRUARY 21, 2017 ANNUAL AUDIT AND 2018 PROPOSED BUDGET MEETING.

M/S: JOHN ERLANDSON SR. / DALE B. ANDERSON (VOTE: 3-0) TO APPROVE

5. **TREASURER'S REPORT** WAS PRESENTED BY RAMONA NASTROM

A. MISC. INCOME:

i) PATRICIA J. SULLWOLD (BUILDING PERMIT) \$ 263.00
(INCLUDED ONLY E911 SIGN & INSPECTIONS)

ii) ISANTI CO – ROAD ALLOTMENT (GAS TAX) \$ 28,023.93

B. THE FOLLOWING REPORTS WERE DISTRIBUTED TO THE BOARD:

i) BANK ACCOUNTS REPORT AS OF FEBRUARY 28, 2017

ii) FUNDS SUMMARY REPORT (JANUARY THRU FEBRUARY 2017)

iii) INCOME REPORT (JANUARY 1 THRU MARCH 13, 2017)

MOTION: TO APPROVE THE ABOVE REPORTS AS PRESENTED.

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE REPORTS

6. SCHEDULED BUSINESS:

A. **341ST AVE (GORDON LARSON FARM ROAD OFF CO. RD. 33)** – REPRESENTATIVES OF THE FAMILY WERE NOT PRESENT. THE BOARD WILL PRESENT AT THE ANNUAL MEETING ON MARCH 14, 2017 A **RESOLUTION (#17-03)** AUTHORIZING THE CAMBRIDGE TOWNSHIP BOARD TO INITIATE THE PARTIAL VACATION OF TOWN ROAD 341ST AVE. THIS RESOLUTION WILL BE ACTED UPON BY THE TOWNSHIP ELECTORS (RESIDENTS).

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

7. NEW BUSINESS AT PUBLIC REQUEST:

- A. **FRED SANDQUIST – SPECIAL USE PERMIT FOR USE DURING ROAD POSTINGS**
MOTION: TO APPROVE A SPECIAL USE PERMIT FOR THE TRANSPORT OF SEED BY SEMI-TRUCKS ON SPECIFIED TOWN ROADS DURING ROAD POSTINGS.
M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE
- B. **ROGER VAVRA – SPECIAL USE PERMIT FOR USE DURING ROAD POSTINGS**
MOTION: TO APPROVE A SPECIAL USE PERMIT FOR THE TRANSPORT OF GRAIN (BY SEMITRAILER) ON SPECIFIED TOWN ROADS DURING ROAD POSTINGS.
M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

8. ROAD BUSINESS

- A. ROB'S REPORT
 - i) **SNOWPLOWING REPORT** – THE PLOWING IS GOING GOOD
 - ii) **GRAVEL** – DURING GRAVEL HAULING – TO SPREAD A THIN LAYER ON ROCHESTER STREET (WOODCREST).
 - iii) **EDISON ST (GRANDY)** – HAUL IN APPROXIMATELY 3 LOADS OF MILLINGS TO BE APPLIED TO HIGH TRAFFIC AREAS.
- B. ROAD RECONSTRUCTION UPDATES
 - i) **357TH AVE EAST OFF COUNTY ROAD 14** - ROB HAS MET WITH THE OWNERS OF THE LAND ADJACENT TO THE TOWN ROAD. THE FOLLOWING ITEMS NEED TO BE COMPLETED BEFORE STARTING:
 - a) GET TREE CUTTING QUOTES
 - b) GET TREE CUTTING PERMITS SIGNED BY THE OWNERS
 - c) ROAD RECONSTRUCTION QUOTES
 - d) ECE HAS BEEN CONTACTED AND WILL MOVE THE POWER POLES
 - e) HAVE DNR LETTER THAT STATES NO NEED FOR WETLAND PERMIT
 - f) DECIDE ON SIZE OF CULVERT (AND PURCHASE)ROB HAS A ROUGH ESTIMATE OF APPROXIMATELY \$26,000 TO DO THE RECONSTRUCTION PROJECT (BEFORE RECEIVING QUOTES).
 - ii) **TUNELL ROAD (331ST AVE)** – REVIEWING THE PROJECT
THE FOLLOWING WILL NEED TO BE DONE BEFORE ANY RECONSTRUCTION WORK:
 - a) MAPLE TREE BY VAN ALSTINE'S (2875) NEEDS TO BE REMOVED (GET SIGNED PERMIT)
 - b) TOWNSHIP TO RE-"BID" THE ENTIRE PROJECT (PRESENT "BID" OUTDATED)
- C. **5 YEAR PLAN** – JOHN – NO NEW UPDATE – THE PLAN WILL BE INCLUDED IN THE ANNUAL MEETING PACKET.
- D. **UNIVERSITY AVE (SHARED ROAD WITH SPRINGVALE TOWNSHIP)** – THE TOWNSHIP RECEIVED A COPY OF THE AMENDED SHARED ROAD AGREEMENT WITH SPRINGVALE TOWNSHIP (SPRINGVALE TOWNSHIP POLICY #103-04). THE CHANGE IN THE AMENDED POLICY DEALT WITH THE TIMES OF YEAR EACH TOWNSHIP WOULD BE RESPONSIBLE FOR THE GENERAL MAINTENANCE OF THE ROAD.
SPRINGVALE TOWNSHIP = SEPT. 1, 2017 THRU AUG. 31, 2018 & THEN EVERY OTHER YEAR FOLLOWING.

CAMBRIDGE TOWNSHIP = SEPT. 1, 2018 THRU AUG. 31, 2019 & THEN EVERY OTHER YEAR FOLLOWING.

MOTION: TO APPROVE THE AMENDED SPRINGVALE TOWNSHIP POLICY #103-04 AGREEMENT FOR THE DIVISION OF MAINTENANCE RESPONSIBILITIES FOR A TOWN LINE ROAD.

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3:0) TO APPROVE

- E. **DITCH MOWING QUOTE** – TABLE UNTIL THE APRIL 10, 2017 MONTHLY MEETING
- F. **NOXIOUS WEED MEETING** – FRIDAY MARCH 17, 2017 8AM-10AM AT THE ISANTI COUNTY GOVERNMENT CENTER.
SEMI ANNUAL TOWNSHIP WEED TRAINING

9. OLD BUSINESS

A. **FULLTIME EMPLOYEE INSURANCE REVIEW** – THE CLERK HAS COMPLETED THE FOLLOWING:

- i) GROUP ENROLLMENT FORM – FILED WITH PEIP (PUBLIC EMPLOYEES INSURANCE PROGRAM)
- ii) EMPLOYEE APPLICATION – FILED WITH PEIP
- iii) CAMBRIDGE TOWNSHIP POLICY #101-17: **EMPLOYEE HEALTH INSURANCE ELIGIBILITY CRITERIA POLICY**

MOTION: TO APPROVE CAMBRIDGE TOWNSHIP POLICY #101-17

M/S: JOHN ERLANDSON SR. / DALE B. ANDERSON (VOTE: 3-0) APPROVED

- iv) PAYMENT FOR APRIL 2017 – THE CLERK IS WAITING FOR PEIP TO SEND A BILLING FOR THE APRIL HEALTH INSURANCE (COVERAGE PERIOD: 4/1 – 4/30/2017).

10. OTHER NEW BUSINESS

A. **FIRE CONTRACT WITH THE CITY OF CAMBRIDGE** – THE TOWNSHIP RECEIVED A COPY OF THE FIRE CONTRACT WITH THE CITY OF CAMBRIDGE FIRE DEPARTMENT. ON MARCH 7TH, 2017 THE CAMBRIDGE FIRE DEPARTMENT HELD AN INFORMATIONAL MEETING TO UPDATE THE TOWNSHIPS IN THEIR SERVICE AREAS ON ANY CHANGES. THE MEETING WAS ATTENDED BY ALL THREE (3) SUPERVISORS AND THE CLERK. THE CONTRACT THAT WAS SENT TO THE TOWNSHIP WAS FOR A 3 YEAR AUTOMATIC RENEWAL PERIOD. THE SETTLEMENTS WILL BE CALCULATED AT THE END OF EACH FISCAL YEAR.

2017 FIRE PROTECTION CONTRACT:

2017 ANNUAL FIRE OPERATING CHARGE	\$ 43,864.00
2017 ANNUAL CAPITAL OUTLAY CONTRIBUTION	\$ 15,736.00
2017 FIRE DEPT. ADMINISTRATION FEE	<u>\$ 978.00</u>
TOTAL:	\$ 60,578.00
2016 SETTLEMENT FOR OPERATING COSTS	\$ 4,518.59
2016 SETTLEMENT FULL-TIME POSITION	<u>\$ (-4,320.52)</u>
TOTAL:	\$ 60,776.07

MOTION: TO APPROVE THE 2017 FIRE CONTRACT WITH THE CITY OF CAMBRIDGE WITH THE AUTOMATIC 3YEAR RENEWAL OPTION (2017 – 2019).

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

- B. **ANNUAL MEETING AGENDA REVIEW** – A COPY OF THE CAMBRIDGE TOWNSHIP ANNUAL MEETING PACKET WAS REVIEWED ALONG WITH A COPY OF THE AGENDA.

- C. **MAT'S LEGISLATIVE & RESEARCH COMMITTEE MEETINGS (2/21/2017)** – THE BOARD REVIEWED SOME OF THE HIGHLIGHTS OF THE COMMITTEE MEETINGS.
- D. **REORGANIZATION MEETING DATE SET:**
 DATE: MARCH 28, 2017
 TIME: 6PM
 LOCATION: CAMBRIDGE TOWNSHIP OFFICE
 3568 337TH AVE NE
 CAMBRIDGE, MN 55008

10A. 8PM – REVIEW OF THE QUOTES RECEIVED FOR GRAVEL HAULING IN 2017

QUOTES: RYDBERG & SONS, INC. \$ 7.69 PER YARD
 BJORKLUND COMPANIES \$ 5.75 PER YARD
 KEITH HASS CONSTRUCTION \$ 5.20 PER YARD

MOTION: TO ACCEPT THE KEITH HASS CONSTRUCTION QUOTE FOR THE 2017 GRAVEL HAULING ON CAMBRIDGE TOWNSHIP ROADS OF \$5.20 PER YARD

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

11. REVIEWED MAILINGS AND OTHER COMMUNICATIONS RECEIVED:

- A. ISANTI COUNTY SAFETY / RESCUE – THANK YOU CARD FOR THE DONATION
- B. ISANTI COUNTY HISTORICAL SOCIETY – THANK YOU CARD FOR THE DONATION AND A COPY OF A COLOR PRINT OF CAMBRIDGE TOWNSHIP FROM A 1914 PLAT BOOK OF ISANTI COUNTY
- C. FAMILY PATHWAYS – THANK YOU NOTE FOR THE DONATION
- D. ECHOES – FROM THE SEVEN COUNTY SENIORS ORGANIZATION

12. OFFICERS BUSINESS

- A. **CLERK:** i) **STATE AUDITOR'S REPORT** IS DUE MARCH 31, 2017
- B. **TREASURER:** i) SOME DISCUSSION ON FUTURE TREASURER'S POSITION
- C. **SUPERVISORS:** NONE

13. REPORT OF ISANTI COUNTY PLANNING COMMISSION – JIM FRIDSTROM - NOTHING FOR CAMB TWP

14. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT – RAMONA NASTROM - NOTHING

**15. REPORT OF THE NORTH TH65 CORRIDOR COALITION – JOHN – NO MEETING LAST MONTH
 NEXT MEETING 3/23/2017**

- 16. NOTICES:**
- MARCH 14, 2017 – ANNUAL TOWNSHIP OFFICERS ELECTION 10AM – 8PM**
 - MARCH 14, 2017 – ANNUAL TOWNSHIP MEETING @ 8:05PM**
 - MARCH 17, 2017 – 2017 ISANTI COUNTY WEED TRAINING AND AGRICULTURAL UPDATE MEETING @ 8AM (ISANTI COUNTY GOV. CENTER)**
 - MARCH 28, 2017 – 2017 SPRING SHORT COURSE – HOLIDAY INN, ST CLOUD**
 - MARCH 28, 2017 - @ 6PM (CAMBRIDGE TOWNSHIP OFFICE**
 - APRIL 10, 2017 – NEXT CAMBRIDGE TOWNSHIP MONTHLY MEETING @ 7PM**
 - APRIL 20, 2017 – 2017 LEGAL SHORT COURSE – ROCKWOODS, OTSEGO**

**APRIL 20, 2017 – CAMBRIDGE TOWNSHIP BOARD OF APPEAL AND EQUALIZATION
AT THE TOWNHALL (ISANTI CO. FAIRGROUNDS) @ 7PM**

17. OTHER BUSINESS

- A. SET A DATE FOR THE CAMBRIDGE TOWNSHIP ANNUAL ROAD REVIEW
DATE: APRIL 15, 2017
TIME: 8AM
MEETING LOCATION: CAMBRIDGE TOWNSHIP GARAGE
3568 337TH AVE NE
CAMBRIDGE, MN 55008

18. MOTION MADE TO PAY THE BILLS

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO APPROVE

19. MOTION MADE TO ADJOURN AT 8:50PM.

M/S: DALE B. ANDERSON / JOHN ERLANDSON SR. (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA
CAMBRIDGE TOWNSHIP CLERK

JIM FRIDSTROM
CAMBRIDGE TOWNSHIP CHAIRMAN