## CAMBRIDGE TOWNSHIP MONTHLY MEETING OCTOBER 10, 2011

**PRESENT:** BOARD SUPERVISORS JOHN ERLANDSON SR CHAIRMAN, DALE ANDERSON AND

JIM FRIDSTROM

TREASURER RAMONA NASTROM, CLERK DARRELL VOSIKA

ROAD SUPERVISOR HAROLD REINHART (EMPLOYEE)

**LOCATION:** CAMBRIDGE TOWNSHIP HALL LOCATED ON THE ISANTI COUNTY FAIRGROUNDS

- CHAIRMAN JOHN ERLANDSON SR. CALLED THE MONTHLY BOARD MEETING TO ORDER AT 7:00PM.
- 2. PLEDGE OF ALLEGIANCE TO THE FLAG WAS RECITED.
- 3. APPROVAL OF THE **MINUTES** OF THE **SEPTEMBER 12, 2011** MONTHLY BOARD MEETING.

  M/S JIM FRIDSTROM / DALE ANDERSON (VOTE 3-0) TO APPROVE THE MINUTES.
- 4. TREASURER'S REPORT WAS PREPARED AND PRESENTED BY RAMONA NASTROM.

M/S – JIM FRIDSTROM / DALE ANDERSON (VOTE: 3-0) TO APPROVE THE REPORT.

CD FOR \$59,000 AT MINNCO – INSTRUCTED TO RENEW

NEED TO CHECK WITH PEOPLE'S BANK ABOUT THEIR POLICY REGARDING THE MAX AMOUNT THE TOWNSHIP IS INSURED FOR ON THEIR ACCOUNTS. THE BOARD WOULD LIKE TO SEE A COPY OF THE WRITTEN POLICY.

RAMONA WILL NOT BE AT THE NOV MONTLY MEETING – LINDA ROGAN, DEPUTY TREASURER, WILL ATTEND.

- 5. SCHEDULED BUSINESS NONE
- 6. NEW BUSINESS AT PUBLIC REQUEST
  - A. **KNUDSON TREE SERVICE** ED KNUDSON PRESENTED THE BILL FOR THE TREE DAMAGE CAUSED BY THE JULY 1, 2011 STRAIGHT LINE WINDS STORM. THE BILL WAS IN THE AMOUNT OF \$7,013.67. HAZARDOUS TREES NEEDED REMOVAL FROM THE RIGHT-OFWAY.
- 7. ROAD BUSINESS
  - A. **HAROLD REPORTED:** 
    - i) **353TH & CO RD 14** TREES REMOVED & UTILITIES MARKED BEFORE START DIGGING (SEE JULY 11, 2011 BOARD MINUTES FOR DETAILS 7A iv) LEAF CONST TO DO DITCHES DONE
    - ii) MAILBOX POLICY ON ROAD RECONSTRUCTION

MOTION: THE TOWNSHIP POLICY FOR ROAD RECONSTRUCTION WILL INCLUDE THE TOWNSHIP REPLACEMENT OF MAILBOX POSTS.

THE MAILBOX POSTS WILL BE SUPPLIED AND PAID FOR BY THE TOWNSHIP.

M/S: JIM FRIDSTROM / DALE ANDERSON (VOTE: 3-0) TO ACCEPT

- iii) **MOWING DITCHES** 90% COMPLETE
- iv) **RADIOS** PRESENTLY THE MACK, GRADER AND LOADER HAVE RADIOS IN THEM. THE NEED IS TO REPROGRAM THE MACK AND LOADER RADIOS. THE BOARD INSTRUCTED HAROLD TO GET A QUOTE FROM GRANITE ELECTRONICS FOR THE

## REPROGRAMING.

v) **GRAVEL** – HAROLD RECEIVED A QUOTE FROM HASS CONSTRUCTION OF \$3.38/YARD FOR 5000 YARDS OF GRAVEL.

MOTION: TO PURCHASE 5,000 YARDS OF GRAVEL FOR \$3.38 PER YARD OR LESS

M/S: JIM FRIDSTROM / DALE ANDERSON (VOTE: 3-0) TO ACCEPT

vi) **WASHED SAND** – HAROLD RECEIVED A QUOTE FROM THE BLUM PIT OF \$6.30/YD MOTION: TO PURCHASE 80 YARDS AT \$6.30 PER YARD

M/S: JIM FRIDSTROM / DALE ANDERSON (VOTE: 3-0) TO ACCEPT

vii) GARAGE DOOR - NEED TO GET SERVICED

- viii) **337<sup>TH</sup> AVE** MUSKRATS DOING DAMAGE ON THE EDGE OF THE ROAD (SOUTH SIDE)
  B&R BLACKTOP PATCHING COMPANY TO REVIEW
  PROBLEM FOR FUTURE CONSIDERATION
- ix) **ASPHALT PAD IN FRONT OF SALT SHED** WOULD LIKE TO INCREASE THE PAD IN FRONT OF THE SALT SHED (NEW PAD 8' x 16-20', 2.5 -3" THICK)

  MOTION: TO SPEND UP TO \$2,000 FOR THE ASPHALT PAD ADDITION

  M/S: JIM FRIDSTROM / DALE ANDERSON (VOTE: 3-0) TO ACCEPT

  HAVE B&R BLACKTOP ALSO LOOK AT THE 337<sup>TH</sup> ROAD PROBLEM DISCUSSED ABOVE.
- x) COUNTY IS USING THE WATER TRUCK
- xi) **PALISADE** CULVERT AT EDGE OF ROAD (ON WEST SIDE) IN NEED OF SERVICE SIGN ON PALISADE IS COVERED WITH BRUSH
- xii) 2011 EXPO HAROLD ATTENDED THE DOT SESSION
- B. ROAD CONSTRUCTION: NAPLES STREET STEVE HASS TABLED

  TOO WET

  VICKERS STREET LEAF CONSTRUCTION TABLED

  SCHEDULED TO START AT END OF MONTH
- C. UPDATE ON **FEMA** REGARDING JULY 1 STORM DAMAGE

  PAPERS HAVE BEEN FILED WITH FEMA FEMA WILL REPORT TO THE STATE &

  THE STATE WILL CONTACT US REGARDING THE STATUS OF PAYMENT.
- D. SIGNS
  - i) SIGN RETROREFLECTIVITY WRITTEN PLAN REQUIREMENT BY JAN. 2012 CLERK TO REVIEW FOR NEXT MEETING
  - ii) INVENTORY OF LOCATIONS, REMOVAL & ETC WORKING ON GETTING MAP
- E. **OSHA REGULATIONS** FOLLOW-UP

PLAN: CORRECT PROBLEMS THAT HAVE BEEN BROUGHT TO OUR ATTENTION

F. **CERTIFICATION OF ROAD MILEAGE –** DUE NOV 1, 2011

THE BOARD REVIEWED THE 2011 TOWNSHIP ROAD MILEAGE CERTIFICATION FORM AND ACCEPTED THE TOTAL TOWN ROAD MILEAGE FOR 2011 AS 53.75 MILES. NO CHANGE FROM 2010.

## 8. OLD BUSINESS

A. TURNAROUND AGREEMENTS – BEING WORKED ON (TABLED)

- B. **CRISTEL TACK** THE TOWNSHIP TO PROVIDE MATERIAL FOR THE BUILDING OF A BERM- THE AREA HAS BEEN STAKED
- 9. OTHER NEW BUSINESS

A. FOLLOW-UP ON: **NEWSLETTER** – MAKE IT BRIEF

ONE PAGE

ROUGH DRAFT BY JIM FOR NOV MEETING

**WEB SITE** - DAVE RODDY WORKS WITH THIS

HAROLD TO CHECK WITH HERB REINHART DALE WILL DO MORE RESEARCH ON SUBJECT

- 10. MAILINGS AND OTHER COMMUNICATIONS RECEIVED
  - A. CAMBRIDGE TOWNSHIP FIRE DEPT REPORTS FROM AUGUST 6, 8 & 25
  - B. UPDATE YOUR MUNICIPAL WEB SITE IN 20 SECONDS (FROM TOWN WEB DESIGN)
  - C. LTAP (MINNESOTA LOCAL TECHNICAL ASSISTANCE PROGRAM)

CTAP SNOWPLOW SALT AND SANDER CONTROLLER CALIBRATION HANDS-ON WORKSHOP

MINNESOTA'S BEST PRACTICES FOR TRAFFIC SIGN MAINTENANCE AND MANAGEMENT

## 11. OFFICERS BUSINESS

A. **CLERK** - DONATIONS FOR 2012 STATUS — TABLED

STATUTORY AUTHORITY FOR THE VARIOUS REQUESTS NEEDS TO BE CLARIFIED

RECEIVED PAYMENT FROM COUNTY FOR \$276.26 – PARCELS THIS
PAYMENT REPRESENTS WERE IDENTIFIED AS REQUESTED BY THE
BOARD

TOWNSHIP LEGAL SEMINAR (SEPT 8, 2011) – THIS WAS ATTENDED BY THE CLERK – THE BOARD INSTRUCTED THE CLERK TO PROVIDE A COPY OF THE HANDOUTS TO EACH OF THE BOARD MEMBERS

LASER PRINTER – THE BOARD DIRECTED THE CLERK TO SWITCH THE
LASER PRINTER LOCATED AT THE MONTHLY MEETING ROOM
WITH THE INK JET PRINTER LOCATED AT THE TOWNSHIP OFFICE

NEED TO GET CLARIFICATION OF NEW SALES TAX LAW PASSED BY RECENT LEGISLATURE REGARDING TOWNSHIPS

GAS TAX – MINIMUM LEVY IS STILL NEEDED TO GET GAS TAX

CAMBRIDGE TOWNSHIP MEETS THE REQUIREMENT

- B. **TREASURER** NONE
- C. **SUPERVISOR** NONE
- 12. REPORT OF ISANTI COUNTY PLANNING COMMISSION JIM FRIDSTROM NONE
- 13. REPORT OF ISANTI COUNTY BOARD OF ADJUSTMENT RAMONA NONE
- 14. NOTICES: EDUCATION CONFERENCE AND ANNUAL MEETING

NOVEMBER 17-19, 2011

ARROWWOOD RESORT, ALEXANDRIA

- 15. OTHER BUSINESS:
  - A. KEN NASTROM REPORTED TREES AND LILAC BUSHES OVER THE ROAD ON 352 ND
- 16. MOTION MADE TO PAY THE BILLS

M/S: JIM FRIDSTROM / DALE ANDERSON (VOTE: 3-0) APPROVED

17. MOTION MADE TO ADJOURN AT 8:52PM

M/S: JIM FRIDSTROM / DALE ANDERSON (VOTE: 3-0) TO ADJOURN

DARRELL VOSIKA

CAMBRIDGE TOWNSHIP CLERK

CAMBRIDGE TOWNSHIP CLERK

CAMBRIDGE TOWNSHIP CHAIRMAN